



**Town of Chenango**  
**Work Session Agenda**  
Wednesday, October 5, 2022 - 5:00 PM  
Town Hall - Community Room

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<b>5:00pm PLEDGE OF ALLEGIANCE</b>	
<b>5:00pm ROLL CALL</b>	
<b>5:00pm OPEN FORUM</b>	
Guests shall speak in an orderly fashion and are limited to remarks of five (5) times minutes or less. The speaker shall deliver their comments or concerns in a civil tone and without the use of profanity, personal attacks, or other disruptive behavior which may result in the offender's removal from the meeting. The speaker shall not be interrupted except in a matter of urgency.	
<b>5:15pm PUBLIC HEARINGS</b>	
<b>5:15pm PANEL PRESENTATIONS</b>	
Safety Committee Report	4 - 20
• Building Security	
<a href="#">2022 Safety Recommendation Memo</a>	
<a href="#">Workplace Violence Prevention</a>	
<b>5:45pm DEPT. LIASON MONTHLY REPORT</b>	
5:45pm Assessor - Frank Carl	
• No Report Submitted	
5:45pm Highway - Jim DiMascio	21
<a href="#">Kelly Rd Budget Explanation</a>	
5:55pm Ordinance - Gene Hulbert Jr.	
• No Report Submitted	
5:55pm Public Works - Dave Johnson	22 - 23
<a href="#">Public Works Report for Sept 2022</a>	
<b>6:05pm OLD BUSINESS</b>	
Staff Vacancy Updates	
• WWTP Chief Operator	
• WWTP Operator	
• Light Equipment Operator	
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2023 Budget Discussion	27 - 116
<a href="#">2023 Budget Info</a>	
<a href="#">Dept. Budget Reports</a>	

## 6:45pm NEW BUSINESS

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[D. Benjamin Agreement for Professional Services](#)

Pyramid Business Systems, Inc. 120 - 124

- Sonic Wall Estimate
- .gov Domain

[Sonic Wall Estimate](#)  
[.gov domain](#)

## 7:15pm RESOLUTIONS

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Resolution to Approve Fireman Application 126  
[Resolution Approving Chenango Bridge Fire Membership](#)

Resolution to Introduce Amendment to Local Law 73-44, "Accessory Use" 127 - 130  
[Resolution for Amendment of Local Law 73-44](#)  
[Local Law 73-44 Amendment](#)  
[Local Law 73-44 Zoning](#)

Resolution to Approve Vendor Contract for D. Benjamin 131  
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Resolution to Approve Sonic Wall Purchase 132  
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Resolution to Approve Constellation Energy Contract 133 - 147  
[Resolution to Approve Constellation Energy Contract](#)  
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Resolution for Sale of Highway Surplus Goods 148 - 149  
[Resolution for Highway Surplus Goods](#)

## 7:45pm UNFINISHED BUSINESS

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## 7:50pm FYI FROM TOWN SUPERVISOR

[NYSDOT Letter](#) 154 - 155

[Office of the State Comptroller](#) 156 - 157

## 8:00pm OPEN FORUM

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## MEETING AND PUBLIC HEARING REMINDERS

- October 5, 2022 - Work Session, 5:00pm; **Town Board at 7:00pm is CANCELLED**

- October 11, 2022 - Planning Board, 7:00pm
- October 12, 2022 - **Work Session, 4:30pm**
- October 19, 2022 - Work Session, 5:00pm; Town Board, 7:00pm

# TOWN OF CHENANGO

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## MEMORANDUM

**TO:** Town Board

**FROM:** Joyanne Kasmarcik; Safety Administrator

**DATE:** September 27, 2022

**SUBJECT:** Conduct Policy

The Safety Committee met on September 26, 2022 to review the required upcoming trainings that the State of New York mandates. One of the required annual reviews is Workplace Violence. During the course of our meeting we did a deep dive into various incidents that have occurred in the workplace, primarily the town hall. We identified four in the past year alone, and this by no means is all, just 2022.

We reviewed the protocols of the town policy. This policy does a fair job of explaining various different scenarios and warning signs that could lead to an incident that might be considered to be workplace violence.

What it does not do, however, is give steps and procedures to resolve an immediate encounter. In other words, what are the protections the employees have internally to ensure that they are not subjected to unwanted, unwarranted and potentially violent behavior from the people who walk in our buildings. It does not explain or give options to:

- Ask a person who is disruptive to leave
- What makes an encounter rise to the level of pushing a panic button
- How much disruption in the work is tolerable
- How to interact with an individual who 'makes the rounds' – in other words if they do not like a Code answer they go to Supervisor
- When are they not allowed back in to the building, are the employees required to continue to be for lack of a better word – verbally abused

These are the primary talking points that were raised at the meeting. We spoke with Keegan Coughlin and his recommendation is that we write and adopt a Conduct Policy that would allow personnel to be able to:

- Point out the Conduct Policy and explain to the agitated individual that if they continue they will be asked to leave
- Make the employees feel as if they have a say and are valued
- Create a path to track actions by offenders

The other issue with our current policy is that it is very outdated. We have not had an evaluation of the building in several years and many of the recommendations are no longer valid due to repurposing various office spaces. It is time to look at it again.

Therefore, we as the Safety Committee respectfully request that the Board consider allowing the Committee to move forward with reevaluating the hazards of the complex and update our Workplace Violence Policy and research and present a possible Building Conduct Policy that would cover everyone in the building.

# Town of Chenango

## Workplace Violence Prevention Program

August 2010

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### PURPOSE

It is the intent of the Town of Chenango to provide a workplace for Town employees that is free from violence by establishing preventative measures, holding perpetrators of violence accountable and by providing assistance and support to victims.

Committing violent acts, whether on or off duty, has the potential to impact an employee's ability to perform his or her job. In implementing this policy the Town is guided by the Federal Occupational Safety and Health Act of 1970. This act requires employers to provide their employees with a safe and healthy work environment.

It is intended that all useful management tools be employed to accomplish the dual purpose of reducing the effects of violence on victims and providing consequences to those who perpetrate violence.

It is also intended that management utilize available resources such as the Employee Assistance Program (EAP), law enforcement and applicable personnel policies and procedures.

### DEFINITIONS

**Workplace Violence** is defined as any physical assault or act of aggressive behavior occurring where a public employee performs any work-related duty in the course of his or her employment. Actions include but are not limited to:

- Any attempt or threat, whether verbal or physical, to inflict physical injury upon an employee;
- Any intentional display of force which would give an employee reason to fear or

expect bodily harm;

Intentional and wrongful physical contact with a person without his or her consent that entails some type of injury;

Stalking an employee with the intent of causing fear or harm to the physical safety and health of such employee when such stalking has arisen through and in the course of employment.

Specific examples and extended definitions of various behaviors that perpetuate workplace violence, as well as key components in the addressing these issues, are listed as follows:

1. **Intimidation** is engaging in actions that include but are not limited to stalking or behavior intended to frighten, coerce, or induce duress.
2. **Threat** is the expression of an intention to cause physical or mental harm. Behavior that constitutes threat can be defined as such regardless of whether the party communicating the threat has the present ability to carry it out and regardless of whether the expression is contingent, conditional or future.
3. **Physical Attack** is unwanted or hostile physical contact (hitting, pushing, throwing objects at another, etc.) that is intended to harm or intimidate another.
4. **Domestic Violence** is abusive or violent behavior (including threats and intimidation) between people who have an ongoing or prior personal/intimate relationship. This could include people who are married, live together or date each other, as well as those who have been married, had lived together or had dated in the past.
5. **Property Damage** is intentional damage to property and includes private property as well as property owned by Town employees, visitors or vendors.
6. **Imminent Danger** is any condition or practice in any place of employment that could reasonably be expected to cause death or serious physical harm immediately or before the imminence of such danger can be eliminated through enforcement procedures.
7. **Retaliatory Action** is the discharge, suspension, demotion, penalization or discrimination against any employee, or other adverse employment action taken against an employee in the terms and conditions of employment.
8. **Serious Physical Harm** is any physical injury which creates a substantial risk of death, or which causes death or serious and protracted disfigurement, protracted impairment of health or protracted loss or impairment of the function of any bodily organ or a sexual offense as defined in Article 130 of the Penal Law.

9. **Serious Violation** of the public employer Workplace Violence Prevention Program is failure of the employee to report to a supervisor any situation or condition which could result in serious physical harm.
10. A **Supervisor** is any person within the Town who has the authority to direct and control the work performance of an employee, or who has the authority to take corrective action regarding the violation of a law, rule or regulation to which an employee submits written notice.
11. An **Authorized Employee Representative** is a designated representative of an employee organization who is recognized or certified to represent the employees pursuant to Article 14 of the Civil Service Law.

### **Typology of Workplace Violence**

Violence in the workplace is categorized into four types which are based on the relationship between the perpetrator and the victim or intended target of attack.

- Type 1. Criminal Intent:** Any violent act committed by a criminal who has no other apparent connection with the workplace establishment and who enters for the purpose of committing a robbery or other crime.
- Type 2. Customer/Client/Patient:** Violence directed at employees by any person to whom that public employer provides a service. An incident involving the assault of a doctor by his or her patient would fall under this category.
- Type 3. Co-worker:** Any violent act directed toward any employee, supervisor or manager which is perpetrated by a current or former employee of that establishment.
- Type 4. Personal:** Violence committed in the workplace by someone who does not work there but has some kind of personal involvement with an employee. Domestic violence situations fall under this category.

### **CAUSES OF VIOLENCE IN THE WORKPLACE**

Violence in the workplace typically has some kind of origin or reasoning behind its occurrence. Aggressive behavior usually stems from somewhere. These incidents rarely arise “out of the blue” and can usually be attributed to some type of conflict that had been present prior to the violent incident. Examples of these causes include but are not necessarily limited to:

1. Personality Conflicts – Employees should expect to encounter a myriad of personalities, lifestyles, opinions and backgrounds when meeting and interacting with others in the

workplace. Conflicts may arise when differing opinions or working styles interfere with the effective completion of a task or project.

The likelihood of conflict between co-workers increases when employees are required to work together in groups and may lead to increased tension, heated arguments and may sometimes even escalate to the exchanging of threats and physical violence. Personal conflicts should be properly addressed and dealt with before violence has a chance to arise.

2. Issues Involving Termination – Release of an employee in a disrespectful or otherwise inappropriate manner may lead to violence in the workplace. While this issue is sensitive on its own, mishandling of employee terminations increases the likelihood of violent incidents in the workplace. Employees should be treated in a respectful manner in order to prevent any retaliatory violence that may occur following termination.
3. Substance Abuse – Toxic substances have the potential to distort peoples’ thoughts, behavior and mood. Employees with substance abuse issues often bring these issues to the workplace. Intoxication may fuel discord between co-workers and cause conflict between clients, customers, patients and those assisting them. The irrational behavior that often accompanies substance abuse has a high potential to cause violence in the workplace.
4. Grudges – Bearing a grudge in the workplace is fuel for disagreement and interpersonal conflict. Grudges, grievances and resentment between employees, when left unresolved, can eventually develop into intense anger and hatred. The animosity that may arise as a result of a grudge may influence individuals to act in a violent manner. Any issues should be resolved as they arise in order to curb the possibility of future violent behavior.
5. Personal Problems – Individuals handle personal issues differently, and some do more effectively than others. An employee who does not properly handle his or her own personal problems may find those problems leaking into the workplace. To help lower the likelihood of violent behavior in the workplace, employees should take advantage of their Employee Assistance Program (EAP) as discussed in the Fourth Addendum of the Town of Chenango Employee Safety Manual.

## **WARNING SIGNS**

Employees should be aware of signs that may indicate the possible occurrence of future workplace violence. Individuals may exhibit behavioral pre-violence indicators or “red flags” that other employees should know how to recognize. Certain behaviors or attitudes that may indicate risk include but are not limited to:

- Deliberate or unintentional isolation of an employee
- Morally superior or self-righteous behavior

- Displayed sense of entitlement or refusal to abide by certain rules
- Displayed feelings of humiliation, degradation or desire for revenge
- Failure to properly address issues in a nonviolent manner
- Paranoia and feelings of injustice
- Direct or indirect threats toward others
- History of violent behavior
- Drug or alcohol abuse
- Difficulties accepting criticism
- Projection of responsibility for problems onto others
- Obsessive behavior toward co-workers (grudge, romantic infatuation, etc.)
- Recent disciplinary action for work performance problems
- Recent termination or threat of termination
- Fascination with violence (weapons, violent films, etc.)
- Significant, abrupt changes in behavior or work performance
- Decreased concentration at work or increased preoccupation with an issue
- Increasing or unexplained absences
- Harassing phone calls to the workplace

## **IDENTIFYING AND EVALUATING RISKS**

Employees in each separate office/department (31 in all) have been asked to complete a questionnaire that has assisted the Town in identifying specific risks for each area. Staff members were given the option of omitting their names from the questionnaires to protect anonymity and to encourage honest responses. The questionnaire consisted of 45 questions relating to degree of safety in the workplace, special training, job satisfaction, job risks, etc.

A sample questionnaire with the number of “true/false/don’t know/choose not to respond” answers is provided at the end of this section. The Safety Committee completed a Workplace Security Checklist for each department during a walk-through evaluation. This form allowed us

to evaluate security and engineering controls. Each department already had certain controls in place. The survey allowed us to determine what new controls might decrease the potential risks in each department.

A General Safety Checklist was completed by each department head. This form asked them to evaluate their department policies and practices, maintenance of building and grounds and care of equipment and work areas. Every department should be properly maintained and policy understood to avoid unnecessary risks. Copies of the Workplace Security Checklist and the General Safety Checklist are included at the end of this section.

### **Identified Risks** (common to each Workplace Evaluation)

- Irate citizens
- Co-worker disagreements
- Domestic violence situations
- Exchanging money
- Mobile workplace assignments
- Working alone
- Working late/after hours (judges)
- Uncontrolled access to departments

Following is a brief summary for each office/department's separate Risk Evaluation:

#### **Town Clerks Office Risk Evaluation**

The employees of this office feel secure but believe that some changes need to be made.

Presently a panic button is mounted at the counter. The staff thinks that moving the button to another location would decrease risk of exposure to violence by allowing employees to maintain a safer distance from any potential threats. The staff also suggested that an additional panic button be installed on one of the desks. Sentry Alarms will be consulted on location and cost.

The office has two entry doors. One is located in the main hallway and the second is located on the wall between the Clerks' Office and the Ordinance Office. Door controls should be installed on both entrances. Occasionally the office area is not occupied or staff members have their backs to the counter making them unaware that an individual has entered the office. Quotes will be

obtained and, depending on the cost, either the controls will be installed or a grant through Homeland Security will be applied for.

An evacuation plan will be mounted on a wall in this office and training provided to help ensure a safe and timely exit in an emergency.

A computer program called "Remote Administration System Plus" has been installed on all desktops in this office for viewing each camera throughout the building. This allows the staff to view any potential threat in advance. This program will alert staff of any disturbance so they may use the panic button if necessary.

The counter area is high and wide making it difficult to climb over, however, there is a door at the end of the reception area. The counter area door should be locked and a "buzz through" system should be installed. This system would prevent perpetrators from entering the Clerks or Ordinance Office.

### **Water Department Risk Evaluation**

The staff generally consists of two secretaries, although employees from the department are in and out. The staff agrees that they feel safe in their environment.

This office has two entrances from the main hallway. One is locked and rarely used. The other door allows customers to enter and stops them at a counter to wait for assistance. A door at the end of the counter is for employee use only. An "Employees Only" sign is mounted on this door and it should be locked while money is being collected.

Panic buttons should be installed possibly at each of the two desks in the main office area. The superintendent's office is visible and audible to the secretaries and they can push the panic button for assistance. Remote Administration System Plus has been installed in the office to allow staff to view any potential threat in advance.

An Evacuation Plan and training will be provided to help ensure a safe exit during an emergency.

### **Ordinance Department Risk Evaluation**

This department has four employees: two secretaries, one assessor and one ordinance officer. The secretaries' desks are located in the main area of the office. The assessor and the ordinance officer each have separate offices which are located off of the main area.

This office has one entry door although it is possible to come into this office either through the mail room or the clerks' office. It is recommended that the doors to the clerk office and mail room be locked and only Town personnel be allowed past this point. Remote Administration System Plus has been installed to allow staff to view any potential threat in advance.

### **Community Room Risk Evaluation**

The community room is used for employee training, staff meetings and public events. Non-profit groups and organizations are allowed to reserve the room.

To reserve the room someone must first contact the supervisor's office to schedule a date and time. Prior to the event, someone who is willing to take full responsibility for the condition of the room and security of the building will be required to sign a Community Hall Agreement. This document will provide an explanation of after-hours use of the Community Hall and security instructions for unlocking and locking the building.

The Community Hall has two entry doors. The door on the northern side of the building allows no entry from the parking lot. This door remains propped open, sometimes causing it to be unsecured at the end of an event. The windows in the kitchen and main room have no alarms and have been found unsecured after events.

It is recommended that a designated person be assigned the responsibility of checking all doors and windows prior to alarming and exiting the building at the end of an event. The kitchen window should be alarmed since it is on the backside of the building and not visible to the public or to neighbors. Homeland Security will be consulted for a grant to provide an alarm system for the windows and door.

### **Town Board Room Risk Evaluation**

The office area is used by the Town Board Members as office space and meeting room. Work sessions and committee meetings are held here.

There are two entry doors in this room. One, which all board members' desks face, is located off of the main hallway. The other door is located behind the Supervisor's desk off of a separate hallway that leads to the Court area. It is recommended that this door remain locked or be equipped with a numbered entry lock that requires a code to open.

Sentry Alarms will be consulted for cost quotes. Application for a grant to cover these costs may be required.

Sentry Alarms will also be contacted for recommendation and price quotes for installation of a panic button. The panic button should be located in an area that is easily accessible to all Board members.

The phone should be located behind the board members' desks. The option and cost of installing a phone with intercom capabilities will be discussed among the Town Board members. Desks should be cleared of objects that could be used as weapons during meetings.

### **Supervisor's Office Risk Evaluation**

The staff members in this office state that they feel safe. During the Safety Committee's walk-through evaluation we felt that panic buttons should be installed at each of the two secretaries' desks in case one of the secretaries is away from her desk.

A secretary is usually at her desk when the supervisor receives visitors and is therefore available to assist the supervisor by pushing the panic button in case of emergency. Sentry Alarms will be contacted for quotes on two panic buttons for this office. Panic buttons will be installed. Remote Administration System Plus has been installed to allow the staff to view any potential threat in advance.

The Committee explained the advantages of clearing the desks of all objects that could be used as weapons.

An evacuation floor plan should be mounted in this office and training should be provided to employees to help ensure a safe and timely exit in the event of an emergency.

### **Court Room Risk Evaluation**

The court room has many safety features presently installed. The employees feel safe most of the time. A computer program called Remote Administration System Plus has been installed to view the building. Additional panic buttons are being installed.

### **Sewer Treatment Plant Risk Evaluation**

The treatment plant is located in the Northgate Plaza. Since it is left unattended and is out of view it is recommended that the doors to the control room be locked. Sentry Alarms has been contacted regarding price quotes. A front panel should be installed on the key storage box.

### **Public Works Department Risk Evaluation**

The Public Works Department is located on the western side of the standalone Highway garage. This Department includes the Parks Department and the Water/Sewer Department. The area is used mostly for storage of equipment and materials. The Parks Department has an office area. Approximately seven to eight employees are in and out of this area daily. Employees typically do not spend long periods of time here because they mainly perform their jobs offsite.

It is recommended that training on recognizing potentially violent citizens and co-workers be provided for employees in this department. If an employee must work alone, he or she should periodically check in with a designated contact person throughout the work shift. An evacuation plan and list of emergency contact numbers should be posted in this area.

## **Highway Department Risk Evaluation**

The Highway Department is located in the standalone building next to the Town Hall. Approximately thirteen full-time employees work in this department along with the occasional three or four part-time employees. The Superintendent is also in and out of this area during a typical work shift.

The Superintendent's Office Assistant has an office adjoining the Superintendent's office in the front of the building. Residents, salespeople and other visitors stop at the office for assistance.

The Assistant stated that she feels safe. At this time, she has a two-way radio, cell phone and land line phone to call for assistance when necessary. She feels that she could easily receive any necessary assistance especially because there is usually somebody else nearby.

Remote Administration System Plus has been installed to allow the staff to view any potential threat in advance. It is recommended that a panic button be installed at her desk.

Employees generally park vehicles in the rear of the building during their shifts. It is recommended that a fobbed entry system be installed at this location. Training on recognizing potentially violent citizens or co-workers should be provided.

Evacuation plans and emergency contact numbers should be posted in this area. All of the trucks are equipped with two-way radios and most of the employees carry personal cell phones.

Employees rarely work alone except in the event of a storm. When working alone, the employee should keep the Office Assistant or other designated contact person informed of their location throughout the work shift.

In the event of extreme weather, the Highway Superintendent will decide how many employees are needed. They usually arrive at the same time. If not, employees may remain in their vehicles until others arrive.

## **Control and Preventative Measures**

After evaluating each department we determined the following ways to better prevent and control violence in each area of the workplace:

- Training in dealing with violent individuals (co-workers, citizens)
- Training in conflict resolution
- Installation of panic buttons
- Allowance of cell phones to provide contact with others
- Providing monitors to supervise entrances, exits and hallways

- Allowing judges to wait in vehicles for sheriff accompaniment
- Drop safes and appropriate signage (i.e. “No more than \$50 on site”)
- Additional office doors closed and marked “Employees Only”
- Evacuation plans posted and accessible
- Clearing work spaces of unnecessary objects that may be used as weapons
- Code for emergencies on intercom
- Installation of door contacts in mail room, and ordinance and clerks office
- Reporting information regarding agitated citizens
- Closing garage doors after leaving during shifts
- Staying in contact with the office or assigned contact person while working alone

## **REPORTING RESPONSIBILITIES**

All employees are encouraged to remain alert to the possibility of violence on the part of employees, former employees, customers, visitors and other citizens. Employees shall place safety as their highest concern and shall report all acts and/or threats of violence. Reports will be handled in a confidential manner with information released only on a need-to-know basis.

An employee or authorized representative with knowledge of any violation of this policy shall bring such matters to the attention of his or her supervisor in the form of a written notice. The employee must file a copy of the Incident Reporting Form which is available in the Town Clerk office.

If the employee anticipates imminent danger, a written notice is **not** required; however, he or she must contact a supervisor or other person in authority to file a report immediately. **Intentional failure to report concerns or violations of this policy may be grounds for disciplinary action up to and including dismissal.**

### **Completing the Incident Report Form**

Employees should completely and thoroughly answer each question on the form with as much detail as possible. He or she should read each question carefully so that answers correspond with the questions being asked. For example, question #1 refers to **employees involved** and question #2 refers to **other individuals involved**.

The Incident Reporting Form is a very important document because it enables the Safety Committee to investigate, respond and mitigate violence in the workplace.

All descriptions should be based on fact and should not be based on assumptions, estimations or exaggerations. If the answer to any question is unknown, employees should state as such and the Safety Committee will acquire such information.

When completing the form employees should provide their signature, name of supervisor and date of submission. The supervisor will indicate the date he or she received the form and submit it to the Safety Committee by the next business day. The Safety Committee will then further investigate the alleged incident.

After a full investigation is completed the Safety Committee will document its findings and indicate any corrective actions that should be taken as well as a deadline for completion. All findings and corrective actions will be returned to the employee.

If the employee still believes that a violation exists after discussion with a supervisor and a chairperson of the Safety Committee, he or she may notify the NYS Department of Labor of the alleged violation.

### **Privacy Concern Cases**

A Privacy Concern Case is an incident involving personal injury or illness that the employee would prefer remain confidential and unknown to others in the workplace. Examples of such incidents include, but are not limited to:

- Injury to an intimate body part
- Injury or illness resulting from a sexual assault
- Mental illness
- Terminal illness
- Any other injury or illness for which the employee independently and voluntarily requests that his or her name not be included on the report

In a Privacy Concern Case the victim will still be required to identify him/herself and provide a valid signature. The Department Supervisor will then be responsible for removing the victim's name from the form and replacing it with "Privacy Concern Case" before sharing a copy of the report with **anyone** other than the Safety Committee Chairperson.

## **Incidents Involving Criminal Conduct or Serious Injury**

In the event that a violent incident in the workplace involves criminal conduct or serious injury, the protocol will be to notify the District Attorney or Police Department to ensure prompt investigation and proper prosecution. If an employee is the victim of such a crime, the Town will provide information and assist in the filing of a criminal complaint.

## **Annual Program Review**

The Safety Committee will review this program beginning in December 2011 and yearly thereafter to ensure effectiveness. The review will focus on incident trends and effectiveness of control measures. The reporting and record-keeping system will also be assessed for effectiveness in collecting all relevant information.

In the event of a serious incident (injury requiring more than basic first-aid, repeat incidents within a six-month time, etc.) the Safety Committee will review this program immediately.

## **Post-Incident Response and Evaluation**

Our Post-Incident Response and Evaluation is very important. Included in this section are procedures employees must follow in the aftermath of a violent incident:

1. Assure that the injured party receives prompt and appropriate medical care. This includes but is not limited to providing transportation to a medical care facility. Prompt first aid and emergency medical treatment can minimize the harmful effects of a violent incident.
2. Report the incident to the appropriate authorities as required by law. Dial 911.
3. Inform management about any incidents as soon as possible.
4. Secure the premises to safeguard evidence when necessary.
5. Prepare an Incident Report immediately after the incident, noting any details that may contribute to gathering of evidence. No detail should be disregarded.
6. Call the EAP to address the need for appropriate treatment for victimized employees. Post-incident debriefings and counseling can reduce psychological trauma and stress among victims and witnesses.

## **INVESTIGATIONS**

Investigations of reported incidents of workplace violence will be conducted by at least two members of the Town Safety Committee and Town Attorney. Investigations will be handled with the utmost confidentiality to protect those filing complaints and the individual(s) being accused.

Investigations will be conducted in the following manner:

- An initial interview with the employee issuing the complaint will be conducted to determine the scope and extent of alleged behavior and any potential witnesses.
- The Committee members conducting the investigation will meet with the Town Board to discuss notification of the accused party.
- The individual accused of any type of behavior which meets criteria as a violation of this policy will be notified of the following:
  1. The individual will be made aware of the complaint in writing and will be given the opportunity to cooperate with the investigation by providing any additional information.
  2. Depending on the severity of the complaint, the accused individual may be suspended pending the outcome of the investigation. Compensation during such a suspension will be at the discretion of the Town Board.
  3. Interviews will be conducted with potential witnesses.
  4. A follow-up interview will be conducted with the employee who has issued the complaint to clarify any information provided by the accused or potential witness.
  5. The investigating members will meet with the Town Board to assess information obtained.
  6. An interview will be conducted with the accused individual to respond to any findings.
  7. Finally, the findings will be discussed with the Town Board to determine any necessary disciplinary steps in accordance with the Disciplinary Guidelines as discussed in Section 15 of the Town's Safety Manual.
- The accused party will meet with the Town Board for disposition of allegations and imposed disciplinary actions. The Town Board will meet with the employee issuing complaint to be informed of the investigation findings and subsequent actions.
- Individuals conducting an investigation are responsible for providing accurate documentation regarding the investigation.
- Documentation of the findings of the investigation will be kept in the personnel files of the accused individual, as well as the individual issuing the complaint.

## EMPLOYEE TRAINING

Mandatory training will be provided to all of our employees upon completion of this program and annually thereafter. Attendance will be recorded and any absent individuals will still be required to complete training which shall include the following:

1. A copy and description of the Workplace Violence Prevention Program and information on where to find this information
2. Risk factors identified in the Risk Assessment and procedures for conducting Risk Assessments
3. Requirements of this regulation
4. Information on how employees can protect themselves:
  - The importance of reporting threats and incidents
  - How to properly report threats and incidents
  - Encouragement to suggest ways to improve the program
5. How to properly deal with potentially violent individuals in the workplace
6. How and when to utilize the Employee Assistance Program (the Town provides an EAP for all full time and part time employees and their eligible dependents. This program is discussed in further detail in Addendum 4 of the Town of Chenango Employee Safety Manual.)

# TOWN OF CHENANGO

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## MEMORANDUM

**TO:** Town of Chenango Town Board

**FROM:** Derin Kraack; Highway Superintendent

**DATE:** September 29, 2022

**SUBJECT:** Kelly Rd 2021 Flood Repair Cost

The Kelly Rd flood repairs were originally bid with a quoted cost of \$178,086.00. The bid was awarded by resolution to Byler Excavating on 11/10/2021 (The first payment on this project was issued in February, 2022 for \$165,968.00)

A site visit by the NYS DEC in November of 2021 led to a request for a \$15,488.00 change order that was approved by resolution.

The total project cost was completed for and it was applied against \$193,685.00 in the budget line A-8540.403 (July 2021 Flash Flood).

The question that I had for the Board was should the change order amount of \$15,488.00 be transferred from the special drainage designation and be applied against the 2022 drainage contractual line of A-8540-400?

## PUBLIC WORKS REPORTS FOR SEPTEMBER 2022

- Water well drawdowns were done for the month of September 2022.
- There were 13 after hour call outs in September 2022.
- 2 Curb Boxes repaired in September 2022.
- Mowing & Trimming continued on Town properties.
- Meters are being prepared to be read in October 2022.
- We will be re-levying for the for the first time since 2020 due to COVID restrictions.
- The new Ford F550 sewer crane truck arrived after an 18 month wait from Ford. Derin is interested in buying the old truck. We have come up with a figure of \$12,000.00 if the board would allow him to purchase it. This would be a simple budget transfer between General and Sewer I have been told. This would be a good purchase for his dept and would benefit his dept and the truck would be available if anything were to happen to the new truck.
- The Public Works Department has received the following applications for the following positions.

- WASTEWATER TREATMENT PLANT OPERATOR

We posted this job on the mobile sign board, Broome Tioga Workforce, the Town of Chenango Website and Indeed. This job posting was on Indeed from 9/15/2022-9/30/2022.

We received 1 application in the office and 5 on Indeed. Out of the 6 applications received only 1 applicant had a 2A license that is required for this position.

- CHIEF WASTEWATER TREATMENT PLANT OPERATOR

We posted this job on the mobile sign board, Broome Tioga Workforce, the Town of Chenango Website and Indeed. This job posting was on Indeed from 9/15/2022-9/30/2022.

We received 9 applications on Indeed. Out of the 9 applications received 0 applicants had a 3A license that is required for this position.

These positions are still posted on the mobile sign board, the Town of Chenango Website and Broome Tioga Workforce.

I would suggest to the Board that we reject all applicants that do not meet the requirements.

- I would like to establish the interviewing committee; the following people is who I would like to select:
  1. Amy - HR
  2. Derin Kraack
  3. Greg Burden
  4. Don Benjamin as the Chief WWTPO is available if this is ok with the Town Board.

PLEASE READ CAREFULLY AND RETURN YOUR COMPLETED APPLICATION TO:

TOWN OF CHENANGO SUPERVISOR'S OFFICE  
1529 NY RT 12, BINGHAMTON NY 13901  
(607) 648-4809

2022 CONTRACT FOR USE OF COMMUNITY ROOM

Today's Date: \_\_\_\_\_ Date(s) Requested: \_\_\_\_\_

Name of Organization: \_\_\_\_\_

Arrival Time: \_\_\_\_\_ Departure Time: \_\_\_\_\_

Responsible party / Contact: Mailing Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

INFORMATION ABOUT YOUR INTENDED USE OF MUNICIPAL FACILITIES

Purpose of Use: \_\_\_\_\_

Maximum Occupancy is 100. Participants Expected: \_\_\_\_\_ Adults: \_\_\_\_\_ Children: \_\_\_\_\_

Is Technology (Smart TV, Microphones, etc.) or equipment (podium, carts, etc.) required from municipality? Yes: \_\_\_\_\_ No: \_\_\_\_\_

Will your group use the kitchen? Yes: \_\_\_\_\_ No: \_\_\_\_\_

Please list: \_\_\_\_\_

Residents (Number): \_\_\_\_\_ Non-Residents (Number): \_\_\_\_\_

Is an admission fee charged? Yes \_\_\_\_\_ No \_\_\_\_\_

If so, what will proceeds be used for? \_\_\_\_\_

**The Town of Chenango Community Room will be available for use by Not-For-Profit organizations, including but not limited to charitable, religious, civic, and political groups, government and government agencies, daily between the hours of 6:30am to 9:45pm, subject to the following terms and conditions:**

- 1. Organizations wishing to use the Community Room shall first apply to the Town Supervisor on the prescribed form/contract. The Supervisor or his/her designee has final authority on approval. Forms should be returned a minimum of 3 days prior to the event.**
- 2. Use of the Community Room shall be granted only if such use does not conflict with functions of the Town of Chenango and is subject to change at any time. In the event of inclement weather, the Supervisor or his/her designee has the final authority on whether facilities are usable.**
- 3. No commercial activity shall be conducted on Town property.**
- 4. Smoking and/or intoxicants shall not be brought into the municipal facilities at any time. Alcohol, illegal drugs and smoking of any type is prohibited.**
- 5. Kitchen cabinets are available for your convenience while using the room however all paper supplies, serving utensils etc. must be removed after each event or will be considered available for use by other groups. No cabinets shall be locked or reserved for any particular group, they are available to all groups. NO FOOD should ever be left behind in the refrigerator or cabinets.**
- 6. No club or organization memorabilia or equipment shall be stored in the Community room. It is not secured during business hours or scheduled events and the Town shares no responsibility for items lost or stolen.**
- 7. Profanity, objectionable language, disorderly acts or illegal activities of any kind are absolutely prohibited, and those violating this prohibition will be ejected from the premises.**
- 8. Any damage to municipal facilities shall be promptly repaired at the user's expense. No exceptions.**
- 9. Organizations using the facilities must follow the closing checklist located in the Community Room kitchen. This includes but is not limited to: removal of all trash (a dumpster is located near the side entrance to the Community Room), tables and chairs their original place, tabletops, kitchen countertops and sinks clean. Please remember to turn all of the lights off before leaving.**
- 10. Any organization with youth under 18 years old requires the presence of an adult that is 21 years of age or older to provide adequate adult supervision at all times. No exceptions.**

11. A public ADA assessible telephone is located in the Community Room. The emergency telephone number for Police and Fire is: 911. The appropriate authority must be contacted in the event of an emergency.
12. While using the Community Room during regular business hours (8:00am – 4:00pm), please call extension 213. Amy in the Supervisor's office is available for assistance. For any non-emergency assistance after business hours, please contact Building Maintenance at (607) 343-0625.
13. The Community Room doors will be programmed to unlock 30 minutes prior to your event and to lock 30 minutes after your event based on the time and date provided by your representative making the reservation. You will not be required to pick up or drop off a door fob, however it is essential that your meeting stay on schedule. This would include ample time to restore the room to its original set up. If you are unavoidably delayed, please call Town Maintenance at (607) 343-0625 or (607) 760-6240 for assistance.
14. If you need to cancel your event/meeting, please contact Amy in the Town Supervisor's office between the hours of 8:00am and 4:00pm Monday through Friday. Should you need to cancel your event/meeting after our normal business hours, please contact Town Maintenance at (607) 343-0625.

