



# Town of Chenango Work Session Agenda

## Wednesday – March 16, 2022 @ 5:00 PM

### PLEDGE OF ALLEGIANCE

### OPEN FORUM

Guests shall speak in an orderly fashion. The speaker shall deliver their comments or concerns for a period of five timed minutes or less, in a civil tone and without the use of profanity, personal attacks or other disruptive behavior which may result in the offender's removal from the meeting. The speaker shall not be interrupted except in a matter of urgency.

### PUBLIC HEARINGS

### PANEL PRESENTATION

- Judge Fedish – Court Clerk Salaries



2022 Court Clerk  
Salary Comparison.x



Justice Court  
Funds.xlsx








Justice Court  
Tickets.xlsx



Employment  
Opportunity.pdf

### DEPARTMENT HEAD REPORTS

<b>3<sup>rd</sup> Work Session</b>	
<b>Highway – Derin Kraack</b>	
 Highway Report.docx	 2022 Municipal Clean-Up Letter.pdf
 2022 Electronics Recycling Municipal	
<b>Engineering – Alex Urda</b>	
 Urda Engineering Report.pdf	
<b>Dog Control – Joel Troutman</b>	
 Dog Control Report.pdf	

### WORK SESSION REPORTS






Jo Anne Klenovic – Supervisor

- Town Updates

Keegan Coughlin – Town Attorney

- Town Business

## OLD BUSINESS

- Flood Mitigation
  - Easements
    -   
Urda Engineering - Easements.pdf
  - HMGP
    -   
HMGP.pdf
  - Communication with Legislators
- Applewood Pump House Upgrades – Greg Burden
- Staff Vacancies
  - Planning Board
  - Zoning Board Alternate
  - Building & Code Inspector
  - Public Works Laborer
    -   
Laborer Position.docx
    -   
DPW Laborer Applications.pdf
- Town Board Projects in Queue
  -   
Town Board Projects.xlsx

## NEW BUSINESS / REVIEW OF RESOLUTIONS

- Resolution to Approve Abstract #5
  -   
Resolution Abstract #5.docx
- Resolution to Approve Fireman Application
  -   
Resolution Approving Fireman .
- Bond Resolution to Approving Purchase of Backhoe
  -   
Bond Resolution for Backhoe.Highwa
  -   
2022 Backhoe Memo.doc
  -   
Contract Award Notification.pdf
  -   
Financing of new Highway Backhoe.p

- Ethics Committee Request for Outside Counsel
- Sewer Dept. New Truck Purchase



Letter 2022  
Silverado Sewer.doc



2022 Sewer Truck  
Bids.pdf

## **TO BE DISCUSSED AT A FUTURE MEETING DATE**

- TBD

## **OPEN FORUM**

Guests shall speak in an orderly fashion. The speaker shall deliver their comments or concerns in a civil tone and without the use of profanity, personal attacks or other disruptive behavior which may result in the offender's removal from the meeting. The speaker shall not be interrupted except in a matter of urgency.

## **MEETING and PUBLIC HEARING REMINDERS**

- March 22, 2022 – Zoning Board of Appeals, 7PM
- April 6, 2022 – Work Session, 5PM; Town Board, 7PM
- April 11, 2022 – Planning Board, 7PM
- April 13, 2022 – Work Session, 5PM
  - Public Hearing, 7PM – Church, Local Law 73-50
- April 20, 2022 – Work Session, 5PM; Town Board, 7PM
  - Public Hearing, 7PM – Accessories, Local Law 73-44

## **FOR YOUR INFORMATION – FROM THE SUPERVISOR**



2022 Training  
Invitation.pdf

## **JOIN THE ZOOM MEETING**

Topic: 3.16.2022 WS/TB Meeting

Time: Mar 16, 2022 05:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83667848255?pwd=RnVwakJQZlFhN3hGdXZOZiVoeWtGdz09>

Meeting ID: 836 6784 8255

Passcode: 780370

## TOWNS COMPARISON FOR COURT CLERK SALARY - 2022

TOWN	YEARS WITH TOWN	SALARY	ADDITIONAL JOB DUTIES (IF ANY)
Barker	39	\$15.00/hr	Part Time / up to 28hrs per wk
Binghamton, Town of	Share w/ Conklin	\$6,500	Part Time / 8 hrs per wk
Chenango	9	\$35,978	Full Time / 35 hrs per wk
Chenango	(looking to fill)	\$28,403	Full Time / 35 hrs per wk
Chenango	23	\$19.77/hr	Part Time / 21 hrs per wk
Colesville	22	\$22,206	Part Time / 24 hrs per wk
Conklin	3	\$20.50/hr	Full Time / 40 hrs per wk
Dickinson	Less than 1 yr	\$42,000	Full Time / 35 hrs per wk
Dickinson	3	\$42,000	Full Time / 35 hrs per wk
Endicott	20	\$47,257	Full Time / 40 hrs per wk
Endicott	19	\$40,800	Full Time / 40 hrs per wk
Fenton	2	\$19	Full Time / 36-40 hrs per wk
JC Village Court	9	\$36,367	Full Time / 37.5 hrs per wk
JC Village Court	7	\$30,595	Full Time / 37.5 hrs per wk
JC Village Court	<1 year	\$29,250	Full Time / 37.5 hrs per wk
JC Village Court	(looking to fill)	\$15/hr	(2) Part Time / 19.5 hrs per wk
Kirkwood	8 yrs	\$36,892	Full Time / 35 hrs per wk
Kirkwood	6 yrs	\$34,562	Full Time / 35 hrs per wk
Kirkwood	<1 year	\$18,252	Part Time / 19.5 hrs per wk
Lisle	12 yrs	\$7,700	Part Time / 8-10 hrs per wk
Lisle	7 yrs	\$7,700	Part Time / 8-10 hrs per wk
Maine		\$18,836	
Nanticoke	2 yrs	\$6,000	Part Time / 9 hrs per wk
Sanford			
Triangle			Part Time / 12 hrs per wk
Triangle			Part Time / 14 hrs per wk
Union	18 yrs	\$45,136	Full Time / 35 hrs per wk
Union	<1 year	\$38,220	Full Time / 35 hrs per wk
Union	<1 year	\$15,210	Part Time / 19.5 hrs per wk
Vestal	15	\$50,000	Full Time / 35 hrs per wk
Vestal	<1 year	\$45,552	Full Time / 40 hrs per wk
Whitney Point			
Windsor	6.5	\$18.00	Part Time / 26 hrs per wk
Windsor	24	\$21.40	Part Time / 23 hrs per wk

## JUSTICE COURT FUND - TOWN & VILLAGE COURT REVENUE REPORT

(In order of Revenue - Data collected from NYS Comptroller Website)

