



Town of Chenango

Town Board Agenda

Wednesday, April 19, 2023 - 5:00 PM

Town Office Building

Public Hearings to Start at 6:00pm

	Page
1. CALL TO ORDER / PLEDGE OF ALLEGIANCE	
2. ROLL CALL	
3. COMMUNICATIONS	
4. PRESENTATIONS	
4.1. State of the County Address - Elizabeth Woidt, Broome County Director of Parks	
5. OPEN FORUM	
Guests shall speak in an orderly fashion and are limited to remarks of five (5) timed minutes or less. The speaker shall deliver their comments or concerns in a civil tone and without the use of profanity, personal attacks, or other disruptive behavior which may result in the offender's removal from the meeting. The speaker shall not be interrupted except in a matter of urgency.	
6. OLD BUSINESS	
7. NEW BUSINESS	
7.1. Board of Assessment Review	3 - 8
BAR Schedule & Training	
BAR Application	
8. PUBLIC HEARINGS - 6:00PM	
9. DEPARTMENT REPORTS / SUPERVISOR REPORT / ATTORNEY REPORT	
9.1. Town Engineer Report	
9.2. Ordinance Dept. Report	9 - 10
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9.4. Highway Dept. Report	12 - 14
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Resolution to hire Landfill Attendent (003)	
9.5. Town Attorney Report	
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supervisor 4.19.23	
Procurement Policy Amended 2020	
2014.03 Ethics Policy -Proposed	
2022.11.08 TOC Proposed Code Update (002)	
ARPA Funds 2023 Revised	

10. RESOLUTIONS

- 10.1. Resolution to Approve Abstract #7 53 - 66
[Abstract 7](#)
- 10.2. Resolution to Hire Laborer in DPW 67
[Resolution to Hire Laborer in PW](#)
- 10.3. Resolution to Hire Senior Clerk in DPW 68
[Resolution to Hire Senior Clerk](#)
- 10.4. Resolution Designating MS4 Duly Authorized Representative 69
[MS4 Representative](#)

11. FUTURE BOARD TOPICS

- 11.1. [Town Board Projects](#) 70 - 72

12. OPEN FORUM

Guests shall speak in an orderly fashion and are limited to remarks of five (5) timed minutes or less. The speaker shall deliver their comments or concerns in a civil tone and without the use of profanity, personal attacks, or other disruptive behavior which may result in the offender's removal from the meeting. The speaker shall not be interrupted except in a matter of urgency.

13. ADJOURNMENT

2023

Board of Assessment Review
Tues., May 23th, 2 - 4 pm, 6 - 8 pm
Location -- Town Hall
1529 NYS Rte. 12
Binghamton, NY 13901

Mr. John Endress, Assessor
(607) 648-4809 option 4.

Tentative Assessment Roll
Monday, May 8, 8-12, 6-8pm
Wednesday, May 10, 8:00 – 12:00 pm
Thursday, May 11, 8:00 – 12:00 pm
Saturday, May 13, 8:00 am – 12:00 pm

Uniform Percent of Value 50.8%
Residential Assessment Ratio (RAR) 50.8%

John Endress

From: Decker, Michael T. <Michael.Decker@broomecountyny.gov>
Sent: Wednesday, March 8, 2023 1:53 PM
To: John Endress
Subject: RE: New B.A.R. member and...

John
Yes please forward your signed LOA to Shari, as required.

Our BAR training session is in person, Thursday April 27, at the County Office Bldg. in the 2nd floor conference room from 5:30 to 7:30. We require their name and contact information, (address, phone and email address.)
Thank you.

Michael T. Decker
Director III and Enforcement Officer
(607) 778-6068
60 Hawley Street, Binghamton, NY 13902

From: John Endress <john.endress@townofchenangony.gov>
Sent: Wednesday, March 8, 2023 1:01 PM
To: Decker, Michael T. <Michael.Decker@broomecountyny.gov>
Subject: New B.A.R. member and...

Mike,


The good news is that we have someone interested in becoming a member of the B.A.R.
So, when is your training program?

It may seem like a long way off, but I want to be proactive and ready long before your program starts.

AND...

Should I email this year's Level of Assessment to Shari?

John

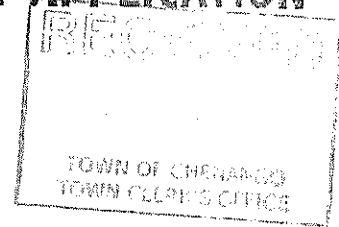
 **CAUTION:** This email originated from outside the organization. BE SUSPICIOUS of any links in the email. If this email is asking for something unusual, do not reply to the email. Contact the sender through another method, or contact Broome County IT for help.

BROOME COUNTY GOVERNMENT EMPLOYMENT APPLICATION



Department of Personnel

Broome County Office Building, 3rd Floor
60 Hawley Street, PO Box 1766, Binghamton, NY 13902
www.gobroomecounty.com/personnel



1. Board of Assessment Review
Title of Position Applying For Full-Time Part-Time
 Temporary Summer

No persons shall be denied equal protection of the laws of this County, State, Nation or any subdivision thereof. No person shall, because of race, color, creed, religion, age, sex, national origin or sponsor, be subjected to any discrimination in his civil rights by any person, department or any institutional, agency or subdivision of Broome County. The NYS Human Rights Law prohibits discrimination because of age. Broome County Government does not discriminate on the basis of physical or mental disability and will make reasonable accommodations for individuals with disabilities during application, examination, interviewing and employment.

BROOME COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER

A clear understanding of your background and work history will aid us in placing you in a position that best meets your qualifications. DIRECTIONS: Please print using black ink or type. Answer all questions. Write "No" or "None" when applicable.

2. NAME Pollak Thomas J 3. SOC. SEC. NUMBER _____
Last First Middle

4. LEGAL ADDRESS 32 SkyView Ln Broome
Street County
Binghamton NY 13905
City State Zip

5. MAILING ADDRESS Same
(If different from above) Street City State Zip

6. EMAIL tompollak@verizon.net 7. CELL PHONE 607 727-4936

8. HOME PHONE _____ 9. WORK PHONE 607 770-0005

(Please notify immediately of any changes.)

10. EDUCATION: Select circle for last grade completed (6) (7) (8) (9) (10) (11) (12) (13) (14) (15) (16) (17) (18) () GED

Name and School Location	Graduated?	Type of Degrees	No. of credits completed
High School last attended <u>Chenango Valley</u>	Yes <input checked="" type="radio"/> or No <input type="radio"/>		
Colleges or Universities <u>State Univ of NY Oneonta</u>	Yes <input checked="" type="radio"/> or No <input type="radio"/> Yes <input type="radio"/> or No <input type="radio"/>	<u>B.S. Earth Science</u>	
Other	Yes <input type="radio"/> or No <input type="radio"/> Yes <input type="radio"/> or No <input type="radio"/>		

FOR DEPARTMENT USE ONLY

Approved Disapproved Reviewer's Initials _____

Comments: _____

11. EMPLOYMENT EXPERIENCE - List all permanent employment since high school. List any summer, part-time, temporary employment which includes experience that may qualify you for the position sought. If additional space is required, use separate sheets. Start with your most recent or current position. Presently Employed

A
 Company Name Orion Realty of Binghamton, Inc
 Type of Business Real Estate / Realtor
 Address 37 Glenwood Ave Binghamton, NY 13905
 Your Position Title Principal Broker
 Supervisor Name (Owner)
 Employed From (date) 1986 To (date) Present
 Was the position Paid or Volunteer? Hours/Week Varies
 Describe your duties and responsibilities in detail: Residential & Commercial real estate sales & services
 Reason for leaving (Please explain fully) Not Leaving / Currently Active

B.
 Company Name _____
 Type of Business _____
 Address _____
 Your Position Title _____
 Supervisor's Name _____
 and Title _____
 Employed From (date) _____ To (date) _____
 Was the position Paid or Volunteer? Hours/Week _____
 Describe your duties and responsibilities in detail _____
 Reason for leaving (Please explain fully.) _____

C.
Company Name _____
Type of Business _____
Address _____
Your Position Title _____
Supervisor's Name _____
and Title _____
Employed From (date) _____ To (date) _____
Was the position Paid or Volunteer? Hours/Week _____
Describe your duties and responsibilities in detail _____

Reason for leaving (Please explain fully.) _____

D.
Company Name _____
Type of Business _____
Address _____
Your Position Title _____
Supervisor's Name _____
and Title _____
Employed From (date) _____ To (date) _____
Was the position Paid or Volunteer? Hours/Week _____
Describe your duties and responsibilities in detail _____

Reason for leaving (Please explain fully.) _____

PERSONAL DATA

12. Do you have the legal right to accept employment in the United States? Yes No
(Non-citizens will be required to produce 1-151 or 1-551 alien registration cards at time of appointment)

13. Have you ever been convicted of a misdemeanor or felony? Yes No
If yes, please give particulars and disposition of each charge on a separate sheet and attach same.