### AGREEMENT

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Town of Chenango for the use and care of the facilities. He/she,

on behalf of \_\_\_\_\_  
does hereby covenant and agree to defend, indemnify and hold harmless the Town of Chenango from and against any and all liability, loss, damages, claims, or actions (including costs and attorney fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Town of Chenango property, facilities and/or services by

Print \_\_\_\_\_ Signature \_\_\_\_\_

## **2023 TENTATIVE BUDGET ASSUMPTIONS AND NOTES**

### **ALL FUNDS:**

- The tax cap for 2023 is set at 2.00% and relates to the entire tax levy, which includes all special districts. NYS OSC reported an inflation factor of 7.17% for 2023, which is the highest factor reported since the 2% tax cap was implemented. This is more than triple the 2.3% inflation factor reported for 2022. The impact of this high inflation rate can be seen throughout the Town's 2023 Budget.
- The proposed 2023 tax levy included in the Tentative Budget is \$2,090,542. This is down from the 2022 tax levy of \$2,145,710.
- Health insurance assumptions are attached. Per Finger Lakes, the 2022 premiums are projected to increase by 9.04% for small group insurance plans, however, the actual 2023 premiums are not yet available. Health Insurance, Dental Insurance and Medicare were all budgeted with a 10% increase. The budgeted rates for Teamsters Health are the actual 2023 rates. Medicare Part B premium rates are expected to increase by 8.9% for 2023.
- The 2023 Payroll Budget spreadsheets are attached for your reference. Per the Board's request, one spreadsheet includes civil service titles and another includes labor burden information.

### **GENERAL FUND – APPROPRIATIONS / REVENUES / APPROPRIATED FUND BALANCE:**

- Staff raises were budgeted as detailed in the attached spreadsheets.
- A 0% raise was assumed for Town Board officials. Justice Court, Highway Superintendent and Town Clerk salaries were budgeted as detailed in the attached spreadsheet.
- The three stipends were eliminated for Town Clerk (\$1,500), Highway Superintendent (\$8,000) and Safety (\$700) and these amounts were rolled into the corresponding salaries. As discussed in prior years, the stipends have not been adjusted in many years and the responsibilities for each stipend are closely tied to the specific roles. Additionally, the new Paychex payroll system is not user friendly for stipends and requires a manual input with each payroll. Furthermore, all three of these stipends are paid from the same fund (General) as the associated salaries. By combining the salaries with the stipends, the overall compensation for these three individuals is more transparent to the public. In an effort to further streamline the payroll process and be more transparent with the public, the 2023 Budget is proposed without separate stipends.
- Teamsters' salaries were calculated per contract with an estimate of overtime, as detailed in the Payroll Budget worksheet.
- A1010.200 Town Board Equipment – reduced from \$10,000 to \$1,000 as the new laptops were purchased in 2022.
- A1010.400 Town Board Contractual – reduced from \$24,000 to \$13,925 as the annual cost of software maintenance for Diligent is now known (\$8,925).

- A1110.110 Justice Court Clerk Personnel Services – the 20% increase is due to a full year of higher salaries and a 4% budgeted increase for 2023.
- A1320.400 Public Accountant Contractual – increased from \$6,800 to \$7,500 to account for an increase in the cost of Mike Wolyniak’s services of \$200 and increased disclosure filings for Municipal Solutions.
- A1420.400 Attorney Contractual Coughlin & Gerhart – increased from \$143,000 to \$150,000 to account for a \$500/month increase to the base fee and an increase in the review of FOIL requests.
- A1420.401 Attorney Contractual Other – increased from \$10,000 to \$20,000 based upon the chance of conflicts of interest for C&G.
- A1430.400 Payroll Processing – this is a new line to capture expenses related to using Paychex as a payroll processing service.
- A1440.400 Engineer Contractual – per Alex, budgeted an increase from \$47,000 to \$49,350. Alex will provide further detail regarding this budget request.
- A1490.400 Public Works Contractual – increased by \$500 to account for the increased cost of gas.
- A1670.400 Central Print and Mail – increased by \$5,000 over the 2022 budget as the cost of postage continues to rise.
- A1680.400 Data Processing IT Support – this line was increased by \$8,000 to account for Pyramid’s assumption of the Town’s email. A breakdown of the \$28,000 included in the budget follows: Basic IT Support (increased by \$100/mo from \$795 to \$895 X 12 = \$10,740); Monthly Disaster Recovery (\$295 X 12 = \$3,540); Email Support = \$5,845; AppRiver to support FOIL requests = \$4,657; Out of Scope Support (FOILS, etc.) = \$3,218.
- A1910.400 Unallocated Insurance – increased from \$100,000 to \$115,000 based upon the 2022 year to date actual of \$106,775.
- A3510.410 Dog Shelter County – an increase of \$1,000 was assumed as the Town’s contract with the Dog Shelter is adjusted annually based upon the CPI.
- A4020.400 Registrar/Vital Statistics Contractual – increased by \$500 to allow the Clerk’s Office to have a full book of records preserved each year as costs have increased.
- A5410.200 Sidewalks Equipment – includes a portion of a Ventrac upgrade (\$2,000) and a portion of a 7X14 trailer (\$1,500).
- A5410.400 Sidewalks Contractual – includes \$5,000 to contract with an outside vendor for weed control.
- A6989.400 Other Economic Development Grant Writing – increased from \$1,000 to \$5,000 to support applications for grant opportunities.
- A7020.200 Parks & Recreation Equipment – the budget of \$21,500 includes the purchase of a portable generator (\$2,000), a portion of the 7X14 trailer (\$2,500), a portion of the Ventrac

upgrade (\$2,000) and a portion of the Hyder Park playground equipment replacement (\$15,000).

- A7020.400 Parks & Recreation Contractual – the Town Clerk has proposed moving the \$1,000 from the A7550.400 Celebrations line to the A7020.400 Parks & Rec line. The annual children’s holiday party would then be replaced by an outdoor summer event geared towards children. Such an event would capture a larger age range of children in the community and it would also eliminate the wear and tear on the Community Room.
- A7110.200 Parks Equipment – the budget of \$47,700 includes a portion of the Cubcadet replacement (\$5,700), a portion of the Ventrac upgrade (\$2,500), a portion of the 7X14 trailer (\$2,000) a portion of the Hyder Park playground equipment replacement (\$35,000) and \$2,500 for weed trimmers, saws, etc.
- A7110.400 Parks Contractual – the increase of \$9,000 includes \$8,000 for wood chips and turf mixes and \$11,000 for fuel, tires and repairs, all of which have gone up in price.
- A7550.400 Celebrations – per the explanation above, this budget proposes moving the \$1,000 from this line to A7020.400 Parks & Rec Contractual.
- A8010.100 Zoning Board of Appeals Personnel Services – the proposed budget includes an increase in the pay for the Chairperson (from \$75 to \$100 per meeting) and all other members (from \$55 to \$75 per meeting).
- A8020.200 Ordinance Equipment - an increase from \$1,500 to \$3,000 for the purchase of 3 new desktops to accommodate the requirements of the new software.
- A8025.100 Planning Board Personnel Services – the proposed budget includes an increase in the pay for the Chairperson (from \$75 to \$100 per meeting) and all other members (from \$55 to \$75 per meeting).
- A8810.200 Cemeteries Equipment – the \$4,000 budgeted is for a portion of the Cubcadet replacement.
- A8810.400 Cemeteries Contractual – increased from \$14,500 to \$21,000 to cover the increase in the cost of fuel and supplies such as top soil and seed, and also \$10,000 for tree removal.
- A1001 Real Property Taxes – the 2023 tax revenue was budgeted to remain flat.
- A1120 Sales Tax from County – General’s share of Sales Tax was left flat at \$1,800,000.
- A2665 Sale of Equipment – \$3,000, which represents the sale of Public Works’ existing Cubcadet.
- For 2023, the budgeted Appropriated Fund Balance is \$708,463. This is up from the 2022 Appropriated Fund Balance of \$591,009. As of 8/31/22, the balance of unrestricted cash and savings was approximately \$5.5 million.

**HIGHWAY FUND – APPROPRIATIONS / REVENUES / APPROPRIATED FUND BALANCE:**

- Highway salaries were calculated per contract rates with estimated overtime.
- DA5110.400 General Repairs Contractual – the budget increase from \$85,000 to \$152,348 is due to the rising cost of fuel and blacktop. The 2023 budget number was calculated using current contract rates. The line is already \$10,000 over budget for the current year as of August 31, 2022.
- DA5130.200 Machinery Equipment - \$40,000 is budgeted for the purchase of a used garbage packer to replace the current one.
- DA5130.200R Machinery Equipment Reserve – As with the 2022 Budget, \$50,000 was added to this line to contribute to the newly formed Highway Equipment Reserve. These funds will come from General’s share of Sales Tax Revenue.
- DA5130.400 Machinery Contractual – increased by \$11,250 to reflect the 15% increase in the cost of parts.
- DA9720.600 SIB Principal – increased by \$40,929 as a 10-wheeler and a backhoe were purchased in 2022 and the first payments will be due next year. The budgeted interest actually declined as six month interest payments were included in the 2022 budget in the event these purchases were completed in 2022. A conservative interest rate was also assumed.
- DA1001 Real Property Tax – the tax revenue was budgeted to increase by 2%.
- Highway does not plan to sell any equipment.
- For 2023, the budgeted Appropriated Fund Balance is \$96,774, which is up from the budgeted 2022 Appropriated Fund Balance of \$1,193. This is primarily due to the increased cost of fuel, blacktop, salt and parts, combined with the increase in debt repayment. As of 8/31/22, the balance in Highway’s cash and savings was just over \$400,000.

**WATER OPERATING – APPROPRIATIONS / REVENUES / APPROPRIATED FUND BALANCE:**

- Teamsters’ salaries were calculated per contract with an estimate of overtime.
- F8310.400 Administration Contractual – increased by \$2,000 to account for the increase in the cost of postage and fuel.
- F8310.401 Administration Contractual Water Studies – this line was increased from \$60,000 to \$80,000 to reflect the increased cost of water studies. No water studies were ordered in 2022.
- F8320.200 Source of Supply Equipment – the budget of \$95,000 includes \$65,000 for the cost of 12A well cleaning (last done in 2008) and well pumps, \$8,000 for master meters, \$10,000 for a new Savitch Tank signal, and \$12,000 for maintenance, parts and equipment.
- F8320.400 Source of Supply Contractual – increased by \$6,000 to account for the increased cost of fuel, lab fees and electricity.
- F8330.200 Purification Equipment – increased by \$1,500 due to the higher cost of chlorine feed pumps.

- F8330.400 Purification Contractual – increased by \$3,000 due to the higher cost of chemicals.
- F8340.200 Transmission Equipment – increased \$40,000 due to a required upgrade to the Neptune meter readers (\$20,000), the purchase of a job trailer (\$10,000) and the increased cost of meters.
- F2140 Metered Sales – increased by \$22,000 to reflect the trend in year to date actuals.
- F2665 Sale of Equipment - (\$3,000) represents the sale of the existing enclosed job trailer to be replaced.
- For 2023, the budgeted Appropriated Fund Balance is \$173,350, which represents a significant increase over the 2022 budgeted Appropriated Fund Balance of \$61,938. Inflation has driven the cost of meters, fuel, parts, postage, and water studies up. At the same time, the Water Department has to budget for the upgrade of the Neptune meter readers and plans to perform long over-due maintenance on the 12A well. As of 8/31/22, the balance in Water’s cash and savings was just over \$400,000.
- Given the current volatility in the cost of running the department, Greg would prefer not to contribute funds to the Water Capital Improvement Reserve Fund.

**SEWER OPERATING – APPROPRIATIONS / REVENUES / APPROPRIATED FUND BALANCE:**

- Teamsters’ salaries were calculated per contract with an estimate of overtime.
- G8110.400 Administration Contractual – increased by \$2,000 to account for the rise in postage rates and the cost of required training.
- G8110.401 WWTP Operator Contractual – this line was increased by \$5,000 in the event the contract is restructured.
- G8120.200 Sewage Collecting System Equipment – increase of \$5,000 over the 2022 budget is due to the rising cost of equipment.
- G8120.400 Sewage Collecting System Contractual – increase of \$8,000 to account for the rising cost of fuel and electricity, as well as an increase of \$150 per load for hauling.
- G8130.200 Sewer Treatment & Disposal Equipment – the budget of \$33,000 is a decline from the 2022 budget of \$50,000 as 2022 included the purchase of a new pickup truck. The 2023 budget includes \$18,000 for the replacement of three mixers.
- G8130.400 Sewer Treatment & Disposal Contractual – increased by \$9,000 as compared to the prior year due to the increased cost of electricity, lab fees, and supplies.
- G2120 Sewer Rents were increased to \$660,000 as Sewer 12 has now been brought into the Consolidated District and thus is included in the Sewer (G) budget. Similarly, Capital Charges were increased by \$2,000, to \$35,000. There is no Sewer 12 (GA) budget for 2023.
- Sewer does not plan to sell any equipment in 2023.

- For 2023, the budgeted Appropriated Fund Balance is \$83,277, which is \$2,165 less than the 2022 Appropriated Fund Balance of \$85,442. As of 8/31/22, the balance in Sewer's cash and savings was just under \$300,000.
- Given the current volatility in the cost of running the department, Greg would prefer not to contribute funds to the Sewer Capital Improvement Reserve Fund.

**FIRE DISTRICTS / STREET LIGHTS – APPROPRIATIONS / REVENUES / APPROPRIATED FUND BALANCE:**

- SF1 – Chenango Bridge Fire submitted a 2023 Budget which was flat from 2022 at \$319,055.
- SF1 - Chenango Forks Fire requested an increase of \$1,072 for 2023, which is 4.48%. For the 2022 Budget year, they requested an increase of \$1,112, or 4.87%.
- SF2 – Chenango Fire submitted a 2023 budget which was flat from 2022 at \$305,058. It should be noted that the Chenango Fire budget was received after the contract deadline of August 20<sup>th</sup>.
- Budgeted expenses for the Special Lights District were left flat at \$70,000. Taxes to be collected were also held flat at \$55,000. An Appropriated Fund Balance of \$15,100 was assumed.

**BUDGET ITEMS NOT INCLUDED BUT TO BE CONSIDERED:**

- Chenango Ambulance

**SUMMARY - TOWN OF CHENANGO 2023 TENTATIVE BUDGET**

9/15/22

CODE/FUND	Appropriations And Provisions for Other Uses	Less: Estimated Revenues	Less: Appropriated Fund Balance	Amount To Be Raised By Tax	Rate Per M
A General	3,238,453	2,353,783	708,463	176,207	0.362166
Sidewalk District	10,500			10,500	0.518706
DA Highway - Townwide	1,847,758	879,200	96,774	871,784	1.791817
S Special Districts					
Fire #1 - Chen Bridge	319,055	0	0	319,055	1.094052
Fire #2 - Chenango	305,058	0	0	305,058	1.559422
Fire #3 - Chen Forks	24,990	0	0	24,990	2.633543
Lights	70,100	0	15,100	55,000	0.238230
Sewer Operating	786,277	703,000	83,277	0	
Consolidated Sewer Debt	0	0	0	0	0.000000
Sewer 7 Debt	290,428	0	6,400	284,028	225.179571
Sewer 12 Debt	0	0	0	0	0.000000
Chenango Compost	11,050	0	900	10,150	2.776600
Water Operating	930,350	757,000	173,350	0	
Water 25 Debt	13,028	0	130	12,898	1.133402
Water 29 Debt	14,558	0	146	14,412	1.133319
Water 30 Debt	6,484	0	24	6,460	2.820850

**Total Levy**

**2,090,542**

**Totals**

**7,868,089**

**4,692,983**

**1,084,564**



**2023**

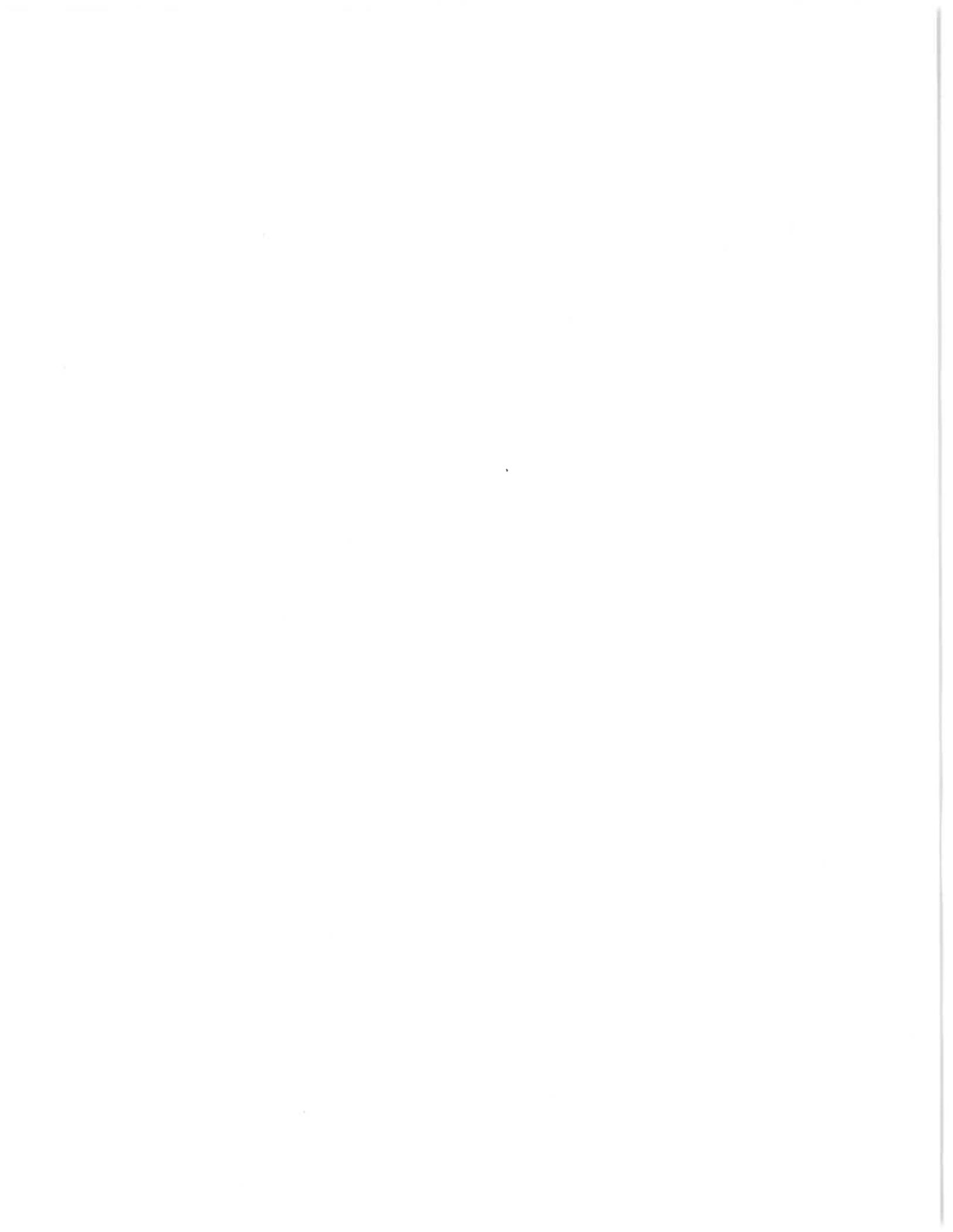
**SCHEDULE OF SALARIES OF ELECTED TOWN OFFICIALS**

**(Article 8 of the Town Law)**

	<b>2022</b>	<b>2023</b>
<b>SUPERVISOR</b>	<b>\$23,982</b>	<b>\$23,982</b>
<b>COUNCILPERSONS (4)</b>	<b>\$14,487</b>	<b>\$14,487</b>
<b>TOWN CLERK</b>	<b>\$43,505</b>	<b>\$55,004</b>
<b>HIGHWAY SUPERINTENDENT</b>	<b>\$63,360</b>	<b>\$76,360</b>







**TOWN OF CHENANGO, NEW YORK**  
**SUMMARY OF FISCAL BUDGET BY FUND**  
**FOR 2023**

	<u>Appropriations</u>	<u>Estimated Revenue</u>	<u>Unexpended Fund Balance</u>	<u>Amount to be Raised by Tax</u>
A GENERAL FUND - TOWNWIDE	\$ 3,248,953.00	2,353,783.00	708,463.00	186,707.00
DA HIGHWAY - TOWNWIDE FUND	\$ 1,847,758.00	879,200.00	96,774.00	871,784.00
F WATER OPERATING	\$ 930,350.00	757,000.00	173,350.00	0.00
G SEWER OPERATING	\$ 786,277.00	703,000.00	83,277.00	0.00
TOTAL TOWN	<u>6,813,338.00</u>	<u>4,692,983.00</u>	<u>1,061,864.00</u>	<u>1,058,491.00</u>
<b>SPECIAL DISTRICTS</b>				
SF1 FIRE DISTRICT #1	\$ 344,045.00	0.00	0.00	344,045.00
SF2 FIRE DISTRICT #2	\$ 305,058.00	0.00	0.00	305,058.00
SL LIGHT DISTRICT	\$ 70,100.00	0.00	15,100.00	55,000.00
SS SEWER FUND	\$ 301,478.00	0.00	7,300.00	294,178.00
SW WATER FUND	\$ 34,072.00	0.00	302.00	33,770.00
TOTAL SPECIAL DISTRICTS	<u>1,054,753.00</u>	<u>0.00</u>	<u>22,702.00</u>	<u>1,032,051.00</u>
GRANDTOTAL	<u>\$ 7,868,091.00</u>	<u>4,692,983.00</u>	<u>1,084,566.00</u>	<u>2,090,542.00</u>



TOWN OF CHENANGO  
 GENERAL FUND - TOWNWIDE  
 GENERAL FUND TENTATIVE  
 (09/08/2022)

APPROPRIATIONS

GENERAL GOVERNMENT SUPPORT

TOWN BOARD  
 Personnel Services  
 Equipment  
 Contractual

Total

Expenditures / Revenues 2021	Expenditures / Revenues to 08/31/2022	Adopted Budget 2022	Modified Budget 2022	Proposed Budget 2023	Percent Change %
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57,111.98	35,214.41	58,648.00	58,648.00	58,648.00	0.00
0.00	6,118.74	10,000.00	10,000.00	1,000.00	-90.00
100.00	9,302.53	24,000.00	24,000.00	13,925.00	-41.97
57,211.98	50,635.68	92,648.00	92,648.00	73,573.00	-20.58

JUSTICE  
 Personnel Services  
 Court Clerk Pers Serv  
 Equipment  
 Court Perm Improvements  
 Contractual

Total

52,000.00	34,000.00	52,000.00	52,000.00	54,080.00	4.00
86,160.42	55,045.66	87,968.00	102,841.07	105,853.00	20.33
0.00	1,310.00	1,500.00	1,500.00	1,500.00	0.00
0.00	26,421.61	0.00	26,421.61	0.00	0.00
5,544.04	1,705.64	8,000.00	8,000.00	8,000.00	0.00
143,704.46	118,482.91	149,468.00	190,762.68	169,433.00	13.35

SUPERVISOR  
 Personnel Services  
 Admin Asst Pers Serv  
 Equipment  
 Contractual

Total

23,981.98	15,680.46	23,982.00	23,982.00	23,982.00	0.00
39,390.18	20,713.98	33,456.00	33,456.00	38,640.00	15.49
1,365.75	1,527.08	2,000.00	2,000.00	2,000.00	0.00
2,734.02	1,730.36	6,000.00	6,000.00	5,000.00	-16.66
67,471.83	39,651.88	65,438.00	65,438.00	69,622.00	6.39

BOOKKEEPER  
 Personnel Services  
 Contractual

Total

40,176.76	26,795.23	40,981.00	40,981.00	45,000.00	9.80
465.61	711.18	1,000.00	1,000.00	1,000.00	0.00
40,642.37	27,506.41	41,981.00	41,981.00	46,000.00	9.57

**TOWN OF CHENANGO  
GENERAL FUND - TOWNWIDE  
GENERAL FUND TENTATIVE  
(09/08/2022)**

		Expenditures / Expenditures /		Adopted	Modified	proposed	Percent
		Revenues	Revenues to	Budget	Budget	Budget	Change
		2021	08/31/2022	2022	2022	2023	%
<b>PUBLIC ACCOUNTANT</b>							
Contractual	A1320.400	5,600.00	5,725.00	6,800.00	6,800.00	7,500.00	10.29
Total		5,600.00	5,725.00	6,800.00	6,800.00	7,500.00	10.29
<b>ASSESSORS</b>							
Personnel Services	A1355.100	40,665.00	24,969.75	38,189.00	38,189.00	45,000.00	17.83
Assess Admin Pers Serv	A1355.110	23,946.12	18,873.91	28,866.00	28,866.00	36,924.00	27.91
Assess Rev Bd Pers Serv	A1355.120	949.75	393.00	1,600.00	1,600.00	1,600.00	0.00
Equipment	A1355.200	1,273.41	0.00	1,250.00	1,250.00	1,250.00	0.00
Contractual	A1355.400	6,675.99	8,656.64	23,200.00	23,200.00	23,200.00	0.00
Total		73,510.27	52,893.30	93,105.00	93,105.00	107,974.00	15.97
<b>TOWN CLERK</b>							
Personnel Services	A1410.100	42,650.92	28,444.91	43,505.00	43,505.00	55,004.00	26.43
Deputy Pers Services	A1410.110	29,516.24	19,685.32	30,108.00	30,108.00	36,924.00	22.63
Board Personnel Services	A1410.120	250.00	200.00	800.00	800.00	800.00	0.00
Shared Clerk Pers Serv	A1410.130	5,659.94	7,549.53	11,545.00	11,546.00	14,770.00	27.92
Equipment	A1410.200	1,598.72	763.54	1,500.00	1,500.00	1,500.00	0.00
Contractual	A1410.400	2,274.31	1,677.22	3,000.00	3,000.00	3,000.00	0.00
Total		81,950.13	58,320.52	90,459.00	90,459.00	111,998.00	23.81
<b>ATTY</b>							
Contractual - C&g	A1420.400	126,499.67	82,927.33	143,000.00	143,000.00	150,000.00	4.89
Contractual - Other	A1420.401	7,669.00	3,792.00	10,000.00	10,000.00	20,000.00	100.00
Total		134,168.67	86,719.33	153,000.00	153,000.00	170,000.00	11.11
<b>Payroll Processing</b>							
	A1430.400	0.00	3,132.33	0.00	6,000.00	5,000.00	****, **

TOWN OF CHENANGO  
 GENERAL FUND - TOWNWIDE  
 GENERAL FUND TENTATIVE  
 (09/08/2022)

	Expenditures/ Revenues 2021	Expenditures/ Revenues to 08/31/2022	Adopted Budget 2022	Modified Budget 2022	Proposed Budget 2023	Percent Change %
<b>ENGINEER</b>						
Contractual	40,210.65	23,417.60	47,000.00	47,000.00	49,350.00	5.00
Engineer Out Of Scope Kelly Rd	10,291.86	1,320.00	0.00	1,320.00	0.00	0.00
Broome Tioga Stormwater	3,700.00	1,500.00	4,200.00	4,200.00	4,200.00	0.00
Contractual - Ms-4	3,984.25	0.00	4,200.00	4,200.00	4,200.00	0.00
Litigation Expenses	0.00	0.00	2,000.00	2,000.00	2,000.00	0.00
Stormwater Polu Protect Plan	0.00	1,111.80	2,000.00	2,000.00	2,000.00	0.00
Professional Fees	0.00	0.00	3,600.00	3,397.20	3,600.00	0.00
Prof Fees Citizens Solar W Chen	0.00	0.00	0.00	0.00	0.00	0.00
Prof Fees Chen Solar Airport Rd	0.00	0.00	0.00	0.00	0.00	0.00
Prof Fees Ransom Solar	0.00	202.80	0.00	202.80	0.00	0.00
<b>Total</b>	<b>59,186.76</b>	<b>27,552.20</b>	<b>63,000.00</b>	<b>64,320.00</b>	<b>65,350.00</b>	<b>3.73</b>
<b>ELECTION</b>						
Contractual	31,712.00	0.00	33,000.00	33,000.00	33,000.00	0.00
<b>Total</b>	<b>31,712.00</b>	<b>0.00</b>	<b>33,000.00</b>	<b>33,000.00</b>	<b>33,000.00</b>	<b>0.00</b>
<b>PUBLIC WORKS</b>						
Director Pers Serv	23,119.98	15,419.49	23,582.00	23,582.00	25,250.00	7.07
Equipment	0.00	0.00	1,500.00	1,500.00	1,500.00	0.00
Contractual	309.17	368.57	1,200.00	1,200.00	1,700.00	41.66
<b>Total</b>	<b>23,429.15</b>	<b>15,788.06</b>	<b>26,282.00</b>	<b>26,282.00</b>	<b>28,450.00</b>	<b>8.24</b>
<b>BUILDINGS</b>						
Personnel Services	14,491.98	10,200.00	15,300.00	15,300.00	15,912.00	4.00
Equipment	0.00	1,850.00	10,000.00	10,000.00	10,000.00	0.00
Permanent Improvements	0.00	0.00	0.00	0.00	0.00	0.00
Contractual	111,302.54	137,358.29	200,000.00	200,000.00	200,000.00	0.00

**TOWN OF CHENANGO  
GENERAL FUND - TOWNWIDE  
GENERAL FUND TENTATIVE  
(09/08/2022)**

			Expenditures/ Revenues	Expenditures/ Revenues to	Adopted Budget	Modified Budget	Proposed Budget	Percent Change				
			2021	08/31/2022	2022	2022	2023	%				
Contr Covid 19 Expenses	A1620.401		1,412.50	0.00	10,000.00	10,000.00	0.00	-100.00				
Contr Community Room Improv	A1620.402		17,674.39	14,353.37	0.00	14,353.37	0.00	0.00				
<b>Total</b>			144,881.41	163,761.66	235,300.00	249,653.37	225,912.00	-3.98				
<b>RECORDS MGMT</b>												
Equipment	A1630.200		0.00	0.00	500.00	500.00	500.00	0.00				
Contractual	A1630.400		2,770.56	2,891.20	5,000.00	5,000.00	5,000.00	0.00				
<b>Total</b>			2,770.56	2,891.20	5,500.00	5,500.00	5,500.00	0.00				
<b>CENTRAL STOREROOM</b>												
Contractual	A1660.400		5,864.12	4,926.91	8,000.00	8,000.00	8,000.00	0.00				
<b>Total</b>			5,864.12	4,926.91	8,000.00	8,000.00	8,000.00	0.00				
<b>CENT. PRINT/MAIL CONT</b>												
Contractual	A1670.400		29,397.69	2,337.09	30,000.00	30,000.00	35,000.00	16.66				
<b>Total</b>			29,397.69	2,337.09	30,000.00	30,000.00	35,000.00	16.66				
<b>DATA PROCESSING</b>												
It Support	A1680.400		17,743.14	14,373.76	20,000.00	20,000.00	28,000.00	40.00				
Website Development	A1680.402		1,740.00	1,980.00	3,500.00	3,500.00	3,500.00	0.00				
Townwide Technology	A1680.403		199.00	299.80	2,000.00	2,000.00	2,000.00	0.00				
<b>Total</b>			19,682.14	16,653.56	25,500.00	25,500.00	33,500.00	31.37				
<b>SPECIAL ITEMS</b>												
Unallocated Ins	A1910.400		96,300.50	106,774.46	100,000.00	106,775.00	115,000.00	15.00				
Municipal Assn Dues	A1920.400		1,350.00	1,350.00	1,500.00	1,500.00	1,500.00	0.00				
Judgments And Claims	A1930.400		962.31	120.22	100.00	120.22	100.00	0.00				

TOWN OF CHENANGO  
 GENERAL FUND - TOWNWIDE  
 GENERAL FUND TENTATIVE  
 (09/08/2022)