COUNTY	JURISDICTION	STATE	COUNTY	LOCAL	TOTAL REVENUE
1. Broome	Town of Union	\$ 262,750.25	\$ 7,917.51	\$ 78,275.77	\$ 348,943.53
2. Broome	Town of Dickinson	\$ 278,138.64	\$ 3,926.50	\$ 64,065.00	\$ 346,130.14
3. Broome	Town of Kirkwood	\$ 243,009.50	\$ 9,300.00	\$ 65,244.30	\$ 317,553.80
4. Broome	Town of Chenango	\$ 233,042.00	\$ 3,194.50	\$ 67,378.75	\$ 303,615.25
5. Broome	Village of Johnson City	\$ 158,650.60	\$ 10,277.49	\$ 116,330.23	\$ 285,258.32
6. Broome	Town of Vestal	\$ 166,072.00	\$ 28,595.10	\$ 74,591.70	\$ 269,258.80
7. Broome	Town of Barker	\$ 209,730.00	\$ 275.00	\$ 44,444.50	\$ 254,449.50
8. Broome	Town of Triangle	\$ 177,591.43	\$ 1,710.00	\$ 43,351.50	\$ 222,652.93
9. Broome	Town of Windsor	\$ 153,015.00	\$ 2,995.00	\$ 38,149.50	\$ 194,159.50
10. Broome	Village of Endicott	\$ 59,538.50	\$ 3,326.50	\$ 85,622.75	\$ 148,487.75
11. Broome	Town of Sanford	\$ 73,937.00	\$ 1,320.00	\$ 17,015.00	\$ 92,272.00
12. Broome	Town of Fenton	\$ 39,523.85	\$ 2,115.00	\$ 12,883.75	\$ 54,522.60
13. Broome	Town of Conklin	\$ 41,380.00	\$ 2,815.00	\$ 7,732.00	\$ 51,927.00
14. Broome	Town of Lisle	\$ 34,180.00	\$ 415.00	\$ 9,596.50	\$ 44,191.50
15. Broome	Town of Colesville	\$ 32,287.00	\$ 1,340.00	\$ 9,357.00	\$ 42,984.00
16. Broome	Town of Maine	\$ 11,071.00	\$ (\$35.00)	\$ 4,091.00	\$ 15,127.00
17. Broome	Town of Binghamton	\$ 6,171.00	\$ 351.00	\$ 2,616.50	\$ 9,138.50
18. Broome	Village of Deposit	\$ 2,987.00	\$ (\$62.50)	\$ 2,579.00	\$ 5,503.50
19. Broome	Town of Nanticoke	\$ 2,404.00	\$ 380.00	\$ 1,149.00	\$ 3,933.00

**\*\*Broome County Diversion Program - \$138,407.00**

**OFFICE OF THE NYS COMPTROLLER****JUSTICE COURT - TICKETS PROCESSED (in order of highest to lowest)**

<b>COUNTY</b>	<b>JURISDICTION</b>	<b>TOTAL TICKETS PROCESSED</b>
1. Broome	Town of Union	5,008
2. Broome	City of Binghamton	4,572
3. Broome	Town of Vestal	4,380
4. Broome	Town of Chenango	4,358
5. Broome	Town of Kirkwood	4,298
6. Broome	Town of Dickinson	3,660
7. Broome	Village of J.C.	3,346
8. Broome	Town of Windsor	2,569
9. Broome	Town of Triangle	2,094
10. Broome	Village of Endicott	1,388
11. Broome	Town of Sanford	1,356
12. Broome	Town of Fenton	716
13. Broome	Town of Conklin	672
14. Broome	Town of Lisle	654
15. Broome	Town of Colesville	434
16. Broome	Town of Maine	275
17. Broome	Town of Binghamton	114
18. Broome	Town of Nanticoke	90
19. Broome	Village of Deposit	16

**EMPLOYMENT  
OPPORTUNITY  
ANNOUNCEMENT  
STATE OF NEW YORK  
UNIFIED COURT SYSTEM****PLEASE POST  
ANNOUNCEMENT NO. 6209****POSITION TITLE:** JUNIOR COURT ANALYST **JG: 12****LOCATION:** 6th JUDICIAL DISTRICT  
DISTRICT ADMINISTRATIVE OFFICE**BASE SALARY:** \$ 40,706**CLASSIFICATION:** NON-COMPETITIVE/CONFIDENTIAL**QUALIFICATIONS:** Associate degree or 60 college credits from an accredited college or university; or High School Diploma or the equivalent and three (3) years of relevant experience; or An equivalent combination of education and experience.**DISTINGUISHING FEATURES OF WORK:** Junior Court Analysts provide paraprofessional and professional support services for on-going projects involving research and confidential analyses, planning and other related work in the areas of budget development and court finance; personnel administration; resource allocation, or court system management and administration. Junior Court Analysts participate in the analytical and decision making processes as a member of a team of Court Analysts and higher level personnel.**ASSIGNMENT:** This position is assigned to the District Administrative Office of the 6<sup>th</sup> Judicial District. Duties include, but are not limited to: entering Alternative Dispute Resolution data into statewide database; following up with Chambers staff to ensure that ADR events are properly recorded; preparing caseload reports for all court types; reviewing reports for errors and omissions; preparing, collating and distributing informational documents; identifying trends and maintaining spreadsheets and assisting with general administrative office functions.**GENERAL INFORMATION:** The above statements are intended to describe the general nature and level of work being performed by persons assigned to this title. They do not include all job duties performed by employees in the title, and every position does not necessarily require these duties. Although a position is available and situated at a specific location, the appointee may be subject to reassignment to any position in the same title in this promotion unit dependent upon the needs of the Unified Court System. All applications received from this announcement may be used to fill any vacancies in this title that may occur in this court or agency within the next six (6) months. Position(s) available at the present time: 1.**APPLICATION PROCEDURES:** All interested persons meeting the minimum qualifications must submit a UCS-5 Application for Employment form (obtainable from any administrative office in a court building or on the web at [www.nycourts.gov/careers/UCS5.pdf](http://www.nycourts.gov/careers/UCS5.pdf)), cover letter and resume to <https://ww2.nycourts.gov/6jdjobs> or mail to:

ALANNA VROMAN  
HUMAN RESOURCES  
SIXTH JUDICIAL DISTRICT ADMINISTRATIVE OFFICE  
THE KILMER BUILDING  
31 LEWIS STREET, 5<sup>TH</sup> FLOOR  
BINGHAMTON, NY 13901

**APPLICANTS ARE ENCOURAGED TO COMPLETE THE EQUAL EMPLOYMENT OPPORTUNITY DATA COLLECTION FORM.****New hires must be fully vaccinated against the COVID-19 virus by the date of hire, unless granted a reasonable accommodation due to disability or religion.****POSTING DATE:** March 3, 2022**APPLICATIONS MUST BE POSTMARKED OR RECEIVED BY:** April 3, 2022**The New York State Unified Court System is an equal opportunity employer, and does not discriminate on the basis of race, color, religion, gender (including pregnancy and gender identity or expression), national origin, political affiliation, sexual orientation, marital status, disability, age, membership in an employee organization, parental status, military service, or other non-merit factor.**

## Derin Kraack - Work Session Report

March 16, 2022

The Highway Department has gone out for a total of 5 times to respond to winter conditions.

March 7, 2022 a thunderstorm came through the area with strong winds and knocked down several trees on various town roads. Hospital Hill Rd, Wilson Hill Rd, Highland Rd and Poplar Hill Rd were closed overnight while NYSEG restored the power lines.

Trees were trimmed prior to that event as well on Brotzman Rd and Charmel Dr.

The water break on Charmel was patched with cold patch.

Stop signs were repaired on Dimmock Hill Rd and Hi-Over Rd.

### **Drop Off Days**

Broome County has eliminated the need for a resolution. We only have to have our application submitted by March 31, 2022. I would like to schedule the drop off days for September 14 - 17, 2022. The dumpsters have been budgeted, line A-8160.400.

Broome County is also offering the opportunity for us to have an electronics drop-off day. They have contracted with an electronics recycler. The only thing we have to provide is the location. I would like to host this event here in the parking lot on Thursday, September 8, 2022 or Friday, September 9, 2022.

These dates are both pending county approval.

### **HMGP – Hazard Mitigation Grant Program**

Alex Urda and Jo Anne Klenovic will also be presenting on the possibility of grant money for Wallace Rd. I have spoke with Alex and we believe the trash rack is a viable opportunity. The deadline for the application is June 1, 2022. This will require two permanent easements.