14. If a motor vehicle license is required for the position, please indicate the license you presently possess:
Class A B C D E (select one) Designate type of commercial license _____
Date of Expiration: _____ / _____ / _____
month day year

15. If a license, certificate or other authorization to practice a trade or profession is a requirement for the position for which you are applying, please indicate the following
Name of Trade or Profession Real Estate Broker
License Number 31 PO 0337621 Date From 1986 To Present
Licensing Agency NYS Dept of State City/State Albany, NY

16. For reference purposes do you have any objections to our contacting present or past employers? Yes No
If yes, comment: _____

17. Did you qualify as an Exempt Volunteer Fireman as set forth by the criteria in section 200 of the General Municipal Law? Yes No

18. Did you serve in the armed forces of the United States? Yes No
Branch _____ Dates _____

19. Did you receive a discharge which was honorable or were you released under honorable circumstances? Yes No
N/A

20. What made you aware of this vacancy or Broome County employment opportunities?
 Personal Reference TV Radio Newspaper
 Bulletin Board In the Personnel Office Other Tn Chenango Assessor's Office

DECLARATION I agree, if employed, to abide by all the rules and regulations relative to my position. I agree to undergo a physical examination and authorize the examining physician to render to the Department of Personnel the results of the examination. I declare that the statements made in this application (including statements made in any accompanying papers) have been examined by me and to the best of my knowledge and belief, are true and correct. I understand that any omission, misrepresentation and/or falsification of information contained in this application may constitute grounds for my dismissal. I give the employer the right to investigate all references and to secure additional job related information about me. I hereby release from liability the employer and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.

21. Signature Thomas J. Palle Date 2/27/23

By checking this box and typing or signing your name in the signature field you are agreeing to the above declaration and verifying all information is accurate

22. Please print any other surnames (last names) by which you are or have been known.

The Immigration Reform and Control Act of 1986, requires that all individuals must provide acceptable documentation that proves identity and employment eligibility. A listing of acceptable documents can be obtained from the Department of Personnel. Failure to provide this documentation will affect your chances for employment with Broome County.

APPLICATIONS WILL BE HELD ON FILE FOR ONE YEAR FROM FILING DATE.

Revised 10/23

Ordinance Report MARCH 2023

Building Permits

	Residential	Commercial
Received	18 -Stebbins, 267 Poplar LLC, Riess (2), Raymond Bradshaw Trust, Giammarino, Beal, Sirgany, Mulderig, Finch, Gutosky, Osibote, Fendick, Arbogast, Miller, Bealbe LLC, Piech, Lumsden	2 -MC Front St LLC (2)
Issued	13	1
Inspections	4	
C of O		
C of C	3	

Building Permit Fees Collected: \$ 1,878.20

Special Permits

Type of Permit	# Permits Received	Permit Fees Paid	Applicant(s)
Sign	1	\$ 100.00	Sonbyrne Sales
Site Plan		\$	
Variances	1	\$ 90.00	Theodore Fendick
Other	3	\$ 2,680.00	Jon White, Wu Guangning (Both special permits), MC Front St LLC (SWPPP)

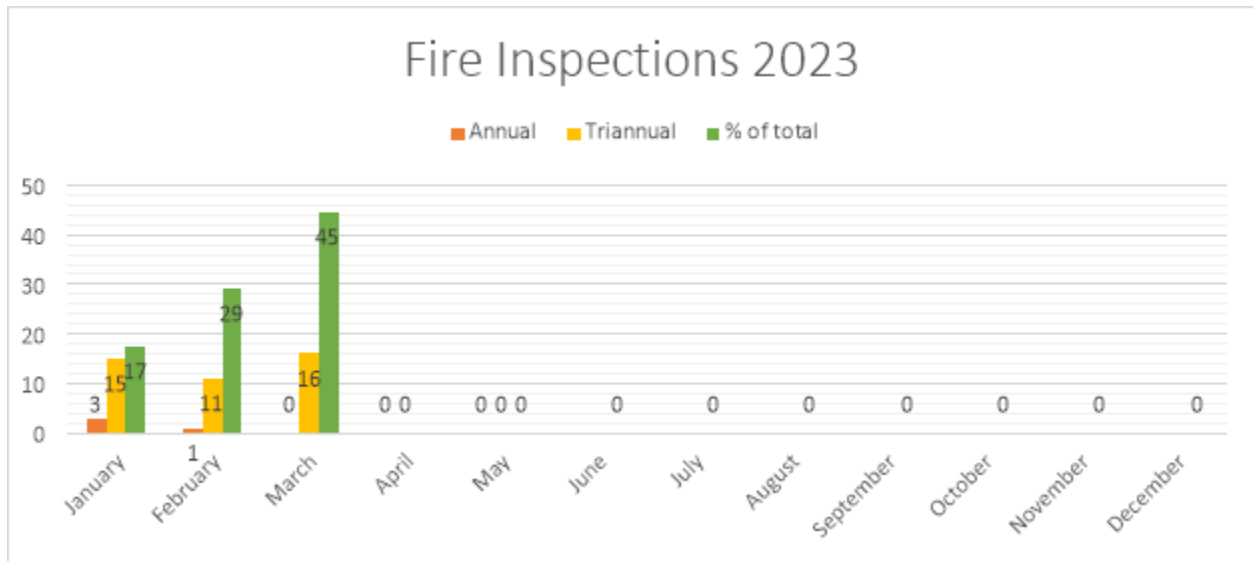
Fees Collected Total: \$ 2,870.00

Total Amount brought in by the Ordinance Department for March: \$ 4,848.20

Fire Inspections

	Total	Previously Done	New This Month	% Completed
Annual	48	4	0	8%
Tri-Annual	55	26	16P/1F	76%

Ordinance Report MARCH 2023



Complaints

Complaint Type	# of Complaints Open 2022-Feb23	New in Mar 23	Closed in Mar 23	Total Closed 2023	Open
Property Maintenance	23	3	1	5	21
Open Storage garbage/debris	0				0
Open Burning/smoke	1	1			2
Junk Vehicles	1		1	1	0
Grass/undergrowth	4				4
Noise	2	1		1	2
Operating a business	0				
BWOP	7			1	6
Rec vehicles/trailers	1				1
Totals	39	5	2	8	36

Town of Chenango Monthly Report

Date: 03/17/2023

Nature of Complaint: Running at large.

Response: Circulated the area of Castle Creek road with negative results. No further calls regarding this matter.

Date: 03/19/2023

Nature of Complaint: Running at large.

Response: Circulated the area of Glenwood road and Smith Hill road with negative results. No further calls regarding this matter.

Date: 04/11/2023

Nature of Complaint: Barking dog.

Response: Responded to the address provided on Savitch road and attempted to make contact with the home owner. I didn't receive an answer so I left a door hanger requesting them to contact me. Nothing further at this time.

March 2023 Recap

The Highway Department went out 8 times during the month for snow removal.

Cold patching continued throughout the month.

Old tires that have been collected from the side of roads were taken to the Broome County landfill. We used the Parks Dept. small dump truck to take them.

We trimmed trees on Atchison, Dimmock Hill, Hand Rd, Oak Hill Rd, Swift Rd and Willow Lane and at Hyder Park.

We worked with the Water Department providing on the Ellen St. water break as well at the one on Kattelville Rd that occurred on a Sunday.

I attended a webinar on MS4 requirements per Alex's recommendation. We are already meeting most of their recommended record keeping.

We started sweeping the roads and repairing lawn damage from our plows.

We ditched Dimmock Hill Rd, Dorman Rd, and Atchison Rd.

April 2023 Discussion Items

We received an email communication from the New York State Department of Homeland Security and Emergency management that our Wallace Rd grant application has been favorably forwarded to FEMA for a final review and determination.

Broome County sent the notification that the two vendors that were under contract to handle electronic e-waste collection have opted to not provide these services again. There will not be electronics drop off here in the town this year.

This is a follow up to the email regarding our landfill attendant. Phil Kneidinger started working in this position in 1996. He has decided that it is no longer possible for him to continue in this role. He has given the town almost 27 years of faithful service.

The landfill attendant position provides a vital service to both the town and its residents. The attendant works 1 day a week – Saturday. At the end of his shift, he/she is responsible for locking the landfill to help defray illegal dumping which helps generate savings to the town. This person also routinely interacts with residents and renders assistance with yardwaste as much as possible. The 3rd aspect of this position is that this is the person that checks identification and turns away items not accepted during our drop-off days.

Although the general fund is the budgetary location for payroll for the landfill attendant, he has historically dealt with the Highway Department for forms, equipment, and questions. I respectfully am asking for two things from the Board.

1. The first and most important item that I am asking you to consider is to make the starting salary one that will entice someone to give up every Saturday from the months of April through November. It is my recommendation that \$18.00 an hour is not an unreasonable amount to offer. The Interview Committee I'm recommending is myself, Amy, and Greg.
2. The second item is that the Highway Department continue to oversee this individual's work as we are the predominant user of our natural landfill.

I am also attaching a copy of the resolution that was provided by the Clerk's office.

RESOLUTION NO. 114

RESOLUTION AUTHORIZING HIRING OF PART-TIME EMPLOYEE

The Town Board of the Town of Chenango, duly convened in Regular Session, August 28, 1996, does hereby RESOLVE as follows:

SECTION 1. WHEREAS, this Board desires to engage the services of one Philip Kneidinger to work part-time at the land fill, now, therefore, it is hereby

SECTION 2. RESOLVED, that the above named individual is hereby hired part-time to work at the land fill location and he is to be paid at the rate of \$7.00 per hour effective 8/14/96.