	2021	08/31/2022	Adopted Budget 2022	Modified Budget 2022	Proposed Budget 2023	Percent Change %
Other Governmental Support	A1989.400	0.00	0.00	0.00	0.00	0.00
Contingent Account	A1990.400	0.00	95,000.00	0.00	95,000.00	0.00
Total	98,612.81	108,244.68	196,600.00	108,395.22	211,600.00	7.62
General Government Support Total	1,018,796.35	785,222.72	1,316,081.00	1,290,844.27	1,407,412.00	6.93
<b>PUBLIC SAFETY</b>						
TRAFFIC CONTROL						
Personnel Services	A3310.100	5,890.55	4,197.60	7,023.00	7,413.00	5.55
Contractual	A3310.400	19,803.84	11,737.92	25,000.00	25,000.00	0.00
Total	25,694.39	15,935.52	32,023.00	32,023.00	32,413.00	1.21
<b>DOG CONTROLS</b>						
Personnel Services	A3510.100	10,063.68	10,576.55	16,176.00	16,176.00	3.99
Equipment	A3510.200	0.00	0.00	500.00	500.00	0.00
Contractual	A3510.400	1,065.87	320.87	3,000.00	3,000.00	0.00
Dog Shelter-county	A3510.410	12,151.92	12,278.06	17,000.00	17,000.00	5.88
Total	23,281.47	23,175.48	36,676.00	36,676.00	38,323.00	4.49
<b>DEMOLITION OF UNSAFE BUILDINGS</b>						
Demolition Of Unsafe Buildings	A3650.400	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00
<b>SAFETY COMM</b>						
Personnel Services	A3989.100	699.92	457.64	700.00	700.00	0.00
Contractual	A3989.400	4,092.64	3,616.70	6,000.00	6,000.00	0.00
Total	4,792.56	4,074.34	6,700.00	6,700.00	6,000.00	-10.44

**TOWN OF CHENANGO  
GENERAL FUND - TOWNWIDE  
GENERAL FUND TENTATIVE  
(09/08/2022)**

	Expenditures/ Revenues 2021	Expenditures/ Revenues to 08/31/2022	Adopted Budget 2022	Modified Budget 2022	Proposed Budget 2023	Percent Change %
Public Safety Total	53,768.42	43,185.34	75,399.00	75,399.00	76,736.00	1.77
<b>PUBLIC HEALTH</b>						
REG/VITAL STATS						
Personnel Services	1,499.94	980.73	1,500.00	1,500.00	0.00	-100.00
Contractual	1,000.00	1,520.63	1,500.00	1,500.00	2,000.00	33.33
<b>Total</b>	2,499.94	2,501.36	3,000.00	3,000.00	2,000.00	-33.33
Public Health Total	2,499.94	2,501.36	3,000.00	3,000.00	2,000.00	-33.33
<b>TRANSPORTATION</b>						
HIGHWAY SUPP						
Personnel Services	62,117.12	41,427.64	63,360.00	63,360.00	76,360.00	20.51
Admin. Pers Serv	40,403.74	26,946.34	41,213.00	41,213.00	51,912.00	25.96
Equipment	1,539.25	0.00	1,500.00	1,500.00	1,500.00	0.00
Contractual	5,899.65	5,453.44	10,500.00	10,500.00	10,500.00	0.00
<b>Total</b>	109,959.76	73,827.42	116,573.00	116,573.00	140,272.00	20.32
<b>STREET LIGHTING</b>						
Contractual	25,294.87	14,337.13	42,000.00	42,000.00	42,000.00	0.00
<b>Total</b>	25,294.87	14,337.13	42,000.00	42,000.00	42,000.00	0.00
<b>SIDEWALKS</b>						
Equipment	8,500.13	8,500.00	8,500.00	8,500.00	3,500.00	-58.82
Contractual	1,845.18	1,741.38	2,000.00	2,000.00	7,000.00	250.00
<b>Total</b>	10,345.31	10,241.38	10,500.00	10,500.00	10,500.00	0.00
Transportation Total	145,599.94	98,405.93	169,073.00	169,073.00	192,772.00	14.01

**TOWN OF CHENANGO  
GENERAL FUND - TOWNWIDE  
GENERAL FUND TENTATIVE  
(09/08/2022)**

		Expenditures/ Revenues 2021	Expenditures/ Revenues to 08/31/2022	Adopted Budget 2022	Modified Budget 2022	Proposed Budget 2023	Percent Change %
<b>ECONOMIC ASSISTANCE AND OPPORTUNITY</b>							
<b>PROMOTION OF TOWN</b>							
Promotion Of Town	A6410.400	0.00	0.00	1,000.00	1,000.00	1,000.00	0.00
Total		0.00	0.00	1,000.00	1,000.00	1,000.00	0.00
<b>OTHER ECON DEV</b>							
Grant Writing	A6989.400	0.00	0.00	1,000.00	1,000.00	5,000.00	400.00
Total		0.00	0.00	1,000.00	1,000.00	5,000.00	400.00
<b>Economic Assistance And Opport Total</b>							
		0.00	0.00	2,000.00	2,000.00	6,000.00	200.00
<b>CULTURE AND RECREATION</b>							
<b>PARKS &amp; RECREATION</b>							
Equipment	A7020.200	9,805.05	0.00	2,000.00	2,000.00	21,500.00	975.00
Contractual	A7020.400	4,060.00	2,760.00	13,000.00	13,000.00	14,000.00	7.69
Total		12,865.05	2,760.00	15,000.00	15,000.00	35,500.00	136.66
<b>PARKS</b>							
Personnel Services	A7110.100	71,149.42	39,706.87	82,181.00	82,181.00	82,222.00	0.04
Seasonal Pers Serv	A7110.110	3,672.00	9,252.68	8,832.00	8,832.00	10,184.00	15.30
Equipment	A7110.200	23,000.00	53,259.20	54,000.00	54,000.00	47,700.00	-11.66
Permanent Improvements	A7110.201	12,335.03	0.00	0.00	0.00	0.00	0.00
Contractual	A7110.400	19,816.12	16,888.60	18,000.00	18,000.00	27,000.00	50.00
Total		129,972.57	118,107.35	163,013.00	163,013.00	167,106.00	2.51
<b>YOUTH</b>							
Contractual	A7310.400	15,700.00	0.00	19,400.00	19,400.00	19,400.00	0.00

**TOWN OF CHENANGO  
GENERAL FUND - TOWNWIDE  
GENERAL FUND TENTATIVE  
(09/08/2022)**

		Expenditures / Revenues 2021	Expenditures / Revenues to 08/31/2022	Adopted Budget 2022	Modified Budget 2022	Proposed Budget 2023	Percent Change %
<b>HISTORIAN</b>							
Personal Services	A7510.100	2,207.28	1,501.35	2,252.00	2,252.00	2,342.00	3.99
Contractual	A7510.400	0.00	200.00	1,000.00	1,000.00	1,000.00	0.00
Total		2,207.28	1,701.35	3,252.00	3,252.00	3,342.00	2.76
<b>CELEBRATIONS</b>							
Contractual	A7550.400	0.00	0.00	1,000.00	1,000.00	0.00	-100.00
Total		0.00	0.00	1,000.00	1,000.00	0.00	-100.00
<b>Culture And Recreation Total</b>							
		158,744.90	122,568.70	201,665.00	201,665.00	225,348.00	11.74
<b>HOME AND COMMUNITY SERVICES</b>							
<b>ZONING</b>							
Board Pers Serv	A8010.100	4,350.00	2,705.00	4,800.00	4,800.00	5,700.00	18.75
Contractual	A8010.400	0.00	35.00	2,600.00	2,600.00	2,600.00	0.00
Total		4,350.00	2,740.00	7,400.00	7,400.00	8,300.00	12.16
<b>ORDIN/ADMIN</b>							
Personnel Services	A8020.100	117,583.04	61,736.86	119,257.00	119,257.00	126,697.00	6.23
Constable Pers Serv	A8020.110	0.00	0.00	2,400.00	2,400.00	2,400.00	0.00
Fire Inspector Pers Serv	A8020.120	0.00	0.00	3,000.00	3,000.00	3,000.00	0.00
Equipment	A8020.200	1,099.02	0.00	1,500.00	1,500.00	3,000.00	100.00
Contractual	A8020.400	9,943.02	6,799.77	18,500.00	18,500.00	18,500.00	0.00
Serving Fee	A8020.401	21.00	0.00	500.00	500.00	500.00	0.00
Property Maintenance Charge	A8020.402	0.00	0.00	1,000.00	1,000.00	1,000.00	0.00
Software Maintenance	A8020.403	0.00	0.00	8,500.00	8,500.00	8,500.00	0.00
Total		128,646.08	68,536.63	154,657.00	154,657.00	163,597.00	5.78

TOWN OF CHENANGO  
 GENERAL FUND - TOWNWIDE  
 GENERAL FUND TENTATIVE  
 (09/08/2022)

	Expenditures / Revenues 2021	Expenditures / Revenues to 08/31/2022	Adopted Budget 2022	Modified Budget 2022	Proposed Budget 2023	Percent Change %
<b>PLANNING BOARD</b>						
Personnel Services	4,215.00	3,050.00	5,000.00	5,000.00	8,550.00	71.00
Contractual	0.00	0.00	2,600.00	2,600.00	2,600.00	0.00
<b>Total</b>	<b>4,215.00</b>	<b>3,050.00</b>	<b>7,600.00</b>	<b>7,600.00</b>	<b>11,150.00</b>	<b>46.71</b>
<b>GARBAGE</b>						
Contractual	1,386.00	0.00	5,000.00	5,000.00	5,000.00	0.00
<b>Total</b>	<b>1,386.00</b>	<b>0.00</b>	<b>5,000.00</b>	<b>5,000.00</b>	<b>5,000.00</b>	<b>0.00</b>
<b>SANTIN</b>						
Personnel Services	3,779.10	1,298.88	3,787.00	3,787.00	3,940.00	4.04
Landfill	16,431.20	0.00	15,000.00	15,000.00	15,000.00	0.00
<b>Total</b>	<b>20,210.30</b>	<b>1,298.88</b>	<b>18,787.00</b>	<b>18,787.00</b>	<b>18,940.00</b>	<b>0.81</b>
<b>DRAINAGE</b>						
Coordinator Pers Serv	7,999.94	5,230.73	8,000.00	8,000.00	0.00	-100.00
Permanent Improvements	91,321.39	15,086.58	50,000.00	50,000.00	50,000.00	0.00
Contractual	57,149.40	42,904.04	50,000.00	50,000.00	50,000.00	0.00
Wallace/horton Project	0.00	0.00	0.00	0.00	0.00	0.00
July 2021 Flash Flood	42,411.00	165,968.00	0.00	165,968.00	0.00	0.00
<b>Total</b>	<b>198,881.73</b>	<b>229,189.35</b>	<b>108,000.00</b>	<b>273,968.00</b>	<b>100,000.00</b>	<b>-7.40</b>
<b>DISASTER</b>						
Flood Expenses	0.00	0.00	0.00	0.00	0.00	0.00
Fire Expenses	0.00	0.00	0.00	0.00	0.00	0.00
July 2021 Flash Flood	0.00	0.00	0.00	0.00	0.00	0.00

**TOWN OF CHENANGO**  
**GENERAL FUND - TOWNWIDE**  
**GENERAL FUND TENTATIVE**  
**(09/08/2022)**

	Expenditures / Revenues 2021	Expenditures / Revenues to 08/31/2022	Adopted Budget 2022	Modified Budget 2022	Proposed Budget 2023	Percent Change %
<b>Total</b>	0.00	0.00	0.00	0.00	0.00	0.00
<b>CEMETERIES</b>						
Equipment	48810.200	0.00	5,489.98	6,000.00	6,000.00	4,000.00 -33.33
Contractual	48810.400	4,569.34	6,808.99	14,500.00	14,500.00	21,000.00 44.82
<b>Total</b>	4,569.34	12,298.37	20,500.00	20,500.00	25,000.00	21.95
<b>Home And Community Services Total</b>	362,258.45	317,113.83	321,944.00	487,912.00	331,987.00	3.11
<b>EMPLOYEE BENEFITS</b>						
<b>EMPLOYEE BENEFITS</b>						
State Retirement	119,104.74	30,749.25	127,832.00	127,832.00	100,768.00	-21.17
Social Security	59,564.81	38,221.02	64,501.00	65,638.79	73,607.00	14.11
Workers Compensation	69,246.00	0.00	75,846.00	75,846.00	77,692.00	2.43
Unemployment Insurance	0.00	0.00	2,000.00	2,000.00	2,000.00	0.00
Disability Insurance	819.44	366.50	1,200.00	1,200.00	1,200.00	0.00
Health Insurance	355,582.23	222,079.76	543,551.00	543,551.00	521,081.00	-4.13
<b>Total</b>	604,317.22	291,416.53	814,930.00	816,067.79	776,348.00	-4.73
<b>Employee Benefits Total</b>	604,317.22	291,416.53	814,930.00	816,067.79	776,348.00	-4.73
<b>DEBT SERVICE</b>						
<b>SERIAL BONDS</b>						
Principal	175,000.00	180,000.00	180,000.00	180,000.00	185,000.00	2.77
Interest	53,887.50	49,450.00	49,450.00	49,450.00	45,350.00	-8.29
<b>Total</b>	228,887.50	229,450.00	229,450.00	229,450.00	230,350.00	0.39
<b>GENERAL ADM EXP</b>						
General Adm Exp	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	0.00	0.00	0.00	0.00	0.00	0.00

**TOWN OF CHENANGO  
GENERAL FUND - TOWNWIDE  
GENERAL FUND TENTATIVE  
(09/08/2022)**

	Expenditures / Revenues 2021	Expenditures / Revenues to 08/31/2022	Adopted Budget 2022	Modified Budget 2022	Proposed Budget 2023	Percent Change %
Total	0.00	0.00	0.00	0.00	0.00	0.00
Debt Service Total	228,887.50	229,450.00	229,450.00	229,450.00	230,350.00	0.39
<b>INTERFUND TRANSFERS</b>						
<b>TRANSFERS TO OTHER FUNDS</b>						
Transfers To Other Funds	41,875.56	0.00	0.00	0.00	0.00	0.00
Total	41,875.56	0.00	0.00	0.00	0.00	0.00
<b>TRANSFERS TO CAPITAL FUNDS</b>						
Transfers To Capital Funds	A0950.900	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00
<b>Interfund Transfers</b>						
TOTAL APPROPRIATIONS	2,616,748.28	1,889,864.41	3,133,542.00	3,275,411.06	3,248,953.00	3.68
<b>REVENUES</b>						
<b>REAL PROPERTY TAXES</b>						
Real Property Taxes	A1001	176,207.05	176,206.99	176,207.00	176,207.00	0.00
Sidewalk District Tax	A1030	10,500.00	10,500.07	10,500.00	10,500.00	0.00
Lawn Mowing	A1031	0.00	0.00	0.00	0.00	0.00
Property Maintenance	A1032	0.00	0.00	0.00	0.00	0.00
Total	186,707.05	186,707.06	186,707.00	186,707.00	186,707.00	0.00
<b>REAL PROPERTY TAX ITEMS</b>						
Other Pymts In Lieu Of Taxes	A1081	12,793.89	12,771.15	12,793.00	12,793.00	-0.33
Real Property Tax	A1090	0.00	271.33	0.00	0.00	0.00
Total	12,793.89	13,042.48	12,793.00	12,793.00	12,750.00	-0.33

**TOWN OF CHENANGO  
GENERAL FUND - TOWNWIDE  
GENERAL FUND TENTATIVE  
(09/08/2022)**

Expenditures / Revenues	Expenditures / Revenues to	Adopted Budget	Modified Budget	Proposed Budget	Percent Change
2021	08/31/2022	2022	2022	2023	%

**NON-PROPERTY TAX ITEMS**

Sales Tax From County	A1120	2,715,946.84	1,358,145.98	1,800,000.00	1,800,000.00	1,800,000.00	0.00
Franchise Fees	A1170	109,049.69	83,311.29	100,000.00	100,000.00	100,000.00	0.00
Property Tax	A1189	67.28	0.00	0.00	0.00	0.00	0.00
<b>Total</b>		<b>2,825,063.81</b>	<b>1,439,457.27</b>	<b>1,900,000.00</b>	<b>1,900,000.00</b>	<b>1,900,000.00</b>	<b>0.00</b>

**DEPARTMENTAL INCOME**

Clerk's Fees	A1255	6,945.81	3,940.78	3,000.00	3,000.00	4,000.00	33.33
Charges For Demo Of Unsafe Bldgs	A1570	20,756.45	0.00	0.00	0.00	0.00	0.00
Zoning Fees	A2110	4,000.00	3,060.00	3,000.00	3,000.00	3,000.00	0.00
Planning Fees	A2115	3,365.00	2,960.00	3,000.00	3,000.00	3,000.00	0.00
Special Permit	A2116	900.00	360.00	0.00	0.00	0.00	0.00
Cemetery Lot Sales & Burials	A2190	6,680.00	3,395.00	3,000.00	3,000.00	3,000.00	0.00
<b>Total</b>		<b>42,647.26</b>	<b>13,715.78</b>	<b>12,000.00</b>	<b>12,000.00</b>	<b>13,000.00</b>	<b>8.33</b>

**USE OF MONEY AND PROPERTY**

Checking Interest General	A2401	382.67	242.42	0.00	0.00	0.00	0.00
Savings Interest General	A2402	4,665.43	2,452.32	6,000.00	6,000.00	6,000.00	0.00
Checking Interest Cap Improve Reserve	A2403	744.37	310.77	0.00	0.00	0.00	0.00
Checking Interest Equipment Reserve	A2404	129.52	54.07	0.00	0.00	0.00	0.00
Checking Interest Arpa Funds	A2405	144.19	326.78	0.00	0.00	0.00	0.00
Ny Muni Insur Interest On Capital	A2406	13,475.71	0.00	0.00	0.00	0.00	0.00
<b>Total</b>		<b>19,541.89</b>	<b>3,386.36</b>	<b>6,000.00</b>	<b>6,000.00</b>	<b>6,000.00</b>	<b>0.00</b>

**LICENSES AND PERMITS**

Games Of Chance Licenses	A2530	0.00	0.00	0.00	0.00	0.00	0.00
Dog Licenses	A2544	23,027.00	14,119.00	24,000.00	24,000.00	22,000.00	-8.33
Building Permits	A2555	10,585.26	11,658.45	7,000.00	7,000.00	8,000.00	14.28
<b>Total</b>		<b>33,612.26</b>	<b>25,777.45</b>	<b>31,000.00</b>	<b>31,000.00</b>	<b>30,000.00</b>	<b>-3.22</b>

TOWN OF CHENANGO  
 GENERAL FUND - TOWNWIDE  
 GENERAL FUND TENTATIVE  
 (09/08/2022)

Expenditures / Revenues	Expenditures / Revenues to	Adopted Budget	Modified Budget	Proposed Budget	Percent Change
2021	08/31/2022	2022	2022	2023	%

FINES AND FORFEITURES						
Fines & Bail	A2610	105,047.25	58,590.00	100,000.00	100,000.00	0.00
Traffic Diversion Program	A2612	119,797.50	73,782.50	100,000.00	100,000.00	0.00
Unclaimed Exonerated Bail	A2613	7.50	0.00	0.00	0.00	0.00
<b>Total</b>		<b>224,762.25</b>	<b>132,372.50</b>	<b>200,000.00</b>	<b>200,000.00</b>	<b>0.00</b>

SALE OF PROPERTY & COMPENSATION FOR						
Sale Of Scrap	A2650	52.39	0.00	0.00	0.00	0.00
Misc Minor Sales	A2655	240.50	15.00	0.00	0.00	0.00
Sales Of Real Property	A2660	0.00	0.00	0.00	0.00	0.00
Sales Of Equipment	A2665	0.00	13,585.00	5,000.00	5,000.00	-40.00
Insurance Recovery	A2680	1,332.00	1,597.00	0.00	0.00	0.00
Other Comp For Loss	A2690	0.00	0.00	0.00	0.00	0.00
<b>Total</b>		<b>1,624.89</b>	<b>15,197.00</b>	<b>5,000.00</b>	<b>5,000.00</b>	<b>-40.00</b>

MISCELLANEOUS LOCAL SOURCES						
Refund Of Prior Year's Expenditures	A2701	4.50	18,370.75	0.00	0.00	0.00
Gifts And Donations	A2705	0.00	0.00	0.00	0.00	0.00
Music In The Parks	A2705A	0.00	330.00	0.00	0.00	0.00
Nys Alm Related Payments	A2750	89,033.00	0.00	89,033.00	89,033.00	0.00
Other Revenue	A2770	1,250.00	0.00	0.00	0.00	0.00
Nyseg Rebates	A2771	0.00	5,260.40	0.00	0.00	0.00
Be Small Community Grant	A2772	0.00	27,254.00	0.00	0.00	0.00
<b>Total</b>		<b>90,287.50</b>	<b>51,215.15</b>	<b>89,033.00</b>	<b>85,033.00</b>	<b>0.00</b>

STATE AID						
State Aid Per Capita	A3001	0.00	0.00	0.00	0.00	0.00
Mortgage Tax	A3005	234,563.33	95,598.22	100,000.00	100,000.00	0.00
Nys Justice Ct Assist Program	A3088	0.00	23,953.28	0.00	0.00	0.00

**TOWN OF CHENANGO  
GENERAL FUND - TOWNWIDE  
GENERAL FUND TENTATIVE  
(09/08/2022)**

		Expenditures / Revenues 2021	Expenditures / Revenues to 08/31/2022	Adopted Budget 2022	Modified Budget 2022	Proposed Budget 2023	Percent Change
State Aid Emerg Disaster	A3960	0.00	0.00	0.00	0.00	0.00	0.00
Total		234,563.33	120,561.50	100,000.00	100,000.00	100,000.00	0.00
FEDERAL AID							
Fed Aid Emerg Disaster	A4960	5,974.64	0.00	0.00	0.00	0.00	0.00
Total		5,974.64	0.00	0.00	0.00	0.00	0.00
INTERFUND TRANSFERS							
Interfund Transfers	A5031	38,765.30	13,635.73	0.00	0.00	0.00	0.00
Total		38,765.30	13,635.73	0.00	0.00	0.00	0.00
TOTAL REVENUES		3,716,344.07	2,015,068.28	2,542,533.00	2,542,533.00	2,540,490.00	-0.08
Appropriated Reserves		0.00	0.00	0.00	0.00	0.00	0.00
APPROPRIATED FUND BALANCE		-1,099,595.79	-125,203.87	591,009.00	732,878.06	708,463.00	19.87
TOTAL REVENUES & OTHER SOURCES		2,616,748.28	1,889,864.41	3,133,542.00	3,275,411.06	3,248,953.00	3.68

TOWN OF CHENANGO  
HIGHWAY - TOWNWIDE FUND  
HIGHWAY FUND TENTATIVE  
(09/09/2022)

APPROPRIATIONS		Expenditures / Revenues	Expenditures / Revenues to	Adopted Budget	Modified Budget	Proposed Budget	Percent Change
		2021	08/31/2022	2022	2022	2023	%
GENERAL GOVERNMENT SUPPORT							
SPECIAL ITEMS							
Judgments And Claims	DA1930.400	4,268.09	0.00	100.00	100.00	100.00	0.00
Total		4,268.09	0.00	100.00	100.00	100.00	0.00
General Government Support Total							
TRANSPORTATION							
GEN REPAIRS							
Personnel Services	DA5110.100	269,133.96	194,841.84	293,172.00	293,172.00	299,315.00	2.09
Contractual	DA5110.400	106,443.49	95,039.08	85,000.00	85,000.00	152,348.00	79.23
Total		375,577.45	289,880.92	378,172.00	378,172.00	451,663.00	19.43
PERMANENT IMPROVEMENTS							
Permanent Improvements	DA5112.200	252,066.23	180,237.85	190,000.00	190,000.00	176,000.00	-7.36
Total		252,066.23	180,237.85	190,000.00	190,000.00	176,000.00	-7.36
MACHINERY							
Personnel Services	DA5130.100	52,761.56	36,433.77	59,100.00	59,100.00	59,708.00	1.02
Equipment	DA5130.200	99,121.46	1,535.72	40,000.00	40,000.00	40,000.00	0.00
Equipment Reserve	DA5130.200R	0.00	0.00	50,000.00	50,000.00	50,000.00	0.00
Contractual	DA5130.400	86,872.02	62,705.55	75,000.00	75,000.00	86,250.00	15.00
Total		232,755.04	100,675.04	224,100.00	224,100.00	235,958.00	5.29
MISC							
Brush/wood - Contractual	DA5140.400	7,171.64	216.00	6,000.00	6,000.00	6,000.00	0.00

**TOWN OF CHENANGO  
HIGHWAY - TOWNWIDE FUND  
HIGHWAY FUND TENTATIVE  
(09/09/2022)**

	Expenditures / Revenues 2021	Expenditures / Revenues to 08/31/2022	Adopted Budget 2022	Modified Budget 2022	Proposed Budget 2023	Percent Change %
<b>Total</b>	7,171.64	216.00	6,000.00	6,000.00	6,000.00	0.00
<b>SNOW REMOVAL</b>						
Personal Services	DA5142.100	201,590.51	135,963.47	224,372.00	224,372.00	-0.39
Contractual	DA5142.400	185,154.43	172,207.46	195,750.00	200,000.00	2.17
<b>Total</b>		386,744.94	308,170.93	420,122.00	423,483.00	0.80
<b>Transportation Total</b>		1,254,315.30	879,160.74	1,218,394.00	1,293,104.00	6.13
<b>HOME AND COMMUNITY SERVICES</b>						
<b>FLOOD DISASTER</b>						
Contractual	DA8746.400	0.00	0.00	0.00	0.00	0.00
August 2018 Flash Flood	DA8746.401	0.00	0.00	0.00	0.00	0.00
July 2021 Flash Flood	DA8746.402	2,613.03	0.00	0.00	0.00	0.00
<b>Total</b>		2,613.03	0.00	0.00	0.00	0.00
<b>Home And Community Services Total</b>		2,613.03	0.00	0.00	0.00	0.00
<b>EMPLOYEE BENEFITS</b>						
<b>EMPLOYEE BENEFITS</b>						
State Retirement	DA9010.800	72,697.09	19,042.50	85,712.00	61,276.00	-28.50
Social Security	DA9030.800	37,789.84	26,688.47	43,249.00	44,853.00	3.70
Workers Compensation	DA9040.800	42,884.00	0.00	50,855.00	47,244.00	-7.10
Disability Insurance	DA9055.800	296.64	123.66	500.00	500.00	0.00
Health Insurance	DA9060.800	172,801.86	126,285.30	255,839.00	252,715.00	-1.22
<b>Total</b>		326,469.43	172,135.93	436,154.00	406,588.00	-6.77
<b>Employee Benefits Total</b>		326,469.43	172,139.93	436,154.00	406,588.00	-6.77
<b>DEBT SERVICE</b>						

TOWN OF CHENANGO  
HIGHWAY - TOWNWIDE FUND  
HIGHWAY FUND TENTATIVE  
(09/09/2022)

	Expenditures / Revenues 2021	Expenditures / Revenues to 08/31/2022	Adopted Budget 2022	Modified Budget 2022	Proposed Budget 2023	Percent Change %
<b>SERIAL BOND</b>						
Principal	DA9710.600	0.00	0.00	0.00	0.00	0.00
Interest	DA9710.700	0.00	0.00	0.00	0.00	0.00
Total		0.00	0.00	0.00	0.00	0.00
<b>STAT INSTL BND</b>						
Principal	DA9720.600	115,541.91	47,080.53	82,979.00	123,908.00	49.32
Interest	DA9720.700	19,765.13	9,143.51	27,580.00	24,058.00	-12.77
Total		135,307.04	56,224.04	110,559.00	147,966.00	33.83
<b>BAN</b>						
Principal	DA9730.600	0.00	0.00	0.00	0.00	0.00
Interest	DA9730.700	0.00	0.00	0.00	0.00	0.00
Total		0.00	0.00	0.00	0.00	0.00
<b>VEHICLE/ADM EXP</b>						
Vehicle/adm Exp	DA9740.412	0.00	0.00	0.00	0.00	0.00
Total		0.00	0.00	0.00	0.00	0.00
<b>Debt Service Total</b>						
		135,307.04	56,224.04	110,559.00	147,966.00	33.83
<b>INTERFUND TRANSFERS</b>						
<b>TRANSFERS TO OTHER FUNDS</b>						
Transfers To Other Funds	DA9901.900	38,765.30	0.00	0.00	0.00	0.00
Total		38,765.30	0.00	0.00	0.00	0.00
<b>Interfund Transfers</b>						

**TOWN OF CHENANGO  
HIGHWAY - TOWNWIDE FUND  
HIGHWAY FUND TENTATIVE  
(09/09/2022)**

TOTAL APPROPRIATIONS		Expenditures/ Revenues 2021	Expenditures/ Revenues to 08/31/2022	Adopted Budget 2022	Modified Budget 2022	Proposed Budget 2023	Percent Change %
REVENUES		1,761,738.19	1,107,544.71	1,765,207.00	1,765,207.00	1,847,758.00	4.67
REAL PROPERTY TAXES							
Real Property Taxes	DA1001	837,930.53	854,690.04	854,690.00	854,690.00	871,784.00	2.00
Total		837,930.53	854,690.04	854,690.00	854,690.00	871,784.00	2.00
REAL PROPERTY TAX ITEMS							
Other Pymts In Lieu Of Taxes	DA1081	2,824.20	2,770.33	2,824.00	2,824.00	2,700.00	-4.39
Total		2,824.20	2,770.33	2,824.00	2,824.00	2,700.00	-4.39
NON-PROPERTY TAX ITEMS							
Sales Tax From County	DA1120	650,000.00	325,000.00	650,000.00	650,000.00	650,000.00	0.00
Sales Tax For Reserve Fund	DA1120R	0.00	50,000.00	50,000.00	50,000.00	50,000.00	0.00
Total		650,000.00	375,000.00	700,000.00	700,000.00	700,000.00	0.00
DEPARTMENTAL INCOME							
Shared Services	DA1270	0.00	0.00	0.00	0.00	0.00	0.00
Total		0.00	0.00	0.00	0.00	0.00	0.00
USE OF MONEY AND PROPERTY							
Checking Interest	DA2401	68.32	68.45	0.00	0.00	0.00	0.00
Savings Interest	DA2402	357.70	215.65	0.00	0.00	0.00	0.00
Checking Interest Equipment Reserve	DA2403	0.00	3.40	0.00	0.00	0.00	0.00
Total		426.02	287.50	0.00	0.00	0.00	0.00

SALE OF PROPERTY & COMPENSATION FOR

TOWN OF CHENANGO  
HIGHWAY - TOWNWIDE FUND  
HIGHWAY FUND TENTATIVE  
(09/09/2022)

	Expenditures / Revenues 2021	Expenditures / Revenues to 08/31/2022	Adopted Budget 2022	Modified Budget 2022	Proposed Budget 2023	Percent Change %
<b>MISCELLANEOUS LOCAL SOURCES</b>						
Sales Of Scrap	2,133.93	510.02	500.00	500.00	500.00	0.00
Sale Of Equipment	28,080.00	29,685.00	30,000.00	30,000.00	0.00	-100.00
Insurance Recovery	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>30,213.93</b>	<b>30,195.02</b>	<b>30,500.00</b>	<b>30,500.00</b>	<b>500.00</b>	<b>-98.36</b>
<b>STATE AID</b>						
Chips Aid	176,554.86	0.00	176,000.00	176,000.00	176,000.00	0.00
Chips Aid Prior Year	38,765.30	0.00	0.00	0.00	0.00	0.00
Nys Other Highway Aid	86,648.71	0.00	0.00	0.00	0.00	0.00
St Aid Emrgy Disast	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>301,968.87</b>	<b>0.00</b>	<b>176,000.00</b>	<b>176,000.00</b>	<b>176,000.00</b>	<b>0.00</b>
<b>FEDERAL AID</b>						
Fed Aid Emrgy Disast	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>INTERFUND TRANSFERS</b>						
Interfund Transfers	41,875.56	955.20	0.00	0.00	0.00	0.00
<b>Total</b>	<b>41,875.56</b>	<b>955.20</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL REVENUES</b>						
Appropriated Reserves	1,865,239.11	1,263,898.09	1,764,014.00	1,764,014.00	1,750,984.00	-0.73
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

TOWN OF CHENANGO  
HIGHWAY - TOWNWIDE FUND  
HIGHWAY FUND TENTATIVE  
(09/09/2022)

	Expenditures/ Revenues 2021	Expenditures/ Revenues to 08/31/2022	Adopted Budget 2022	Modified Budget 2022	Proposed Budget 2023	Percent Change %
APPROPRIATED FUND BALANCE	-103,500.92	-156,353.38	1,193.00	1,193.00	96,774.00	8011.81
TOTAL REVENUES & OTHER SOURCES	1,761,738.19	1,107,544.71	1,765,207.09	1,765,207.00	1,847,758.00	4.67

**TOWN OF CHENANGO  
WATER OPERATING  
WATER OP FUND TENTATIVE  
(09/09/2022)**

**APPROPRIATIONS**

**GENERAL GOVERNMENT SUPPORT**

SPECIAL ITEMS  
Judgments And Claims

F1930.400

Total

General Government Support Total

Expenditures/ Revenues	Expenditures/ Revenues to	Adopted Budget	Modified Budget	Proposed Budget	Percent Change
2021	08/31/2022	2022	2022	2023	%

0.00	-0.03	5.00	5.00	5.00	0.00
0.00	-0.03	5.00	5.00	5.00	0.00
0.00	-0.03	5.00	5.00	5.00	0.00

**HOME AND COMMUNITY SERVICES**

ADMINISTR

Personnel Services  
Water Clerk Pers Serv  
Shared Clerk Pers Serv  
Equipment  
Contractual  
Contr Water Studies

F8310.100  
F8310.110  
F8310.120  
F8310.200  
F8310.400  
F8310.401

Total

23,119.98	15,419.49	23,582.00	23,582.00	25,250.00	7.07
30,790.46	12,860.83	23,305.00	23,305.00	27,505.00	18.02
8,490.17	11,324.36	17,320.00	17,320.00	22,154.00	27.90
982.87	391.77	1,500.00	1,500.00	1,500.00	0.00
7,200.96	5,386.55	14,400.00	14,400.00	16,400.00	13.88
0.00	0.00	60,000.00	60,000.00	80,000.00	33.33
70,584.44	45,373.00	140,107.00	140,107.00	172,809.00	23.34