# State of New York County of Broome Government Offices

Department of Public Works-Division of Solid Waste Management  
Jason T. Garnar, County Executive · Debra A. Smith, Director

February 16, 2022

## RE: ANNUAL TIP FEE WAIVER FOR MUNICIPAL CLEANUP DAYS

Historically our local law, allowed municipalities sponsoring a Municipal Cleanup Day to apply for a **one-day waiver** of tipping fees each year, for the disposal of wastes collected through these cleanup events. For 2022, the County is giving municipalities the opportunity to have a second **one-day waiver** during the year. As per our local law municipalities will be asked to provide the date for each one-day waiver. There have been additional changes the 2022 process that are important to note.

- A municipal resolution is no longer required.
- There is a new application form. A digital fillable form can also be sent to you upon request.
- We are requesting applications be submitted by March 31 for planning purposes.
- Electronics recycling is available however, it is not part of this program and information will be provided in separate documentation.

Wastes eligible for this program include **bulk items, white goods, scrap metal, wastes from illegal dump site cleanups**, and other wastes as may be collected through your special cleanup day effort. Wastes **not eligible** for this waiver include: **Tires, general municipal solid wastes, leaves and yard wastes, construction and demolition debris, and other wastes that are managed through the course of regular collection services.**

Attached are the program guidelines and application form. All applications are due by March 31, 2022. Applications may be emailed (preferred) to [carolyn.chalachan@broomecounty.us](mailto:carolyn.chalachan@broomecounty.us) or mailed to:

Broome County Landfill  
Attn: Carolyn Chalachan  
286 Knapp Road, Binghamton, NY 13905

Once your application is received it will be reviewed and an approval letter will be issued with further directions.

I hope you will take advantage of this worthwhile program.

Sincerely,

Carolyn P. Chalachan, Landfill Clerk  
Attachments

Broome County Landfill · 286 Knapp Rd · Binghamton, New York 13905  
Phone: (607) 763-4450 · Fax (607) 763-4280 · [www.gobroomecounty.com](http://www.gobroomecounty.com)



State of New York  
County of Broome Government Offices

Department of Public Works-Division of Solid Waste Management  
Jason T. Garnar, County Executive · Debra A. Smith, Director

February 16, 2022

**RE: ELECTRONICS RECYCLING MUNICIPAL EVENT**

For 2022, the County is giving municipalities the opportunity to hold **one (1) 4-hour collection event** for residential electronics at their designated location. To participate in the program each municipality must fill out the attached application and return it by March 31, 2022. The completed application should then be emailed to [HazWaste@broomecounty.us](mailto:HazWaste@broomecounty.us).

The County has contracted with an electronics recycler to come to your site to collect the material as residents drop it off, to properly package the material and then transport it offsite at the end of the collection event. Approval of any requested event date is contingent on the availability of the vendor. You will receive confirmation that your requested day is approved. Please do not advertise/promote any event date until you receive your formal confirmation. County staff will then work with your designated event contact to go over further event day details.

This program is for residential electronics only. No businesses may participate. Electronics to be managed by the vendor are those accepted during the designated event hours. The vendor will not accept materials stockpiled prior to the designated collection date and set hours.

**Electronics accepted as part of this program are televisions, monitors, computers, laptops, printers, fax machines, cell phones, radios, stereos (no speakers), VCRs, GPS units, and gaming consoles.**

Electronics **NOT** accepted as part of the program include countertop appliances, microwaves, answering machines, large appliances, vacuums, dehumidifiers, air conditioners, freezers, refrigerators, and humidifiers.

If you have any questions, please contact me at 607-778-2397.

Sincerely,

Debra Smith  
Director of Solid Waste Management

Attachment

Broome County Landfill · 286 Knapp Rd · Binghamton, New York 13905  
Phone: (607) 763-4450 · Fax (607) 763-4280 · [www.gobroomecounty.com](http://www.gobroomecounty.com)

## 3/16/2022 WORK SESSION



106 Main Street  
Suite #4  
Windsor, NY 13865  
607.760.6545  
[alex@urdaengineering.com](mailto:alex@urdaengineering.com)

Department Head  
Engineering



From: Alex Urda, P.E. – Engineer for the Town

1. Sewer Improvement Project – Will be assisting with any WQIP grant support B&L needs to apply for the \$9M. Continue to assist with project review.
2. Wallace Road: Assisting Joy and Jo Anne with HMGP grant opportunities as mentioned last week to pursue funds for projects listed within our Hazard Mitigation Plan, particularly the upper end of Wallace Road 'trash rack/sediment baffles' in the stream.
3. Town Hall: Coordinating with Greg Burden on second floor renovations relative to the wall system (1-hour fire rated in hallway) including a site visit.
4. Code Office
  - a. Reviewed the revised SWPPP and Flood Plain Permit Application form Batch Coffee last week and provided Gavin Stiles with the MS4 paperwork to finalize.
  - b. Communicating with Gavin on fire alarm signaling relative to original project plans.
5. MS4 Stormwater Management Plan update...latest time to complete per NSDEC reviewer is March 18. We plan to meet that deadline.

# Town of Chenango Monthly Report

Date: 2/21/2022

Complaints Name:

Address:

Nature of Complaint: Two large breed pit bull dogs running in the area of Charmel Dr.

Response: At approximately 8:45 AM, I located the two dogs in the back of a residence on Stevers Dr. Myself along Trooper Gunther secured one of the dogs before the other dog escaped and ran onto Wrightman Dr. Trooper Gunther advised the dogs resided at 19 Wrightman Drive and was able to provide me with the current owners information through his dispatch. The owners were contacted home made arrangements and had the dogs picked up.

Date: 2/21/2022

Complainant's Name:

Address:

Nature of Complaint: Caller states she has a Terrier at her house which she believes belongs to her neighbor a few houses down.

Response: At approximately 9:30 AM, I responded and spoke to the complaint that stated the dog is now back home with its owners but felt the dog was showing signs of neglect and requested I provide a welfare check of the dog. I responded to the house she directed me to a few houses over and was able to assure the dog was properly taken care of. The dog was 17 years old and has difficulty hearing and seeing but was in good health.

Date: 2/22/2022

Complainant's Name:

Address:

Nature of Complaint: Two pit bull's running at large.

Response: At approximately 6:30 PM, I located the two dogs in front of 66 Savitch road with no tags. At this time I transported them to the Broome County Shelter.

Total Complaints: 3 Running at large.

## Klenovic, Jo Anne

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**From:** Kasmarcik, Joy I.  
**Sent:** Thursday, March 10, 2022 12:36 PM  
**To:** Klenovic, Jo Anne  
**Cc:** Kraack, Derin; Alex Urda; MacLeod, Amy  
**Subject:** HMGP

Good morning JoAnne,

I understand that the HMGP grant will be discussed in the very near future. As we have newish board members and it has been a while since we have pursued a grant of this nature I thought I might do a simple recap of what it is all about.

An HMGP – Hazard Mitigation Grant Program – is a competitive grant program that is activated after a federal disaster declaration, usually these grants are offered statewide- regardless of whether a county was involved or not. There are exceptions to be sure. Broome County and therefore the Town of Chenango is currently eligible to apply under two (2) separate disasters.

1 – DR-4480 (Covid) has a total of \$300 million for proposed projects. This is an unusually high amount, but the pots are generally tied to the scope and size of the declared disaster, of which Covid has been the largest to date.  
2 – DR 4615 (Hurricane Ida) \$40 million – as you can see a much smaller pot.

The biggest hurdles in these grants are meeting the required CBA -Cost Benefit Analysis. I believe that we can meet this criteria based on the webinars that I have attended for a trash rack on the Wallace Rd creek.

I am more than willing to provide as much data as I can to facilitate a positive outcome if we should move forward with this. I am also willing to come and do a Q&A with the board if they desire.