Offered by: Mr. Sturges

Seconded by: Mr. Croll

Roll Call: Mrs. Turna, Mrs. Derzanovich, Mr. Sturges, Mr. Croll

Absent: Mrs. Pudiak

Ayes: 4 Nays: 0

Carried

Supervisor's Report – as of 4.13.23

- The Castle Creek Post office was removed from the 4.19.23 agenda due to incomplete information. It has been moved to the next meeting date of 5.3.23. Derin and I have been having a few discussions amongst engineering, legal and public works that will provide for a solid plan and report for the 5.3.23 meeting.
- I met with NYMIR representatives on 4.12.23 for our annual insurance review for a policy dated 7.1.23 to 6.30.24. Last year the Department Heads did a thorough review of inventory and property and I was able to get a very concise insured items list. Since that time, each department has stayed on top of any vehicle or equipment changes thus maintaining the accuracy of our list. NYMIR commends the Town on our record keeping, proactive practices, training and communication. Because of our successful experience rating, the insurance company increased only one area of the policy by applying a 9% increase on property owned by the Town. This was a standard increase for municipalities. The final report and total premium will be available in about 30 days.
- I have included with this week's agenda the Chenango Procurement Policy and the Proposed Code of Ethics simply for extra time to review. These topics are scheduled for the 5.3.23 meeting, no discussion is intended on 4.19.23 unless a Board member has a request.
- I have also included the revised ARPA Budget. Again, just an advanced look at information we will be considering on 5.3.23 in regard to the use of Fund Balance and ARPA funds for the WWTP project.
- FYI – Please see the following email from a resident on Airport Road expressing their concerns about oil and stone applied to the road in 2022. They copied me and Derin on their complaints but the Broome County Deputy Commissioner of Highways, Chet Kupiec, took responsibility and provided a solution. It appears to be closed as far as TOC goes.
- FYI - I was visited by a resident from Penny Lane who has described an issue with NYSEG and removal of vegetation around a sub station that the residents feel has contributed to a flooding issue that exists in that neighborhood. I put him in touch with our NYSEG liaison and a meeting is planned with NYSEG, the sub-contractor removing vegetation, the sub-station manager and residents from Penny Lane. I will update if necessary.
- Please see the following announcement from NYS Comptroller's office in regard to Marijuana sales and tax collection.

TOWN OF CHENANGO PROCUREMENT POLICY

(Adopted 2018, Amended 2020)

Procurement Policy and Procedures

This resolution sets forth the policy and procedures of the Town of Chenango to meet the requirements of General Municipal Law, section 104-b.

Purpose

Goods and services that are not required by law to be procured pursuant to competitive bidding must be procured in a manner as to assure the prudent and economical use of public moneys in the best interest of the taxpayers; to facilitate the acquisition of goods and services of maximum quality at the lowest possible cost under the circumstances; and to guard against favoritism, improvidence, extravagance, fraud, and corruption.

To further this objective, the Town of Chenango is adopting an internal policy and procedures governing all procurements of goods and services which are not required to be made pursuant to the competitive bidding requirements of General Municipal Law, section 103 or of any other general, special, or local law. Purchase contracts (including contracts for service work, but excluding any purchase contracts necessary for the completion of a public works contract pursuant to Labor Law, Article 8) awards may be awarded on the basis of best value, as defined in State Finance Law, section 163, to a responsive and responsible bidder.

“Best Value” means the basis for awarding contracts for services to the Town of Chenango which optimizes quality, cost and efficiency, among responsive and responsible offerers. Such basis shall reflect, wherever possible, objective and quantifiable analysis. Such basis may also identify a quantitative factor for offers that are from small businesses, or certified minority, or women-owned business enterprises as defined in Executive Law, section 310, subdivisions 1, 7, 15 and 20 to be used in evaluation of offerers for awarding of contracts for services.

Procedures for Determining Whether Procurements are Subject to Bidding

The procedures for determining whether a procurement of goods or services is subject to competitive bidding and documenting the basis for any determination that competitive bidding is not required by law is as follows:

Procedure:

- A. The official responsible for making the particular procurement will make the initial determination of whether the competitive bid is required. It shall be determined whether the procurement is a contract for public work or a purchase contract.
- B. It shall be ascertained whether the proposed procurement is exempt from competitive bidding for one of the following reasons:
 - a. The cost falls below monetary thresholds as set forth in General Municipal Law, section 103;
 - b. It is a public emergency as defined by the statutory criteria set forth in General Municipal Law, section 103;
 - c. The contract is for professional services or involves professional skill and knowledge in an area considered to be sensitive by the Town Board;
 - d. The contract is a true lease of equipment;
 - e. The contract is to provide insurance coverage;
 - f. The contract is for goods or services for which there is only one source available at the time the contract is entered into;
 - g. The procurement is made pursuant to General Municipal Law, section 103(3) (through county contracts) or section 104 (through state contracts);
 - h. The procurement is made pursuant to Correction Law, sections 184 and 186 of State Finance Law, from governmental agencies, including correctional facilities;
 - i. The procurement is made from agencies for the blind or severely handicapped;
 - j. The contract is for surplus or second-hand supplies, material or equipment to be purchased from the State of New York, or any other political subdivision or public benefit corporation;
 - k. The contract is for goods and services for which a desired warranty or services contract is available from only one source at the time the contract is entered into;
 - l. The contract falls within some other exemption from the competitive bidding requirement recognized by the laws of the State of New York;
 - m. Under such other and further circumstances determined to be sufficient justification by the Town Board.
- C. In the event there exists uncertainty as to the character or exemption status of a particular procurement, the advice and ruling from the Town Attorney shall be sought.

Statutory Exceptions from Quotations/Proposals Requirements of This Policy and Procedures

Except for procurements made pursuant to General Municipal Law, section 103 (through county contracts) or section 104 (through state contracts), State Finance Law, section 162, Correction Law, sections 184 and 186 (from “preferred sources,” including articles manufactured in correction institutions), or the items excepted herein, alternative proposals or quotations for goods and services shall be secured by use of either written requests for proposals, written quotations, verbal quotations, or any other method of procurement that furthers the purposes of the General Municipal Law, section 104-b.

Methods/Procedures to be Used for Non-Bid Procurement

The methods of procurement to be used are as follows:

Procedure:

- A. In the event a procurement is determined to be exempt from competitive bidding and its cost exceeds \$5,000, the following procedure shall be followed:
 - a. At least two (2) proposals or quotations for goods or services shall be secured by use of written requests for proposals or written quotations any and all responses to such proposals shall be filed in the Town Clerk’s office.
 - b. Upon award of a contract, the following information shall be documented and maintained by the department head: (1) the date of procurement, (2) the goods or services procured and the cost thereof, (3) the basis for the determination that the procurement is exempt from competitive bidding, (4) and all alternative quotations or proposals secured together with the name of the source of each quotation or proposal.
 - c. In the event a contract is awarded to one other than the lowest dollar offer, it shall be noted as to the justification and reasons such an award furthers the purposes of the Town’s bidding policy.
 - d. Each department head shall maintain records for all purchases made whether exempt or subject to competitive bidding and file the same with the Town Clerk and the same shall be opened to inspection upon demand by any member of the Town Board.
- B. The procedures set forth in this section need not be followed when the procurement is:
 - a. For less than \$5,000; or
 - b. For a standard replacement part; or
 - c. For standardized equipment, materials, or supplies for which the contract has been awarded to a particular vendor by the Town Board after

advertisement for sealed bids pursuant to General Municipal Law, section 103; or

- d. Made pursuant to any one of the following:
 - i. General Municipal Law, section 103 or section 104; or
 - ii. State Finance Law, section 162; or
 - iii. Correction Law, sections 184 and 186; or
 - iv. The policies and procedures adopted by the Town pursuant to General Municipal Law, section 104 and this procurement policy.
- C. A good faith effort shall be made to obtain the required number of proposals or quotations. If the purchaser is unable to obtain the required number of proposals or quotations, the purchaser shall document the attempt made at obtaining the proposals. In no event shall the inability to obtain the proposals or quotes be a bar to the procurement.

Annual Review

The governing Board shall annually review and, when needed, update this policy and these procedures. The Town Board shall be responsible for conducting an annual evaluation of the effectiveness of the procurement policy and procedures and an evaluation of the control procedures established to ensure compliance with the procurement policy.

Town of Chenango

Ethics Policy

Section 1. Purpose.

Officers and employees of the Town of Chenango hold their positions to serve and benefit the public, and not for obtaining unwarranted personal or private gain in the exercise and performance of their official powers and duties. The Town Board recognizes that, in furtherance of this fundamental principle, there is a need for clear and reasonable standards of ethical conduct. This **Ethics Policy** establishes those standards.

Section 2. Definitions.

(a) "Board" means the governing board of a municipality and any municipal administrative board (e.g. planning board, zoning of board of appeals), commission, or other agency or body comprised of two or more municipal officers or employees.

(b) "Policy" means this Ethics Policy.