**SW SOURCE OF SUPPL**

Equipment  
Contractual

F8320.200  
F8320.400

Total

44,712.20	45,933.69	55,000.00	55,000.00	95,000.00	72.72
114,986.29	70,002.73	136,000.00	136,000.00	142,000.00	4.41
159,698.49	115,936.42	191,000.00	191,000.00	237,000.00	24.08

**SS PURFACTN**

Equipment  
Contractual

F8330.200  
F8330.400

Total

524.95	2,302.59	2,000.00	2,000.00	3,500.00	75.00
15,152.45	10,423.82	14,000.00	14,000.00	17,000.00	21.42
15,677.40	12,726.41	16,000.00	16,000.00	20,500.00	28.12

**TOWN OF CHENANGO**  
**WATER OPERATING**  
**WATER OP FUND TENTATIVE**  
**(09/09/2022)**

Expenditures/ Revenues	Expenditures/ Revenues to	Adopted Budget	Modified Budget	Proposed Budget	Percent Change
2021	08/31/2022	2022	2022	2023	%

SW TRANSMSN							
Personel Services	F8340.100	87,529.75	61,418.85	92,040.00	92,040.00	96,512.00	4.85
Foreman Pers Serv	F8340.110	52,758.32	36,758.14	54,007.00	54,007.00	54,922.00	1.69
Equipment	F8340.200	59,754.80	32,747.33	30,000.00	30,000.00	70,000.00	133.33
Water Main Repairs	F8340.201	0.00	16,538.27	40,000.00	40,000.00	40,000.00	0.00
Contractual	F8340.400	59,676.33	19,010.76	45,000.00	45,000.00	50,000.00	11.11
<b>Total</b>		<b>259,719.20</b>	<b>166,473.35</b>	<b>261,047.00</b>	<b>261,047.00</b>	<b>311,434.00</b>	<b>19.30</b>

FLOOD DISASTER							
Contractual	F8746.400	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

Home And Community Services Total							
		505,679.53	340,509.18	608,154.00	608,154.00	741,743.00	21.96

EMPLOYEE BENEFITS							
EMPLOYEE BENEFITS							
State Retirement	F9010.800	30,272.11	7,685.25	31,252.00	31,252.00	23,810.00	-23.81
Social Security	F9030.800	14,663.82	9,974.61	15,770.00	15,770.00	17,429.00	10.52
Workers Compensation	F9040.800	17,307.00	0.00	18,543.00	18,543.00	18,357.00	-1.00
Disability Insurance	F9055.800	214.50	78.75	250.00	250.00	250.00	0.00
Health Insurance	F9060.800	27,382.97	21,830.85	32,777.00	32,777.00	32,271.00	-1.54
<b>Total</b>		<b>89,840.40</b>	<b>39,569.46</b>	<b>98,592.00</b>	<b>98,592.00</b>	<b>92,117.00</b>	<b>-6.56</b>

Employee Benefits Total							
		89,840.40	39,569.46	98,592.00	98,592.00	92,117.00	-6.56

DEBT SERVICE							
CONS. WATER SRL BND							
Principal	F9710.600	65,217.00	53,721.00	53,721.00	53,721.00	60,884.00	13.33
Interest	F9710.700	32,705.69	38,465.82	38,466.00	38,466.00	35,601.00	-7.44
<b>Total</b>		<b>97,922.69</b>	<b>92,186.82</b>	<b>92,187.00</b>	<b>92,187.00</b>	<b>96,485.00</b>	<b>4.66</b>

TOWN OF CHENANGO  
 WATER OPERATING  
 WATER OP FUND TENTATIVE  
 (09/09/2022)

	Expenditures / Revenues 2021	Expenditures / Revenues to 08/31/2022	Adopted Budget 2022	Modified Budget 2022	Proposed Budget 2023	Percent Change %	
BAN							
Principal	P9730.600	0.00	0.00	0.00	0.00	0.00	
Principal Water Consolidated	P9730.601	0.00	0.00	0.00	0.00	0.00	
Interest	P9730.700	0.00	0.00	0.00	0.00	0.00	
Interest Water Consolidated	P9730.701	0.00	0.00	0.00	0.00	0.00	
Total	0.00	0.00	0.00	0.00	0.00	0.00	
Debt Service Total	97,922.69	92,186.82	92,187.00	92,187.00	96,485.00	4.66	
INTERFUND TRANSFERS							
TRANSFERS TO OTHER FUNDS							
Transfers To Other Funds	F9901.900	0.00	0.00	0.00	0.00	0.00	
Total	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL APPROPRIATIONS	693,442.62	472,265.43	798,938.00	798,938.00	930,350.00	16.44	
REVENUES							
REAL PROPERTY TAXES							
Real Property Tax	F1001	0.00	0.00	0.00	0.00	0.00	
Total	0.00	0.00	0.00	0.00	0.00	0.00	
DEPARTMENTAL INCOME							
Metered Sales	F2140	637,799.58	535,322.27	688,000.00	688,000.00	710,000.00	3.19
Fire Line Charges	F2141	4,279.41	3,208.15	4,000.00	4,000.00	4,000.00	0.00
Misc Water Fees	F2143	0.00	0.00	0.00	0.00	0.00	0.00
Sw Service Charges	F2144	12,684.50	13,305.75	1,000.00	1,000.00	1,000.00	0.00
Capital	F2146	33,678.64	25,236.18	33,000.00	33,000.00	33,000.00	0.00
Water Penalties	F2148	5,756.09	4,501.22	6,000.00	6,000.00	6,000.00	0.00
Total	694,198.22	581,573.57	732,000.00	732,000.00	754,000.00	3.00	

TOWN OF CHENANGO  
 WATER OPERATING  
 WATER OF FUND TENTATIVE  
 (09/09/2022)

	Expenditures / Revenues 2021	Expenditures / Revenues to 08/31/2022	Adopted Budget 2022	Modified Budget 2022	Proposed Budget 2023	Percent Change %
<b>USE OF MONEY AND PROPERTY</b>						
Checking Interest	F2401	21.28	17.14	0.00	0.00	0.00
Savings Interest	F2402	259.34	87.96	0.00	0.00	0.00
Checking Interest Cap Improve Reserve	F2403	116.77	48.74	0.00	0.00	0.00
Total		397.39	153.84	0.00	0.00	0.00
<b>SALE OF PROPERTY &amp; COMPENSATION FOR</b>						
Sale Of Scrap & Excess	F2650	0.00	0.00	0.00	0.00	0.00
Sale Of Equipment	F2665	4,950.00	16,585.00	5,000.00	5,000.00	-40.00
Insurance Recovery	F2680	0.00	2,427.50	0.00	0.00	0.00
Total		4,950.00	19,012.50	5,000.00	5,000.00	-40.00
<b>MISCELLANEOUS LOCAL SOURCES</b>						
Refund Of Prior Year's Expenditures	F2701	53.60	0.00	0.00	0.00	0.00
Prem On Obligations/esrow Balance	F2711	1,944.20	0.00	0.00	0.00	0.00
Other Revenue	F2770	0.00	0.00	0.00	0.00	0.00
Total		1,997.80	0.00	0.00	0.00	0.00
<b>STATE AID</b>						
State Aid Emerg Disaster	- F3960	0.00	0.00	0.00	0.00	0.00
Total		0.00	0.00	0.00	0.00	0.00
<b>FEDERAL AID</b>						
Fed Aid Emerg Disaster	F4960	0.00	0.00	0.00	0.00	0.00
Total		0.00	0.00	0.00	0.00	0.00

TOWN OF CHENANGO  
 WATER OPERATING  
 WATER OP FUND TENTATIVE  
 (09/09/2022)

	Expenditures / Revenues 2021	Expenditures / Revenues to 08/31/2022	Adopted Budget 2022	Modified Budget 2022	proposed Budget 2023	Percent Change %
<b>INTERFUND TRANSFERS</b>						
Interfund Transfers	288.20	0.00	0.00	0.00	0.00	0.00
Total	288.20	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>						
Appropriated Reserves	0.00	0.00	0.00	0.00	0.00	0.00
	701,831.61	600,739.91	737,000.00	737,000.00	757,000.00	2.71
<b>APPROPRIATED FUND BALANCE</b>						
	-8,388.99	-128,474.48	61,938.00	61,938.00	173,350.00	179.87
<b>TOTAL REVENUES &amp; OTHER SOURCES</b>						
	693,442.62	472,265.43	798,938.00	798,938.00	930,350.00	16.44



TOWN OF CHENANGO  
SEWER OPERATING  
SEWER OP FUND TENTATIVE  
(09/13/2022)

APPROPRIATIONS

	Expenditures / Revenues		Expenditures / Revenues to		Adopted Budget	Modified Budget	Proposed Budget	Percent Change
	2021	08/31/2022	2022	2022	2022	2022	2023	%
GENERAL GOVERNMENT SUPPORT								
SPECIAL ITEMS								
Judgments And Claims	G1930.400	0.00	4.37	5.00	5.00	5.00	5.00	0.00
Total		0.00	4.37	5.00	5.00	5.00	5.00	0.00
General Government Support Total								
		0.00	4.37	5.00	5.00	5.00	5.00	0.00
HOME AND COMMUNITY SERVICES								
SEWER ADMIN								
Personnel Services	G8110.100	23,119.98	15,419.34	23,582.00	23,582.00	25,250.00	11,788.00	18.02
Sewer Clerk Pers Serv	G8110.110	9,436.96	5,511.79	9,988.00	9,988.00	1,500.00	1,500.00	0.00
Equipment	G8110.200	682.87	381.77	1,500.00	1,500.00	18,100.00	18,100.00	12.42
Contractual	G8110.400	15,551.74	10,937.69	16,100.00	16,100.00	30,000.00	30,000.00	16.66
Wwrp Operator Contractual	G8110.401	37,279.00	21,290.00	30,000.00	30,000.00	91,638.00	91,638.00	12.89
Total		86,070.55	53,540.59	81,170.00	81,170.00	109,782.00	109,782.00	1.71
SEWAGE COLLECTING SYSTEM								
Personnel Services	G8120.100	102,295.26	67,932.68	107,931.00	107,931.00	4,680.00	4,680.00	0.00
Sampling Stipend Pers Ser	G8120.110	1,110.00	630.00	4,680.00	4,680.00	105,000.00	105,000.00	5.00
Equipment	G8120.200	31,791.79	21,482.92	100,000.00	132,673.00	80,600.00	80,600.00	11.01
Contractual	G8120.400	67,474.37	64,273.66	72,600.00	72,600.00	300,062.00	300,062.00	5.20
Total		202,671.42	154,319.26	285,211.00	317,884.00	33,000.00	33,000.00	-34.00
SEWER TRTMENT & DSPSL								
Equipment	G8130.200	91,334.40	54,908.03	50,000.00	53,165.23	157,000.00	157,000.00	5.08
Contractual	G8130.400	153,888.70	81,274.31	148,000.00	148,000.00	0.00	0.00	0.00
Nys Etc Grant Project	G8130.401	0.00	0.00	0.00	0.00	190,000.00	190,000.00	-4.04
Total		245,223.10	136,182.34	198,000.00	201,165.23	190,000.00	190,000.00	-4.04

**TOWN OF CHENANGO  
SEWER OPERATING  
SEWER OP FUND TENTATIVE  
(09/13/2022)**

	Expenditures/ Revenues 2021	Expenditures/ Revenues to 08/31/2022	Adopted Budget 2022	Modified Budget 2022	Proposed Budget 2023	Percent Change %
<b>FLOOD DISASTER</b>						
Contractual	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00
<b>Home And Community Services Total</b>						
	533,965.07	344,042.19	564,381.00	600,219.23	581,700.00	3.06
<b>EMPLOYEE BENEFITS</b>						
<b>EMPLOYEE BENEFITS</b>						
State Retirement	19,708.56	5,071.75	21,033.00	21,033.00	15,937.00	-24.22
Social Security	10,176.10	6,718.96	10,964.00	10,964.00	11,666.00	6.40
Workers Compensation	11,422.00	0.00	12,479.00	12,479.00	12,287.00	-1.53
Disability Insurance	61.80	22.26	100.00	100.00	100.00	0.00
Health Insurance	9,998.30	5,442.96	28,259.00	28,259.00	29,189.00	3.29
Total	51,366.76	17,235.93	72,835.00	72,835.00	69,179.00	-5.01
<b>Employee Benefits Total</b>						
	51,366.76	17,255.93	72,835.00	72,835.00	69,179.00	-5.01
<b>DEBT SERVICE</b>						
<b>CONS SEWER SERIAL BOND</b>						
Principal	68,696.00	56,790.00	56,791.00	56,791.00	72,744.00	28.09
Interest	40,729.89	48,389.43	48,390.00	48,390.00	45,152.00	-6.69
Total	109,425.89	105,179.43	105,181.00	105,181.00	117,896.00	12.08
<b>STATUTORY INSTALLMENT BOND PRINCIPAL</b>						
Statutory Install Bond Principal	8,833.35	0.00	16,400.00	16,400.00	16,600.00	1.21
Statutory Install Bond Interest	265.00	560.25	1,640.00	1,640.00	897.00	-45.30
Total	9,098.35	560.25	18,040.00	18,040.00	17,497.00	-3.01

TOWN OF CHENANGO  
SEWER OPERATING  
SEWER OP FUND TENTATIVE  
(09/13/2022)

	Expenditures / Revenues 2021	Expenditures / Revenues to 08/31/2022	Adopted Budget 2022	Modified Budget 2022	Proposed Budget 2023	Percent Change %	
BAN							
Principal	G9730.600	0.00	0.00	0.00	0.00	0.00	
Principal Sewer Consolidated	G9730.601	0.00	0.00	0.00	0.00	0.00	
Interest	G9730.700	0.00	0.00	0.00	0.00	0.00	
Interest Sewer Consolidated	G9730.701	0.00	0.00	0.00	0.00	0.00	
Total		0.00	0.00	0.00	0.00	0.00	
ADMIN EXPENSE							
Contractual	G9740.401	0.00	0.00	0.00	0.00	0.00	
Total		0.00	0.00	0.00	0.00	0.00	
Debt Service Total		118,524.24	105,739.68	123,221.00	123,221.00	135,393.00	9.87
INTERFUND TRANSFERS							
TRANSFERS TO OTHER FUNDS							
Transfers To Other Funds	G9901.900	0.00	0.00	0.00	0.00	0.00	
Total		0.00	0.00	0.00	0.00	0.00	
TOTAL APPROPRIATIONS		703,856.07	467,042.17	760,442.00	796,280.23	786,277.00	3.39
REVENUES							
REAL PROPERTY TAXES							
Real Property Taxes	G1001	0.00	0.00	0.00	0.00	0.00	
Total		0.00	0.00	0.00	0.00	0.00	
DEPARTMENTAL INCOME							
Sewer Charges	G2120	629,995.09	498,772.55	630,000.00	662,673.00	660,000.00	4.76
Outside Revenue	G2123	0.00	0.00	0.00	0.00	0.00	0.00
Sewer Capital	G2124	33,612.08	26,057.08	33,000.00	33,000.00	35,000.00	6.06

**TOWN OF CHENANGO  
SEWER OPERATING  
SEWER OP FUND TENTATIVE  
(09/13/2022)**

		Expenditures/ Revenues 2021	Expenditures/ Revenues to 08/31/2022	Adopted Budget 2022	Modified Budget 2022	Proposed Budget 2023	Percent Change %
Sewer Penalties	G2128	8,287.39	6,835.56	8,000.00	8,000.00	8,000.00	0.00
Total		671,894.56	531,665.19	671,000.00	703,673.00	703,000.00	4.76
<b>INTERGOVERNMENTAL CHARGES</b>							
Sewer Services For Other Govts	G2374	0.00	0.00	0.00	0.00	0.00	0.00
Total		0.00	0.00	0.00	0.00	0.00	0.00
<b>USE OF MONEY AND PROPERTY</b>							
Checking Interest	G2401	46.21	19.04	0.00	0.00	0.00	0.00
Savings Interest	G2402	259.30	101.38	0.00	0.00	0.00	0.00
Checking Interest Cap Improve Reserve	G2403	38.95	32.42	0.00	0.00	0.00	0.00
Total		344.46	152.84	0.00	0.00	0.00	0.00
<b>SALE OF PROPERTY &amp; COMPENSATION FOR</b>							
Sale Of Scrap	G2650	0.00	0.00	0.00	0.00	0.00	0.00
Sale Of Equipment	G2665	0.00	4,785.00	4,000.00	4,000.00	0.00	-100.00
Total		0.00	4,785.00	4,000.00	4,000.00	0.00	-100.00
<b>MISCELLANEOUS LOCAL SOURCES</b>							
Prem On Obligations/escrow Balance	G2711	2,404.85	0.00	0.00	0.00	0.00	0.00
Other Revenue	G2770	7.93	0.00	0.00	0.00	0.00	0.00
Total		2,412.78	0.00	0.00	0.00	0.00	0.00
<b>STATE AID</b>							
State Aid Oper/maint Sewer Trmmat Plant	G3901	0.00	0.00	0.00	0.00	0.00	0.00
St Aid Emrgy Disast Asset	G3960	0.00	0.00	0.00	0.00	0.00	0.00

TOWN OF CHENANGO  
 SEWER OPERATING  
 SEWER OP FUND TENTATIVE  
 (09/13/2022)

	Expenditures / Revenues 2021	Expenditures / Revenues to 08/31/2022	Adopted Budget 2022	Modified Budget 2022	proposed Budget 2023	Percent Change %
Total	0.00	0.00	0.00	0.00	0.00	0.00
FEDERAL AID						
Fed Aid Emery Disaster	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00
INTERFUND TRANSFERS						
Interfund Transfers	11.98	896.43	0.00	0.00	0.00	0.00
Total	11.98	896.43	0.00	0.00	0.00	0.00
TOTAL REVENUES	674,663.78	537,499.46	675,000.00	707,673.00	703,000.00	4.14
Appropriated Reserves	0.00	0.00	0.00	0.00	0.00	0.00
APPROPRIATED FUND BALANCE	29,192.29	-70,457.29	85,442.00	88,507.23	83,277.00	-2.53
TOTAL REVENUES & OTHER SOURCES	703,856.07	467,042.17	760,442.00	796,280.23	786,277.00	3.39



TOWN OF CHENANGO  
 FIRE DISTRICT #1  
 FIRE PROTECT #1 TENTATIVE  
 (09/08/2022)

Expenditures / Revenues	Expenditures / Revenues to	Adopted Budget	Modified Budget	Proposed Budget	Percent Change
2021	08/31/2022	2022	2022	2023	%

APPROPRIATIONS

GENERAL GOVERNMENT SUPPORT

SPECIAL ITEMS

Judgments And Claims

SF1-1930.400

Total

General Government Support Total

399.48	0.00	0.00	0.00	0.00	0.00
399.48	0.00	0.00	0.00	0.00	0.00
399.48	0.00	0.00	0.00	0.00	0.00

PUBLIC SAFETY

FIRE PROTECTION

Bridge

Forks

SF1-3410.41

SF1-3410.42

Total

Public Safety Total

TOTAL APPROPRIATIONS

REVENUES

INTERFUND TRANSFERS

REAL PROPERTY TAXES

Real Property Taxes

SF1-1001

Total

REAL PROPERTY TAX ITEMS

Payment In Lieu Of Taxes

SF1-1081

Total

USE OF MONEY AND PROPERTY

341,861.00	342,973.00	342,573.00	342,973.00	344,045.00	0.31
342,260.48	342,973.00	342,573.00	342,973.00	344,045.00	0.31
341,860.71	342,972.77	342,973.00	342,973.00	344,045.00	0.31
0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00

**TOWN OF CHENANGO  
FIRE DISTRICT #1  
FIRE PROTECT #1 TENTATIVE  
(09/08/2022)**

		Expenditures/ Revenues 2021	Expenditures/ Revenues to 08/31/2022	Adopted Budget 2022	Modified Budget 2022	Proposed Budget 2023	Percent Change
Checking Interest	SF1-2401	29.19	12.16	0.00	0.00	0.00	0.00
Savings Interest	SF1-2402	0.00	0.00	0.00	0.00	0.00	0.00
Total		29.19	12.16	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>		<b>341,889.90</b>	<b>342,984.93</b>	<b>342,973.00</b>	<b>342,973.00</b>	<b>344,045.00</b>	<b>0.31</b>
Appropriated Reserves		0.00	0.00	0.00	0.00	0.00	0.00
<b>APPROPRIATED FUND BALANCE</b>		<b>370.58</b>	<b>-11.93</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL REVENUES &amp; OTHER SOURCES</b>		<b>342,260.48</b>	<b>342,973.00</b>	<b>342,973.00</b>	<b>342,973.00</b>	<b>344,045.00</b>	<b>0.31</b>

TOWN OF CHENANGO  
 FIRE DISTRICT #2  
 FIRE PROTECT #2 TENTATIVE  
 (09/08/2022)

		Expenditures / Revenues 2021	Expenditures / Revenues to 08/31/2022	Adopted Budget 2022	Modified Budget 2022	Proposed Budget 2023	Percent Change %
APPROPRIATIONS							
GENERAL GOVERNMENT SUPPORT							
SPECIAL ITEMS							
Judgments And Claims	SF2-1930.400	3,274.65	0.00	0.00	0.00	0.00	0.00
Total		3,274.65	0.00	0.00	0.00	0.00	0.00
General Government Support Total							
PUBLIC SAFETY							
FIRE PROTECTION							
Chenango	SF2-3410.41	305,058.00	305,058.00	305,058.00	305,058.00	305,058.00	0.00
Total		305,058.00	305,058.00	305,058.00	305,058.00	305,058.00	0.00
Public Safety Total							
INTERFUND TRANSFERS							
TRANSFERS TO OTHER FUNDS							
Transfers To Other Funds	SF2-9901.900	0.00	0.00	3,275.00	3,275.00	0.00	-100.00
Total		0.00	0.00	3,275.00	3,275.00	0.00	-100.00
Interfund Transfers							
TOTAL APPROPRIATIONS							
REVENUES							
REAL PROPERTY TAXES							
Real Property Taxes	SF2-1001	305,358.95	308,332.86	308,333.00	308,333.00	305,058.00	-1.06
Total		305,358.95	308,332.86	308,333.00	308,333.00	305,058.00	-1.06

**TOWN OF CHENANGO  
FIRE DISTRICT #2  
FIRE PROTECT #2 TENTATIVE  
(09/08/2022)**

		Expenditures / Revenues 2021	Expenditures/ Revenues to 08/31/2022	Adopted Budget 2022	Modified Budget 2022	Proposed Budget 2023	Percent Change %
<b>USE OF MONEY AND PROPERTY</b>							
Checking Interest	SF2-2401	24.79	9.48	0.00	0.00	0.00	0.00
Savings Interest	SF2-2402	0.00	0.00	0.00	0.00	0.00	0.00
Total		24.79	9.48	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>							
Appropriated Reserves		0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES &amp; OTHER SOURCES</b>							
<b>APPROPRIATED FUND BALANCE</b>							
		2,948.91	-3,284.34	0.00	0.00	0.00	0.00
		308,332.65	305,058.00	308,333.00	308,333.00	305,058.00	-1.06

TOWN OF CHENANGO  
 LIGHT DISTRICT  
 SPECIAL LIGHTS TENTATIVE  
 (09/08/2022)

APPROPRIATIONS		Expenditures / Revenues	Expenditures / Revenues to 08/31/2022	Adopted Budget 2022	Modified Budget 2022	Proposed Budget 2023	Percent Change %
GENERAL GOVERNMENT SUPPORT							
SPECIAL ITEMS							
Judgments And Claims	SL1930.400	803.33	0.00	100.00	100.00	100.00	0.00
Total		803.33	0.00	100.00	100.00	100.00	0.00
General Government Support Total							
		803.33	0.00	100.00	100.00	100.00	0.00
TRANSPORTATION							
STREET LIGHTING							
Contractual	SL5182.400	48,973.30	29,824.75	70,000.00	70,000.00	70,000.00	0.00
Total		48,973.30	29,824.75	70,000.00	70,000.00	70,000.00	0.00
Transportation Total							
		48,973.30	29,824.75	70,000.00	70,000.00	70,000.00	0.00
TOTAL APPROPRIATIONS							
REVENUES							
INTERFUND TRANSFERS							
REAL PROPERTY TAXES							
Real Property Taxes	SL1001	90,000.09	55,000.21	55,000.00	55,000.00	55,000.00	0.00
Total		90,000.09	55,000.21	55,000.00	55,000.00	55,000.00	0.00
REAL PROPERTY TAX ITEMS							
Payment In Lieu Of Taxes	SL1081	0.00	0.00	0.00	0.00	0.00	0.00
Total		0.00	0.00	0.00	0.00	0.00	0.00
USE OF MONEY AND PROPERTY							
Checking Interest	SL2401	33.46	23.02	0.00	0.00	0.00	0.00

TOWN OF CHENANGO  
 LIGHT DISTRICT  
 SPECIAL LIGHTS TENTATIVE  
 (09/08/2022)

	Expenditures / Revenues 2021	Expenditures / Revenues to 08/31/2022	Adopted Budget 2022	Modified Budget 2022	Proposed Budget 2023	Percent Change %
Savings Interest	0.00	0.00	0.00	0.00	0.00	0.00
Total	33.46	23.02	0.00	0.00	0.00	0.00
SALE OF PROPERTY & COMPENSATION FOR						
Insurance Recovery	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES						
Appropriated Reserves	80,033.55	55,023.23	55,000.00	55,000.00	55,000.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00
APPROPRIATED FUND BALANCE						
	-30,256.92	-25,198.48	15,100.00	15,100.00	15,100.00	0.00
TOTAL REVENUES & OTHER SOURCES						
	49,776.63	29,824.75	70,100.00	70,100.00	70,100.00	0.00

TOWN OF CHENANGO  
SEWER FUND  
SEWER DEBT FUND TENTATIVE  
(09/08/2022)

Expenditures / Revenues	Expenditures / Revenues to	Adopted Budget	Modified Budget	Proposed Budget	Percent Change
2021	08/31/2022	2022	2022	2023	%

APPROPRIATIONS

GENERAL GOVERNMENT SUPPORT

SPECIAL ITEMS  
Judgments And Claims

SS1930.400	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00

HOME AND COMMUNITY SERVICES

ADMIN EXPENSE  
Admin Exp Sewer 7

SS8120.107	4,586.00	4,012.00	4,012.00	4,012.00	-14.95
Total	4,586.00	4,012.00	4,012.00	3,412.00	-14.95

Home And Community Services Total

4,586.00	4,012.00	4,012.00	4,012.00	3,412.00	-14.95
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DEBT SERVICE

SERIAL BOND

Serial Bond Compost Fac Principal  
Serial Bond Compost Fac Interest

SS9710.610	11,304.00	9,977.00	9,977.00	9,977.00	3.02
SS9710.790	1,385.15	1,277.32	1,277.00	1,277.00	-39.62
Total	12,689.15	11,254.32	11,254.00	11,050.00	-1.81

NYS EFC WWTP BAN INTEREST  
Nys Efc Wwtp Ban Interest

SS9730.701	0.00	0.00	51,000.00	51,000.00	-100.00
Total	0.00	0.00	51,000.00	51,000.00	-100.00

NYS EFC DEBT EXPENSE  
Nys Efc Rlf Dist 7 Principal  
Nys Efc Rlf Dist 7 Interest

SS9789.607	230,000.00	240,000.00	240,000.00	240,000.00	4.16
SS9789.707	49,139.94	44,851.02	44,851.00	44,851.00	-17.46
Total	279,139.94	284,851.02	284,851.00	287,016.00	0.76

**TOWN OF CHENANGO**  
**SEWER FUND**  
**SEWER DEBT FUND TENTATIVE**  
**(09/08/2022)**

Expenditures / Revenues	Expenditures / Revenues to	Adopted Budget	Modified Budget	Proposed Budget	Percent Change
2021	08/31/2022	2022	2022	2023	%

Debt Service Total	291,829.09	296,105.34	347,105.00	347,105.00	298,066.00	-14.12
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INTERFUND TRANSFERS						
TRANSFERS TO OTHER FUNDS						
Transfers To Other Funds	SS9901.900	11.98	0.00	0.00	0.00	0.00
Total		11.98	0.00	0.00	0.00	0.00

Interfund Transfers							
TOTAL APPROPRIATIONS							
REVENUES							
		296,427.07	300,117.34	351,117.00	351,117.00	301,478.00	-14.13

REAL PROPERTY TAXES							
Consolidated Sewer Debt	SS1001	0.00	45,675.54	45,982.00	45,982.00	0.00	-100.00
Sewer Debt Dist 7	SS1005	277,426.00	282,463.00	282,463.00	282,463.00	284,028.00	0.55
Sewer Debt Dist Compost Fac	SS1011	12,140.00	10,354.00	10,354.00	10,354.00	10,150.00	-1.97
Sewer Debt Dist 12	SS1012	0.00	5,018.00	5,018.00	5,018.00	0.00	-100.00
Total		289,566.00	343,510.54	343,817.00	343,817.00	294,178.00	-14.43

DEPARTMENTAL INCOME							
Comp Fac Outside User Debt Charge	SS2124	241.36	203.59	0.00	0.00	0.00	0.00
Total		241.36	203.59	0.00	0.00	0.00	0.00

USE OF MONEY AND PROPERTY							
Consol Sewer Checking Interest	SS2401	0.00	11.44	0.00	0.00	0.00	0.00
Sewer 12 Checking Interest	SS2402	0.00	1.25	0.00	0.00	0.00	0.00
Sewer 7 Checking Interest	SS2405	70.95	72.12	0.00	0.00	0.00	0.00
Compost Fac Checking Interest	SS2411	0.90	1.02	0.00	0.00	0.00	0.00
Total		71.85	85.83	0.00	0.00	0.00	0.00

TOWN OF CHENANGO  
SEWER FUND  
SEWER DEBT FUND TENTATIVE  
(09/08/2022)

	Expenditures / Revenues 2021	Expenditures / Revenues to 08/31/2022	Adopted Budget 2022	Modified Budget 2022	proposed Budget 2023	Percent Change %
MISCELLANEOUS LOCAL SOURCES						
Prem On Obligations/escrow Balance	SS2711	109.40	0.00	0.00	0.00	0.00
Total		109.40	0.00	0.00	0.00	0.00
INTERFUND TRANSFERS						
Interfund Transfers	SS5031	0.00	0.00	0.00	0.00	0.00
Total		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		289,988.61	343,799.96	343,817.00	294,178.00	-14.43
Appropriated Reserves		0.00	0.00	0.00	0.00	0.00
APPROPRIATED FUND BALANCE		6,438.46	-43,682.62	7,300.00	7,300.00	0.00
TOTAL REVENUES & OTHER SOURCES		296,427.07	300,117.34	351,117.00	301,478.00	-14.13



TOWN OF CHENANGO  
 WATER FUND  
 WATER DEBT FUND TENTATIVE  
 (09/08/2022)

Expenditures / Revenues	Expenditures / Revenues to	Adopted Budget	Modified Budget	Proposed Budget	Percent Change
2021	08/31/2022	2022	2022	2023	%

APPROPRIATIONS

GENERAL GOVERNMENT SUPPORT

SPECIAL ITEMS

Judgments And Claims SW1930.400

Total	0.00	0.00	0.00	0.00	0.00
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DEBT SERVICE

SERIAL BONDS

Serial Bond Dist #25 Principal SW9710.625  
 Serial Bond Dist #30 Principal SW9710.630  
 Serial Bond W/4 25/29 Principal SW9710.632  
 Serial Bond Dist #25 Interest SW9710.725  
 Serial Bond Dist #30 Interest SW9710.730  
 Serial Bond Water Tank 25/29 Interest SW9710.732

Total	21,739.00	19,186.00	19,186.00	19,186.00	0.00	-100.00
	6,957.00	6,140.00	6,140.00	6,140.00	6,326.00	3.02
	21,739.00	19,186.00	19,186.00	19,186.00	19,767.00	3.02
	1,087.84	479.65	480.00	480.00	0.00	-100.00
	600.26	469.77	470.00	470.00	159.00	-66.17
	7,715.44	8,793.01	8,793.00	8,793.00	7,820.00	-11.06
	59,838.54	54,254.43	54,255.00	54,255.00	34,072.00	-37.20

Debt Service Total

INTERFUND TRANSFERS

TRANSFERS TO OTHER FUNDS

Transfers To Other Funds SW9901.900

Total	288.20	0.00	0.00	0.00	0.00	0.00
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Interfund Transfers

TOTAL APPROPRIATIONS  
 REVENUES

REAL PROPERTY TAXES

Water Debt Dist #29 SW1023  
 Water Debt Dist #30 SW1024

60,126.74	54,254.43	54,255.00	54,255.00	34,072.00	-37.20
15,429.00	14,753.00	14,753.00	14,753.00	14,412.00	-2.31
7,557.00	6,586.00	6,586.00	6,586.00	6,450.00	-1.91

TOWN OF CHENANGO  
 WATER FUND  
 WATER DEBT FUND TENTATIVE  
 (09/08/2022)

	Expenditures / Revenues 2021	Expenditures / Revenues to 08/31/2022	Adopted Budget 2022	Modified Budget 2022	Proposed Budget 2023	Percent Change %
Water Debt Dist #25	36,685.00	32,851.00	32,851.00	32,851.00	12,898.00	-60.73
Total	59,671.00	54,190.00	54,190.00	54,190.00	33,770.00	-37.68
<b>USE OF MONEY AND PROPERTY</b>						
Consol Water Checking Interest	0.00	0.00	0.00	0.00	0.00	0.00
Water Dist #29 Checking Interest	0.00	0.00	0.00	0.00	0.00	0.00
Water Dist #30 Checking Interest	0.08	0.09	0.00	0.00	0.00	0.00
Water Dist #25 Checking Interest	0.10	0.23	0.00	0.00	0.00	0.00
Water Tank 25/29 Checking Interest	1.28	1.19	0.00	0.00	0.00	0.00
Total	1.46	1.51	0.00	0.00	0.00	0.00
<b>MISCELLANEOUS LOCAL SOURCES</b>						
Prem On Obligations/escrow Balance	618.02	0.00	0.00	0.00	0.00	0.00
Total	618.02	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>						
Appropriated Reserves	0.00	0.00	0.00	0.00	0.00	0.00
APPROPRIATED FUND BALANCE	-163.74	62.92	65.00	65.00	302.00	364.61
TOTAL REVENUES & OTHER SOURCES	60,126.74	54,254.43	54,255.00	54,255.00	34,072.00	-37.20

**2023 HEALTH INSURANCE - BUDGET BREAKDOWN**

9/15/22

PLAN	TIER	PREMIUM	DENTAL	FUNDING	TOTAL COST W/ DENTAL
SB Silver 14 / H-S-A	single	565.54	36.01	2,100.00	9,318.68
	subscr/spouse	1,131.08	72.02	4,200.00	18,637.10
	subscr/child(ren)	961.41	74.87	4,200.00	16,635.32
	family	1,611.79	118.68	4,200.00	24,965.58
Medicare Supplemental	single/no dental	136.40	0.00		1,636.80
Blue Enhanced	single/1P dental	136.40	36.01		2,068.97
	single/2P dental	136.40	72.02		2,501.00
Dental Only	single		36.01		432.17
	2 person		72.02		864.20
	family		118.68		1,424.15
Teamsters	single	811.34			9,736.08
prem. incl. dental	2 person	1,621.01			19,452.12
	family	2,065.83			24,789.96

Assumed Health Rate Incr: **10.00%**  
 Assumed Dental Rate Incr: **10.00%**  
 Assumed Medicare Incr: **10.00%**

Notes: BCBS Health Insurance rates not available so assumed a 10% increase over 2022 rates  
 Dental and Medicare Supplemental rates were not available, so a 10% increase was assumed over 2022 rates.  
 Numbers represent employer and employee share.  
 Lifetime Benefit Solutions - HRA 20% Coverage: up to \$7,000 for an individual; \$14,000 for a 2 person or family.  
 This plan has an out of pocket max of \$7,000 for an individual and \$14,000 for a 2 person or family.  
 Pat Olmstead buy out = Medicare premium; single dental; 20%

	General # Enrolled	GENERAL EXPENSE	Highway # Enrolled	HIGHWAY EXPENSE	Water # Enrolled	WATER EXPENSE	Sewer # Enrolled	SEWER EXPENSE
<b>9060.800</b>								
HSA - single	6	55,912.10	1	9,318.68	1	9,318.68		
HSA - subscr/spouse	3	55,911.31	1	18,637.10	0	0.00		
HSA - subscr/child(ren)	3	49,905.97	0	0.00	0	0.00		
HSA - family	5	124,827.90	7	174,759.06	0	0.00		
MC Suppl - no dental	6	9,820.80						
MC Suppl - single dental	5	10,344.84						
MC Suppl - 2 pers dental	9	22,509.04						
Dental - single	2	864.34						
Dental - 2 person	0	0.00						
Dental - family	1	1,424.15						
Ret MC Reimb (13*\$2,040)		26,520.00						
Teamsters - single	1	9,736.08			0	0.00	1	9,736.08
Teamsters - 2 person	0	0.00			1	19,452.12	1	19,452.12
Teamsters - family	1	24,789.96			0	0.00	0	0.00
Lifetime Ben Solu 20% HRA		125,000.00		50,000.00		3,500.00		
Lifetime Ben Solu Maint Fee		1,200.00						
Lifetime Ben Solu Compl Fee		900.00						
EPIC reimbursement		1,000.00						
HI buy out - Almstead		413.79						
<b>TOTAL</b>	<b>42</b>	<b>521,080.28</b>	<b>9</b>	<b>252,714.85</b>	<b>2</b>	<b>32,270.80</b>	<b>2</b>	<b>29,188.20</b>

## 2023 Budget - Approach to Payroll

In prior years, the manner in which the budgeted payroll was determined was relatively simple. In the twelve years I have been involved with the budget, with few exceptions, a single percentage increase was applied to the staff's current salaries. In most years this percentage increase was set at 2% to mirror the tax cap established by New York State. For the 2020 Budget, the Board approved a 4% increase for the staff. As the approach to payroll in years past was relatively straightforward, I chose not to involve the Department Heads in the high-level payroll component of the budget.