Sincerely,

Joy Kasmarcik  
Grants Port Administrator/Highway Secretary 🙏  
Town of Chenango



## Hazard Mitigation Grant Program (HMGP) Planning Subapplication

<b>Subapplicant</b>			
<b>Subapplication Title</b>			
<b>Subapplication Type</b>	<input type="checkbox"/> Formal Hazard Mitigation Plan or Plan Update (HMP) <input type="checkbox"/> Hazard Mitigation Planning-Related Activities (HMP-A) <input type="checkbox"/> Hazard Mitigation Planning-Plan Enhancements (HMP-E)		
<i>Each of the following subsections indicates applicability to HMP and/or HMP-A (Subapplication Type). Complete all subsections for which your Subapplication Type is listed.</i>			
<b>Total Project Cost</b>	\$	<b>Federal Share</b>	\$
<b>Management Costs (up to 5% of the total project)</b> \$			
If a subapplication for this planning activity for has been submitted under a previous mitigation grant cycle, please list the program, date, and disaster (if applicable)			

### Contact Information (HMP, HMP-A, and HMP-E)

<b>Subrecipient Authorized Representative (SAR) – individual authorized to sign certifications</b>			
<b>Name</b>			
<b>Title</b>			
<b>Agency/Organization</b>			
<b>Primary Phone</b>		<b>Type</b>	<input type="checkbox"/> Home <input type="checkbox"/> Work <input type="checkbox"/> Mobile
<b>Secondary Phone</b>		<b>Type</b>	<input type="checkbox"/> Home <input type="checkbox"/> Work <input type="checkbox"/> Mobile
<b>Email</b>			
<b>Address line 1</b>			
<b>Address line 2</b>			
<b>City</b>		<b>State</b>	<b>Zip</b>
<b>Point of Contact (POC) – individual to be contacted for additional information</b>			
<b>Name</b>			
<b>Title</b>			
<b>Agency/Organization</b>			
<b>Primary Phone</b>		<b>Type</b>	<input type="checkbox"/> Home <input type="checkbox"/> Work <input type="checkbox"/> Mobile
<b>Secondary Phone</b>		<b>Type</b>	<input type="checkbox"/> Home <input type="checkbox"/> Work <input type="checkbox"/> Mobile
<b>Email</b>			
<b>Address line 1</b>			

Point of Contact (POC) – individual to be contacted for additional information

<b>Address line 2</b>			
<b>City</b>	<b>State</b>	<b>Zip</b>	

Subapplicant Information (HMP, HMP-A, and HMP-E)

Subapplicant			
<b>Type of Subapplicant</b>	<input type="checkbox"/> State Government <input type="checkbox"/> Indian Tribal Government <input type="checkbox"/> Private Non-Profit	<input type="checkbox"/> Local Government <input type="checkbox"/> Special Governmental District <input type="checkbox"/> Other (please specify)	
<b>City/Town/Village</b>			
<b>County</b>			
<b>FIPS Code</b>		<b>DUNS Number</b>	
<b>US Congressional District(s)</b>		<b>Federal Tax ID Number</b>	
<b>Is Subapplication subject to review by Executive Order 12372 Process? For more information, visit <a href="http://www.epa.gov">www.epa.gov</a></b>			
<input type="checkbox"/> Yes <input type="checkbox"/> No, program is not covered by E.O. 12372 <input type="checkbox"/> No, program has not been selected by state for review			
<b>If Yes, date application was made available to the E.O. 12372 Process.</b>			
<b>Is the Subapplicant delinquent on any Federal debt?</b>		<input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>If yes, please explain:</b>			

Current Mitigation Plan (HMP, HMP-A, and HMP-E)

Mitigation plan information	
<b>Is the subapplicant covered by a current FEMA approved multi-hazard mitigation plan in compliance with 44 CFR Part 201?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>If Yes, please provide plan information:</b>	
<b>Plan Name</b>	
<b>Plan Type</b>	<input type="checkbox"/> State Hazard Mitigation Plan <input type="checkbox"/> Local Hazard Mitigation Plan <input type="checkbox"/> Local Multijurisdictional Hazard Mitigation Plan <input type="checkbox"/> Tribal Hazard Mitigation Plan <input type="checkbox"/> Tribal (Local) Hazard Mitigation Plan <input type="checkbox"/> Tribal (Local) Multijurisdictional Hazard Mitigation Plan

Mitigation plan information			
Plan Approval Date	Plan Adoption Date	Plan Expiration Date	
Provide link to the plan with reference to or attachment of the location in the plan where this project is identified and description of consistency with goals and objectives of the plan			

**For Hazard Mitigation Plan Development and Plan Updates (HMP) ONLY:**

NYS Division of Homeland Security and Emergency Services (DHSES) will consider funding requests to develop or update multi-jurisdictional hazard mitigation plans, or to help counties without a plan develop one. Subapplicants are encouraged to carefully review the FEMA March 2013 publication titled *Local Mitigation Planning Handbook* ([https://www.fema.gov/sites/default/files/2020-06/fema-local-mitigation-planning-handbook\\_03-2013.pdf](https://www.fema.gov/sites/default/files/2020-06/fema-local-mitigation-planning-handbook_03-2013.pdf)); and DHSES documents -- *2017 NYS Hazard Mitigation Planning Standards and Guide* (<http://www.dhSES.ny.gov/recovery/mitigation/planning.cfm>).

The State ***will not fund*** formal mitigation plans that evaluate risk to a single jurisdiction within a county, or risk to a County’s assets without including those of all participating jurisdictions.

**Scope of Work (HMP, HMP-A, and HMP-E)**

Proposed Activity	
<b>Primary Activity</b>	<input type="checkbox"/> New Formal Hazard Mitigation Plan <input type="checkbox"/> Formal Hazard Mitigation Plan Update <input type="checkbox"/> Hazard Mitigation Planning-Related activities <input type="checkbox"/> Hazard Mitigation Planning-Plan Enhancements
<b>HMP-A: select a Sub-activity</b>	
<a href="https://www.fema.gov/sites/default/files/documents/fema_hma-planning-related-activities_factsheet.pdf">https://www.fema.gov/sites/default/files/documents/fema_hma-planning-related-activities_factsheet.pdf</a>	
<input type="checkbox"/> Building capability through delivery of technical assistance and training <input type="checkbox"/> Evaluating the adoption/implementation of codes and ordinances that reduce risk and/or increase resilience to future hazards <input type="checkbox"/> Other	
<b>HMP-E: select a Sub-activity</b>	
<a href="https://www.fema.gov/sites/default/files/documents/fema_hma-planning-related-activities_factsheet.pdf">https://www.fema.gov/sites/default/files/documents/fema_hma-planning-related-activities_factsheet.pdf</a>	
<input type="checkbox"/> Updating or enhancing sections of the current FEMA-approved mitigation plan <input type="checkbox"/> Integrating information from mitigation plans, specifically risk assessment or mitigation strategies, with other planning efforts, including public health planning <input type="checkbox"/> Other	

Proposed Activity

**HMP, HMP-A, and HMP-E: please provide below or in a separate attachment a detailed description of the proposed scope of work.**

**HMP: please see HMGP HMP App - Appendix A SOW SAMPLE.**

**HMP-A/HMP-E: the scope of work must include a detailed description of the deliverable for the proposed activity.**

## Community (HMP, HMP-A, and HMP-E)

Answer questions A through F for each jurisdiction (including the county) that is expected to participate in the mitigation planning activity. Details relevant to completing the questions below may be available in your community's Hazard Mitigation Plan.

Information can be provided using this Subapplication (add lines as needed), the attached spreadsheet or in a separate document clearly identifying the questions and answers.