(c) "Interest" means a direct or indirect financial or material benefit, but does not include any benefit arising from the provision or receipt of any services generally available to the residents or taxpayers of the municipality or an area of the municipality, or a lawful class of such residents or taxpayers. A municipal officer or employee is deemed to have an interest in any private organization when he or she, his or her spouse, or a member of his or her household, is an owner, partner, member, director, officer, employee, or directly or indirectly owns or controls more than 5% of the organization's outstanding stock.

(d) "Municipality" means Town of Chenango. The word "municipal" refers to the municipality.

(e) "Municipal officer or employee" means a paid or unpaid officer or employee including but not limited to, the members of any municipal board.

(f) "Relative" means a spouse, parent, step-parent, sibling, step-sibling, sibling's spouse, child, step-child, uncle, aunt, nephew, niece, first cousin, or household member of a municipal officer or employee, and individuals having any of these relationships to the spouse of the officer or employee.

Section 3. Applicability.

This **Ethics Policy** applies to the officers and employees of the Town of Chenango and shall supersede any prior **Ethics Policy**. The provisions of this **policy** shall apply in addition to all applicable State and Local laws relating to conflicts of interest and ethics including, but not limited to, article 18 of the General Municipal Law and all rules, regulations, policies and procedures of the Town of Chenango.

Section 4. Prohibition on use of municipal position for personal or private gain.

No municipal officer or employee shall use his or her municipal position or official powers and duties to secure a financial or material benefit for himself or herself, a relative, or any private organization in which he or she is deemed to have an interest.

Section 5. Disclosure of interest in legislation and other matters.

(a) Whenever a matter requiring the exercise of discretion comes before a municipal officer or employee, either individually or as a member of a board, and disposition of the matter could result in a direct or indirect financial or material benefit to himself or herself, a relative, or any private organization in which he or she is deemed to have an interest, the municipal officer or employee shall disclose in writing the nature of the interest.

(b) The disclosure shall be made when the matter requiring disclosure first comes before the municipal officer or employee, or when the municipal officer or employee first acquires knowledge of the interest requiring disclosure, whichever is earlier.

(c) In the case of a person serving in an elective office, the disclosure shall be filed with the governing board of the municipality. In all other cases, the disclosure

shall be filed with the person's supervisor or, if the person does not have a supervisor, the disclosure shall be filed with the municipal officer, employee or board having the power to appoint to the person's position.

In addition, in the case of a person serving on a municipal board, a copy of the disclosure shall be filed with the board. Any disclosure made to a board shall be made publicly at a meeting of the board and must be included in the minutes of the meeting.

Section 6. Recusal and abstention.

(a) No municipal officer or employee may participate in any decision or take any official action with respect to any matter requiring the exercise of discretion, including discussing the matter and voting on it, when he or she knows or has reason to know that the action could bestow a direct or indirect financial or material benefit on himself or herself, a relative, or any private organization in which he or she is deemed to have an interest.

(b) In the event that this section prohibits a municipal officer or employee from exercising or performing a power or duty:

(1) if the power or duty is vested in a municipal officer as a member of a board, then the power or duty shall be exercised or performed by the other members of the board; or

(2) if the power or duty that is vested in a municipal officer individually, then the power or duty shall be exercised or performed by his or her deputy or, if the officer does not have a deputy, the power or duty shall be performed by another person to whom the officer may lawfully delegate the function.

(3) if the power or duty is vested in a municipal employee, he or she must refer the matter to his or her immediate supervisor, and the immediate supervisor shall designate another person to exercise or perform the power or duty.

Section 7. Exceptions:

When disclosure, recusal and abstention are not required.

(a) This **policies** prohibition on use of a municipal position (section 4), disclosure requirements (section 5), and requirements relating to recusal and abstention (section 6), shall not apply with respect to the following matters:

(1) adoption of the municipality's annual budget;

(2) any matter requiring the exercise of discretion that directly affects any of the following groups of people or a lawful class of such groups:

(* all municipal officers or employees;

(* all residents or taxpayers of the municipality or an area of the municipality or

(* the general public;

or

(3) any matter that does not require the exercise of discretion.

(b) Recusal and abstention shall not be required with respect to any matter:

(1) which comes before a board when a majority of the board's total membership would otherwise be prohibited from acting by section 6 of this code;

(2) which comes before a municipal officer when the officer would be prohibited from acting by section 6 of this code and the matter cannot be lawfully delegated to another person.

Section 8. Investments in conflict with official duties.

(a) No municipal officer or employee may acquire the following investments:

(1) investments that can be reasonably expected to require more than **an occasional** recusal and abstention under section 6 of this code; or

(2) investments that would otherwise impair the person's independence of judgment in the exercise or performance of his or her official powers and duties.

(b) This section does not prohibit a municipal officer or employee from acquiring any other investments or the following assets:

(1) real property located within the municipality and used as his or her personal residence;

(2) less than five percent of the stock of a publicly traded corporation; or

(3) bonds or notes issued by the municipality and acquired more than one year after the date on which the bonds or notes were originally issued.

Section 9. Private employment in conflict with official duties.

No municipal officer or employee, during his or her tenure as a municipal officer or employee, may engage in any private employment, including the rendition of any business, commercial, professional or other types of services, when the employment:

(a) can be reasonably expected to require more than sporadic recusal and abstention pursuant to section 6 of this code;

(b) can be reasonably expected to require disclosure or use of confidential information gained by reason of serving as a municipal officer or employee;

(c) violates section 805-a(1)(c) or (d) of the General Municipal Law; or

(d) requires representation of a person or organization other than the municipality in connection with litigation, negotiations or any other matter to which the municipality is a party.

Section 10. Future employment.

(a) No municipal officer or employee may ask for, pursue or accept a private post- government employment opportunity with any person or organization that has a matter requiring the exercise of discretion pending before the municipal officer or employee, either individually or as a member of a board, while the matter is pending or within the 30 days following final disposition of the matter.

(b) No municipal officer or employee, for the two-year period after serving as a municipal officer or employee, may represent or render services to a private person or organization in connection with any matter involving the exercise of discretion before the municipal office, board, department or comparable organizational unit for which he or she serves.

(c) No municipal officer or employee, at any time after serving as a municipal officer or employee, may represent or render services to a private person or organization in connection with any particular transaction in which he or she personally and substantially participated while serving as a municipal officer or employee.

Section 11. Personal representations and claims permitted.

This **policy** shall not be construed as prohibiting a municipal officer or employee from:

(a) representing himself or herself, or his or her spouse or minor children before the municipality; or

(b) asserting a claim against the municipality on his or her own behalf, or on behalf of his or her spouse or minor children.

Section 12. Use of municipal resources

(a) Municipal resources shall be used for lawful municipal purposes. Municipal resources include, but are not limited to, municipal personnel, and the municipality's money, vehicles, equipment, materials, supplies or other property.

(b) No municipal officer or employee may use or permit the use of municipal resources for personal or private purposes, but this provision shall not be construed as prohibiting:

(1) any use of municipal resources authorized by law or municipal policy;

(2) the use of municipal resources for personal or private purposes when provided to a municipal officer or employee as part of his or her compensation.

(3) the occasional and incidental use during the business day of municipal telephones and computers for necessary personal matters such as family care and changes in work schedule. (c) No municipal officer or employee shall cause the municipality to spend more than is reasonably necessary for transportation, meals or lodging in connection with official travel.

Section 13. Interests in Contracts.

(a) No municipal officer or employee may have an interest in a contract that is prohibited by section 801 of the General Municipal Law.

(b) Every municipal officer and employee shall disclose interests in contracts with the municipality at the time and in the manner required by section 803 of the General Municipal Law.

Section 14. Nepotism.

Except as otherwise required by law:

(a) No municipal officer or employee, either individually or as a member of a board, may participate in any decision specifically to appoint, hire, promote, discipline or discharge a relative for any position at, for or within the municipality or a municipal board.

(b) No municipal officer or employee may supervise a relative in the performance of the relative's official powers or duties.

Section 15. Political Solicitations.

(a) No municipal officer or employee shall directly or indirectly compel or induce a subordinate municipal officer or employee to make, or promise to make, any political contribution, whether by gift of money, service or other thing of value.

(b) No municipal officer or employee may act or decline to act in relation to appointing, hiring or promoting, discharging, disciplining, or in any manner changing the official rank, status or compensation of any municipal officer or employee, or an applicant for a position as a municipal officer or employee, on

the basis of the giving or withholding or neglecting to make any contribution of money or service or any other valuable thing for any political purpose.

Section 16. Confidential Information.

No municipal officer or employee who acquires confidential information in the course of exercising or performing his or her official powers or duties may disclose or use such information unless the disclosure or use is required by law or in the course of exercising or performing his or her official powers and duties.

Section 17. Gifts.

(a) No municipal officer or employee shall solicit, accept or receive a gift in violation of section (805-a(l)(a) of the General Municipal Law as interpreted in this section.

(b) No municipal officer or employee may directly or indirectly solicit any gift.

(c) No municipal officer or employee may accept or receive any gift, or multiple gifts from the same donor, having an annual aggregate value of seventy-five dollars or more when:

(1) the gift reasonably appears to be intended to influence the officer or employee in the exercise or performance of his or her official powers or duties;

(2) the gift could reasonably be expected to influence the officer or employee in the exercise or performance of his or her official powers or duties;

(3) the gift is intended as a reward for any official action on the part of the officer or employee.