For the 2023 Payroll Budget I took the following into consideration:

1. A challenging economy with a high rate of inflation that has driven up the basic cost of living.
2. A competitive job market in which many businesses are offering higher starting salaries, cost of living adjustments, sign on bonuses, virtual work from home options, etc.
3. A NYS Retirement System that has cut benefits for those in Tiers 5 & 6 as compared to prior tiers. On the positive side, NYSLRS reduced the years to vest from 10 to 5 for Tiers 5 & 6.
4. Earlier this year, the Town Board approved 25% salary increases for all three Court staff positions. The remainder of the staff is aware of this mid-year adjustment.

Given the current job environment, I felt that it was in the best interest of the Town as a whole to take a different approach to the 2023 Budget and involve the Department Heads in the Payroll Budget process. Below are the assumptions which pertain to the attached spreadsheet.

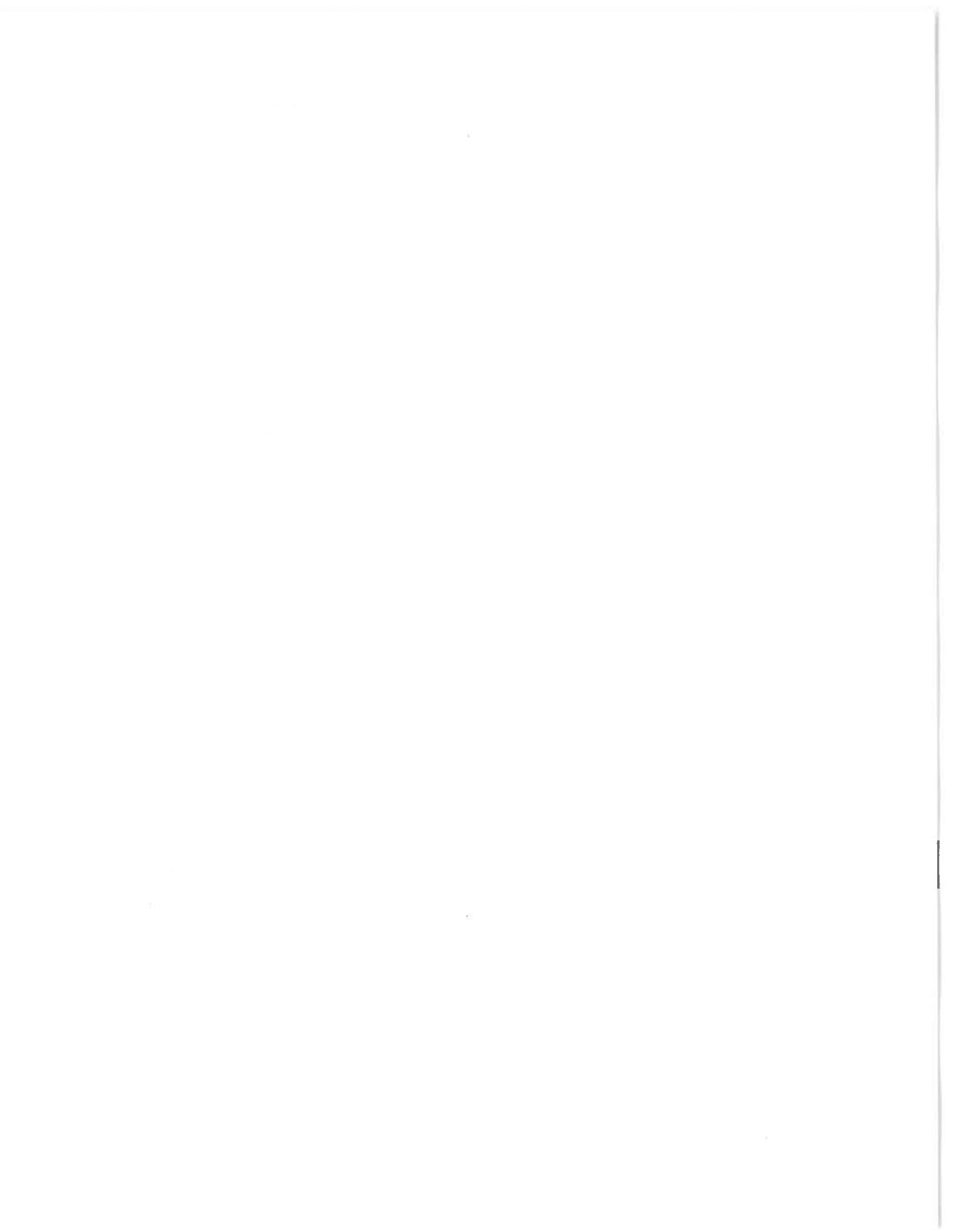
1. Increase Court Clerk salaries and the part-time clerk hourly rate by 4% each, as requested by Mike Fedish and Wendy Scott. Mike and Wendy also requested 4% increases for the judge salaries as they have not received an increase in several years.
2. Increase the salaries for Kathy Rudy, Stephanie Shuba and Kari Strabo to equal the same salary earned by the new Court Clerk position (Trina), including a 4% increase for 2023.
3. In recognizing the responsibilities associated with Amy MacLeod's and Meri-K Ritter's positions, increase their salaries by \$6,000 to keep theirs in line with Kathy, Stephanie and Kari.
4. In recognizing the responsibilities, years of service and knowledge base of Diane Aurelio, Joy Kasmarcik and Lizanne Tiesi-Korinek, increase their salaries by \$10,000 each.
5. Increase the salaries for John Endress and Julie Wyatt to \$45,000 as the job market for the skill set required by these positions is quite narrow.
6. Per Gavin, apply a salary increase of 5% for Rick Fritz to recognize his certifications and experience.
7. Salary increases of \$5,000 each for the three department heads, Greg Burden, Derin Kraack and Gavin Stiles.
8. Roll the stipends into the salaries for Drainage (Derin) and Registrar (Lizanne) and, assuming the raise requested, eliminate the Safety stipend for Joy.
9. Salary increases of 4% for each of the part-time staff – Tracy Croffutt, Barbara Eccleston, Brian Evans, Phil Kneidinger and Joel Troutman.



**2022 CURRENT STAFF SALARIES / PROPOSED 2023 SALARIES**

9/14/22

NAME	TITLE	HRS/ WEEK	BUDGET	DOH	YRS SERV	CURRENT SALARY	STPND	HRLY RATE	TOTAL COMP	PROP 2023 SALARY	PROP INC %	PROP INC \$	STD 2% INC
D Aurelio		35	Gen	9/11/00	21	\$35,447		\$19.48	\$35,447	\$45,447	28.21%	\$10,000	\$709
G Burden		40	G/W/S	1/6/03	19	\$70,748		\$34.01	\$70,748	\$75,748	7.07%	\$5,000	\$1,415
T Croffutt		PT	Gen	1/1/01	21	\$15,300		n/a	\$15,300	\$15,912	4.00%	\$612	\$306
B Eccleston		PT	Gen	4/3/17	5	\$2,252		n/a	\$2,252	\$2,342	4.00%	\$90	\$45
J Endress		24	Gen	3/3/20	2	\$38,189		\$30.60	\$38,189	\$45,000	17.83%	\$6,811	\$764
B Evans		540 hrs	Gen	4/2/18	4	\$13,20/hr		\$13.20	\$7,128	\$7,413	4.00%	\$285	\$143
M Fedish		PT/EO	Gen	1/1/15	7	\$26,000		n/a	\$26,000	\$27,040	4.00%	\$1,040	\$520
R Fritz		19	Gen	6/10/22	0	\$25,000		\$25.31	\$25,000	\$26,250	5.00%	\$1,250	\$500
J Kasmarcik		40	Gen	6/24/96	26	\$41,212	\$700	\$20.15	\$41,912	\$51,912	23.86%	\$10,000	\$838
P Kneidinger		280 hrs	Gen	7/20/96	25	\$13.53/hr		\$13.53	\$3,788	\$3,940	4.00%	\$152	\$76
D Krack		40	Gen	4/8/02	20	\$63,360	\$8,000	\$34.31	\$71,360	\$76,360	7.01%	\$5,000	\$1,427
A Macleod		35	Gen	11/8/21	0	\$32,640		\$17.93	\$32,640	\$38,640	18.38%	\$6,000	\$653
K Maslin		35	Gen	6/25/18	4	\$44,973		\$24.71	\$44,973	\$46,772	4.00%	\$1,799	\$899
M Ritter		35	70W/30S	9/1/20	1	\$33,293		\$18.29	\$33,293	\$39,293	18.02%	\$6,000	\$666
K Rudy		35	Gen	2/27/17	5	\$30,107		\$16.54	\$30,107	\$36,924	22.64%	\$6,817	\$602
W Scott		PT/EO	Gen	1/1/17	5	\$26,000		n/a	\$26,000	\$27,040	4.00%	\$1,040	\$520
S Shuba		35	60W/40G	6/28/21	1	\$28,866		\$15.86	\$28,866	\$36,924	27.92%	\$8,058	\$577
T Sorochinsky		35	Gen	7/11/22	0	\$35,504		\$19.51	\$35,504	\$36,924	4.00%	\$1,420	\$710
G Stiles		35	Gen	10/1/19	2	\$50,000		\$27.47	\$50,000	\$55,000	10.00%	\$5,000	\$1,000
K Strabo		35	Gen	2/22/21	1	\$28,866		\$15.86	\$28,866	\$36,924	27.92%	\$8,058	\$577
L Tesi-Korinek		35	Gen	1/6/98	24	\$43,504	\$1,500	\$24.73	\$45,004	\$55,004	22.22%	\$10,000	\$900
J Troutman		PT	Gen	5/10/21	1	\$16,176		n/a	\$16,176	\$16,823	4.00%	\$647	\$324
J Wyatt		35	Gen	1/18/11	11	\$40,981		\$22.52	\$40,981	\$45,000	9.81%	\$4,019	\$820
New PT Ct Cik		21	Gen	n/a	0	\$19.51/hr		\$19.51	\$21,305	\$22,157	4.00%	\$852	\$426
									\$770,839	\$870,789		\$99,950	\$15,417



**2022 CURRENT STAFF SALARIES / PROPOSED 2023 SALARIES - WITH CIVIL SERVICE TITLES**

9/14/22

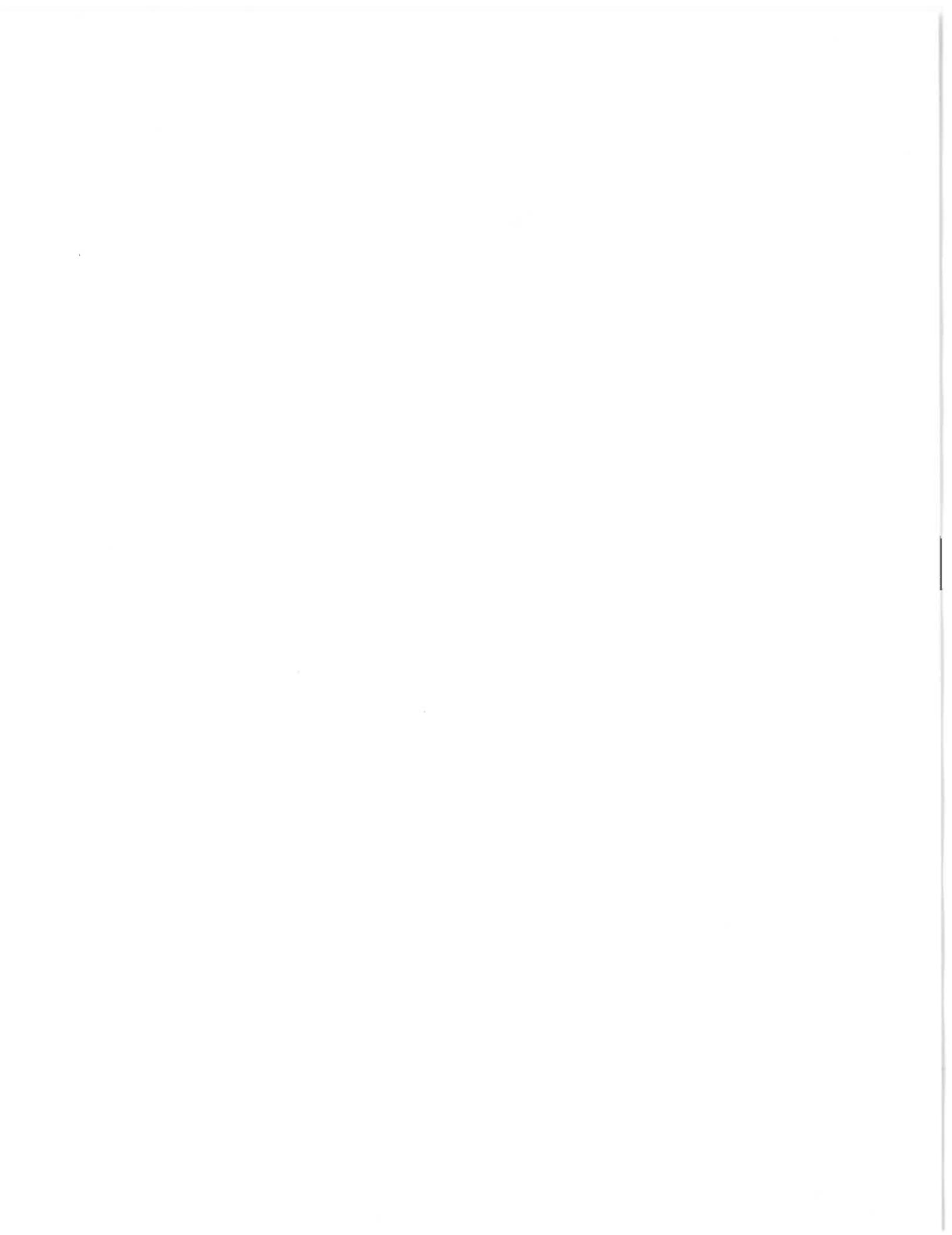
NAME	TITLE	HRS/ WEEK	BUDGET	DOH	YRS SRV	CURRENT SALARY	STPND	HRLY RATE	TOTAL COMP	PROP 2023 SALARY	PROP INC %	PROP INC \$	STD 2% INC
D Aurelio	Assess Ord Ast	35	Gen	9/11/00	21	\$35,447		\$19.48	\$35,447	\$45,447	28.2%	\$10,000	\$709
G Burden	Supt PW TOC	40	G/W/S	1/6/03	19	\$70,748		\$34.01	\$70,748	\$75,748	7.1%	\$5,000	\$1,415
T Croffutt	Cleaner	PT	Gen	1/1/01	21	\$15,300		n/a	\$15,300	\$15,912	4.0%	\$612	\$306
B Eccleston	Town Historian	PT	Gen	4/3/17	5	\$2,252		n/a	\$2,252	\$2,342	4.0%	\$90	\$45
J Endress	Sole Assessor	24	Gen	3/3/20	2	\$38,189		\$30.60	\$38,189	\$45,000	17.8%	\$6,811	\$764
B Evans	Crossing Guard	540 hrs	Gen	4/2/18	4	\$13,20/hr		\$13.20	\$7,128	\$7,413	4.0%	\$285	\$143
M Fedlish	Town Justice	PT/EO	Gen	1/1/15	7	\$26,000		n/a	\$26,000	\$27,040	4.0%	\$1,040	\$520
R Fritz	Bldg/Code Insp	19	Gen	6/10/22	0	\$25,000		\$25.31	\$25,000	\$26,250	5.0%	\$1,250	\$500
J Kasmarck	Sec to Hwy Sup	40	Gen	6/24/96	26	\$41,212	\$700	\$20.15	\$41,912	\$51,912	23.9%	\$10,000	\$838
P Kneidinger	Laborer PT Sea	280 hrs	Gen	7/20/96	25	\$13.53/hr		\$13.53	\$3,788	\$3,940	4.0%	\$152	\$76
D Kraack	Hwy Supt	40	Gen	4/8/02	20	\$63,360	\$8,000	\$34.31	\$71,360	\$76,360	7.0%	\$5,000	\$1,427
A Macleod	Admin Asst Tn	35	Gen	11/8/21	0	\$32,640		\$17.93	\$32,640	\$38,640	18.4%	\$6,000	\$653
K Maslin	Clerk to Justice	35	Gen	6/25/18	4	\$44,973		\$24.71	\$44,973	\$46,772	4.0%	\$1,799	\$899
M Ritter	Account Clerk	35	70W/30S	9/1/20	1	\$33,293		\$18.29	\$33,293	\$39,293	18.0%	\$6,000	\$666
K Rudy	Dep Tn Clerk	35	Gen	2/27/17	5	\$30,107		\$16.54	\$30,107	\$36,924	22.6%	\$6,817	\$602
W Scott	Town Justice	PT/EO	Gen	1/1/17	5	\$26,000		n/a	\$26,000	\$27,040	4.0%	\$1,040	\$520
S Shuba	Sr Clerk Prov	35	60W/40G	6/28/21	1	\$28,866		\$15.86	\$28,866	\$36,924	27.9%	\$8,058	\$577
T Sorochinsky	Clerk to Justice	35	Gen	7/11/22	0	\$35,504		\$19.51	\$35,504	\$36,924	4.0%	\$1,420	\$710
G Stiles	Bldg/Code Insp	35	Gen	10/1/19	2	\$50,000		\$27.47	\$50,000	\$55,000	10.0%	\$5,000	\$1,000
K Strabo	Sr Clerk Prov	35	Gen	2/22/21	1	\$28,866		\$15.86	\$28,866	\$36,924	27.9%	\$8,058	\$577
L Tesi-Korinek	Town Clerk	35	Gen	1/6/98	24	\$43,504	\$1,500	\$24.73	\$45,004	\$55,004	22.2%	\$10,000	\$900
J Troutman	DCO Prov	PT	Gen	5/10/21	1	\$16,176		n/a	\$16,176	\$16,823	4.0%	\$647	\$324
J Wyatt	Sr Acct Clerk	35	Gen	1/18/11	11	\$40,981		\$22.52	\$40,981	\$45,000	9.8%	\$4,019	\$820
New PT Ct Clk	Court Clerk PT	21	Gen	n/a	0	\$19.51/hr		\$19.51	\$21,305	\$22,157	4.0%	\$852	\$426
									\$770,839	\$870,789		\$99,950	\$15,417



**2022 CURRENT STAFF SALARIES / PROPOSED 2023 SALARIES - LABOR BURDEN ANALYSIS**

9/14/22

NAME	HRS/ WEEK	BUDGET	CURRENT SALARY	STPND	HRLY RATE	TOTAL COMP	PROP 2023 SALARY	PROP INC %	PROP INC \$	STD 2% INC	SS/MED PROP INC	SS/MED 2% INCR	CELL PHONE	HEALTH INSUR
D Aurelio	35	Gen	\$35,447		\$19.48	\$35,447	\$45,447	28.2%	\$10,000	\$709	\$3,477	\$2,766		SUB/SPS
G Burden	40	G/W/S	\$70,748		\$34.01	\$70,748	\$75,748	7.1%	\$5,000	\$1,415	\$5,795	\$5,520	\$375	SUB/CHLD
T Croffutt	PT	Gen	\$15,300		n/a	\$15,300	\$15,912	4.0%	\$612	\$306	\$1,217	\$1,194	\$204	SINGLE
B Eccleston	PT	Gen	\$2,252		n/a	\$2,252	\$2,342	4.0%	\$90	\$45	\$179	\$176		SINGLE
J Endress	24	Gen	\$38,189		\$30.60	\$38,189	\$45,000	17.8%	\$6,811	\$764	\$3,443	\$2,980		SINGLE
B Evans	540 hrs	Gen	\$13,20/hr		\$13.20	\$7,128	\$7,413	4.0%	\$285	\$143	\$567	\$556		SINGLE
M Fedish	PT/EO	Gen	\$26,000		n/a	\$26,000	\$27,040	4.0%	\$1,040	\$520	\$2,069	\$2,029		SINGLE
R Fritz	19	Gen	\$25,000		\$25.31	\$25,000	\$26,250	5.0%	\$1,250	\$500	\$2,008	\$1,951	\$375	SINGLE
J Kasmarck	40	Gen	\$41,212	\$700	\$20.15	\$41,912	\$51,912	23.9%	\$10,000	\$838	\$3,971	\$3,270		FAMILY
P Kneidinger	280 hrs	Gen	\$13,53/hr		\$13.53	\$3,788	\$3,940	4.0%	\$152	\$76	\$301	\$296		FAMILY
D Kraack	40	Gen	\$63,360	\$8,000	\$34.31	\$71,360	\$76,360	7.0%	\$5,000	\$1,427	\$5,842	\$5,568	\$375	FAMILY
A Macleod	35	Gen	\$32,640		\$17.93	\$32,640	\$38,640	18.4%	\$6,000	\$653	\$2,956	\$2,547		SINGLE
K Maslin	35	Gen	\$44,973		\$24.71	\$44,973	\$46,772	4.0%	\$1,799	\$899	\$3,578	\$3,509		FAMILY
M Ritter	35	70W/30S	\$33,293		\$18.29	\$33,293	\$39,293	18.0%	\$6,000	\$666	\$3,006	\$2,598		DEN ONLY
K Rudy	35	Gen	\$30,107		\$16.54	\$30,107	\$36,924	22.6%	\$6,817	\$602	\$2,825	\$2,349		FAMILY
W Scott	PT/EO	Gen	\$26,000		n/a	\$26,000	\$27,040	4.0%	\$1,040	\$520	\$2,069	\$2,029		SINGLE
S Shuba	35	60W/40G	\$28,866		\$15.86	\$28,866	\$36,924	27.9%	\$8,058	\$577	\$2,825	\$2,252		SINGLE
T Sorochinsky	35	Gen	\$35,504		\$19.51	\$35,504	\$36,924	4.0%	\$1,420	\$710	\$2,825	\$2,770		SUB/SPS
G Stiles	35	Gen	\$50,000		\$27.47	\$50,000	\$55,000	10.0%	\$5,000	\$1,000	\$4,208	\$3,902	\$375	SINGLE
K Strabo	35	Gen	\$28,866		\$15.86	\$28,866	\$36,924	27.9%	\$8,058	\$577	\$2,825	\$2,252		SINGLE
L Tiesi-Korinek	35	Gen	\$43,504	\$1,500	\$24.73	\$45,004	\$55,004	22.2%	\$10,000	\$900	\$4,208	\$3,512		SUB/SPS
J Troutman	PT	Gen	\$16,176		n/a	\$16,176	\$16,823	4.0%	\$647	\$324	\$1,287	\$1,262	\$375	SUB/CHLD
J Watt	35	Gen	\$40,981		\$22.52	\$40,981	\$45,000	9.8%	\$4,019	\$820	\$3,443	\$3,198		SUB/CHLD
New PT Ct Clk	21	Gen	\$19,51/hr		\$19.51	\$21,305	\$22,157	4.0%	\$852	\$426	\$1,695	\$1,662		SUB/CHLD
						\$770,839	\$870,789		\$99,950	\$15,417	\$66,615	\$60,149	\$2,081	



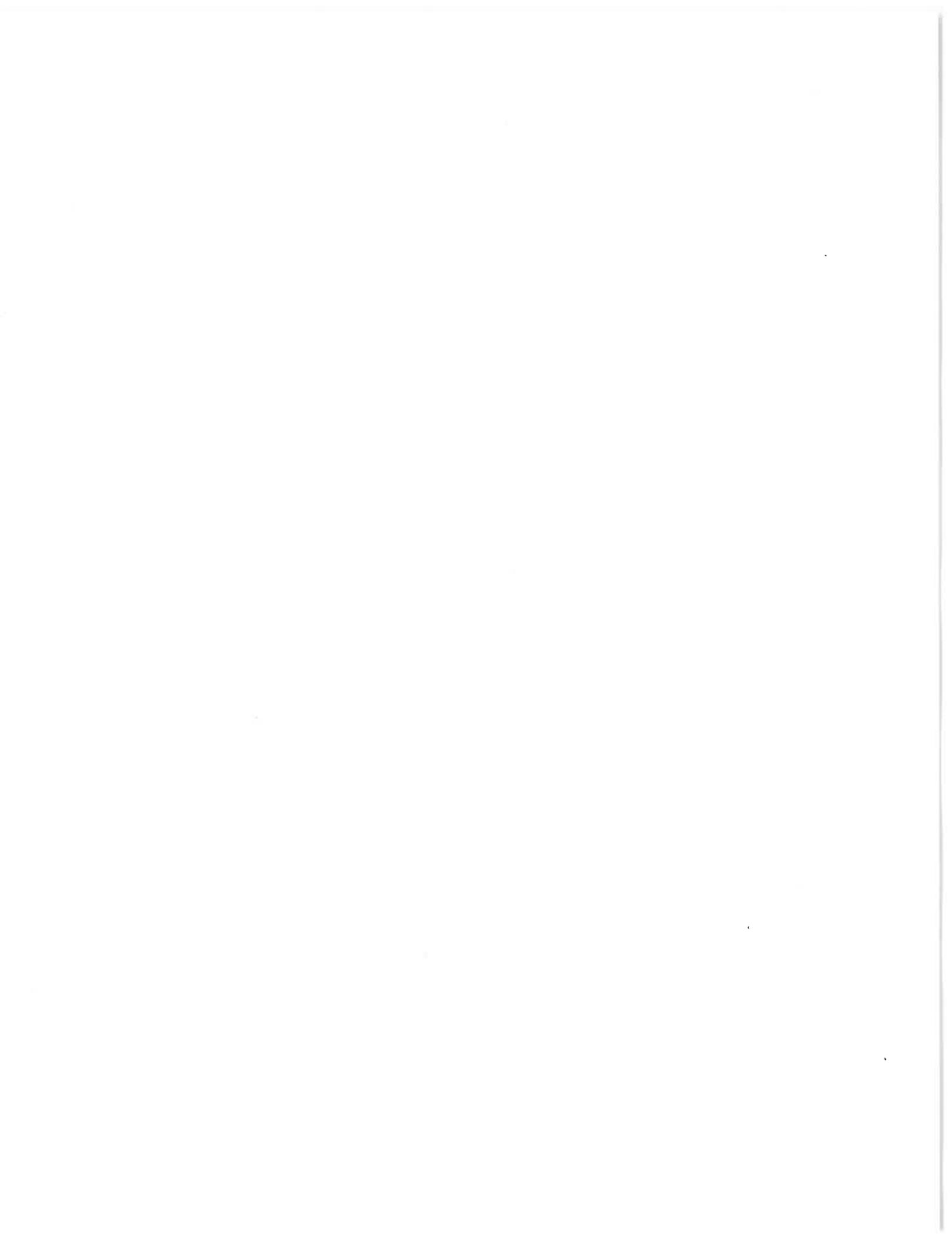
**PAYROLL BUDGET - 2023 BUDGET YEAR**

9/14/22

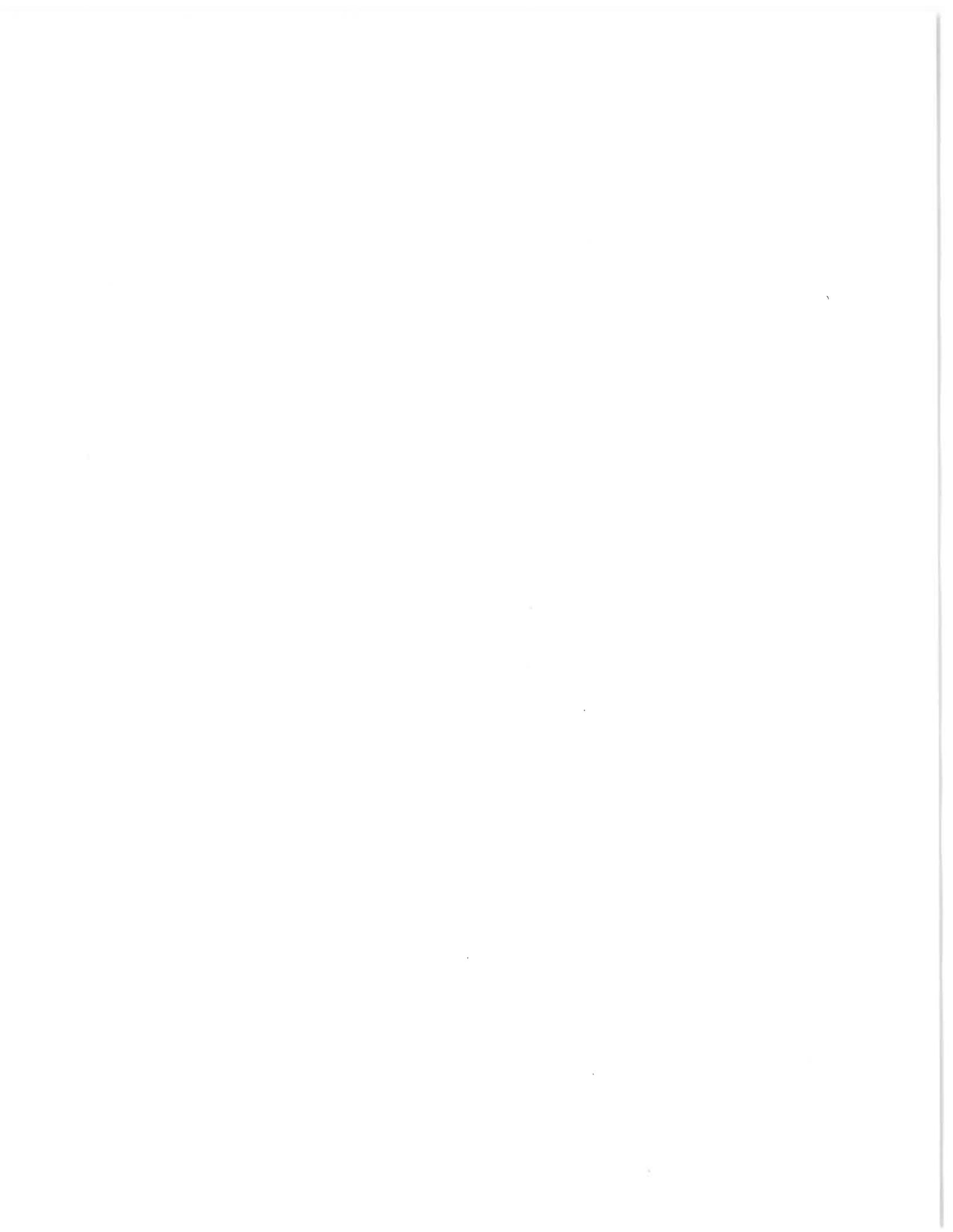
**Assumptions:**

**STAFF**

Fund	Account (.100)	2022 Budget	2022 Per Hour Rate	Total Comp	Prop Incr to Hourly Rate	Proposed 2023 PR
General	A1010 Town Board (4)	58,648		58,648		58,648
	A1110 Justice					
	Mike	26,000		26,000		27,040
	Wendy	26,000		26,000		27,040
	Kendra (amended)	44,973		44,973		46,772
	PT Clerk (21 hr/wk)	23,586	19.51	23,163	19.90	22,157
	Trina (amended)	35,504		35,504		36,924
	A1220 Supervisor					
	Jo Anne	23,982		23,982		23,982
	Amy	32,640		32,640		38,640
	A1310 Bookkeeper					
	Julie	40,981		40,981		45,000
	A1355 Assessor					
	John E. (30 hrs/wk)	38,189		38,189		45,000
	Kari	28,866		28,866		36,924
	Board of Ass Rev	1,200		1,200		1,600
	A1410 Town Clerk					
	Lizanne	43,504		43,504		55,004
	Kathy	30,107		30,107		36,924
	Stephanie (40%)	11,546		11,546		14,770
	Board Meeting Notes	800		800		800
	A1490 Public Works					
	Greg (1/3)	23,583		23,583		25,250
	A1620 Buildings					
	Tracy (cleaning)	15,300		15,300		15,912
	A3310 Traffic Control					
	Brian (incr to 540 hrs, wing rate)		13.20	4,752	13.73	7,413
	A3510 Dog Control					
	Joel	16,176		16,176		16,823
	A5010 Highway Supt					
	Derin	63,360		63,360		76,360
	Joy	41,212		41,212		51,912
	A7110 Parks					
	Seasonal (640 hrs)		15.30	9,792	15.91	10,184
	A7510 Historian					
	Barbara	2,252		2,252		2,342
	A8010 Zoning Brd (6)	4,800		4,800		5,700
	A8020 Ordinance					
	Gavin	50,000		50,000		55,000