- a) Jurisdiction Name (for all participating and including the County)
- b) Population to be covered by the plan
- c) Name of Hazard Mitigation Coordinator (County) or Floodplain Coordinator/Manager (municipal)
- d) Is the community a participant in good standing with the National Flood Insurance Program (NFIP)?
- e) CID Number of Community (<https://www.fema.gov/cis/NY.pdf>)
- f) Does the community participate in the Community Rating System (NFIP CRS)?

Communities (complete for each benefitting/participating community; add more rows as needed)							
	Jurisdiction Name (a)	Population (b)	HM and/or Floodplain Coordinator (c)	NFIP Participant (d)	CID # (e)	CRS (f)	If Yes, CRS Rating
1				<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> NA		<input type="checkbox"/> Y <input type="checkbox"/> N	
2				<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> NA		<input type="checkbox"/> Y <input type="checkbox"/> N	
3				<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> NA		<input type="checkbox"/> Y <input type="checkbox"/> N	
4				<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> NA		<input type="checkbox"/> Y <input type="checkbox"/> N	
5				<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> NA		<input type="checkbox"/> Y <input type="checkbox"/> N	
6				<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> NA		<input type="checkbox"/> Y <input type="checkbox"/> N	
7				<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> NA		<input type="checkbox"/> Y <input type="checkbox"/> N	
8				<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> NA		<input type="checkbox"/> Y <input type="checkbox"/> N	
9				<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> NA		<input type="checkbox"/> Y <input type="checkbox"/> N	
10				<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> NA		<input type="checkbox"/> Y <input type="checkbox"/> N	
11				<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> NA		<input type="checkbox"/> Y <input type="checkbox"/> N	
12				<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> NA		<input type="checkbox"/> Y <input type="checkbox"/> N	
13				<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> NA		<input type="checkbox"/> Y <input type="checkbox"/> N	
14				<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> NA		<input type="checkbox"/> Y <input type="checkbox"/> N	
15				<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> NA		<input type="checkbox"/> Y <input type="checkbox"/> N	
16				<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> NA		<input type="checkbox"/> Y <input type="checkbox"/> N	
17				<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> NA		<input type="checkbox"/> Y <input type="checkbox"/> N	
18				<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> NA		<input type="checkbox"/> Y <input type="checkbox"/> N	
19				<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> NA		<input type="checkbox"/> Y <input type="checkbox"/> N	
20				<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> NA		<input type="checkbox"/> Y <input type="checkbox"/> N	

**Provide any additional comments and/or reference to applicable attachments (optional)**

## Hazard History (HMP Only)

Identify the County's assessment of the following 18 Hazards. The NYS Hazard Mitigation Plan <https://mitigateny.availabs.org/> may be used as a reference (not compatible with Internet Explorer web-browser). Please add additional hazards as appropriate.

Hazard	Impacts County?	Hazard of Concern?	Included in last HMP?	Intended to be included in HMP update?
Avalanche	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Coastal Hazards	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Cold Wave	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Drought	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Earthquake	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Flooding	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Hail	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Heat Wave	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Hurricane	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Ice Storm	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Landslide	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Lightning	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Snowstorm	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Tornado	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Tsunami/Seiche	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Wildfire	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Wind	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Other:	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Other:	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

## Timeline/Schedule (HMP, HMP-A, and HMP-E)

Using the outline below, estimate in monthly increments how much time will be allotted for each task after grant award notification. Due to a possible overlap in the time allotted for each task, include an estimate for each task's duration and the total schedule. Because the exact FEMA award date cannot be determined, please use a number-based schedule starting with month zero.

**Note:** *Scope of Work, Timeline and Budget should be aligned by Task*

	Task (add lines for each task)	Start Month	Task Duration (in months)
0	Management Costs (if being requested)		
	Procurement		
	Grant Administration (Reporting, Reimbursements, etc.)		
1			
2			
3			
4			
5			
6			
7			
8			

Total Schedule	
Estimate the total duration of your proposed activities (in months)	
Proposed start date (MM/DD/YYYY)	
Proposed end date (MM/DD/YYYY)	

## Budget (HMP, HMP-A, and HMP-E)

Cost estimates should directly link to the scope of work and work schedule.

*Management costs are any indirect cost, any direct administrative cost and any other administrative expense associated with the administration of an HMGP grant. The total amount of management costs cannot exceed 5% of the total cost estimate amount. **FEMA will provide 100 percent federal funding for subrecipient management costs.***

A completed FEMA 20-20 *Non-Construction Budget Form* (included with this subapplication package) must be attached to your subapplication.

### Budget Summary

The budget summary below is typically how FEMA will allocate costs to be included in your contract. This may not cover important details (e.g., details of anticipated hourly labor costs, volunteer time, specific technical needs, etc.), from which the summary is derived.

	Cost Item	Federal Share (75%)	Non-Fed Share (25%)	Sub-recipient 5% Management Costs	Total Cost
0	Management Costs				
	Procurement				
	Grant Administration (Reporting, Reimbursements, etc.)				
1					
2					
3					
4					
5					
6					
7					
8					
	<b>Total Project Cost</b>				
	<b>Total Management Costs</b>				
	<b>Grand Total</b>				

### Cost share (HMP, HMP-A, and HMP-E)

Cost share, or non-federal matching funds, are the portion of project costs not paid by federal funds.

Hazard mitigation assistance (HMA) funds may be used to pay up to 75% federal share of the eligible activity costs.

Proposed federal vs. non-federal funding shares		
<b>Total Budget</b>	\$	
<b>Proposed federal share</b>	\$	%
<b>Proposed non-federal share</b>	\$	%
<b>Proposed Management Costs</b>	\$	100 %

Non-federal funding share is that portion of the total costs of the program provided by the non-federal entity in the form of in-kind contributions (professional services, labor, etc.) or cash match received from third parties or contributed by the entity. In-kind contributions must be provided and/or cash expended during the project period of performance to satisfy requirements.

<b>Non-federal funding source (complete this table for each funding source)</b>			
<b>Funding source</b>			
<b>Name of source agency</b>			
<b>Funding amount</b>	<b>\$</b>	<b>Percent non-federal share by source</b>	<b>%</b>
<b>Funding type</b>	<input type="checkbox"/> Administration <input type="checkbox"/> Consulting fees <input type="checkbox"/> Equipment operation/rental	<input type="checkbox"/> Cash <input type="checkbox"/> Engineering fees <input type="checkbox"/> Other	<input type="checkbox"/> Supplies <input type="checkbox"/> Labor <input type="checkbox"/> Program income
<b>Date of availability</b>		<b>Fund commitment letter</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Provide any additional comments and/or reference to applicable attachments (optional)</b>			

### Social Vulnerability Benefit

<b>Social Vulnerability Index Determination (see: <a href="https://svi.cdc.gov/map.html">https://svi.cdc.gov/map.html</a>)</b>	
<b>Which census tract(s) will be addressed through this planning effort?</b>	
<b>Please list all that apply</b>	
<b>Does the tract(s) have an Overall SVI score &gt; .5 (darkest 2 shades)?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>If no, does the tract(s) have a Theme Ranking(s) &gt; .5 (darkest 2 shades)?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Is the community an economically disadvantaged rural community, also known as small impoverished community? *</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>If no, please describe other factors or indicators that may categorize the project area as a socially vulnerable/disadvantaged community</b>	
<b>If the community is Socially Vulnerable, as identified above, please describe what elements of the planning effort are designed to specifically address the needs of the vulnerable area.</b>	

Social Vulnerability Index Determination (see: <https://svi.cdc.gov/map.html>)

*\* ≤ 3,000 individuals having an average annual per capita income ≤ 80% of the national per capita income, based on best available data.*