(d) For purposes of this section, a "gift" includes anything of value, whether in the form of money, service, loan, travel, entertainment, hospitality, thing or promise, or in any other form. The value of a gift is the gift's fair market value, determined by the retail cost of the item or a comparable item. The fair market value of a ticket entitling the holder to food, refreshments, entertainment, or any other benefit is the face value of the ticket, or the actual cost to the donor, whichever is

greater. Determination of whether multiple gifts from a single donor exceed seventy-five dollars must be made by adding together the value of all gifts received from the donor by an officer or employee during the twelve-month period preceding the receipt of the most recent gift.

(e) (1) A gift to a municipal officer or employee is presumed to be intended to influence the exercise or performance of his or her official powers or duties when the gift is from a private person or organization that seeks municipal action involving the exercise of discretion by or with the participation of the officer or employee.

(2) A gift to a municipal officer or employee is presumed to be intended as a reward for official action when the gift is from a private person or organization that has obtained municipal action involving the exercise of discretion by or with the participation of the officer or employee during the preceding twelve months.

(f) This section does not prohibit any other gift, including:

(1) gifts made to the municipality;

(2) gifts from a person with a family or personal relationship with the officer or employee when the circumstances make it clear that the personal relationship, rather than the recipient's status as a municipal officer or employee, is the primary motivating factor for the gift;

(3) gifts given on special occasions, such as marriage, illness, or retirement, which are modest, reasonable and customary;

(4) unsolicited advertising or promotional material of little intrinsic value, such as pens, pencils, note pads, and calendars;

(5) awards and plaques having a value of seventy-five dollars or less which are publicly presented in recognition of service as a municipal officer or employee, or other service to the community; or

(6) meals and refreshments provided when a municipal officer or employee is a speaker or participant at a job-related professional or educational conference or program and the meals and refreshments are made available to all participants.

Section 18. Board of Ethics.

(a) There is hereby established a board of ethics for the municipality. The Board of Ethics shall consist of three members, a majority of whom shall not be officers or employees of the municipality, but at least one of whom must be a municipal officer or employee. The members of such Board of Ethics shall be appointed by the Town Board, serve at the pleasure of the appointing authority, and receive no salary or compensation for their services as members of the Board of Ethics.

(b) The Board of Ethics shall render advisory opinions to the officers and employees of the Town of Chenango with respect to article 18 of the General Municipal Law and this **policy**. Such advisory opinions must be rendered pursuant to the written request of any such officer or employee under such rules and regulations as the Board of Ethics may prescribe. The Board of Ethics shall have the advice of legal counsel employed by the Board, or if none, the municipality's legal counsel. In addition, the Board of Ethics may make recommendations with respect to the drafting and adoption of **an Ethics Policy**, or amendments thereto, upon the request of **the Town Board**.

Section 19. Posting and distribution.

(a) **The Town Clerk** must promptly cause a copy of this policy, and a copy of any amendment to this policy, to be posted publicly and conspicuously in each building under the municipality's control. The **policy** must be posted within ten days following the date on which the **policy** takes effect. An amendment to the **policy** must be posted within ten days following the date on which the amendment takes effect.

b) The Safety officer must promptly cause a copy of this policy, including any amendments to the **policy**, to be distributed to every person who is or becomes an officer and employee of the Town of Chenango.

(c) Every municipal officer or employee who receives a copy of this **policy** or an amendment to the **policy** must acknowledge such receipt in writing. Such acknowledgments must be filed with the Town Clerk, who must maintain such acknowledgments as a public record.

(d) The failure to post this **policy** or an amendment to the **policy** does not affect either the applicability or enforceability of the code or the amendment. The failure of a municipal officer or employee to receive a copy of this code of ethics or an amendment to the code, or to acknowledge receipt thereof in writing, does not affect either the applicability or enforceability of the code or amendment to the code.

Section 20. Enforcement.

Any municipal officer or employee who violates this code may be censured, fined, suspended or removed from office or employment in the manner provided by law.

Code of Ethics for Town of Chenango

WHEREAS, article 18 of the General Municipal Law prohibits the officers and employees of a municipality from having certain conflicts of interest, and

WHEREAS section 806 of the General Municipal Law requires the governing body of each county, city, town, village, school district and fire district to adopt a code of ethics that sets forth for the guidance of its officers and employees standards of conduct reasonably expected of them, and

WHEREAS section 806 of the General Municipal Law also authorizes the governing body of any other municipality to adopt such a code of ethics, and

WHEREAS, a code of ethics adopted by the governing body of a municipality must set forth standards of conduct for the guidance of the officers and employees of the municipality with respect to disclosure of interests in legislation before the local governing body, holding of investments in conflict with official duties, private employment in conflict with official duties, future employment, honesty and such other standards as may be deemed advisable.

NOW, THEREFORE, be it resolved that the Town Board of the Town of Chenango hereby adopts a code of ethics to read as follows:

Section 1. Purpose.

Officers and employees of the Town of Chenango hold their positions to serve and benefit the public, and not for obtaining unwarranted personal or private gain in the exercise and performance of their official powers and duties. The Town of Chenango recognizes that, in furtherance of this fundamental principle, there is a need for clear and reasonable standards of ethical conduct. This code of ethics establishes those standards.

Section 2. Definitions.

- (a) "Abstention" means. Every motion or resolution adopted by the Board of Ethics requires the affirmative vote of a majority of all the members of the

board. An abstention is not an affirmative vote in favor of the application, and, to the extent that it cannot be counted as an affirmative vote, its effect is a negative vote for purposes of compliance with statutory majority voting requirements

- (b) “Board” means the governing board of a municipality and any municipal administrative board (e.g. planning board, zoning of board of appeals), commission, or other agency or body comprised of two or more municipal officers or employees.
- (c) “Code” means this code of ethics.
- (d) “Interest” means a direct or indirect financial or material benefit, but does not include any benefit arising from the provision or receipt of any services generally available to the residents or taxpayers of the municipality or an area of the municipality, or a lawful class of such residents or taxpayers. A municipal officer or employee is deemed to have an interest in any private organization when he or she, his or her spouse, or a member of his or her household, is an owner, partner, member, director, officer, employee, or directly or indirectly owns or controls more than 5% of the organization’s outstanding stock.
- (e) “Municipality” means Town of Chenango. The word “municipal” refers to the municipality.
- (f) “Municipal officer or employee” means a paid or unpaid officer or employee of the [insert name of municipality], including, but not limited to, the members of any municipal board.
- (g) “Recusal” means. Where recusal is required, the Board of Ethics member in question must refrain from deliberating and voting on the application or matter by leaving the room during the deliberation and voting.
- (h) “Relative” means a spouse, parent, step-parent, sibling, step-sibling, sibling’s spouse, child, step-child, uncle, aunt, nephew, niece, first cousin, or household member of a municipal officer or employee, and individuals having any of these relationships to the spouse of the officer or employee.

Section 3. Applicability.

This code of ethics applies to the officers and employees of the Town of Chenango, and shall supersede any prior municipal code of ethics. The provisions of this code of ethics shall apply in addition to all applicable State and local laws relating to conflicts of interest and ethics including, but not limited to, article 18 of the General Municipal Law and all rules, regulations, policies and procedures of the Town of Chenango.

Section 4. Prohibition on use of municipal position for personal or private gain.

No municipal officer or employee shall use his or her municipal position or official powers and duties to secure a financial or material benefit for himself or herself, a relative, or any private organization in which he or she is deemed to have an interest.

Section 5. Disclosure of interest in legislation and other matters.

- (a) Whenever a matter requiring the exercise of discretion comes before a municipal officer or employee, either individually or as a member of a board, and disposition of the matter could result in a direct or indirect financial or material benefit to himself or herself, a relative, or any private organization in which he or she is deemed to have an interest, the municipal officer or employee shall disclose in writing the nature of the interest.
- (b) The disclosure shall be made when the matter requiring disclosure first comes before the municipal officer or employee, or when the municipal officer or employee first acquires knowledge of the interest requiring disclosure, whichever is earlier.
- (c) In the case of a person serving in an elective office, the disclosure shall be filed with the governing board of the municipality. In all other cases, the disclosure shall be filed with the person's supervisor or, if the person does not have a supervisor, the disclosure shall be filed with the municipal officer, employee or board having the power to appoint to the person's position.

In addition, in the case of a person serving on a municipal board, a copy of the disclosure shall be filed with the board. Any disclosure made to a board shall be made publicly at a meeting of the board and must be included in the minutes of the meeting.

- (d) If the Board of Ethics determines that an ethics violation has occurred, the decisions made by the governing body after the disclosure was required to be made, shall be null and void.

Section 6. Recusal and abstention.

- (a) No municipal officer or employee may participate in any decision or take any official action with respect to any matter requiring the exercise of discretion, including discussing the matter and voting on it, when he or she knows or has reason to know that the action could confer a direct or indirect financial or material benefit on himself or herself, a relative, or any private organization in which he or she is deemed to have an interest.