	Diane	35,447		35,447		45,447
	Rick	25,000		25,000		26,250
	Constable (80 hours)	2,400	30.00	2,400	30.00	2,400
	Fire Inspect (hourly)	3,000		3,000		3,000
	A8025 Planning Brd (6)	5,000		5,000		8,550
	A8189 Landfill					
	Phil (280 hours/yr)		13.53	3,788	14.07	3,940
<b>Stipends</b>	A3989 Safety (Joy)			700		0
	A4020 Vital Stats (Lizanne)			1,500		0
	A8540 Drainage (Derin)			8,000		0
	<b>Total General</b>			<b>782,165</b>		<b>873,707</b>
<b>Water</b>	F8310 Admin					
	Greg (1/3)	23,583		23,583		25,250
	Meri-K (70%)	23,305		23,305		27,505
	Stephanie (60%)	17,320		17,320		22,154
	<b>Total Water</b>			<b>64,207</b>		<b>74,909</b>
<b>Sewer</b>	G8110 Admin					
	Greg (1/3)	23,583		23,583		25,250
	Meri-K (30%)	9,988		9,988		11,788
	<b>Total Sewer</b>			<b>33,571</b>		<b>37,038</b>
<b>TOTAL</b>				<b>879,943</b>		<b>985,654</b>

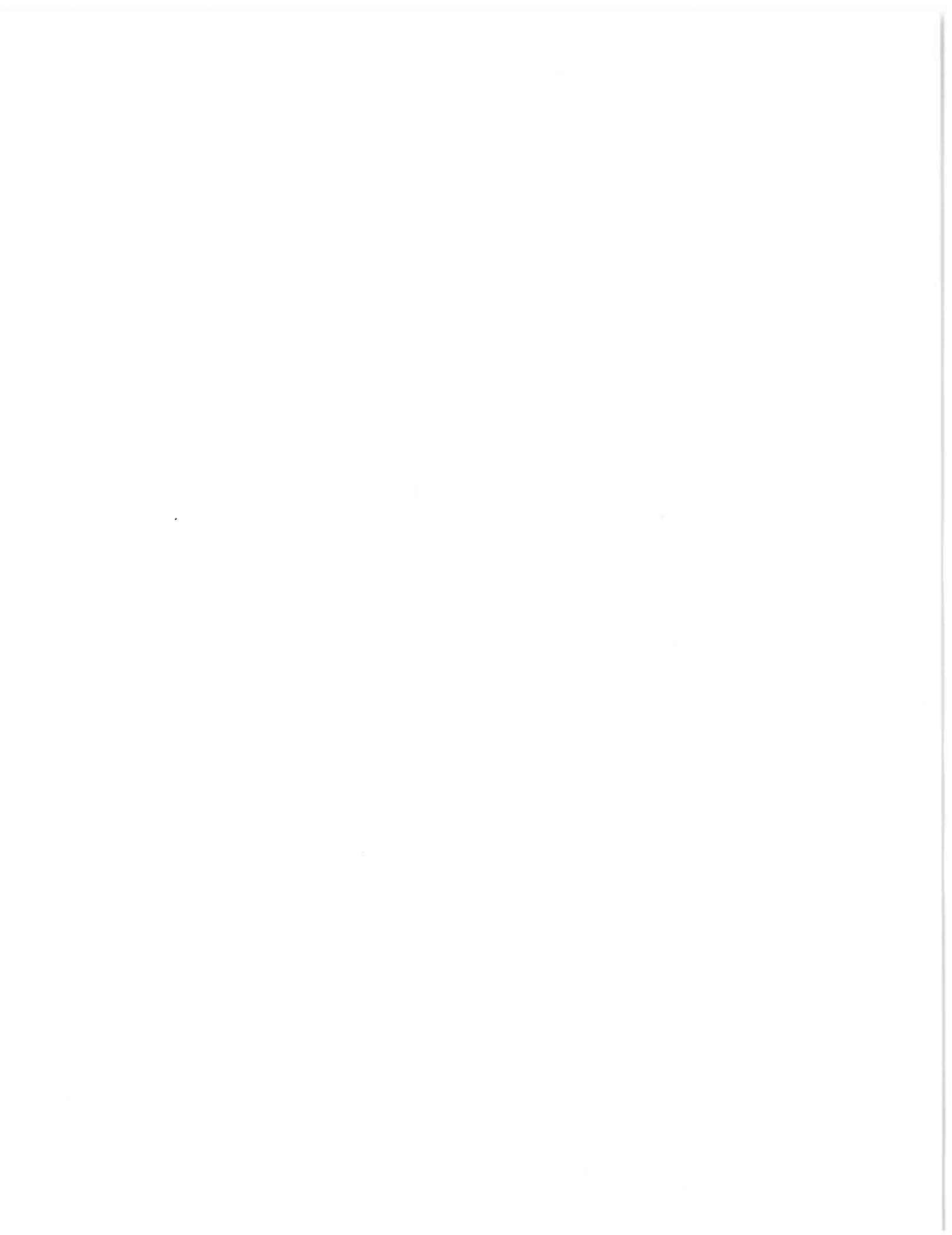


**TEAMSTERS AND AFSCME**

<b>Fund</b>	<b>Account (.100)</b>	<b>2022 Budget</b>	<b>2023 Cont Rate</b>	<b>OT Est</b>	<b>Total Comp</b>
<b>General</b>	A7110 Parks				
	Austin L (Teamsters)	40,654	16.86	6,500	41,569
	Austin D (Teamsters)	0	16.42	6,500	40,654
	<b>Total General</b>				<b>82,222</b>
<b>Highway</b>	DA5110/DA5142				
	Jim (AFSCME)		28.79		61,524
	Mitchell (AFSCME)		26.73		57,603
	Tim (AFSCME)		26.73		57,603
	Joe (AFSCME)		26.73		56,801
	Cody (AFSCME)		24.57		51,843
	Justin (AFSCME)		26.73		55,999
	Chad (AFSCME)		26.73		55,999
	Sonny (AFSCME)		26.73		55,999
	John (AFSCME)		24.05		50,746
	Summer Help		17.00		3,400
	Winter Wingmen		18.00		8,280
	Longevity Pay				7,000
	DA5130 Mechanic				
	Todd (AFSCME)		28.50		59,708
	<b>Total Highway</b>				<b>582,506</b>
<b>Water</b>	F8340 SW Transmission				
	Nick (Teamsters)	48,391	20.88	6,500	49,930
	Seth (Teamsters)	43,649	19.27	6,500	46,582
	Luke (Teamsters)	54,007	23.28	6,500	54,922
	<b>Total Water</b>				<b>151,434</b>
<b>Sewer</b>	G8120 Sanitary SS				
	Bruce (Teamsters)	65,572	29.67	6,500	68,214
	Grayson (Teamsters)		16.86	6,500	41,569
	<b>Total Sewer</b>				<b>109,782</b>
<b>TOTAL</b>					<b>925,945</b>

Note: Joy estimates Highway payroll with OT based upon prior years' actuals.

Luke (PW Crew Chief - Salary paid by Water; Health Insurance paid by General



**Wyatt, Julie A.**

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**From:** SLFRF@treasury.gov  
**Sent:** Monday, May 16, 2022 4:17 PM  
**To:** Wyatt, Julie A.  
**Subject:** Letter from Deputy Secretary of the Treasury to SLFRF Recipients

Dear State, Local, and Territorial Leaders:

One year ago, Treasury launched the American Rescue Plan's State and Local Fiscal Recovery Funds (SLFRF), which provide the resources needed for state and local governments to respond to the COVID-19 public health emergency and lead a strong, resilient, and equitable recovery. At that time, the country continued to face great risk and uncertainty about the course of the pandemic and the economic recovery.

The year since has seen tremendous progress: hundreds of millions of Americans have been vaccinated against COVID-19, and the economy created more jobs in 2021 than any year on record. This success was not preordained: it is the result of intentional policies, including the American Rescue Plan and the investments made by state and local governments through SLFRF.

While the first year of the program has made a difference in communities across the country, much work remains to be done to protect public health, ensure that this economic recovery reaches all Americans, and addresses evolving needs during the recovery. With this in mind, SLFRF was designed not only to help families, small businesses, and communities weather the pandemic – but also to support transformative investments that build a stronger and more equitable economy for the future. As we enter the second year of SLFRF and as many governments receive their second tranche of funds, these opportunities are at the forefront of my mind.

**Treasury urges state and local governments to continue to use SLFRF funds to confront the most pressing challenges that our economy and communities face:**

- expanding the workforce and providing competitive wages,
- expanding access to affordable housing, and
- keeping our families and communities safe.

First, SLFRF can be used to make investments to expand your workforce and provide competitive wages. In today's strong labor market – with the unemployment rate well below 4 percent and a record high number of job openings per unemployed worker – expanding the labor force is critical to fill open positions and grow the economy. Governments across the country are using SLFRF to ensure jobs offer competitive wages and working conditions to attract talent, train workers for in-demand careers, help underserved workers reenter the labor market, rehire public workers that educate children and keep communities safe, and expand childcare to help working parents balance caring for their children and maintaining their jobs.

Second, SLFRF can expand affordable housing, bringing down one of the largest costs that families face and addressing a crucial challenge in many communities. The United States faces a long-standing shortage of affordable housing; during the pandemic, this crisis became acute, as millions of renters and homeowners fell behind on their payments. In response, governments used SLFRF to help 770,000 households afford rent, mortgage, or utility costs in 2021, in many cases building on the national eviction prevention infrastructure developed over the last year. More broadly, SLFRF presents an opportunity to dramatically accelerate development and preservation of affordable housing, expanding access to safe, quality, affordable homes that

are critical to the wellbeing of all Americans.

Third, SLFRF can help keep communities safe, providing resources to improve public safety. SLFRF gives communities on the frontlines of this issue access to historic levels of funding that they can use for a comprehensive approach to preventing and reducing violence. Dozens of governments have invested in community-based violence intervention programs and other holistic efforts to prevent violence by strengthening communities. This includes programs that strengthen economic opportunity and reduce crime like jobs programs for youth, which offer key work experience, training, and productive summer opportunities. Governments across the country have also used SLFRF to keep police officers on the beat in their communities, preventing cuts to public safety departments amid revenue losses caused by the pandemic and providing bonuses for recruitment and retention of police officers.

Over the past year, state and local governments have done a tremendous amount of work to put SLFRF funds to work to fight the pandemic and support our country's recovery. Treasury is proud to partner with you in this work and looks forward to continuing to support SLFRF recipients as they seize this once in a generation opportunity to enhance growth and build economic resiliency for those most in need.

**As we look ahead, Treasury encourages state and local governments to share your successes publicly, highlighting how SLFRF funds are getting people back to work and into good jobs, expanding affordable housing, and improving public safety in your community.**

Sincerely,

Adewale O. Adeyemo  
Deputy Secretary of the Treasury

Letter from Deputy Secretary of the Treasury to SLFRF Recipients

To: Town Board  
From: Supervisor  
Re: Department Head Budget Reviews  
Date: 9.30.22

Per the request of the Town Board at Work Session held on 9.21.22, the Department Heads have submitted their individual reports identifying any areas of interest or change to their original budget submission. Please review the following correspondences.

TOWN OF CHENANGO FUND BALANCE ANALYSIS (2012 - 2021)

9/29/22

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Fund Bal - Beginning	1,122,852	1,312,094	1,683,106	2,026,886	2,338,112	2,781,049	3,343,908	3,867,419	4,624,279	5,036,299
Prior Per Adjust	0	0	0	0	0	0	0	0	(16,481)	0
Add Revenues	2,656,932	2,691,877	2,651,740	2,669,878	2,802,308	2,955,303	3,131,165	3,173,840	3,120,762	3,727,970
Deduct Expenses	(2,467,690)	(2,320,865)	(2,307,960)	(2,358,652)	(2,359,371)	(2,392,444)	(2,607,654)	(2,416,980)	(2,692,261)	(2,676,297)
Fund Bal - End of Yr	1,312,094	1,683,106	2,026,886	2,338,112	2,781,049	3,343,908	3,867,419	4,624,279	5,036,299	6,087,972
Change in Total Fund Bal	189,242	371,012	343,780	311,226	442,937	562,859	523,511	756,860	412,020	1,051,673
<b>Unrestricted Fund Bal Calc</b>										
EOY Fund Balance	1,312,094	1,683,106	2,026,886	2,338,112	2,781,049	3,343,908	3,867,419	4,624,279	5,036,299	6,087,972
Not in Spendable Form	(34,764)	(38,206)	(37,387)	(30,468)	(29,181)	(28,535)	(26,979)	(25,865)	(26,857)	(30,749)
Reserve Funds	0	0	(35,000)	(70,019)	(80,066)	(115,115)	(115,189)	(375,300)	(676,592)	(677,466)
Assigned/Appropriated	(350,034)	(346,120)	(363,075)	(384,577)	(441,997)	(441,222)	(461,283)	(740,968)	(569,629)	(591,009)
<b>Unrestricted Fund Bal</b>	<b>927,296</b>	<b>1,298,780</b>	<b>1,591,424</b>	<b>1,853,048</b>	<b>2,229,805</b>	<b>2,759,036</b>	<b>3,263,968</b>	<b>3,482,146</b>	<b>3,763,221</b>	<b>4,788,748</b>

> [The Laws of New York \(/legislation/laws/all\)](#) > [Consolidated Laws of New York \(/legislation/laws/CONSOLIDATED\)](#)  
> [CHAPTER 25 Highway \(/legislation/laws/HAY/-CH25\)](#) > [ARTICLE 8 Town Highways \(/legislation/laws/HAY/A8\)](#)

PREVIOUS

[SECTION 216](#)

[When town not liable for damages](#)

[\(/legislation/laws/HAY/216\)](#)

UP

[ARTICLE 8](#)

[Town Highways](#)

[\(/legislation/laws/HAY/A8\)](#)

THIS ENTRY WAS PUBLISHED ON 2014-09-22

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2014-09-22

SHARE



*New York Highway Law*

*#4- Drainage*

## SECTION 218

### Storm water sewers in town highways

Highway (HAY) CHAPTER 25, ARTICLE 8

§ 218. Storm water sewers in town highways. 1. Storm water laterals, petition for improvement. The town board may, in any town where an outlet drain or sewer has been or is to be constructed in any public highway, construct one or more storm water drains or sewers in one or more streets within the town, from time to time, entirely at the expense of the owners of the land fronting on said street, streets or portions thereof, wherein said storm water drain or sewer or drains or sewers are constructed, provided a petition therefore be presented to the town

board signed and acknowledged by at least a majority of the owners of real property fronting on said street, streets or portions thereof wherein it is proposed to lay out and construct said storm water drain, or sewer, or drains or sewers. The town board shall, upon receipt of a petition as aforesaid, give notice of and hold a public hearing thereon at which all persons interested shall be entitled to be heard. Such notice shall specify the time and place of hearing and be served upon the owners of the land fronting upon said street, streets or portions thereof set forth and described in said petition, by mailing a copy thereof to their last known addresses, or by publishing the said notice once each week for two weeks in a newspaper circulating in said town, or by either or any one of said methods, the mailing of said notice or first publication thereof to be not less than ten days prior to the date of such hearing.

2. Construction of storm water laterals. If the town board shall act favorably upon said petition, they shall, by resolution direct that suitable plans be prepared showing the locations of such lateral or laterals, the street or streets or portions thereof proposed to be sewerred thereby, and showing where the same are to be connected with the existing or proposed storm water outlet drain or sewer, and may employ an engineer to prepare such plans. The town board, after the plans have been prepared and adopted, may obtain from the superintendent of highways of the town, an estimate of the cost of said construction, and after approving the estimate authorize and direct the superintendent of highways of the town, without a contract, to construct the said storm water sewer or drain, or sewers or drains, or may contract for the construction of said sewers, after advertisement for bids. The contract shall be awarded to the lowest bidder, unless all bids are rejected, in which case the town board may readvertise for bids. If the estimated cost of construction is less than five hundred dollars, the town board may let such contract for such construction without advertisement and without competitive bidding. Where the construction is under the supervision of the town superintendent of highways, he shall have the

authority, with the approval of the town board, to employ the necessary labor and may use such town machinery as is not in use on town highway construction. Nothing contained in this section shall be construed to limit the operation of any provision of law requiring the consent of the state commissioner of transportation, a county superintendent of highways or the governing board of any city or village to the laying of sewer pipes under any street or highway.

3. Payment of cost of construction. After the town board has ascertained the expense of the improvements provided for in this section, it may use moneys of the town which are not otherwise committed or appropriated to pay the cost of such construction or may finance the same, in whole or in part, pursuant to the local finance law. If any obligations are issued, such obligations, with interest, shall be paid, or the town reimbursed to the extent of the town surplus moneys so used, as the case may be, out of the moneys derived as herein provided. After the town board has ascertained the cost of such improvement, including necessary engineering, legal and inspection fees and disbursements, it shall apportion and assess the expense thereof upon the lands benefited and fronting upon the street, streets or portions thereof improved as aforesaid, in such amount against each lot or parcel as it deems just and reasonable. Notice of such assessment shall be given to the owners of said real property in the same manner as herein provided for notice of hearing on said petition, which notice shall state, among other things, that said assessments have been made, and that at a specified time and place the town board will meet for the purpose of hearing and considering any objections which may be made to said assessments. The town board shall meet at the time and place specified in said notice and shall determine all objections made to such assessment, including the amount thereof, and shall change or amend the same as they deem it necessary or just so to do and affirm and adopt the same as so changed and amended or as originally proposed, as the case may be. The town board shall prepare a statement showing the amount of such assessment, which shall include a sum sufficient to meet interest on moneys borrowed

to pay the cost of such construction, and the lots or parcels of land liable to pay the same and the amount chargeable to each. When such assessment shall have been confirmed, a period of thirty days shall be given in which such assessments may be paid in full and the obligation thereof cancelled. The town board shall by resolution determine the number of annual installments, not exceeding three, within which such assessments not so paid, in full, may be paid, and may further provide for the addition thereto of interest at the rate of six per centum per annum from the date of such assessment to the date upon which such annual installment shall become payable. A statement of the amount of such annual installments, together with the lots or parcels of land liable to pay the same and the amount chargeable to each, shall be delivered to the supervisor who shall transmit the same to the board of supervisors of the county. The board of supervisors shall levy such amounts against the property liable and shall state the amount of the tax in a separate column in the annual tax roll under the name "storm water sewer tax." Such tax when collected shall be paid to the supervisor, and be by him applied in payment of said certificates or to reimburse the town, if the cost of said improvement has been paid from moneys of the town. The amount apportioned by the town board on any lot or parcel and any tax levied for the collection thereof shall be a lien prior and superior to any lien or claim except the lien of an existing tax or local assessment.

4. Control over storm water sewers. All storm water sewers or drains constructed in highways, pursuant to the provisions of this section, shall be maintained under the supervision of the town superintendent of highways, and the expense thereof shall be a town charge. The town superintendent shall annually at the time of submission of his estimate of moneys necessary for highway purposes submit to the town board an estimate of the amount of money necessary for maintenance of such storm water sewers. The town board shall have the power to make such rules and regulations as may be necessary for the proper management and control of such storm water sewers.

## Klenovic, Jo Anne

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**From:** Kraack, Derin  
**Sent:** Thursday, September 29, 2022 11:15 AM  
**To:** Wyatt, Julie A.; Klenovic, Jo Anne; MacLeod, Amy  
**Subject:** 2023 payroll

The board has approved a reserve line for equipment in the highway budget. The annual amount has been \$50,000.00. I propose that this be reduced to \$40,000.00 to cover to offset the proposed salary increase.

## Town Clerk's Budget for 2023

**FIRST:** I believe that we have a very lean budget.

**SECOND:** I did ask for \$500.00 more to be put in my Archival Records Preservation line. The reason for that - the company that does our preservation of records said with the rising costs if we want to do one (1) whole book we would need to increase our amount to \$2,000.00. We had \$1,500.00 in there and they can only complete half of a book for that amount. So, I can advise them that half of a book will have to do as we are also trying to cut costs. Therefore, I will not be asking for the \$500.00 additional. The budget line for that will stay at \$1500.00.

**THIRD:** When the Town Clerk's Conference is in Syracuse (it changes locations every other year) we take the Town car and commute each day for the three (3) day conference. By doing so we have been saving money in that line item every other year. This year I feel that Kathy needs to go in my place and she needs to stay overnight to get the full experience and network with the other Town Clerk's in NYS. They also offer the Notary Public test during the conference and she needs to get her Notary.

With that being said, I feel at this time nothing else can come off my budget line.

Thank you.

Lizanne

Attn Town Board:

I am asking for payroll increases for the following staff for the 2023 budget year:

Meri-K Ritter - \$6,000 per yr. Split 50/50 between Water \$3000.00 Sewer \$3000.00.

Stephanie Shuba - \$8,058 per yr. Split 60/40 between Water \$4834.80 General \$3,223.20.

Greg Burden - \$5,000 per yr. Split 3 ways between Water \$1,666.67 Sewer \$1,666.67 General \$1,666.67.

Totals per Budget line increase for 2023:

General: \$4,890.87

Water: \$9,501.47

Sewer: \$4,666.67

How I plan to pay for the above-mentioned payroll increases:

Water:

The Water Dept has increased water rates for the Town of Dickinson as well as residential rates. The increase in rates will pay for the raises that I have asked for in the Water Budget line. Below is a breakdown of the mentioned revenue increase for water customers.

Town of Dickinson quarterly break down:

3<sup>rd</sup> quarter billing 2022 was \$77,041.33 compared to 2021 of \$56,697.84. A difference of \$20,343.49.

4<sup>th</sup> quarter billing 2022 was \$84,875.38 compared to 2021 of \$64,409.06. A difference of \$20,466.32.

To be noted the cf of usage was up for the 2022 3<sup>rd</sup> quarter 133,162 or \$4,594.09 and 2022 4<sup>th</sup> quarter of 78,339 or \$2,701.35. Also note that this is only for 2 quarters of 2022.

The Residential rate breakdown:

3<sup>rd</sup> quarter billing for 2022 was \$187,717.45 compared to 2021 of \$160,765.75 a difference of \$26,951.70.

4<sup>th</sup> quarter billing for 2022 was \$203,903.97 compared to 2021 of \$187,647.12 a difference of \$16,256.85.

To be noted that the 2022 3<sup>rd</sup> quarter water usage in cf was down 302,682 cf and the 2022 4<sup>th</sup> quarter water usage in cf was down 186,156 cf but revenues were up possibly due to 3% increase in water rates. Also note this is only for 2 quarters.

Starting in 2021 the Water Dept has implemented a strict Back Flow non- compliance policy. In years past there was no record or very little fees collected for non- compliance.

2018: \$0.00

2019: \$0.00

2020: \$1,750.00

2021: \$11,000

2022: (9 months) \$9,750.00

The fees collected alone for 2022 will cover the cost of the Water Dept Budget Line increase.

#### Sewer:

There is nothing to trim at this time for the Sewer Dept. As documented below the Sewer salary line has been down from the previous Dept Head and Clerk. I understand there will be an increase in cost for a hired contracted Chief Waste Water Operator, but also there will be a savings on benefit payments since the contracted operator will not receive any.

I will also be raising the Sewer Rates once the new plant is under construction and we have a rough idea of the new operating cost, and I will add the increased cost of salaries into that.

I am confident that the Sewer Budget today can cover the increase Sewer salary of \$4,666.67. The past 2 years the line was below the 2019 budget do to retirement of senior employees.

#### General:

With the large fund balance that the Town has I would think the general portion can be taken from there to offset the increase.

The Board has required me to create a replacement/purchase program for the Parks Dept. I am willing to lengthen out the yrs. for replacement or to remove the Ventrac from upgrade program I started using in 2020. This year's upgrade figure is slightly higher at \$6,500 due to the fact that they have a new model, following years it will be only \$4,500 every 2 yrs. If you would like to use this solution this would more than cover the Payroll increase cost for 2023 and some for 2024.

Also, please take into consideration that in 2019 budget the staff at that time were making considerably more than the current staff. I have researched the budgets numbers for the following department lines, also removed my salary "there was 6 months of overlapping salaries in the 2019 budget" from the numbers in the 2019, and only used the previous Dept. Head and Account Clerk payroll numbers. Also, to note the 2019 budget included a 4% raise.

Water:	Sewer:	General:
2019-\$76,068	2019-\$37,448	2019-\$25,639
2020-\$63,259	2020-\$32,912	2022-\$23,120
2021-\$64,207	2021-\$33,570	2021-\$23,582
<b>2022-\$74,909</b>	<b>2022-\$37,038</b>	<b>2022-\$25,250</b>

As you can see the 2019 budgeted salaries in the 3 lines above are greater than or close in comparison to what I am asking for in the 2022 budget.

In my option, and please take that as it is what it is, the Town was able to sustain paying the 2019 salaries without going bankrupt/poor or using fund balance to cover the cost, why is that any different today? I have supplied you with actual figures from Town documents and have attached them as well. I apologies for the lengthy documents, but I wanted to make sure that I supplied you with enough information to make you decision easier.

I understand that this is a lot to ask for at one time, but if you look back the Town has kept the yearly increases to roughly 2% except for one yr. at 4%. The cost of living today in 2022 is far greater than in previous years. I am understanding that the prices today are not what they were yesterday also, but if the Town does not do anything to keep the quality staff that we have now it will be very difficult to replace them at the salaries that we offer now. I truly believe you get what you pay for!

Thank You

Greg Burden

September 26, 2022

To the Town Board,

The Ordinance Dept. to date has collected \$26,315.97 in fees. We are currently budgeted for a "Town Constable" at \$2400 which has not been used in years. Given the choices afforded me while hiring for the open code official position, I chose to hire a part time certified code official as opposed to a full-time uncertified position. The full-time position was offered at \$37,500 compared to the \$25,000 Rick Fritz is currently being paid. In addition to the payroll, the town's savings regarding the training of a new code official, (namely classes, hotels, gasoline, etc.) as well as time spent by the department head training an uncertified official should be considered.

With the elimination of the constable position and the hiring of a part time certified code official, the Ordinance Dept. will have saved the town's tax payers \$14,900 in payroll, training costs for code certification, as well as generating \$26,315.97 in fees. The part-time code official is also excluded from attaining health benefits as per the Town's work rules.

Furthermore, it is disheartening that experienced, and very effective members of this organization are paid less than untrained new hires in other departments.

Respectfully,

Gavin Stiles Ordinance Dept.

## **Klenovic, Jo Anne**

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**From:** Endress, John  
**Sent:** Tuesday, September 27, 2022 1:04 PM  
**To:** Klenovic, Jo Anne  
**Subject:** Assessor's Budget, 2023

For the purpose of 2023, I believe I can reduce the A1355.400 by \$5,000.

I do not intend to use the services of an outside appraiser for 2023 as much as 2022. I have found other sources of information that are less expensive.

John Endress, Assessor

## **Klenovic, Jo Anne**

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**From:** Hon. Michael A. Fedish <mfedish@nycourts.gov>  
**Sent:** Friday, September 23, 2022 12:05 PM  
**To:** Klenovic, Jo Anne  
**Cc:** Hon. Wendy Scott  
**Subject:** Review of 2023 Justice Court Budget request

To; Supervisor Klenovic, Board members Mr. DiMascio, Mr. Carl, Mr. Hulbert and Mr. Johnson

I have reviewed the submitted 2023 Justice Court budget request and see no line for any additional reductions. I have submitted the most conservative budget possible to ensure the continued efficient operation of the Justice Court.

Thank you

Hon. Michael A. Fedish  
Chenango Town Justice  
1529 NY Rt. 12  
Binghamton, NY 13901  
607-648-8565

President Broome County Magistrates Association

To: Town Board

From: Supervisor

Re: Sonic wall purchase

Date: September 15, 2022

After having had a discussion with Jon Kubis from Pyramid and review of the Sonic Wall estimate, I am recommending Option 1. This add on is to insure additional protection and security due to the impending expansion of bandwidth. Spectrum is expanding our service on September 20 to a bandwidth of 650 so the TZ270 has room to spare (up to 750). This application will be installed and monitored by Pyramid and comes with a two year warrantee.

JWK



Town of Chenango

August 30, 2022

**Option #1 SonicWall TZ270**  
**Replacement for Current Router**

**SonicWall Security Firewall Appliance**

SonicWall TZ270 Secure Upgrade Plus "Essential Edition" \$805.00  
Security Firewall Appliance  
Desktop Chassis  
2 Gbps Firewall Inspection Throughput  
750 Mbps Threat Prevention Throughput  
1 Gbps Application Inspection Throughput  
750 Mbps Anti-malware Inspection Throughput  
1 Gbps IPS Throughput  
(50) Site-to-site VPN Tunnels  
(5) IPsec VPN Clients, (200) Maximum  
(1) SSL VPN Licenses, (50) Maximum  
(8) 1GbE Interfaces  
(1) Console Port  
(2) USB 3.0 Ports  
36-Watt External Power Supply

(TZ270, \$940.00 MSRP)  
(CDW-G Price \$752.00)

SonicWall TZ270  
Secure Plus Total Secure "Essential" **2 Year** License Included  
APSS/Advanced Protection Service Suite Includes:  
*Gateway Anti-virus*  
*Intrusion Prevention*  
*Application Control*  
*Content Filtering Service*  
*Anti-Spam*  
*Capture ATP Advanced Threat Protection Sandboxing*  
*Network Visibility*  
*RTDMI Technology*  
*DNS Security*  
*24x7 Support with Firmware Updates*

*Hardware Warranty Advance Exchange Replacement*

Standard UPS Ground Shipping 25.00

**Total \$830.00**

**Option #2 SonicWall TZ370**  
**Replacement for Current Router**

**SonicWall Security Firewall Appliance**

SonicWall TZ370 Secure Upgrade Plus "Essential Edition" \$1,199.00  
Security Firewall Appliance  
Desktop Chassis  
3 Gbps Firewall Inspection Throughput  
1 Gbps Threat Prevention Throughput  
1.5 Gbps Application Inspection Throughput  
1 Gbps Anti-malware Inspection Throughput  
1.5 Gbps IPS Throughput  
(100) Site-to-site VPN Tunnels  
(5) IPsec VPN Clients, (200) Maximum  
(2) SSL VPN Licenses, (100) Maximum  
(8) 1GbE Interfaces  
(1) Console Port  
(2) USB 3.0 Ports  
36-Watt External Power Supply

*(TZ370, \$1,465.00 MSRP)*  
*(CDW-G Price \$1,172.00)*

SonicWall TZ370  
Secure Plus Total Secure "Essential" **2 Year** License Included  
APSS/Advanced Protection Service Suite Includes:  
*Gateway Anti-virus*  
*Intrusion Prevention*  
*Application Control*  
*Content Filtering Service*  
*Anti-Spam*  
*Capture ATP Advanced Threat Protection Sandboxing*  
*Network Visibility*  
*RTDMI Technology*  
*DNS Security*

*24x7 Support with Firmware Updates  
Hardware Warranty Advance Exchange Replacement*

Standard UPS Ground Shipping 25.00

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**Total \$1,224.00**



## Leveraging the .gov Top-level Domain

The .gov domain is a top-level domain (TLD) that was established to make it easy to identify US-based government organizations on the internet. All three branches of the US Government, all 50 states, and many local governments use .gov for their domains.