## How to Apply

- Completed applications must be submitted to DHSES electronically or in hard copy:
  - Electronic Submission: Send to [HMGP4480@dhses.ny.gov](mailto:HMGP4480@dhses.ny.gov) by 5:00pm, June 1, 2022
  - Hard Copy Submission: Send to the address below post-marked (or time stamped if using 3<sup>rd</sup> party services such as FedEx) by June 1, 2022
    - NYS Division of Homeland Security & Emergency Services  
1220 Washington Avenue, Building 7A  
Attn. Mitigation Section – 8th Floor  
Albany, New York 12242



## TOWN OF CHENANGO

WATER, SEWER AND PARKS DEPARTMENT  
Greg Burden, Superintendent of Public Works

1529 NYS Rt. 12 Binghamton,  
NY 13901 Telephone: (607)  
648-4809 ext 7 Fax: (607) 648-  
8519  
[water@townofchenango.com](mailto:water@townofchenango.com)

March 10, 2022

**RE: Laborer position Public works**

The Public Works Department has advertised with the sign board for several weeks to generate applications for the Laborer position that is vacant. We have received 3 applications, one I would like to pass by the Ethics Committee for review if the Board deems it's needed. I would like to have the applications sent to Broome County for their review as well. I would like approval from the board to have HR set up interviews as soon as we have the okay clearance from Broome County and the Ethics Committee. I will have HR attach the applications to the agenda for Board review as well.

Greg Burden

Town of Chenango  
Superintendent of Public Works

**TOWN BOARD PROJECTS & DISCUSSIONS FOR UPCOMING AGENDAS**

<u>TOPIC OF DISCUSSION</u>	<u>POTENTIAL AGENDA DATE</u>
<b>WWTP Project</b>	<b>4/6/2022</b>
*WQIP Grant Application	
*Projected Timeline	
*Project Modifications	
*Public Hearings	
<b>Flood Mitigation</b>	<b>3/16/2022</b>
*ARPA Funds/Uses & Application Process	
*Homeland Security Grant	
*Broome County Drainage Project	
*DOT / Smith Hill Rd. Project - Alex Urda	
*Easements	
<b>DPW - Greg Burden</b>	
*Drinking Water Study	
*Wolfe Park	
*Parking Lot Lights	
<b>Ordinance Dept.</b>	<b>4/6/22, 4/13/22, 4/20/22</b>
*Zoning - Chenango Bridge Properties	
*Zoning - Luke Tokarz Brooks Rd. Property	
*Mixed Use Zoning	
*Review of Local Laws - Gavin Stiles	
*Solar Farms - Review Legislation	
*Ordinance Software	
<b>Email Discontinuance w/ B.C.</b>	
<b>Building &amp; Fire Safety</b>	
*Upgrades to Smoke Detectors	
*Upgrades to Control Panel	
*Records Retention	
<b>Agenda Software</b>	
<b>ZBA / Planning Board</b>	
*Education/Training Requirements	

<b>Town of Chenango Safety Manual</b>	
*New Committee Members	
<b>Broome County Projects</b>	
*North Otsinengo Dog Park / County MOU	
*Northgate Plaza	
*DOT Route 12 Milling & Paving	
<b>Employee Random Drug Testing</b>	
<b>Castle Creek U.S.P.O.</b>	

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION APPROVING ABSTRACT NO. 5**

The Town Board of the Town of Chenango, duly convened in the Town Board Regular Session on, Wednesday, March 16, 2022, does hereby RESOLVE to pay the attached and incorporated herein Abstract of Bills.

Abstract 5, dated March 9, 2022

General Fund - Voucher Nos. 116-146; Check Nos. 5013-5040 totaling the sum of \$31,726.49.

Highway Fund - Voucher Nos. 64-75; Check Nos. 1715-1724, totaling the sum of \$22,896.94.

Water Fund - Voucher Nos. 29-39; Check Nos. 1693-1702 totaling the sum of \$9,146.49.

Sewer Fund/Sewer 12 - Voucher Nos. 59-78; Check Nos. 2026-2043 totaling the sum of \$23,501.49.

Special Districts/Street Lights – Voucher Nos. 6; Check Nos. 1175 totaling the sum of \$445.35.

Capital Projects/Sewer Consolidated – Voucher Nos. 7-9; Check Nos. 1075-1077 totaling the sum of \$38,478.80.

WHEREAS, this resolution shall take effect immediately.

Offered by:

Seconded by:

**CERTIFICATION**

I, Lizanne Tiesi-Korinek, do hereby certify that I am the Town Clerk of the Town of Chenango and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Chenango at a meeting thereof held at Town Hall, 1529 NY RT 12, Binghamton, NY on this 16th day of March, 2022. Said resolution was adopted by the following roll call vote:

Supervisor Jo Anne Klenovic	_____
Councilperson Gene Hulbert Jr.	_____
Councilperson Frank Carl	_____
Councilperson Jim DiMascio	_____
Councilperson Dave Johnson	_____

Town of Chenango Seal

Dated: March 16, 2022

\_\_\_\_\_  
Lizanne Tiesi-Korinek, Town Clerk  
Town of Chenango

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION APPROVING FIREMAN APPLICATION**

The Town Board of the Town of Chenango, **duly** convened in Regular Session, March 16, 2022, does hereby RESOLVE as follows:

SECTION 1. WHEREAS, the Chenango Bridge Fire Company has proposed the following membership – Todd Jacob Larson, and

WHEREAS, the required application, supporting materials and information have been received, and

WHEREAS, this **Board** has carefully considered this application, now therefore, it is hereby

SECTION 2. RESOLVED, that Todd Jacob Larson from Chenango Bridge Fire Company is hereby approved as a member of the Chenango Bridge Fire Company, effective immediately.

Offered by:

Seconded by:

**CERTIFICATION**

I, Lizanne Tiesi-Korinek, do hereby certify that I am the Town Clerk of the Town of Chenango and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Chenango at a meeting thereof held at Town Hall, 1529 NY RT 12, Binghamton, NY on this 16th day of March, 2022. Said resolution was adopted by the following roll call vote:

Supervisor Jo Anne Klenovic \_\_\_\_\_  
Councilperson Gene Hulbert Jr. \_\_\_\_\_  
Councilperson Frank Carl \_\_\_\_\_  
Councilperson Jim DiMascio \_\_\_\_\_  
Councilperson Dave Johnson \_\_\_\_\_

Town of Chenango Seal

Dated: March 16, 2022

\_\_\_\_\_  
Lizanne Tiesi-Korinek, Town Clerk  
Town of Chenango

**RESOLUTION NO. \_\_\_\_\_**

**BOND RESOLUTION AUTHORIZING THE PURCHASE OF A  
2022 CASE 590SN BACKHOE AND RELATED EQUIPMENT, AND STATING THE  
ESTIMATED MAXIMUM COST THEREOF IS \$138,500, APPROPRIATING  
SAID AMOUNT THEREFORE, AND AUTHORIZING THIS ISSUANCE OF NOT  
TO EXCEED \$102,500 SERIAL BONDS TO FINANCE SAID PURCHASE**

At a regular meeting of the Town Board of the Town of Chenango, held on the 16th day of March, 2022 at Chenango Town Hall, 1529 NY RT 12; Binghamton, New York, the following resolution was offered and seconded:

**WHEREAS**, the Town Board of the Town of Chenango is contemplating the purchase of a 2022 Case 590SN Backhoe and related equipment, at the attached and incorporated herein specifications (“Backhoe”); and

**WHEREAS**, the financing of said purchase constitutes a "Type II" action within the meaning of the State Environmental Quality Review Act and the regulations of the New York State Department of Environmental Conservation thereunder (collectively, “SEQRA”) and therefore no further action under SEQRA needs be taken by the Town Board; and

**NOW, THEREFORE, THE TOWN BOARD OF THE TOWN OF CHENANGO, IN THE COUNTY OF BROOME, NEW YORK HEREBY RESOLVES (by favorable vote of not less than two-thirds of all the members of said Town Board) AS FOLLOWS:**

Section 1. The Town of Chenango, in the County of Broome, New York (herein called “Town”), is hereby authorized to purchase a 2022 Case 590SN Backhoe and related equipment, at the attached and incorporated herein specifications. The estimated maximum cost thereof, including preliminary costs and costs incidental thereto is \$138,500.00. The plan of financing includes the deduction of \$36,000.00 for the trade-in value of the Town’s existing backhoe which has been deemed surplus property, the issuance of not to exceed \$102,500.00 serial bonds to finance the remaining cost of said purchase, and the levy and collection of taxes on all the taxable real property in the Town to pay the principal of said bonds and the interest thereon as the same shall become due and payable. Said Bonds may not be issued with a prior right of redemption.