- (b) In the event that this section prohibits a municipal officer or employee from exercising or performing a power or duty:

- (1) if the power or duty is vested in a municipal officer as a member of a board, then the power or duty shall be exercised or performed by the other members of the board; or

- (2) if the power or duty that is vested in a municipal officer individually, then the power or duty shall be exercised or performed by his or her deputy or, if the officer does not have a deputy, the power or duty shall be performed by another person to whom the officer may lawfully delegate the function.

- (3) if the power or duty is vested in a municipal employee, he or she must refer the matter to his or her immediate supervisor, and the immediate supervisor shall designate another person to exercise or perform the power or duty.

- (c) If a member recuses him or herself from a matter he/she will:

- (1) Remove him or herself from that segment of the meeting wherein the matter is to be discussed by leaving the meeting place and avoid all future discussion of the matter.
 - a. the reason to leave the meeting room is to eliminate the voluntary and involuntary interactions in the discussion.
 - b. Avoiding all future discussions is intended to mean discussions with any Town Officer, employee, or member of the public.
- (2) Receive no further information regarding the matter.
- (3) Receive copies of minutes of the meeting containing deletions so as to not disclose the matter to the member, except for those matters that are part of any public proceeding or meeting.

Section 7. Prohibition inapplicable; disclosure, recusal and abstention not required.

- (a) This code's prohibition on use of a municipal position (section 4), disclosure requirements (section 5), and requirements relating to recusal and abstention (section 6), shall not apply with respect to the following matters:
 - (1) adoption of the municipality's annual budget;
 - (2) any matter requiring the exercise of discretion that directly affects any of the following groups of people or a lawful class of such groups:
 - a. all municipal officers or employees;
 - b. all residents or taxpayers of the municipality or an area of the municipality; or
 - c. the general public; or
 - (3) any matter that does not require the exercise of discretion.
- (b) Recusal and abstention shall not be required with respect to any matter:
 - (1) which comes before a board when a majority of the board's total membership would otherwise be prohibited from acting by section 6 of this code;
 - (2) which comes before a municipal officer when the officer would be prohibited from acting by section 6 of this code and the matter cannot

be lawfully delegated to another person.

Section 8. Investments in conflict with official duties.

- (a) No municipal officer or employee may acquire the following investments:
 - (1) investments that can be reasonably expected to require more than **sporadic** recusal and abstention under section 6 of this code; or
 - (2) investments that would otherwise impair the person's independence of judgment in the exercise or performance of his or her official powers and duties.
- (b) This section does not prohibit a municipal officer or employee from acquiring any other investments or the following assets:
 - (1) real property located within the municipality and used as his or her personal residence;
 - (2) less than five percent of the stock of a publicly traded corporation; or
 - (3) bonds or notes issued by the municipality and acquired more than one year after the date on which the bonds or notes were originally issued.

Section 9. Private employment in conflict with official duties.

No municipal officer or employee, during his or her tenure as a municipal officer or employee, may engage in any private employment, including the rendition of any business, commercial, professional or other types of services, when the employment:

- (a) can be reasonably expected to require more than sporadic recusal and abstention pursuant to section 6 of this code;
- (b) can be reasonably expected to require disclosure or use of confidential information gained by reason of serving as a municipal officer or employee;

- (c) violates section 805-a(1)(c) or (d) of the General Municipal Law; or
- (d) requires representation of a person or organization other than the municipality in connection with litigation, negotiations or any other matter to which the municipality is a party.

Section 10. Future employment.

- (a) No municipal officer or employee may ask for, pursue or accept a private post-government employment opportunity with any person or organization that has a matter requiring the exercise of discretion pending before the municipal officer or employee, either individually or as a member of a board, while the matter is pending or within the 30 days following final disposition of the matter.
- (b) No municipal officer or employee, for the two-year period after serving as a municipal officer or employee, may represent or render services to a private person or organization in connection with any matter involving the exercise of discretion before the municipal office, board, department or comparable organizational unit for which he or she serves.
- (c) No municipal officer or employee, at any time after serving as a municipal officer or employee, may represent or render services to a private person or organization in connection with any particular transaction in which he or she personally and substantially participated while serving as a municipal officer or employee.

Section 11. Personal representations and claims permitted.

This code shall not be construed as prohibiting a municipal officer or employee from:

- (a) representing himself or herself, or his or her spouse or minor children before the municipality; or
- (b) asserting a claim against the municipality on his or her own behalf, or on behalf of his or her spouse or minor children.

Section 12. Use of municipal resources

- (a) Municipal resources shall be used for lawful municipal purposes. Municipal resources include, but are not limited to, municipal personnel, and the municipality's money, vehicles, equipment, materials, supplies or other property.
- (b) No municipal officer or employee may use or permit the use of municipal resources for personal or private purposes, but this provision shall not be construed as prohibiting:
 - (1) any use of municipal resources authorized by law or municipal policy;
 - (2) the use of municipal resources for personal or private purposes when provided to a municipal officer or employee as part of his or her compensation; or
 - (3) the occasional and incidental use during the business day of municipal telephones and computers for necessary personal matters such as family care and changes in work schedule.
- (c) No municipal officer or employee shall cause the municipality to spend more than is reasonably necessary for transportation, meals or lodging in connection with official travel.

Section 13. Interests in Contracts.

- (a) No municipal officer or employee may have an interest in a contract that is prohibited by section 801 of the General Municipal Law.
- (b) Every municipal officer and employee shall disclose interests in contracts with the municipality at the time and in the manner required by section 803 of the General Municipal Law.

Section 14. Nepotism.

Except as otherwise required by law:

- (a) No municipal officer or employee, either individually or as a member of a board, may participate in any decision specifically to appoint, hire, promote, discipline or discharge a relative for any position at, for or within the municipality or a municipal board.
- (b) No municipal officer or employee may supervise a relative in the performance of the relative's official powers or duties.

Section 15. Political Solicitations.

- (a) No municipal officer or employee shall directly or indirectly compel or induce a subordinate municipal officer or employee to make, or promise to make, any political contribution, whether by gift of money, service or other thing of value.
- (b) No municipal officer or employee may act or decline to act in relation to appointing, hiring or promoting, discharging, disciplining, or in any manner changing the official rank, status or compensation of any municipal officer or employee, or an applicant for a position as a municipal officer or employee, on the basis of the giving or withholding or neglecting to make any contribution of money or service or any other valuable thing for any political purpose.

Section 16. Confidential Information.

No municipal officer or employee who acquires confidential information in the course of exercising or performing his or her official powers or duties may disclose or use such information unless the disclosure or use is required by law or in the course of exercising or performing his or her official powers and duties.

Section 17. Gifts.

- (a) No municipal officer or employee shall solicit, accept or receive a gift in violation of section 805-a(1)(a) of the General Municipal Law as interpreted in this section.

- (b) No municipal officer or employee may directly or indirectly solicit any gift.
- (c) No municipal officer or employee may accept or receive any gift, or multiple gifts from the same donor, having an annual aggregate value of seventy-five dollars or more when:
 - (1) the gift reasonably appears to be intended to influence the officer or employee in the exercise or performance of his or her official powers or duties;
 - (2) the gift could reasonably be expected to influence the officer or employee in the exercise or performance of his or her official powers or duties; or
 - (3) the gift is intended as a reward for any official action on the part of the officer or employee.
- (d) For purposes of this section, a “gift” includes anything of value, whether in the form of money, service, loan, travel, entertainment, hospitality, thing or promise, or in any other form. The value of a gift is the gift’s fair market value, determined by the retail cost of the item or a comparable item. The fair market value of a ticket entitling the holder to food, refreshments, entertainment, or any other benefit is the face value of the ticket, or the actual cost to the donor, whichever is greater. Determination of whether multiple gifts from a single donor exceed seventy-five dollars must be made by adding together the value of all gifts received from the donor by an officer or employee during the twelve-month period preceding the receipt of the most recent gift.
 - a. A gift to a municipal officer or employee is presumed to be intended to influence the exercise or performance of his or her official powers or duties when the gift is from a private person or organization that seeks municipal action involving the exercise of discretion by or with the participation of the officer or employee.
 - b. A gift to a municipal officer or employee is presumed to be intended as a reward for official action when the gift is from a private person or organization that has obtained municipal action involving the exercise of

discretion by or with the participation of the officer or employee during the preceding twelve months.

- (e) This section does not prohibit any other gift, including:
 - (1) gifts made to the municipality;
 - (2) gifts from a person with a family or personal relationship with the officer or employee when the circumstances make it clear that the personal relationship, rather than the recipient's status as a municipal officer or employee, is the primary motivating factor for the gift;
 - (3) gifts given on special occasions, such as marriage, illness, or retirement, which are modest, reasonable and customary;
 - (4) unsolicited advertising or promotional material of little intrinsic value, such as pens, pencils, note pads, and calendars;
 - (5) awards and plaques having a value of seventy-five dollars or less which are publicly presented in recognition of service as a municipal officer or employee, or other service to the community; or
 - (6) meals and refreshments provided when a municipal officer or employee is a speaker or participant at a job-related professional or educational conference or program and the meals and refreshments are made available to all participants.

Section 18. Board of Ethics.