The DotGov Program, based at the US General Services Administration (GSA), manages the .gov TLD.

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### Why should State and Local Election Officials be interested in .gov?



Since a .gov domain is only available to bona fide US-based government organizations, using it signals trust and credibility. This can help a state or local election office establish its digital services (e.g., websites, emails) as official, trusted sources for voter information.

There are also security benefits to using .gov:

- The .gov registrar requires the use of 2-step verification for all users, and user accounts cannot use passwords that have been found in known data breaches.
- Web browsers now allow domains to be "preloaded" as HTTPS-only. Preloading lets web browsers know to always use HTTPS to connect with any website on that domain.
- The Cybersecurity and Infrastructure Security Agency (CISA), GSA, and the National Institute of Standards and Technology (NIST) help monitor for issues in the namespace.

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### How do I obtain a .gov domain?



To obtain a .gov domain, follow the steps at <https://home.dotgov.gov/registration/>. Registration is open to election officials in states, native sovereign nations, or local governments like cities, counties, townships, and parishes. The cost is \$400 per year.

An organization's eligibility is based on its legal operating authority. For instance, some election boards are legally independent from their municipalities. These organizations can register as "independent intrastate" government organizations. Complete descriptions of the various domain designations and requirements are available at <https://home.dotgov.gov/registration/requirements>.

Displaying non-government advertisements or promulgating political or campaign information is not allowed, and can result in domain suspension.

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION APPROVING ABSTRACT NO. 18**

At a regular meeting of the Town Board of the Town of Chenango, held on the 5th day of October, 2022, the following resolution was offered and seconded:

**RESOLVE** to pay the attached and incorporated herein Abstract of Bills. Abstract 18, dated September 28, 2022.

General Fund - Voucher Nos. 630-656; Check Nos. 5456-5478 totaling the sum of \$32,581.90.

Highway Fund - Voucher Nos. 246-249; Check Nos. 1868-1871, totaling the sum of \$28,327.78.

Water Fund - Voucher Nos. 180-188; Check Nos. 1826-1832 totaling the sum of \$10,951.67.

Sewer Fund - Voucher Nos. 251-261; Check Nos. 2193-2202 totaling the sum of \$8,100.74.

Special Districts/Street Lights – Voucher Nos. 20; Check Nos. 1189 totaling the sum of \$4,132.56.

Special Districts/Sewer Consolidated – Voucher Nos. 27; Check Nos. 1095 totaling the sum of \$1,604.60.

**WHEREAS**, this resolution shall take effect immediately.

Offered by:

Seconded by:

**CERTIFICATION**

I, Lizanne Tiesi-Korinek, do hereby certify that I am the Town Clerk of the Town of Chenango and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Chenango at a meeting thereof held at Town Hall, 1529 NY RT 12, Binghamton, NY on this 5th day of October, 2022. Said resolution was adopted by the following roll call vote:

Jo Anne Klenovic, Supervisor

\_\_\_\_\_

Dave Johnson, Councilperson

\_\_\_\_\_

Frank Carl, Councilperson

\_\_\_\_\_

Gene Hulbert, Councilperson

\_\_\_\_\_

Jim DiMascio, Councilperson

\_\_\_\_\_

Town of Chenango Seal

Dated: October 5, 2022

\_\_\_\_\_  
Lizanne Tiesi-Korinek  
Town Clerk, Town of Chenango

RESOLUTION NO. \_\_\_\_\_

**RESOLUTION APPROVING FIREMAN APPLICATION**

At a regular meeting of the Town Board of the Town of Chenango, held on the 5<sup>th</sup> day of October, 2022, the following resolution was offered and seconded:

SECTION 1. **WHEREAS**, the Chenango Bridge Fire Company has proposed the following membership of Colin Wheeler from Chenango Bridge Fire Company, and

**WHEREAS**, the required application has been received, and

**WHEREAS**, this Board has carefully considered this application, now therefore, it is hereby

SECTION 2. **RESOLVED**, that Colin Wheeler is hereby approved as a member of the Chenango Bridge Fire Company, effective immediately.

Offered by:

Seconded by:

**CERTIFICATION**

I, Lizanne Tiesi-Korinek, do hereby certify that I am the Town Clerk of the Town of Chenango and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Chenango at a meeting thereof held at Town Hall, 1529 NY RT 12, Binghamton, NY on this 5th day of October, 2022. Said resolution was adopted by the following roll call vote:

Supervisor Jo Anne Klenovic	_____
Councilperson Gene Hulbert Jr.	_____
Councilperson Frank Carl	_____
Councilperson Jim DiMascio	_____
Councilperson Dave Johnson	_____

Town of Chenango Seal

Dated: October 5, 2022

\_\_\_\_\_  
Lizanne Tiesi-Korinek, Town Clerk  
Town of Chenango

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION INTRODUCING A PROPOSED LOCAL LAW**

WHEREAS, a Local Law entitled “A LOCAL LAW AMENDING SECTION 73-44 OF THE TOWN CODE ENTITLED ‘ZONING’”, was introduced at this meeting, a copy of which is attached hereto, and

WHEREAS, the Town Board desires to hold a public hearing with respect to the adoption of said Local Law.

NOW, THEREFORE, BE IT RESOLVED that a public hearing will be held by the Town Board of the Town of Chenango with respect to the adoption of the aforesaid Local Law on November 9, 2022 at 5:00 p.m., or as soon thereafter as the matter may be heard, at Town Hall, 1529 NY RT 12, Binghamton, New York; and it is further

RESOLVED, that the Town Clerk is hereby authorized and directed to cause public notice of said hearing to be given as provided by law.

**CERTIFICATION**

I, Lizanne Tiesi-Korinek, do hereby certify that I am the Town Clerk of the Town of Chenango and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Chenango at a meeting thereof held at Town Hall, 1529 NY RT 12, Binghamton, NY on 5<sup>th</sup> day of October, 2022. Said resolution was adopted by the following roll call vote:

Supervisor Jo Anne Klenovic \_\_\_\_\_  
Councilperson David Johnson \_\_\_\_\_  
Councilperson Gene Hulbert Jr. \_\_\_\_\_  
Councilperson Frank Carl \_\_\_\_\_  
Councilperson Jim DiMascio \_\_\_\_\_

Town of Chenango Seal

Dated: October 5, 2022

\_\_\_\_\_  
Lizanne Tiesi-Korinek  
Town Clerk of the Town of Chenango

**Town of Chenango**

**Local Law No. 7-2022**

**A LOCAL LAW AMENDING SECTION 73-44  
OF THE TOWN CODE ENTITLED "ZONING"**

Be it enacted by the Town Board of the Town of Chenango as follows:

Section 1. Section 73-44 Permitted Uses-Accessory shall be amended as follows:

- "3. One detached garage (not to exceed 1,500 square feet) or one carport (not to exceed 200 square feet) to accommodate vehicles."

Section 2. Section 73-44 Yards-Accessory Use-Front shall be amended as follows:

"Behind principal use"

Section 3. Section 73-44 Attachment I: Schedule of Regulations, R Residential District.

"Delete Footnote 2"

Section 4. Section 73-44 Attachment I: Schedule of Regulations, R Residential District.  
Remarks.

"Delete Remarks 3"

Section 5. Separability

The provisions of this local law are separable and if any provision, clause, sentence, subsection, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstance, such illegality, invalidity or unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, subsections, words, or parts of this local law or their application to other persons or circumstances. It is hereby declared to be the legislative intent that this local law would have been adopted if such illegal, invalid, or unconstitutional provision, clause, sentence, subsection, word or part had not been included therein, and as if such person or circumstance, to which the local law or part thereof is held inapplicable, had been specifically exempt therefrom.

Section 6. Repealer

All Ordinances, Local Laws and parts thereof inconsistent with this Local Law are hereby repealed.

Section 7. Effective Date

This local law shall take effect immediately upon filing with the New York State Secretary of State in accordance with Section 27 of the Municipal Home Rule Law.



**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION HIRING INDEPENDENT CONTRACTOR**

The Town Board of the Town of Chenango, duly convened in Regular Session, October 5, 2022, does hereby RESOLVE as follows:

WHEREAS, the Town of Chenango is required to have two licensed operators and seeks assistance in fulfilling the Town's obligations as owner operator in the upcoming Wastewater Treatment Plant Project; and

WHEREAS, former employee, Don Benjamin has been contracted to fulfill these obligations on behalf of the Town as an independent contract; and

WHEREAS, the Town Board of the Town of Chenango, finds it in the best interest to expand the duties of Mr. Benjamin, or an entity created by Mr. Benjamin for such purpose at a rate of \$5,958.33 per month; and

WHEREAS, such Agreement falls under the professional services exemption of New York State General Municipal Law § 104-b(2)(b).

NOW, THEREFORE, BE IT RESOLVED, that the Town Supervisor of the Town of Chenango is hereby authorized to execute any and all paperwork to effectuate such agreement at a rate of \$5,958.33 per month in a form acceptable to Counsel; and

BE IT FURTHER RESOLVED, that such resolution is effective immediately.

**CERTIFICATION**

I, Lizanne Tiesi-Korinek, do hereby certify that I am the Town Clerk of the Town of Chenango and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Chenango at a meeting thereof held on this 5<sup>th</sup> day of October, 2022. Said resolution was adopted by the following roll call vote:

Supervisor Jo Anne Klenovic \_\_\_\_\_  
Councilperson David Johnson \_\_\_\_\_  
Councilperson Gene Hulbert Jr. \_\_\_\_\_  
Councilperson Frank Carl \_\_\_\_\_  
Councilperson Jim DiMascio \_\_\_\_\_

Town of Chenango Seal

Dated: October 5, 2022

\_\_\_\_\_  
Lizanne Tiesi-Korinek  
Town Clerk of the Town of Chenango

RESOLUTION NO. \_\_\_\_\_

RESOLUTION AUTHORIZING PURCHASE OF "SONIC WALL"

The Town Board of the Town of Chenango, duly convened in Regular Session, October 5, 2022, does hereby RESOLVE as follows:

**WHEREAS**, the I.T. Contractor, Pyramid Solutions, of the Town of Chenango, has recommended and requested the purchase of and installation of the attached quote for a "Sonic Wall"; and

**WHEREAS**, the I.T. Contractor has recommended the Town award said contract to Pyramid Solutions, the low bidder, in the amount of \$830.00; and

**WHEREAS**, the Town Bookkeeper has recommended that the funds for the purchase be taken from Town Budget line A1620.400; and

**WHEREAS**, the Town Board of the Town of Chenango authorizes the purchasing of a "Sonic Wall" based on the attached and incorporated herein as Exhibit A quote; and

**WHEREAS**, the Town Board has determined such purchase to be in the best interest of the Town of Chenango.

**NOW, THEREFORE, IT IS HEREBY RESOLVED**, by the Town Board of the Town of Chenango to authorize the purchase of the "Sonic Wall" from Pyramid Solutions in the amount of \$830.00; and be it further

**RESOLVED**, that the funds for such purchase be taken from A1620.400; and be it further

**RESOLVED**, that this Resolution shall take effect immediately.

**CERTIFICATION**

I, Lizanne Tiesi-Korinek, do hereby certify that I am the Town Clerk of the Town of Chenango and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Chenango at a meeting thereof held on this 5<sup>th</sup> day of October, 2022. Said resolution was adopted by the following roll call vote:

Supervisor Jo Anne Klenovic	_____
Councilperson David Johnson	_____
Councilperson Gene Hulbert Jr.	_____
Councilperson Frank Carl	_____
Councilperson Jim DiMascio	_____

Town of Chenango Seal

Dated: October 5, 2022

\_\_\_\_\_  
Lizanne Tiesi-Korinek  
Town Clerk of the Town of Chenango

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION AUTHORIZING CONSTELLATION ENERGY CONTRACT**

The Town Board of the Town of Chenango, duly convened in Regular Session, October 5, 2022, does hereby RESOLVE as follows:

**WHEREAS**, the Town of Chenango has received a contract proposal from Constellation Energy for the Town's energy contract; and

**WHEREAS**, the proposed contract is attached hereto and incorporated herein as Exhibit A; and

**WHEREAS**, the Town Board has determined such purchase to be in the best interest of the Town of Chenango.

**NOW, THEREFORE, IT IS HEREBY RESOLVED**, by the Town Board of the Town of Chenango to authorize the Town Supervisor to execute the attached contract with Constellation Energy; and be it further

**RESOLVED**, that this Resolution shall take effect immediately.

**CERTIFICATION**

I, Lizanne Tiesi-Korinek, do hereby certify that I am the Town Clerk of the Town of Chenango and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Chenango at a meeting thereof held on this 5<sup>th</sup> day of October, 2022. Said resolution was adopted by the following roll call vote:

Supervisor Jo Anne Klenovic	_____
Councilperson David Johnson	_____
Councilperson Gene Hulbert Jr.	_____
Councilperson Frank Carl	_____
Councilperson Jim DiMascio	_____

Town of Chenango Seal

Dated: October 5, 2022

\_\_\_\_\_  
Lizanne Tiesi-Korinek  
Town Clerk of the Town of Chenango

**Constellation NewEnergy, Inc.  
Electricity Supply Agreement – Fixed Price Solutions**

**CUSTOMER DISCLOSURE STATEMENT\***

Length of the agreement and end date:	Your agreement with us becomes binding once signed by both of us. Subject to successful enrollment of your Account(s), we will supply each Account with electricity starting on or about the date set forth on the Account Schedule below under "Start Date", through on or about the date set forth on the Account Schedule below under "End Date", unless extended on a holdover basis as described in this Agreement. We will use commercially reasonable efforts to begin service to each Account on the actual meter read date on or about the Start Date. However, if we are unable to timely enroll an Account, the Start Date will commence on the next regularly scheduled UDC meter read cycle date following successful enrollment.																		
Process customer may use to rescind the agreement without penalty.	As a commercial or industrial customer (rather than a residential customer), once you have signed a valid and binding agreement with us, you have no right to rescind our agreement without penalty.																		
Amount of early termination fee and method of calculation:	If you terminate our contract prior to the End Date as stated above other than due to our default as specified in the agreement, you may be liable for an early termination payment calculated as the difference between (1) the prices below multiplied by the remaining anticipated usage of your account(s) and (2) the amount we would be able to resell such related services. This calculation will also apply to any subsequent Retail Trade Transactions you enter into to fix the price for a portion of your usage or for green renewable energy certificates. You will also be liable for all past due amounts as well as any costs incurred by us in connection with collecting any such amounts.																		
Amount of late payment and method of calculation:	If you fail to pay within twenty (20) days of the invoice date, you are liable for late payment interest, which will accrue daily on outstanding amounts from the due date until the bill is paid in full at a rate of 1.50% per month or the highest rate permitted by law (whichever is less).																		
Provisions for renewal of the agreement:	At the End Date, if for any reason you fail to renew this Agreement and/or if any Account(s) remain designated by the UDC as being served by us, we may continue to serve your Account(s) on a month-to-month holdover basis. In this case, we will charge you the Holdover Rate for the period following the End Date unless we enter into a new agreement or either of us returns your account(s) to UDC service or as being served by another supplier.																		
	The Holdover Rate is your account(s)'s kilowatt-hour usage in each hour (adjusted by the applicable line loss factors) multiplied by the sum of the NYISO locational marginal price plus all costs we incur in serving the account(s) plus our fee (specified in the Agreement as \$.015000/ kWh) plus applicable Taxes. We will use the day ahead locational marginal price for all account(s).																		
Conditions under which savings to the customer are guaranteed:	There are no guaranteed savings for this product.																		
Fixed or Variable, (explanation of how the price is determined):	<p>Your bill is calculated using the fixed prices below and the quantities of use indicated for each price. For each of the items listed as fixed below, this means the item is included in your fixed price. For each of the items listed as passed through below, you will be charged a variable price to cover the costs associated with the item. The prices do not include UDC charges and Taxes (except in the case of NYC UXT (defined below) when Utility Consolidated billing is used).</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 70%;">Energy Cost</td> <td>Fixed</td> </tr> <tr> <td>Ancillary Services And Other ISO Costs</td> <td>Fixed</td> </tr> <tr> <td>Capacity Costs</td> <td>Fixed</td> </tr> <tr> <td>Line Loss Costs</td> <td>Fixed</td> </tr> <tr> <td>NY Public Policy Transmission Costs</td> <td>Price Adjustment</td> </tr> <tr> <td>NY Tier 1 REC Program Costs</td> <td>Fixed</td> </tr> <tr> <td>NY Tier 2 REC Program Costs</td> <td>Price Adjustment</td> </tr> <tr> <td>NY TOTS Project Costs</td> <td>Fixed</td> </tr> <tr> <td>NY ZEC Program Costs</td> <td>Fixed</td> </tr> </table>	Energy Cost	Fixed	Ancillary Services And Other ISO Costs	Fixed	Capacity Costs	Fixed	Line Loss Costs	Fixed	NY Public Policy Transmission Costs	Price Adjustment	NY Tier 1 REC Program Costs	Fixed	NY Tier 2 REC Program Costs	Price Adjustment	NY TOTS Project Costs	Fixed	NY ZEC Program Costs	Fixed
Energy Cost	Fixed																		
Ancillary Services And Other ISO Costs	Fixed																		
Capacity Costs	Fixed																		
Line Loss Costs	Fixed																		
NY Public Policy Transmission Costs	Price Adjustment																		
NY Tier 1 REC Program Costs	Fixed																		
NY Tier 2 REC Program Costs	Price Adjustment																		
NY TOTS Project Costs	Fixed																		
NY ZEC Program Costs	Fixed																		

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The costs associated with those cost components identified above as "fixed" are included in the prices set forth in the table below.

Price(s) for **Fixed Price Solutions**:

<b>First Available Start Date</b>	<b>Last Available End Date</b>	<b>Retail Service Price (\$/kWh)</b>
11/01/22	11/29/25	\$0.07373

\* This Customer Disclosure Statement has been provided pursuant to applicable law and is meant to be an abridged summary of our agreement. This Customer Disclosure Statement is not meant to cover all of the terms of our agreement and reading this Customer Disclosure Statement should not be a substitute for reading our agreement in full. Please see the complete agreement for all applicable terms and conditions.

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**TOWN OF CHENANGO ("Customer") AND Constellation NewEnergy, Inc. ("Seller") AGREE AS FOLLOWS:**

**Defined Terms.** Capitalized terms have the meanings set out in this Electricity Supply Agreement, including the attached General Terms and Conditions ("Agreement"); generally the words "you" and "your" refer to the Customer listed above and the words "we" and "us" refer to Seller, unless the context clearly requires otherwise.

**Purchase and Sale of Electricity.** You will purchase and receive, and we will sell and supply all of your electricity requirements at the prices set forth below for each account identified in the Account Schedule below ("Account"). By signing this Agreement, you authorize us to enroll each Account with your UDC so that we can supply those Account(s). You will take such actions as we request to allow us to enroll each Account in a timely manner. You agree that we may select such sources of energy as we deem appropriate to meet our obligations under this Agreement. We will enroll each Account with the applicable UDC as being supplied by us and will take such other actions with the applicable UDC and ISO necessary for us to meet our obligations under this Agreement.

The specific prices for each Account are set forth in the Account Schedule, below. You are also responsible to pay (1) Taxes - which we will pass through to you on your bill or as part of the price of electricity, as may be required by law, rule or regulation and (2) UDC charges for delivery/distribution services if we provide you a single bill that includes UDC charges. **We will apply all appropriate Taxes unless and until you provide a valid certification of tax exempt status.** Your prices are fixed for the existing term of this Agreement and only subject to change if there is a change in law, as described in Section 5 of the General Terms and Conditions below. The UDC charges (if any) and Taxes are charged to you as a "pass-through," which means they will change during the existing term of this Agreement if and as the related charges assessed or charged vary for any reason, including but not limited to the types of changes described above.

**Partial Additional Service Offering.** In addition to the electricity supply described herein, an affiliate of Seller will provide certain additional services detailed on Attachment A hereto. The cost of the additional services described in Attachment A has been embedded in the contract price.

**Cost Components.** For each of the items listed as "Fixed" below, this means the item is included in your contract prices as set forth in the Account Schedule. For each of the items listed as "Passed Through" below, this means that you will be charged the costs associated with the line item in accordance with the definitions of each item in Section 1, Definitions of the General Terms and Conditions.

Energy Costs	Fixed
Ancillary Services And Other ISO Costs	Fixed
Capacity Costs	Fixed
Line Loss Costs	Fixed
NY Public Policy Transmission Project Costs	Price Adjustment
NY Tier 1 REC Program Costs	Fixed
NY Tier 2 REC Program Costs	Price Adjustment
NY TOTS Project Costs	Fixed
NY ZEC Program Costs	Fixed

The contract prices contained in the Account Schedule include any credit costs and margin.

**New York (NY) Public Policy Transmission Project Costs (Price Adjustment):** You have elected the Price Adjustment option for NY Public Policy Transmission Project Costs. "Price Adjustment" means that Seller has included these costs in Your contract price based on prices for the Account(s) as determined by the applicable UDC or ISO as of the date the Parties' execute this Agreement. During the term of this Agreement, Seller will pass through to You any future changes, (upward or downward) to Your NY Public Policy Transmission Project Costs, based on changes in such costs during the term of this Agreement. For purposes of clarity, depending on the UDC, Your NY Public Policy Transmission Project Costs may change prior to the Start Date which will be reflected in a future adjustment and any such adjustments may occur more than once during any calendar year.

**"NY Public Policy Transmission Project Costs"** means costs or charges imposed by the NYISO (including without limitation, Work in Progress charges or other related transmission costs not including charges under NY TOTS Project Costs or Ancillary Services And Other ISO Costs) associated with the development of the transmission facilities under the NYISO's Public Policy Transmission Planning Process and in compliance with FERC Order No.1000 (Stats. & Regs 31,323 issued July 2011, as may be amended or modified from time to time during the term of this Agreement).

**NY Tier 2 REC Program Costs (Price Adjustment):** You have elected the Price Adjustment option for NY Tier 2 REC Program Costs. "Price Adjustment" means that Seller has included these costs in Your contract price based on prices for the Account(s) as determined by the applicable UDC or ISO as of the date the Parties' execute this Agreement. During the term of this Agreement, Seller will pass through to You any future changes, (upward or downward) to

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Your NY Tier 2 REC costs, based on changes in such costs during the term of this Agreement. For purposes of clarity, Your NY Tier 2 REC Program Costs may change prior to the Start Date which will be reflected in a future adjustment and any such adjustments are anticipated annually, however, may occur more than once during any calendar year.

**"NY Tier 2 REC Program Costs"** means any costs related to the purchase of Tier 2 eligible renewable energy certificates ("**Tier 2 REC's**") associated with the expansion of the Clean Energy Standard to include additional compliance requirements in accordance with the "Order Adopting Modifications to the Clean Energy Standard" in DPS Case 15-E-0302 dated October 15, 2020 (as may be proposed or implemented during the term of this Agreement).

**In addition to the Cost Components in the table above, You will be charged, as a Pass Through, the costs associated with each of the following items/charges listed below:**

**New York Offshore Wind Renewable Energy Credits ("NY OREC Costs"):** Your contract price **does not include** NY OREC Costs. If this Agreement has an End Date on or after January 1, 2024, such NY OREC Costs associated with serving Your Account(s) is considered Passed Through charges under this Agreement and shall be passed through to You.

**"NY OREC Costs"** means any costs related to the purchase of offshore renewable energy credits ("**ORECs**") from eligible offshore wind generating facilities to comply with the New York Offshore Wind Standard as described in the "Order Establishing Offshore Wind Standard and Framework for Phase 1 Procurement" in DPS Case 18-E-0071, and "Proceeding on Motion of the Commission to Implement a Large-Scale Renewable Program and a Clean Energy Standard." in DPS Case 15-E-0302, as may be amended or modified from time to time.

**New York Power Authority ("NYPA") Economic Development Power Programs:** If You have elected or any time during the term of this Agreement elects to participate in and receive power for Your Account(s) under this Agreement (including but not limited to) the Recharge New York, Replacement Power, Expansion Power, Preservation Power or Temporary Power Assistance programs (collectively, the "**NYPA Economic Development Power Programs**") approved by the NYPA board on March 31, 2020, as may be amended from time to time, then You understands and agrees that any costs or losses associated with (i) adding new programs or implementing a change or modification to NYPA Economic Development Power Programs or (ii) a change or modification to the specific allocation associated with the Account(s) participating in the NYPA Economic Development Power Programs during the term of this Agreement will be Passed Through to You as a Change in Law pursuant to the terms of the Master Agreement.

**New York ("NY") Tier 4 REC Program Costs:** Your contract price **does not include** NY Tier 4 REC Program Costs. Such NY Tier 4 REC Program Costs are considered Pass-Through charges under this Agreement and shall be passed through to You.

**"NY Tier 4 REC Program Costs"** means any costs related to the purchase of Tier 4 eligible renewable energy certificates ("**Tier 4 REC's**") associated with the expansion of the Clean Energy Standard to include additional compliance requirements in accordance with the "Order Adopting Modifications to the Clean Energy Standard" in DPS Case 15-E-0302 dated October 15, 2020 (as may be proposed or implemented during the term of this Agreement).

**For clarification purposes only:**

**Capacity Cost (Fixed):** You have elected the "**Fixed**" option for "**Capacity Costs**" as noted in the table above. "**Fixed**" means Seller has included Capacity Costs in Your contract price (set forth in the Account Schedule) based on the current Capacity Costs associated with Your Accounts as of the effective date of this Agreement. Your Capacity Costs will not be subject to change during the term of this Agreement except as a result of Change in Law as described in the Master Agreement. For avoidance of doubt, except as otherwise agreed to herein, Your Fixed contract price will not be adjusted (either upward or downward) to pass through any changes in Your Capacity Costs based on the UDC's regular adjustments to Your ICAP Tag (kW). "**ICAP Tag (kW)**" means the peak load contribution for the Account(s) measured in kilowatts (kW) as determined by the UDC and reported to the applicable ISO.

**Retail Trade Transactions.** At any time during the term of this Agreement, you may request the purchase of renewable energy certificates in an amount equal to a prescribed percentage of your load volume by entering into one or more Retail Trade Transactions ("**RTTs**") between us. If we both agree to the pricing and terms of the renewable energy certificates purchase, a separate RTT Confirmation signed by both of us will document each such purchase and be incorporated herein.

**Term.** This Agreement will become effective and binding after you have signed this Agreement and we have counter-signed. Subject to successful enrollment of your Account(s), this Agreement shall commence on or about the date set forth under "Start Date", and end on or about the date set forth under "End Date", unless extended on a holdover basis as described in this Agreement. The actual Start Date is dependent on the UDC successfully enrolling the Account(s) and

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furnishing us with all necessary information regarding the Account(s) meter read cycle and meter read date(s). The dates set forth in the Account Schedule below reflect UDC information available at that time or as otherwise estimated by us. The actual meter read dates may occur on or about the dates set forth herein. We will use commercially reasonable efforts to begin service to each Account(s) on the actual meter read date on or about the Start Date set forth herein. If we are unable to timely enroll an Account, the Start Date will commence on the next regularly scheduled UDC meter read cycle date following successful enrollment. The End Date will remain the same unless extended for a holdover term. We shall not be liable for any failure to enroll or drop an Account by the Start and End Date due to circumstances beyond our control. We will not be responsible for any gaps in service that may occur between the termination of your service from a prior supplier and the commencement of supply from us.

Nothing in this Agreement shall be deemed to require or otherwise obligate us to offer to extend the term of this Agreement. If following termination or expiration of this Agreement (whether in whole or in part), for any reason, some or all of the Accounts remain designated by the UDC as being supplied by us, we may continue to serve such Account(s) on a month-to-month holdover basis. During such holdover term, we will calculate your invoice as follows: (Each Account's metered usage, as adjusted by the applicable line loss factor) times (the applicable ISO-published Day Ahead Locational Based Marginal Price ("LMP") + \$.015000/kWh) + (a pass through of all costs and charges incurred for the retail delivery of energy to you) + Taxes. This Agreement will continue to govern the service of such Accounts during such holdover term. Either party may terminate the holdover term at any time within its discretion at which time we will drop each Account as of the next possible meter read date to the then applicable tariff service, whether default service or otherwise.

**Your Invoice.** Your invoice will contain all charges applicable to your electricity usage, including Taxes (which are passed through to you). You will receive one invoice from the UDC for UDC charges and one invoice from us for all other charges ("Dual Billing") unless we agree otherwise, or your Account(s) eligibility changes. All amounts charged are due in full within twenty (20) days of the invoice date, and we reserve the right to adjust amounts previously invoiced based upon supplemental or additional data we may receive from your UDC. Your invoices will be based on actual data provided by the UDC, provided that if we do not receive actual data in a timely manner, we will make a good faith estimate using your historical usage data and other information. Once we receive actual data we will reconcile the estimated charges and adjust them as needed in subsequent invoices. If you fail to make payment by the due date, interest will accrue daily on outstanding amounts from the due date until the bill is paid in full at a rate of 1.50% per month, or the highest rate permitted by law, whichever is less. All invoices (including adjustments to those invoices) are conclusively presumed final and accurate unless such invoices are objected to by either you or us in writing, including adequate explanation and/or documentation, within 24 months after the date such invoice was rendered, provided however, we may rebill based on post-period audits or adjustments made by the ISO, UDC, or other governmental authority, commission or agency with jurisdiction in the state in which the Accounts are located.

**Certain Warranties.** You warrant and represent that for Account(s) located in the State of New York that the electricity supplied under this Agreement is not for use at a residence. You acknowledge and agree that title passes from us to you at the ISO/UDC interconnect.

**Notices.** All notices will be in writing and delivered by hand, certified mail, return receipt requested, or by first class mail, or by express carrier to our respective business addresses. Our business address is 1001 Louisiana St. Constellation Suite 2300, Houston, TX 77002, Attn: Contracts Administration. Either of us can change our address by notice to the other pursuant to this paragraph.

**Customer Service.** For questions about your invoice or our services, contact us at our Customer Service Department by calling toll-free 844-636-3749, or by e-mail at CustomerCare@Constellation.com. Your prior authorization of us to your UDC as recipient of your current and historical energy billing and usage data will remain in effect during the entire term of this Agreement, including any renewal, unless you rescind the authorization upon written notice to us or by calling us at 844-636-3749. We reserve the right to cancel this Agreement in the event you rescind the authorization.

**Consumer Protections.** The New York State Department of Public Service (DPS) will not resolve disputes or complaints associated with the services provided under this Agreement. However, the DPS will monitor inquiries and contacts from non-residential customers regarding energy service companies, and an excessive number of confirmed complaints may result in an energy service company no longer being eligible to supply electricity or natural gas in New York State. The DPS Office of Consumer Services can be reached: by telephone toll free at 1-888-697-7728; in writing at: New York State Public Service Commission, Office of Consumer Services, Three Empire State Plaza, Albany, New York 12223; or by visiting [www.dps.state.ny.us](http://www.dps.state.ny.us).

**IN THE EVENT OF AN EMERGENCY, POWER OUTAGE OR WIRES AND EQUIPMENT SERVICE NEEDS, CONTACT YOUR APPLICABLE UDC AT:**

UDC Name	UDC Abbreviation	Contact Numbers
New York State Electric and Gas	NYSEG	1-800-572-1131

[REMAINDER OF PAGE LEFT INTENTIONALLY BLANK.]

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Each party has caused this Agreement to be executed by its authorized representative on the respective dates written below.

**Constellation NewEnergy, Inc.**

**Customer: Town of Chenango**

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name:  
Title:

Printed Name: Jo Anne Klenovic  
Title:

Address: 1001 Louisiana St. Constellation Suite 2300  
Houston, TX 77002  
Attn: Contracts Administration

Date: \_\_\_\_\_  
Address: 1250 Upper Front St  
Binghamton, NY 13901-1068

Fax: **888-829-8738**  
Phone: **844-636-3749**

Fax:  
Phone: 607-648-4809 x6  
Email: supervisor@townofchenango.com

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## General Terms and Conditions

### 1. Definitions.

**"Ancillary Services And Other ISO Costs"** means for any billing period the applicable charges regarding ancillary services as set forth in the applicable ISO Open Access Transmission Tariff ("OATT") and for other ISO costs not otherwise included in any of the defined cost components in this Agreement. We will reasonably determine your Account's monthly Ancillary Services And Other ISO Costs based on the Account's \$/kWh share of costs for Ancillary Services And Other ISO Costs or otherwise reasonable allocation method as we may determine from time to time based on how Ancillary Services And Other ISO Costs are assessed by the ISO.

**"Capacity Costs"** means a charge for fulfilling the capacity requirements for the Account(s) imposed by the ISO or otherwise.

**"Energy Costs"** means a charge for the cost items included in the Locational Marginal Price for the ISO zone identified in the Account Schedule

**"ISO"** means the independent system operator or regional transmission organization responsible for the service territory governing an Account, or any successor or replacement entity.

**"Line Loss Costs"** means the costs (to the extent not already captured in the applicable Energy Costs) applicable to each Account based on the kWh difference between the UDC metered usage and the ISO settlement volumes (the "Line Loss Usage"). If Line Loss Costs are "Fixed," the Line Loss Costs are included in the contract price and will not be invoiced as a separate line item. If Line Loss Costs are "Fixed (Charged Separately)", the contract price shall be applied to the Line Loss Usage and appear as a separate line item on the invoice. If Line Loss Costs are "Passed Through," the Line Loss Costs will be invoiced as a separate line item and calculated based on the applicable locational marginal price for the Line Loss Usage.