Section 2. Serial bonds, which shall be deemed to include Statutory Installment Bonds pursuant to Section 62.10 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called “Law”), the principal amount of \$102,500.00, are hereby authorized to be issued pursuant to the Law, to finance said appropriation.

Section 3. The following additional matters are hereby determined and declared:

- (a) The period of probable usefulness under Local Finance Law § 11.00 Periods of probable usefulness §11.00(a)(28) the period of probable usefulness of the Backhoe will be 15 years, and

- (b) The proceeds of the bonds herein authorized and any bond anticipation notes issued in anticipation of said bonds may be applied to reimburse the Town for expenditures made after the effective date of this resolution for the purpose for which said bonds are authorized. The foregoing statement of intent with respect to reimbursement is made in conformity with Treasury Regulation Section 1.150-2 of the United States Treasury Department, and
- (c) It is hereby further determined that the maximum maturity of the serial bonds herein authorized will not exceed five (5) years.

Section 4. Each of the bonds authorized by this resolution and any bond anticipation notes issued in anticipation of the sale of said bonds shall contain the recital of validity as prescribed by Section 52.00 of the Law and said bonds and any notes issued in anticipation of said bonds shall be general obligations of the Town, payable as to both principal and interest by general tax upon all the taxable real property within the Town without limitation of rate or amount. The faith and credit of the Town are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds and any notes issued in anticipation of the sale of said bonds and provision shall be made annually in the budget of the Town by appropriation for (a) the amortization and redemption of the bonds and any notes in anticipation thereof to mature in such year and (b) the payment of interest to be due and payable in such year.

Section 5. Subject to the provision of this resolution and of the Law and pursuant to the provisions of Section 21.00 relative to the authorization of the issuance of bonds with substantially level or declining annual debt service, Section 30.00 relative to the authorization of the issuance of bond anticipation notes and of section 50.00, Section 56.00 to 60.00 and Section 62.10 of the Law, the powers and duties of the Town Board relative to authorizing bond anticipation notes, statutory installment bonds, and prescribing the terms, form and contents and as to the sale and issuance of the bonds herein authorized, and of any bond anticipation notes issued in anticipation of said bonds, and the renewal of said bond anticipation notes, are hereby delegated to the Town Supervisor, the chief fiscal officer of the Town.

Section 6. The validity of the bonds authorized by this resolution, and of any notes issued in anticipation of the sale of said bonds, may be contested only if:

- (a) such obligations are authorized for an object or purpose for which the Town is not authorized to expend money, or
- (b) the provisions of law which should be complied with at the date of the publication of such resolution, or summary thereof, are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or
- (c) such obligations are authorized in violation of the provisions of the constitution.

Section 7. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 8. This bond resolution is subject to permissive referendum.

Section 9. Upon this resolution taking effect, a summary thereof shall be published in the official newspaper of the Town for such purpose in substantially the form provided in Section 81.00 of the Law.

**IT IS FURTHER RESOLVED** that this resolution will take effect immediately.

Offered by:

Seconded by:

**CERTIFICATION**

I, Lizanne Tiesi-Korinek, do hereby certify that I am the Town Clerk of the Town of Chenango and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Chenango at a meeting thereof held at Town Hall, 1529 NY RT 12, Binghamton, NY on this 16th day of March, 2022. Said resolution was adopted by the following roll call vote:

Supervisor Jo Anne Klenovic \_\_\_\_\_  
Councilperson Gene Hulbert Jr. \_\_\_\_\_  
Councilperson Frank Carl \_\_\_\_\_  
Councilperson Jim DiMascio \_\_\_\_\_  
Councilperson David Johnson \_\_\_\_\_

Town of Chenango Seal

Dated: March 16, 2022

\_\_\_\_\_  
Lizanne Tiesi-Korinek  
Town Clerk of the Town of Chenango

# TOWN OF CHENANGO

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1529 NY Rte 12  
Binghamton, NY 13901  
Telephone (607) 648-4809  
Fax (607) 648-8511  
[www.townofchenango.com](http://www.townofchenango.com)

## MEMORANDUM

**TO:** Town of Chenango Town Board

**FROM:** Derin Kraack; Highway Superintendent

**cc:** Amy MacLeod, Lizanne Tiesi-Korinek, Keegan Coughlin

**DATE:** March 4, 2022

**SUBJECT:** Purchase of New Backhoe

The Highway Department's backhoe is overdue for replacement. The backhoe we currently have is a 2013 Case 590SN that was purchased, by bid, in 2013 for \$87,932.00. This was done by bidding. I have not attached that historical documentation but will look for if it is requested.

I am approaching the board with this request and am providing preliminary documentation for your review and consideration. It is my intent, with the board's approval, to have a resolution drafted for the March 16<sup>th</sup>, 2022 board meeting. I will submit the required documentation again as well.

I would like to purchase a backhoe through the New York State Office of General Services Procurement Services (NYS OGS) Award PGB-22792. The vendor that I would like to purchase with is [CNH Industrial America](#) (PC69383) for a 2022 Case 590SN. The approved dealer for them in our area is Monroe Tractor per the [locate a dealer link](#) on their website.

The OGS quoted price is \$138,500.00 less trade-in of the 2013 backhoe for \$36,000.00 for a total purchase price of \$102,500.00.

I have spoken with Julie regarding the financing of this purchase. I believe she did forward an email to the board on this subject.

Thank you for your time and attention and consideration of a new purchase in order to continue the services the Highway Department provides.

Attachments:

NYS OGS Award Document  
NYS OGS Equipment List  
Monroe Tractor Quote  
Financing per Julie Wyatt



**Kasmarcik, Joy I.**

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**From:** Wyatt, Julie A.  
**Sent:** Monday, February 28, 2022 11:48 AM  
**To:** DiMascio, Jim  
**Cc:** Kraack, Derin; highway; Keegan J. Coughlin (KCoughlin@cglawoffices.com); Klenovic, Jo Anne  
**Subject:** Financing of new Highway Backhoe

Jim,

Good morning!

Derin approached me last week regarding the financing of a new Monroe Tractor Backhoe for the Highway Department.

The purchase price is \$138,500, however, with the trade in of the existing backhoe (\$36,000), the net amount would be \$102,500.

Option 1: Derin proposed pulling from 3 different lines to finance the purchase:

1. Use the \$50,000 that the Board authorized for the 2022 Budget to establish an Equipment Reserve Fund for Highway
2. Use \$27,500 from the DA5130.200 Machinery Equipment line which has a total budget of \$40,000
3. Use \$25,000 from the Highway Drainage budget found in the General Fund budget

Option 2: Derin also mentioned that Monroe Tractor offers a leasing program. The rate for a 5 year lease is currently 3.69%.