- (a) There is hereby established a board of ethics for the municipality. The board of ethics shall consist of three (3) members, a majority of whom shall not be officers or employees of the municipality, but at least one of whom must be a municipal officer or employee. The members of such board of ethics shall be appointed by the **Town of Chenango**, serve at the pleasure of the appointing authority, and receive no salary or compensation for their services as members of the board of ethics.
- (b) The board of ethics shall render advisory opinions to the officers and

employees of the Town of Chenango with respect to article 18 of the General Municipal Law and this code. Such advisory opinions must be rendered pursuant to the written request of any person under such rules and regulations as the board of ethics may prescribe. The board of ethics shall have the advice of legal counsel employed by the board that is independent of the municipality's legal counsel. In addition, the board of ethics may make recommendations to the Town Board with respect to the drafting and adoption of a code of ethics, or amendments thereto.

- (c) Any person may file with the Board of Ethics a confidential written complaint of an alleged violation of this code. The complaint shall be in writing, must include the complainant's name, address and phone number, along with the detail and documentation, if any, of the facts alleged to constitute the violation(s), or the condition(s) that exists, and shall be signed by the complainant. Such confidential written complaint shall not be subject to the freedom of information laws. The Board of Ethics shall investigate all such confidential written complaints and take such action as may be appropriate. The Board of Ethics shall not disclose the name of the person filing the complaint unless there is to be a public hearing concerning the complaint, an action at law is commenced on behalf of the Town of Union with respect to such complaint or the matter is referred to the District Attorney.
- (d) The term of office for Board of Ethics members shall be five years, except for the first three (3) appointees whose terms started January 1, 2023. The term of these members shall be for one year, two years, and three years. No member shall serve more than two consecutive terms.
- (e) Meetings shall be conducted under the procedures governing Open Meeting Laws and minutes shall be kept for every meeting. It is recognized that reputations of municipal officer or employee's can be wrongfully tarnished by false or misleading complaints. Therefore, to the extent allowed by law, the Board of Ethics shall be exempt from the Freedom of Information Law and from the Open Meetings Law when reviewing complaints. Discussions held in Executive Session shall remain confidential and will not be disclosed.
- (f) The Board of Ethics shall be empowered to request support staff assistance from the chief elected official in furtherance of its duties and responsibilities.

(g) Should a vacancy in the Board of Ethics arise, the Town Board shall appoint a new member to serve out the remainder of the term.

(h) Any member of the Board of Ethics may be removed by the Town Board for substantial neglect of duty, gross misconduct in office, inability to discharge the powers or duties of his or her office or violation of this code. Prior to removal, the Board of Ethics member shall be given written notice of the grounds for removal and an opportunity to reply.

Section 19. Posting and distribution.

- (a) The **Town Supervisor** must promptly cause a copy of this code, and a copy of any amendment to this code, to be posted publicly and conspicuously in each building under the municipality's control. The code must be posted within ten days following the date on which the code takes effect. An amendment to the code must be posted within ten days following the date on which the amendment takes effect.
- (b) The Town of Supervisor must promptly cause a copy of this code, including any amendments to the code, to be distributed to every person who is or becomes an officer and employee of the Town of Chenango.
- (c) Every municipal officer or employee who receives a copy of this code or an amendment to the code must acknowledge such receipt in writing. Such acknowledgments must be filed with the clerk of the municipality who must maintain such acknowledgments as a public record.
- (d) The failure to post this code or an amendment to the code does not affect either the applicability or enforceability of the code or the amendment. The failure of a municipal officer or employee to receive a copy of this code of ethics or an amendment to the code, or to acknowledge receipt thereof in writing, does not affect either the applicability or enforceability of the code or amendment to the code.

Section 20. Ethical Principals.

Every municipal officer or employee shall be subject to and abide by the following ethical principles.

- (a) No municipal officer or employee shall consume alcoholic beverages or illegal drugs during working hours. No Town Representative should report to work under the influence of alcohol or illegal drugs.
- (b) No municipal officer or employee while carrying out responsibilities of their Town position, shall be in the possession of a deadly weapon as defined in Section 10:00 Subdivision 12 of the NYS Penal Law.
- (c) Procurement of goods and services should be conducted in accordance with Town of Chenango's procurement policies and guidelines. Procurement transactions should be conducted fairly and decisions made objectively without favoritism.
- (d) It is each municipal officer or employee's responsibility to avoid situations that present conflicts of interest, including the perception of impropriety. If a Town Representative has a question regarding conflict of interest matters, they should seek advice from the municipality's legal counsel and or the Board of Ethics. Town governance should be mindful of activity that may create a potential for conflict of interest situations and should take necessary steps to mitigate such situations.
- (e) While performing his or her official powers or duties, it is each municipal officer or employee's responsibility to conduct themselves in an ethical manner that ensures the Town of Chenango provides services of the highest standards and creates an environment that reflects the following fundamental principles:
 - a. Perform his or her official powers with honesty, integrity, professionalism and competence.
 - b. Operate within the letter and the spirit of applicable laws.
 - c. Respectful and fair treatment to all members of the public and employees.
- (f) It is each municipal officer or employee's responsibility to read this Code, to understand it, and to comply with it, as well as to report any potential violations of the Code to the Board of Ethics.

(g) There shall not be any form of retaliation for reporting a misconduct or conflict of interest concern or for supplying information about a misconduct concern.

Section 21. Ethics Compliance Training.

The Board of Ethics shall provide annual ethics compliance training to the Town of Chenango's officers and employees, including an overview of the code of ethics and whistleblower provisions.

Section 22. Disclosure Statements.

(a) All required submitters shall submit an annual disclosure statement to the Board of Ethics for them to review and examine to ensure that the filings are complete. The filing is required to be made on or before January 31st of each year and all the required information shall be included.

(b) The Board of Ethics shall be the repository for completed annual statements of financial disclosure, pursuant to § 808, Subdivision 5, of the General Municipal Law and § 31-4 herein, and such written instruments, affidavits and disclosures as required under this chapter.

Section 23. Enforcement.

Any municipal officer or employee who violates this code may be censured, fined, suspended or removed from office or employment in the manner provided by law.

Section 24. Effective date.

This code takes effect on January 1, 2023.

**ARPA FUNDS
RECEIVED****ARPA BALANCE**

Payment Received August 2021 \$538,716.33
Payment Received August 2022 \$538,716.32

Total Revenue **\$1,077,432.65**

ARPA PROJECTS	2022 PROJ	2023 PROJ		
	FULLY PAID	TO BE PAID		
	FROM ARPA	FROM ARPA		
Highway - Quinn Estates	\$33,151.11			
Highway - Kelly Road	\$24,584.00			
Subtotal	\$57,735.11			
ARPA Current Cash Balance				\$1,019,697.54
Public Works Water Main Replacement		\$180,000.00		
ARPA Balance after Water Main Replacement				\$839,697.54

Jo Anne Klenovic

From: Kupiec, Chester P. <Chester.Kupiec@broomecountyny.gov>
Sent: Monday, April 3, 2023 11:48 AM
To: Anita Martin; County Executive; Highway Department; Jo Anne Klenovic
Subject: RE: Town of Chenango, Airport Road

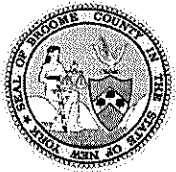
Anita Martin & Richard Perkins,

I apologize for not responding sooner to your email on Airport Road (Chenango Bridge). I was out of the office. This was a turnkey oil & stone operation done by Vestal Asphalt Inc. on Airport Road. With that being said, I will send this information/email over to them as far as the car & truck with oil all over them from the process. They will reach out to you & also take care of cleaning the vehicles, as I have had a dozen or so of the same complaints. Vestal Asphalt this 2023 Construction Season will take care of this road, due to major failure & being under warranty.

Let me know if you have any questions & also if Vestal Asphalt does not reach out to you on cleaning your car & truck.

Thank you,

Chet Kupiec
Broome County
Deputy Commissioner - Highways
47 Thomas Street
Binghamton, New York 13901
(607) 778-2228



From: Anita Martin <anilou58@hotmail.com>
Sent: Thursday, March 30, 2023 6:50 PM
To: Slavick, Becky M. <Rebecca.Slavick@BroomeCounty.US>; County Executive <County.Executive@broomecountyny.gov>; highway@townofchenangony.gov <highway@townofchenangony.gov>; supervisor@townofchenangony.gov <supervisor@townofchenangony.gov>
Subject: Town of Chenango, Airport Road

Last fall, the Town of Chenango, Airport Road, County Road # 108 was tarred and stoned. I have seen tar and stone put on dirt roads but never over an asphalt road. This was a huge waste of money and has our cars a mess with the oil.

I have a white car and my fiancé has a silver truck and the oil is all over them. We have spent hours trying to get the tar and oil off of them.

Why in the world, would you have this process put on a paved (asphalt) road???
This was a waste of my tax dollars and now we have this mess all over our vehicles.
What are you planning to correct this situation?

Thank you for your attention to this matter,

Anita Martin
Richard Perkins

OFFICE OF THE NEW YORK STATE COMPTROLLER

Thomas P. DiNapoli, State Comptroller
Elliott Auerbach, Deputy Comptroller



April 2023

To: Chief Fiscal Officers
From: Division of Local Government and School Accountability
Subject: Account Code for Marijuana Regulation and Taxation Act (MRTA) Revenues – Tax on Adult-Use Cannabis Sales

Please share this document with others who would benefit from this information.