**"Non Time Of Use" or "NTOU"** means all hours of each day.

**"NY ZEC Program Costs"** means any cost related to the purchase of zero-emissions credits ("ZEC's") from New York nuclear generating facilities associated with the "Order Adopting a Clean Energy Standard" in DPS Case 15-E-0302.

**"NY Tier 1 REC Program Costs"** means any cost related to the purchase of Tier 1 eligible renewable energy certificates ("Tier 1 REC's") associated with the "Order Adopting a Clean Energy Standard" in DPS Case 15-E-0302.

**"NY TOTS Project Costs"** means costs implemented by the NYISO and associated with the development of the transmission facilities in New York (the New York Transmission Owner Transmission Solution ("TOTS")) as approved by the Federal Energy Regulatory Commission ("FERC") pursuant to order 154 FERC 61,196 issued on March 17, 2016, as may be amended or modified from time to time. If NY TOTS Project Costs are "Passed Through," under this Agreement then your contract price **does not include** NY TOTS Project Costs, and such TOTS Project Costs shall be passed through to you. You shall be responsible for paying your pro rata share of the NY TOTS Project Costs.

**"NYC UXT"** means New York City Utility Excise Tax.

**"NY ZEC Program Costs"** means any costs related to the purchase of zero-emissions credits ("ZEC's") from New York nuclear generating facilities associated with the "Order Adopting a Clean Energy Standard" in DPS Case 15-E-0302.

**"Off Peak"** means all hours other than Peak hours.

**"Peak"** means the hours designated as peak from time to time by the UDC.

**"Taxes"** means all federal, state, municipal and local taxes, duties, fees, levies, premiums or other charges imposed by any governmental authority,

directly or indirectly, on or with respect to the electricity and related products and services provided under this Agreement, including any taxes enacted after the date we entered into this Agreement.

**"UDC"** means your local electric distribution utility owning and/or controlling and maintaining the distribution system required for delivery of electricity to the Accounts.

**"UDC Charges"** means all UDC costs, charges, and fees, due under UDC's delivery services rates associated with your use of UDC's distribution network, all as defined by the UDC tariffs, and any similar or related charges the UDC may impose from time to time

**2. Cash deposit and other security.** At any time, we may require that you provide information to us so that we may evaluate your creditworthiness. We reserve the right to require that you make a cash deposit or provide other security acceptable to us if your financial obligations to us increase under this Agreement, or if, in our opinion, your credit, payment history, or ability to pay your bills as they come due becomes a concern. You will deliver any required cash deposit or other required security (or any increase therein) within three (3) business days of our request.

**3. Default under this Agreement.** You will be in default under this Agreement if you fail to: pay your bills on time and in full; provide cash deposits or other security as required by Section 2 above; or perform all material obligations under this Agreement and you do not cure such default within 5 days of written notice from us; or if you declare or file for bankruptcy or otherwise become insolvent or unable to pay your debts as they come due. We will be in default under this Agreement if we fail to perform all material obligations under this Agreement and do not cure such default within 5 days written notice from you, or if we declare or file for bankruptcy or otherwise become insolvent or unable to pay our debts as they come due.

**4. Remedies upon default; Early Termination Payment.** If you are in default under this Agreement, in addition to any other remedies available to us, we may terminate this Agreement entirely, or solely with respect to those Accounts adversely affected by such default, and switch your Account(s) back to UDC service (consistent with applicable regulations and UDC practices); and/or you will be required to pay us an early termination payment to compensate us for all losses we sustain due to your default, including:

- all amounts you owe us for electricity provided to you;
- the positive difference, if any, between (A) the price you would have paid us under this Agreement had it not been terminated early (including our margin), less the then-current market price of electricity and services under terms substantially similar to the terms of this Agreement, as reasonably calculated by us based on information available to us internally or supplied by one or more third parties; multiplied by (B) the estimated undelivered volume of electricity you would consume through the end of the term, as reasonably calculated by us; and
- all costs (including attorneys' fees, expenses and court costs) we incur in collecting amounts you owe us under this Agreement.

The parties agree that any early termination payment determined in accordance with this Section is a reasonable approximation of harm or loss and is not a penalty or punitive in any respect, and that neither party will be required to enter into a replacement transaction in order to determine or be entitled to a termination payment.

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**5. Changes in law.** We may pass through or allocate, as the case may be, to you any increase or decrease in our costs related to the electricity and related products and services sold to you that results from the implementation of new, or changes (including changes to formula rate calculations) to existing, Laws, or other requirements or changes in administration or interpretation of Laws or other requirements. "Law" means any law, rule, regulation, ordinance, statute, judicial decision, administrative order, ISO business practices or protocol, UDC or ISO tariff, rule of any commission or agency with jurisdiction in the state in which the Accounts are located. Such additional amounts will be included in subsequent invoices to you. The changes described in this Section may change any or all of the charges described in this Agreement, whether described as "fixed," "variable," "pass-through" or otherwise. Your first bill reflecting increased costs will include a bill insert describing the increase in costs in reasonable detail.

**6. Events beyond either of our reasonable control.** If something happens that is beyond either of our reasonable control that prevents either of us from performing our respective obligations under this Agreement, then whichever one of us cannot perform will be relieved from performance until the situation is resolved. Examples of such events include: acts of God, fire, flood, hurricane, war, terrorism; declaration of emergency by a governmental entity, the ISO or the UDC; curtailment, disruption or interruption of electricity transmission, distribution or supply; regulatory, administrative, or legislative action, or action or restraint by court order or other governmental entity; actions taken by third parties not under your or our control, such as the ISO or a UDC. Such events shall not excuse failure to make payments due in a timely manner for electricity supplied to you prior to such event. Further, if such an event prevents or makes it impossible or impracticable for the claiming party to carry out any obligation under this Agreement due to the events beyond either of our reasonable control for more than 30 days, then whichever one of us whose performance was not prevented by such events shall have the right to terminate this Agreement without penalty upon 30 days' written notice to the other.

**7. UDC or ISO obligations.** We will have no liability or responsibility for matters within the control of the UDC or the ISO-controlled grid, which include maintenance of electric lines and systems, service interruptions, loss or termination of service, deterioration of electric services, or meter readings. .

**8. Limitation on Liability.** IN NO EVENT WILL EITHER PARTY OR ANY OF ITS RESPECTIVE AFFILIATED COMPANIES BE LIABLE FOR ANY CONSEQUENTIAL, EXEMPLARY, SPECIAL, INCIDENTAL OR PUNITIVE DAMAGES, INCLUDING, WITHOUT LIMITATION, LOST OPPORTUNITIES OR LOST PROFITS NOT CONTEMPLATED BY SECTION 4. Each party's total liability related to this Agreement, whether arising under breach of contract, tort, strict liability or otherwise, will be limited to direct, actual damages. Direct, actual damages payable to us will reflect the early termination payment calculation in Section 4. Each party agrees to use commercially reasonable efforts to mitigate damages it may incur. NO WARRANTY, DUTY, OR REMEDY, WHETHER EXPRESSED, IMPLIED OR STATUTORY, ON OUR PART IS GIVEN OR INTENDED TO ARISE OUT OF THIS AGREEMENT, INCLUDING ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE OR USE.

**9. DISPUTE RESOLUTION.** THIS AGREEMENT WILL BE GOVERNED BY AND INTERPRETED IN ACCORDANCE WITH THE LAWS OF THE STATE IN WHICH ANY ACCOUNT IS LOCATED, WITHOUT GIVING EFFECT TO ANY CONFLICTS OF LAW PROVISIONS, AND ANY CONTROVERSY OR CLAIM ARISING FROM OR RELATING TO THIS AGREEMENT WILL BE SETTLED IN ACCORDANCE WITH THE EXPRESS TERMS OF THIS AGREEMENT BY A COURT LOCATED IN SUCH STATE. IF THE MATTER AT ISSUE INVOLVES ACCOUNTS OR MATTERS IN MORE THAN ONE STATE, THE GOVERNING JURISDICTION AND VENUE SHALL BE DEEMED TO BE NEW YORK. TO THE EXTENT ALLOWED BY APPLICABLE LAW, WE ALSO BOTH AGREE IRREVOCABLY AND UNCONDITIONALLY TO WAIVE ANY RIGHT TO A TRIAL BY JURY OR TO INITIATE OR BECOME A PARTY TO ANY CLASS ACTION CLAIMS WITH RESPECT TO ANY ACTION, SUIT OR PROCEEDING DIRECTLY OR INDIRECTLY ARISING OUT OF OR RELATING TO THIS AGREEMENT OR THE TRANSACTIONS CONTEMPLATED BY THIS AGREEMENT.

**10. Relationship of Parties; Representations and Warranties.** We are an independent contractor, and nothing in this Agreement establishes a joint venture, fiduciary relationship, partnership or other joint undertaking. We are not acting as your consultant or advisor, and you will not rely on us in evaluating the advantages or disadvantages of any specific product or service, predictions about future energy prices, or any other matter. Your decision to enter into this Agreement and any other decisions or actions you may take is and will be based solely upon your own analysis (or that of your advisors) and not on information or statements from us. You represent (i) you are duly organized and in good standing under the Laws of the jurisdiction of your formation; (ii) you are authorized and qualified to do business in the jurisdiction necessary to perform under this Agreement; (iii) execution, delivery and performance of this Agreement are duly authorized and do not violate any of your governing documents or contracts or any applicable Law; and (iv) if you are a Governmental Entity, you further warrant (a) you have complied with all applicable bidding and procurement laws in awarding this Agreement, (b) you will not claim immunity on the grounds of sovereignty or similar grounds from enforcement of this Agreement; and (c) you will obtain all necessary budgetary approvals, appropriations and funding for all of your obligations under this Agreement, the failure of which shall not be an excuse for Governmental Entity's performance or failure to perform hereunder and upon request will provide proof of such authority. "Governmental Entity" means a municipality, county, governmental board or department, commission, agency, bureau, administrative body, joint action agency, court or other similar political subdivision (including a public school district or special purpose district or authority), or public entity or instrumentality of the United States or one or more states.

**11. Confidentiality.** Consistent with applicable regulatory requirements, we will hold in confidence all information obtained by us from you related to the provision of services under this Agreement and which concern your energy characteristics and use patterns, except that we may, consistent with applicable law and regulation, disclose such information to (a) our affiliates and such affiliates' employees, agents, advisors, and independent contractors, (b) third parties representing you in this purchase of electricity, and (c) other third parties, if the information (i) is presented in aggregate and (ii) cannot be reasonably expected to identify you. Except as otherwise required by law, you will agree to keep confidential the terms of our Agreement, including price. Customer agrees and acknowledges that the

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information associated with the Account(s) hereunder, including but not limited to usage data, the UDC issued account numbers, service address and any other such information contained in this Agreement are not considered confidential or protected information. Therefore, Seller is authorized to send unencrypted email messages to Customer and/or Customer's authorized agent or representative which email may include a copy of this Agreement or other Account(s) related information necessary for Seller to perform its obligations under this Agreement.

**12. Miscellaneous Provisions.** If in any circumstance we do not provide notice of, or object to, any default on your part, such situation will not constitute a waiver of any future default of any kind. If any of this Agreement is held legally invalid, the remainder will not be affected and will be valid and enforced to the fullest extent permitted by law and equity, and there will be deemed substituted for the invalid provisions such provisions as will most nearly carry out our mutual intent as expressed in this Agreement. You may not assign or otherwise transfer any of your rights or obligations under this Agreement without our prior written consent. Any such attempted transfer will be void. We may assign our rights and obligations under this Agreement. This Agreement contains the entire agreement between both of us, supersedes any other agreements, discussions or understandings (whether written or oral) regarding the subject matter of this Agreement, and may not be contradicted by any prior or contemporaneous oral or written agreement. A facsimile or e-mailed copy with your signature will be considered an original for all purposes, and you will provide original signed copies upon request. Each party authorizes the other party to affix an ink or digital stamp of its signature to this Agreement, and agrees to be bound by a document executed in such a manner. The parties acknowledge that any document generated by the parties with respect to this Agreement, including this Agreement, may be imaged and stored electronically and such imaged documents may be introduced as evidence in any proceeding as if such were original business records and neither party shall contest their admissibility as evidence in any proceeding. Except as otherwise explicitly provided in this Agreement, no amendment (including in form of a purchase order you send us) to this Agreement will be valid or given any effect unless signed by both of us. Applicable provisions of this Agreement will continue in effect after termination or expiration of this Agreement to the extent necessary, including those for billing adjustments and payments, indemnification, limitations of liability, and dispute resolution. This Agreement is a "forward contract" and we are a "forward contract merchant" under the U.S. Bankruptcy Code, as amended. Further, we are not providing advice regarding "commodity interests", including futures contracts and commodity options or any other matter, which would cause us to be a commodity trading advisor under the U.S. Commodity Exchange Act, as amended.

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**ACCOUNT SCHEDULE:****For: Town of Chenango****The Pricing set forth below is only valid until 5:00 PM Eastern Prevailing Time on September 30, 2022**

**We shall have no obligation to enroll or supply electricity to any account(s) that are not identified on the Account Schedule below.  
Please verify that your specific information is COMPLETE and ACCURATE.  
Your review and acceptance of this information will help ensure accurate future invoices**

*Notes: Accounts or Service Addresses listed in the Account(s) Schedule may be updated or replaced with a new account number issued by the UDC, ISO or other entity.*

**THIS DOCUMENT MAY BE RETURNED TO SELLER BY FAX TO (888)-829-8738 OR AS OTHERWISE DIRECTED.**

No. of Service Accounts: 52

UDC	UDC Account Number	Service Address	Start Date	End Date	Energy Price Non TOU (\$/kWh)
NYSEG	N0100000044966	WATER DIST 1 3-, BINGHAMTON, NY 139010000	11/05/22	11/03/25	\$0.07373
NYSEG	N01000000047647	1250 FRONT ST, BINGHAMTON, NY 139011068	11/05/22	11/03/25	\$0.07373
NYSEG	N01000000106120	NORTHGATE PLAZA SWR, BINGHAMTON, NY 139050000	11/05/22	11/03/25	\$0.07373
NYSEG	N01000000166439	NEAR 1146 FRONT ST PUMP2, BINGHAMTON, NY 139050000	11/12/22	11/09/25	\$0.07373
NYSEG	N01000000192567	CHENANGO PLAZA PUMP, BINGHAMTON, NY 139010000	11/05/22	11/03/25	\$0.07373
NYSEG	N01000000224634	THERESA BLVD, BINGHAMTON, NY 139010000	11/05/22	11/03/25	\$0.07373
NYSEG	N01000000263657	ROUTE 12A PUMP, BINGHAMTON, NY 139010000	11/05/22	11/03/25	\$0.07373
NYSEG	N01000000305011	PRESCOTT RD, BINGHAMTON, NY 139010000	11/12/22	11/09/25	\$0.07373
NYSEG	N01000000595603	NIMMONSBURG 4 SC3, BINGHAMTON, NY 139050000	11/01/22	10/31/25	\$0.07373
NYSEG	N01000003110210	RT 81 GEN-ST LIGHT SC1, BINGHAMTON, NY 139050000	11/01/22	10/31/25	\$0.07373
NYSEG	N01000003535549	RT 81 GEN-ST LIGHT SC2, BINGHAMTON, NY 139050000	11/01/22	10/31/25	\$0.07373
NYSEG	N01000003961430	STREET LIGHT SC3, BINGHAMTON, NY 139050000	11/01/22	10/31/25	\$0.07373
NYSEG	N01000004331252	NEAR 742 RIVER RD, BINGHAMTON, NY 139010000	11/24/22	11/22/25	\$0.07373
NYSEG	N01000004540548	1041 CASTLE CREEK RD PUMP HSE ROUTE 11, CASTLE CREEK, NY 137441305	11/30/22	11/28/25	\$0.07373
NYSEG	N01000004706032	NEAR 92 AIRPORT RD, BINGHAMTON, NY 139010000	11/25/22	11/27/25	\$0.07373
NYSEG	N01000004772810	STATE ROUTE 12, BINGHAMTON, NY 139012311	11/30/22	11/28/25	\$0.07373
NYSEG	N01000004892782	1060 CASTLE CREEK RD, CASTLE CREEK, NY 137441318	11/02/22	10/31/25	\$0.07373
NYSEG	N01000004915732	RTE 12A, BINGHAMTON, NY 139010000	11/25/22	11/27/25	\$0.07373

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NYSEG	N01000004919676	NEAR 71 WISCONSIN DR, BINGHAMTON, NY 139010000	11/24/22	11/22/25	\$0.07373
NYSEG	N01000005294715	NEAR 1 FOX LN, BINGHAMTON, NY 13901	11/24/22	11/22/25	\$0.07373
NYSEG	N01000005394705	1938 STATE ROUTE 12, BINGHAMTON, NY 139015515	11/25/22	11/27/25	\$0.07373
NYSEG	N01000005444435	1066 CASTLE CREEK RD, CASTLE CREEK, NY 137441318	11/02/22	10/31/25	\$0.07373
NYSEG	N01000005726104	KATTVILLE RD, BINGHAMTON, NY 139010000	11/05/22	11/03/25	\$0.07373
NYSEG	N01000005810403	716 1/2 RIVER RD, BINGHAMTON, NY 139011262	11/24/22	11/22/25	\$0.07373
NYSEG	N01000005860374	RTE 12, BINGHAMTON, NY 139010000	11/25/22	11/27/25	\$0.07373
NYSEG	N01000006004295	NEAR 35 CLEARVIEW PL PUMP, BINGHAMTON, NY 139010000	11/25/22	11/27/25	\$0.07373
NYSEG	N01000006087266	RTE 12A, BINGHAMTON, NY 139010000	11/24/22	11/22/25	\$0.07373
NYSEG	N01000006094056	STATE ROUTE 12 PUMP, BINGHAMTON, NY 139010000	11/30/22	11/28/25	\$0.07373
NYSEG	N01000006265888	NEAR 17 HILLSIDE DR, BINGHAMTON, NY 139050000	11/30/22	11/28/25	\$0.07373
NYSEG	N01000006326813	NEAR 5 PENNVIEW DR, CASTLE CREEK, NY 137440000	11/25/22	11/27/25	\$0.07373
NYSEG	N01000006357032	OFF HOSPITAL RD, BINGHAMTON, NY 13901	11/24/22	11/22/25	\$0.07373
NYSEG	N01000006517890	1250 RIVER RD, BINGHAMTON, NY 139016105	11/25/22	11/27/25	\$0.07373
NYSEG	N01000006602528	NEAR 17 CARMICHAEL RD, BINGHAMTON, NY 139010000	11/30/22	11/28/25	\$0.07373
NYSEG	N01000006937098	NEAR 37 PATCH RD, BINGHAMTON, NY 139010000	11/25/22	11/27/25	\$0.07373
NYSEG	N01000007478803	NEAR 10 WHITCOMB DR, BINGHAMTON, NY 139010000	11/25/22	11/27/25	\$0.07373
NYSEG	N01000007622319	1250 RIVER RD, BINGHAMTON, NY 13901	11/25/22	11/27/25	\$0.07373
NYSEG	N01000007629348	FRONT ST PUMP, BINGHAMTON, NY 139050000	12/01/22	11/29/25	\$0.07373
NYSEG	N01000007743644	NEAR 1384 RIVER RD, BINGHAMTON, NY 139010000	11/25/22	11/27/25	\$0.07373
NYSEG	N01000007836109	NEAR 35 BROAD ST, BINGHAMTON, NY 139010000	11/24/22	11/22/25	\$0.07373
NYSEG	N01000007925910	524 CASTLE CREEK RD, BINGHAMTON, NY 139015139	11/12/22	11/09/25	\$0.07373
NYSEG	N01000008057143	NEAR 117 PRENTICE RD, BINGHAMTON, NY 139010000	11/25/22	11/27/25	\$0.07373
NYSEG	N01000008250730	NEAR 85 SAVITCH RD, BINGHAMTON, NY 139010000	11/25/22	11/27/25	\$0.07373
NYSEG	N01000008568446	NEAR 1452 RIVER RD, BINGHAMTON, NY 139010000	11/25/22	11/27/25	\$0.07373
NYSEG	N01000008805434	BISHOP RD PUMP, BINGHAMTON, NY 139010000	11/30/22	11/28/25	\$0.07373
NYSEG	N01000009008285	NEAR 11 CLARENDON DR, BINGHAMTON, NY 139010000	11/24/22	11/22/25	\$0.07373

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NYSEG	N01000009029661	NEAR 37 ASBURY AVE, BINGHAMTON, NY 139010000	11/25/22	11/27/25	\$0.07373
NYSEG	N01000015689334	85 POPLAR HILL RD, BINGHAMTON, NY 139016029	11/24/22	11/22/25	\$0.07373
NYSEG	N01000020161931	1529 STATE ROUTE 12, BINGHAMTON, NY 139015504	11/25/22	11/27/25	\$0.07373
NYSEG	N01000059510586	290 POPLAR HILL RD, BINGHAMTON, NY 139016034	11/25/22	11/27/25	\$0.07373
NYSEG	N01000061204137	NEAR 143 CASTLE CREEK RD, BINGHAMTON, NY 13905	11/25/22	11/27/25	\$0.07373
NYSEG	N01000061206447	NEAR 343 DORMAN RD, BINGHAMTON, NY 13901	11/25/22	11/27/25	\$0.07373
NYSEG	N01000061210050	NEAR 1 BAKER RD, BINGHAMTON, NY 13901	11/25/22	11/27/25	\$0.07373

**TO ACCEPT THE PRICING ABOVE, PLEASE FAX A SIGNED COPY OF THIS AGREEMENT TO US AT 888-829-8738.**

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## ATTACHMENT A TO THIS AGREEMENT

- A. ENERGY ANALYTICS AND SUSTAINABILITY SERVICE OFFERING.** The Services under this Attachment A will be performed by an affiliate of ours ("Affiliate Provider") and will include the provision of access to the Pear.ai platform which will provide you with the following:
1. Setup for the service addresses associated with the Accounts on the Agreement ("Eligible Accounts") and ongoing processing of Constellation's electricity invoices;
  2. Access for unlimited users with revocable, nonexclusive, nontransferable, nonassignable limited license to access and use the Pear.ai platform;
  3. Access to Virtual Energy Expert Sam ("Sam");
  4. Access to downloadable reports including reports detailing billing line items, late fees, monthly summaries and monthly usage details;
  5. Access to detailed visualizations of Account data, including visualizations relative to benchmarking, monthly bill charge trends, billed and max demand trends, and monthly usage and cost trends; and
  6. Access to certain sustainability reporting ("**Sustainability Reporting**") which displays of the greenhouse gas ("**GHG**") emissions footprint by Account, representing the direct and indirect GHG emissions of each utilizing address, market and location grid mix of the Account, based on the data you provide as well as information available from the United States Environmental Protection Agency.
- B. TERMS OF USE.** You agree to each of the following:
1. You authorize us to provide the Affiliate Provider with Eligible Account invoice information from our Energy Manager system where available for purposes of the Affiliate Provider's provision of the Services under this Attachment A.
  2. You agree that Affiliate Provider may provide certain data that is not competitively sensitive data (as further described below) to us.
  3. To enable the Pear.ai platform to provide more robust feedback, you can provide various data points prior to using the Pear.ai platform, including without limitation, Customer contact information, square footage of Eligible Account facilities, equipment types, and building age.
  4. The Services will be performed for the Eligible Accounts only and if invoices are submitted for services addresses not tied to the Eligible Accounts, they may not be reviewed or processed.
  5. We shall not be responsible for reporting the results of any Sustainability Reporting to any third parties. Any such reporting shall be your sole responsibility.
  6. Accurate Sustainability Reporting may require you to provide additional information, including but not limited to information about business operations, procurement practices, renewable and carbon offset purchase, and energy efficiency implementation. You agree to use commercially reasonable efforts to provide timely, accurate and complete information in response to any inquiry. You understand and acknowledge that, to the extent you provide inaccurate or incomplete information, the integrity and accuracy of the Sustainability Reporting may be compromised.
- C. ANTITRUST PROTOCOLS.** The Affiliate Provider is subject to strict antitrust protocols that prohibit the communication of any competitively sensitive information communicated by you under the terms of this Attachment A, including specifically price and other contractual terms and volume of purchases, to us or any third party (other than its subcontractors). Please understand that compliance with these antitrust protocols requires that our customer service department and sales representatives associated with the Eligible Accounts cannot discuss or provide guidance in connection with the Services under this Attachment A. You should direct all customer service or other questions regarding Pear.ai to the Affiliate Provider's dedicated service team at 805-456-4703.
- D. TERM AND TERMINATION.** This Attachment A will share the Initial Term noted in this Agreement and will cease with the End Dates noted on the Account Schedule, provided either Party, in its sole discretion, may elect to terminate this Attachment A upon sixty days prior written notice to the other Party. Any such termination shall be with respect to the Attachment A only and shall not relieve the Parties of any obligations under this Agreement. Upon a default under this Agreement, the early termination payment will include any costs of Services performed pursuant to this Attachment A but not yet paid for by you. For the avoidance of doubt, to the extent (if applicable) a particular Eligible Account is no longer receiving electricity supply from us pursuant to this Agreement, the Services under this Attachment A shall likewise terminate for all invoice types associated with the Eligible Account's service address.
- E. LIMITATION OF LIABILITY; DISCLAIMERS.** EXCEPT AS MAY BE OTHERWISE PROVIDED BY APPLICABLE STATE LAW, ALL SERVICES NOTED IN THIS ATTACHMENT A ARE PROVIDED ON AN "AS-IS" BASIS AND, TO THE FULLEST EXTENT PERMITTED BY LAW, WE AND THE AFFILIATE PROVIDER EXPRESSLY DISCLAIM ALL WARRANTIES, EXPRESS OR IMPLIED, WITH REGARD TO SUCH SERVICES, INCLUDING, BUT NOT LIMITED TO, ALL WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, NON-INFRINGEMENT, CUSTOM, OR USAGE. WE MAKE NO REPRESENTATIONS OR WARRANTIES THAT THE SERVICES WILL BE AVAILABLE AT ANY PARTICULAR TIME OR LOCATION, UNINTERRUPTED, OR THAT ANY DEFECTS OR ERRORS WILL BE CORRECTED. *In no event shall our liability for damages under this Attachment A, whether such liability arises in contract, tort, negligence, breach of warranty or strict liability, operation of law or otherwise, exceed the amount paid to us by you within the most recent six (6) months.* We do not represent, warrant, guarantee, or give any assurances that you will realize any savings because of the Services, or that the Services will be provided error-free, or that any information, opinions, or analyses made or given by the Affiliate Provider or the Pear.ai platform in good faith in the course of performing the Services will lead to or accomplish any particular result desired by you, whether or not such desired result has been communicated to us. You acknowledge that while all information that may be provided by us to you is believed by us to be materially accurate or to come from reliable

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source(s), such information shall not be independently verified by us. We do not and shall not make any representation, warranty, guarantee, or assurance as to the accuracy or completeness of any information that we provide to you. The Parties represent that they do not intend for this Attachment, this Agreement, or the Services to be deemed: (i) a security under any state or federal law; or (ii) required to be registered under the U.S. Securities Act of 1933, as amended, or with any securities regulatory authority of any state or other jurisdiction of the United States. As of the Effective Date hereof, we further represent that neither this Attachment A nor any of the Services hereunder have been registered under the U.S. Securities Act of 1933, as amended, or with any securities regulatory authority of any state or other jurisdiction of the United States. You act for your own account based upon your own independent decisions and your own judgment and goals, and upon advice from legal, regulatory, financial, and accounting advisors, other than the advice of us, as the you deem necessary or appropriate. The Services hereunder, including Sustainability Reporting, are not intended to be advisory in nature.

**Each Party has caused this Attachment A to this Agreement to be executed by its authorized representative on the respective dates written below.**

**Constellation NewEnergy, Inc.**

**Customer: Town of Chenango**

By:

By:

Name:

Name: Jo Anne Klenovic

Title:

Title:

Date:

Date:

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Sales Rep: Jeffrey S Hills

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**RESOLUTION NO. \_\_\_\_\_**

**A Resolution Authorizing the Sale of Surplus Goods**

The Town Board of the Town of Chenango, duly convened in Regular Session, on October 5, 2022, does hereby RESOLVE as follows:

**WHEREAS**, the Town of Chenango Highway Department has identified a number of goods as surplus; and

**WHEREAS**, the Town Highway Superintendent wishes to submit these items to the Manasse Auction house for their surplus property sale; and

**WHEREAS**, the items identified as surplus goods are attached hereto as Exhibit A submitted by the Highway Superintendent; and

**WHEREAS**, the Town Board wishes to declare these items surplus goods and authorize the sale thereof; and

**NOW THEREFORE**, the Town Board of the Town of Chenango (the "Board"), duly convened in regular session on October 5, 2022, does hereby resolve as follows:

Section 1. The Board deems the attached property as surplus goods because it is no longer suitable to the Town's needs.

Section 2. The Board authorizes the Highway Superintendent to coordinate any efforts needed to sell such property at auction.

Section 3. The Board makes no warranty regarding the condition or capabilities of the surplus goods and they shall be sold "as is".

Section 4. This resolution shall take effect immediately.

**CERTIFICATION**

I, Lizanne Tiesi-Korinek, do hereby certify that I am the Town Clerk of the Town of Chenango and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Chenango at a meeting thereof held on this 5<sup>th</sup> day of October, 2022. Said resolution was adopted by the following roll call vote:

Supervisor Jo Anne Klenovic \_\_\_\_\_  
Councilperson David Johnson \_\_\_\_\_  
Councilperson Gene Hulbert Jr. \_\_\_\_\_  
Councilperson Frank Carl \_\_\_\_\_  
Councilperson Jim DiMascio \_\_\_\_\_

Town of Chenango Seal

Dated: October 5, 2022

\_\_\_\_\_  
Lizanne Tiesi-Korinek  
Town Clerk of the Town of Chenango



<b>Dept. Head Evaluations</b>		12/14/2022	
<b>DPW - Greg Burden</b>			
*Drinking Water Study - Applewood / Maplewood		TBD	
*Wolfe Park Project - \$75,000 Grant Awarded to TOCI			Contract reviewed by counsel
*Parking Lot Lights		TBD	
*Purchase Generators for WWTP			
*I-81N Exit 6 Front Street Water Main Replacement			
<b>Flood Mitigation</b>			
*HMPG Grant		Submitted 5/31/22	
*Smith Hill Drainage Project 2023		TBD	
a.) NYS DOT		TBD	
b.) Broome County		TBD	
c.) Urda Engineering - Alex Urda		TBD	
*Frederick Rd Study			
*Kelly Rd Budget Explanation		10/5/2022	
*Wallace Rd Study - Sketch		10/12/2022	
<b>Highway Dept.</b>			
*Procedure to Purchase PWD Crane		TBD	
a.) Resolution Seeking Bids for PWD Crane		TBD	
*Resolution for Sale of Surplus Goods for Highway Dept		10/5/2022	
<b>Historian for Town</b>			
*Town Museum Updates / Activities		TBD	Written Report Only
<b>Ordinance Dept.</b>			
*Zoning - CB Properties - Local Law 6-2022		10/12/2022	
a.) Nadine Bell		10/12/2022	
b.) Resolution to Approve LL 6-2022		10/12/2022	

c) Hidden Hollow Campground

TBD

\*Zoning - Temporary Structures, Section 3103

TBD

\*Rural Address Identification Numbers

10/19/2022

\*Zoning - Amending Local Law 73-44 "Accessory Use"

10/5/2022

\*Solar Farms - Review Legislation

TBD

\*Ordinance Software

TBD

Gavin will provide updates

**Staff**

\*Comp Time Policy

TBD

\*W/WTP Chief Operator Vacancy Update

10/5/2022

\*W/WTP Operator Vacancy Update

10/5/2022

\*Light Equipment Operator Update

10/5/2022

**Technology**

\*Agenda Software - (Updates Only)

TBD

a.) Agenda Demonstration

10/19/2022

b.) Computer Training w/ Agenda Software

TBD

c.) Issue Board laptops

TBD

\*Email Host - Pyramid

Week of 10/3/2022

a.) Transition to Email w/ Pyramid

10/5/2022

b.) Sonic Wall Estimate

10/5/2022

c.) .gov domain

**Town Board Functionality**

\*Town Clerk Reporting Procedures

11/9/2022

a) Resolutions vs. Motions

11/9/2022

\*AOT Rules of Order

11/9/2022

\*Policy for Recusal

11/9/2022

\*Board Liasons Role

11/9/2022

\*Board Meeting Schedule for 2023

11/9/2022

\*Ethics Training - 4:30p-5:30p

10/12/2022

Complaint Policy/Procedure

11/16/2022

<b>Town of Chenango Safety Manual</b>			
*New Committee Members		TBD	
<b>Town of Chenango Policy Updates</b>			
<b>Town of Chenango Vehicles</b>			
*GPS in vehicles		TBD	J. DiMascio
*Town safety features for vehicles		TBD	
<b>Town Contracts</b>			
*Constellation Energy Contract		10/5/2022	
a.) Resolution to Approve Constellation Energy Contract		10/5/2022	
<b>WWTP Project</b>			
*WQIP Grant Application		Submitted 7/29/2022	
*Benefit Assessment		10/12/2022	Wyatt, Endress, Burden
*EDL's		10/12/2022	Wyatt, Endress, Burden
*Projected Timeline		TBD	
*Project Modifications - B & L Amendment #3		TBD	
a.) Resolution for B&L Final Amendment		TBD	
*Engineer - Peer Review		TBD	
*D. Benjamin Vendor Contract		10/5/2022	
a.) Resolution to Approve Vendor Contract		10/5/2022	