Option 3: With the cost of borrowing still being extremely low at this time, I would recommend a third option of a 5 year SIB. I reached out to Tioga State Bank and the Bank of Greene County to get their current rates. TSB offered a rate of 1.78% and BoGC offered a rate of 1.5%.

It was my understanding that the Board wanted to establish the Equipment Reserve fund with the plan of building upon it each year to be utilized when the Highway Fund truly needed the funds and/or borrowing rates were much higher.

Bottom line, I believe that when rates are low you take advantage of it and borrow.

If the Board chooses the first option presented above, then the 2022 Budget would need to be modified to reflect the changes. For options 2 and 3 (leasing or borrowing the full amount), no change would be necessary for the 2022 Budget as the first payment would not be due until 2023.

Please let me know if you have any questions regarding the summary above or need additional information.

Julie Wyatt  
Town of Chenango Bookkeeper  
607-648-4809 X6



## TOWN OF CHENANGO

WATER, SEWER AND PARKS DEPARTMENT  
Greg Burden, Superintendent of Public Works

1529 NYS Rt. 12 Binghamton,  
NY 13901 Telephone: (607)  
648-4809 ext 7 Fax: (607) 648-  
8519  
[water@townofchenango.com](mailto:water@townofchenango.com)

March 10, 2022

Attn: Town Board

**RE: New Truck Purchase from Mini-Bid # 8941**

The Town of Chenango Sewer Department has gone out to do a mini-bid on the NYS vehicle market place. There were four bids received and I am asking the Town board to pass a resolution to allow the purchase of a:

- 2022 Chevrolet Silverado 2500HD WT 4x4 Reg Cab

From **Chevrolet of Smithtown** under the NYS Vehicle market place mini bid #8941 at the purchase price of \$38,731.95. This will be available mid to end of March for delivery.

This purchase was budgeted under G8130.200 (Sewage Treatment & Disposal). This will be replacing 2008 Ford F250.

Gregory Burden  
Superintendent of Public Works

Specific call for offers from: 1379 OGS Solicitation 23166: Vehicles, Class 1-8

**8941 (1) 3/4 TON 4X4 Regular Cab Pickup - Town of Chenango**

Award phase



Gregory Burden  
Logout

Published Solicitations

Solicitations (Supplier)

Contracts

Documents

My Profile

Company

Contact groups

Templates

Company administrator:

Gregory Burden  
607-648-4809  
greg.burden@townofchenango.us

Need help using Nexmetrix3?

Visit our support page

Settings Participants Schedule Pricing sheets Questionnaires Question & Answer Offers/Applications 1

Evaluation (4) Awarding (1)

Combined Vehicles Built to Specifications Pricing Sheet Pre-Existing Vehicles Pricing Sheet

Offer Model Year Make Model & Trim Level Total Number of Vehicles

2022

Edit Sort on supplier

Rank	Name	Pricing sheet	Model Year	Make	Model & Trim Level	NYS Price for Vehicle	Total Number of Vehicles	Total Price for Bid	Phase
1	<u>Chevrolet of Smithtown</u>	Pre-Existing Vehicles Pricing Sheet	2022	Chevrolet	Silverado 2500 Reg Cab WT		1	\$38,731.95	Awarding
1	<u>Chevrolet of Smithtown</u>	Pre-Existing Vehicles Pricing Sheet	2022	Chevrolet	Silverado 2500 Reg Cab WT		1	\$38,731.95	Evaluation
3	<u>Danovyar Chevrolet Inc</u>	Pre-Existing Vehicles Pricing Sheet	2022	Chevrolet	2500 silverado reg cab		1	\$39,759	Evaluation
4	<u>Sawyer Motors</u>	Vehicles Built to Specifications Pricing Sheet	2022	RAM	2500 Tradesman	\$41,732	1	\$41,732	Evaluation

Internal award justification

No comments

[Edit award justification](#)

Purchase order

This information is required to be entered by all Authorized Users of the NYS Vehicle Marketplace. Departments and agencies MUST provide a screenshot of this "Awarding" page information when requesting a State ID from OGS Fleet Management or NYS DOT. Please enter the purchase order or other ordering document information or if no purchase order was made by clicking on "Edit purchase order" below.

[Edit Purchase Order](#)



# State of New York County of Broome Government Offices

## Department of Planning and Economic Development

Jason T. Garnar, County Executive · Beth Lucas, Director

### Overview of the Model Battery Energy Storage System (BESS) Law

*Presenter:* NYSERDA

*Time:* April 5<sup>th</sup>, 5:00 PM – 7:00 PM (2.0 hours of course credit recommended for PB and ZBA members.)

*Description:* This course provides an introduction to land use and zoning considerations for BESS as included in the Model BESS Law. It provides an overview of resources contained in the BESS Guidebook for Local Governments, before spending the bulk of the time on the Model BESS Law. Municipalities will be given the information required to adopt a well-considered, balanced law to regulate energy storage system deployment.

### Clean Energy and Your Comprehensive Plan

*Presenter:* NYSERDA

*Time:* April 19<sup>th</sup>, 5:00 PM – 7:00 PM (2.0 hours of course credit recommended for PB and ZBA members.)

*Description:* This course provides an introduction to best practices and strategies for incorporating clean energy goals and objectives into a new or updated municipal comprehensive plan. The course begins with an introduction to New York's clean energy landscape, moving into the role of comprehensive planning and its relationship to local zoning and land use regulations, ending with a focus on processes and strategies for incorporating clean energy goals and objectives into a balanced, customized comprehensive plan.

### Affordable Housing

*Presenter:* Paula Gilbert, Local Government Specialist at New York State Department of State (DOS)

*Time:* April 28<sup>th</sup>, 5:00 PM – 7:00 PM (2.0 hours of course credit recommended for PB and ZBA members.)

*Description:* Public interest and case law require municipalities to address the affordable housing needs of their regions. This course examines the history and evolution of affordable housing laws, policies and programs, land use tools such as inclusionary zoning and accessory apartments, strategies to preserve and develop affordable housing, funding sources, and state legislation updates.

### Overview of the Model Solar Law

*Presenter:* NYSERDA

*Time:* May 3<sup>rd</sup>, 5:00 PM – 7:00 PM (2.0 hours of course credit recommended for PB and ZBA members.)

*Description:* This course provides an introduction to land use and zoning considerations for solar as included in the Model Solar Law that is required to adopt a well-considered, balanced solar law. The course begins by introducing solar energy system basics, moving to an overview of resources contained in the Solar Guidebook for Local Governments, ending with a focus on the Model Solar Law.

### Aging in Place

*Presenter:* Patricia Burke, Local Government Specialist 2 at New York State Department of State (DOS)

*Time:* May 5<sup>th</sup>, 5:00 PM – 6:30 PM (1.5 hours of course credit recommended for PB and ZBA members.)

*Description:* Is your community ready for its aging Baby Boomers? This presentation provides land use planning and regulatory tools to help people in your community to age in place and live independently for as long as possible. Topics include housing choices, accessory dwelling units, Golden Zones, and senior friendly sidewalk and street designs that make a community more livable for older citizens and for people of all ages and physical abilities.

### Cannabis Planning & Zoning in NYS

*Presenter:* Nicholas Cortese, Esq., Coughlin & Gerhart, LLP

*Time:* May 12<sup>th</sup>, 5:00 PM – 6:30 PM (1.5 hours of course credit recommended for PB and ZBA members.)

*Description:* The Marijuana Regulation & Taxation Act (MRTA) was signed into law on March 31, 2021 legalizing adult-use cannabis (also known as marijuana or recreational marijuana) in New York State. This course will provide an overview of the new cannabis legislation and a discussion of local zoning and planning issues.