Purpose of Bulletin

The purpose of this bulletin is to provide guidance related to the accounting for moneys received by a county, city, town, or village from the Marijuana Regulation and Taxation Act (MRTA). These revenues are derived from a 4 percent local excise tax on the sale of adult-use cannabis products by a retail dispensary to a cannabis consumer.

Background

The MRTA was signed into law on March 31, 2021, legalizing adult-use cannabis (also known as marihuana or marijuana) in New York State and establishing the Office of Cannabis Management (OCM). The OCM is governed by a Cannabis Control Board and is charged with overseeing and implementing all aspects of the law. The MRTA also amends New York State Tax Law, creating three taxes on the sale or transfer of adult-use cannabis products. The guidance in this document only applies to one of those taxes, the 4 percent local excise tax imposed on each adult-use cannabis sale.

This new tax revenue will be distributed by the Office of the State Comptroller (OSC) to the county in which the retail dispensary is located.¹ The county retains 25 percent of the revenue and will distribute the remaining 75 percent to the city, town, and/or village in which the retail dispensary is located. The county must distribute the revenue within 30 days of receipt from the OSC. If a county has more than one retail dispensary, the remaining 75 percent will be shared in proportion to the sales of the adult-use cannabis products. If a retail dispensary is located in a village within a town, and both local governments allow adult-use cannabis sales, the revenue will be distributed based on a distribution agreement between the town and the village. In the absence of an agreement, the revenue will be distributed evenly between the town and village.

New Revenue Account Code

The new revenue account code **A1116 – Tax on Adult-Use Cannabis** should be used when a local government receives adult-use cannabis tax revenue.

¹ State Tax Law section 493(c)

Additional Information

Additional information related to the MRTA and how the law affects local governments can be found on the [Office of Cannabis Management's website](#).

If you have questions pertaining to the accounting guidance described in this bulletin, please contact the New York State Comptroller's [regional office that serves your local government](#).



Office of the NEW YORK
STATE COMPTROLLER
NYS Comptroller Thomas P. DiNapoli



Adult-Use Cannabis (AUC)



The Marihuana Regulation and Taxation Act (MRTA) was signed into law on March 31, 2021, legalizing adult-use cannabis (AUC), also referred to as marijuana or recreational marijuana, in New York State. MRTA also establishes rules for the collection and subsequent distribution of taxes collected from the retail sale of AUC.

All counties and New York City are eligible to receive tax revenue from the sale of AUC products sold within their jurisdiction. **The Office of the State Comptroller (OSC) is responsible for making AUC tax revenue payments to counties and NYC.** We anticipate that these payments will occur annually in January, April, July and October after AUC retailers have filed their quarterly tax returns and remitted payment of taxes due to the State Department of Taxation and Finance.

Counties will retain 25 percent of the AUC tax revenue that is distributed. Counties then have 30 days to distribute the remaining 75 percent to cities, towns and villages that host a retail AUC dispensary within the county.

Cities, towns and villages will receive AUC tax revenue based on a proportion of AUC product sales within the county.

OSC is not responsible for distributing AUC tax revenue to cities, towns and villages.

For Counties and NYC


Other AUC Resources

OUR OFFICE 

TOOLS 

INITIATIVES 

HELP 

How would you rate our website? 

RESOLUTION NO. _____

RESOLUTION APPROVING ABSTRACT NO. 7

The Town Board of the Town of Chenango, duly convened in Regular Session on, Wednesday, April 19, 2023, does hereby RESOLVE to pay the attached and incorporated herein Abstract of Bills.

Abstract 7 dated April 19, 2023

General Fund - Voucher Nos. 215-247; Check Nos. 5895-5923, totaling the sum of \$34,180.67.

Highway Fund - Voucher Nos. 92-104; Check Nos. 2014-2022, totaling the sum of \$3,633.93.

Water Fund - Voucher Nos. 53-66; Check Nos. 1946-1959, totaling the sum of \$15,742.89.

Sewer Fund - Voucher Nos. 81-99; Check Nos. 2374-2390, totaling the sum of \$30,408.25.

Special Districts/Street Lights – Voucher Nos. 8, Check Nos. 1205, totaling the sum of \$647.06.

Capital Projects – Voucher Nos. 6: Check Nos. 1110 totaling the sum of \$5.00.

WHEREAS, this resolution shall take effect immediately.

Offered by:

Seconded by:

CERTIFICATION

I, Lizanne Tiesi-Korinek, do hereby certify that I am the Town Clerk of the Town of Chenango and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Chenango at a meeting thereof held at Town Hall, 1529 NY RT 12, Binghamton, NY on this 19th day of April, 2023. Said resolution was adopted by the following roll call vote:

Supervisor Jo Anne Klenovic	_____
Councilperson Gene Hulbert Jr.	_____
Councilperson Kevin Worden	_____
Councilperson Jim DiMascio	_____
Councilperson Dave Johnson	_____

Town of Chenango Seal

Dated: April 19, 2023

Lizanne Tiesi-Korinek, Town Clerk
Town of Chenango

ABSTRACT OF AUDITED VOUCHERS

GENERAL FUND - TOWNWIDE

TOWN OF CHENANGO

Page 1 of 4

COUNTY, NEW YORK

DATE OF AUDIT: 04/12/2023

NUMBER 007

TOTAL CLAIMS: \$34,180.67

To the Supervisor:

I certify that the vouchers listed on this Abstract were audited by the Town Board on the above date and allowed in the amounts shown. You are hereby authorized to pay to each of the claimants the amount opposite their name.

4/13/2023

Date

Kathleen Kelly
Town Clerk/Comptroller

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
215	ALLSEASONS TEXTILE SERVICES INC 1002717/Rugs & Rags for the week of 3/30/23	A1620.400	119.75	5895 04/13/2023
216	ASSOC. FOR VISION REHAB & EMP 117055/Copy Paper	A1660.400	1,262.50	5896 04/13/2023
217	BR. CO ASSOC. OF TOWNS/VILLAGE 2023/2023 Annual Membership dues	A1220.400	50.00	5899 04/13/2023
218	BENNEDUM'S LOCKSMITH, INC. 312405/Keys	A1620.400	22.80	5897 04/13/2023
219	BODEK SEPTIC & EXCAVATING 4615/Porta-Johns- Wolfe, CC, Hider & CB Parks	A7110.400	1,030.00	5898 04/13/2023
219	BODEK SEPTIC & EXCAVATING 4615/Porta-Johns - Kattelville Cemetery	A8810.400	195.00	5898 04/13/2023
220	CONSTELLATION NEW ENERGY, INC. 64685810101/Near 1452 River Road	A1620.400	13.13	5901 04/13/2023
220	CONSTELLATION NEW ENERGY, INC. 64771708301/1066 Castle Creek Road	A1620.400	12.41	5901 04/13/2023
220	CONSTELLATION NEW ENERGY, INC. 64626747702/1066 Castle Creek Road	A1620.400	-5.30	5901 04/13/2023
220	CONSTELLATION NEW ENERGY, INC. 64736609901/State Route 12	A1620.400	247.88	5901 04/13/2023
220	CONSTELLATION NEW ENERGY, INC. 64715350501/1060 Castle Creek Road	A1620.400	3.17	5901 04/13/2023
220	CONSTELLATION NEW ENERGY, INC. 64685763801/Near 92 Airport Road	A1620.400	0.15	5901 04/13/2023
220	CONSTELLATION NEW ENERGY, INC. 64736610101/State Route 12	A1620.400	152.14	5901 04/13/2023
220	CONSTELLATION NEW ENERGY, INC. 64736610301/State Route 12	A1620.400	78.23	5901 04/13/2023
220	CONSTELLATION NEW ENERGY, INC. 64754045701/Kattelville Road Traffic Light	A3310.400	10.56	5901 04/13/2023
220	CONSTELLATION NEW ENERGY, INC. 64696901601/Street Light Nimmonsburg SC3	A5182.400	217.24	5901 04/13/2023
220	CONSTELLATION NEW ENERGY, INC. 64696908101/Rt. 81 Gen-St. Light SC2	A5182.400	556.35	5901 04/13/2023

ABSTRACT OF AUDITED VOUCHERS

GENERAL FUND - TOWNWIDE

TOWN OF CHENANGO

Page 2 of 4

COUNTY, NEW YORK

DATE OF AUDIT: 04/12/2023

NUMBER 007

TOTAL CLAIMS: \$34,180.67

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
221	CONSTELLATION NEW ENERGY, INC. 64932567901/1529 NY Rte. 12	A1620.400	943.62	5901 04/13/2023
222	COLWELL BROS. CONST. LLC 125929/Yards of item 4 used in drainage projects	A8540.400	102.00	5900 04/13/2023
223	Cortez Evans 12/15/2022/Reimbursement for Clothing Allowance	A7110.400	100.00	5902 04/13/2023
224	Eric Schuldt 4/7/2023/Reimbursement for Clothing Allowance	A7110.400	189.65	5904 04/13/2023
225	EMPLOYEE NETWORK INC. 78685/Annual Invoice for NexGen EAP Services	A9060.800	684.48	5903 04/13/2023
226	GANNETT CENTRAL NY NEWSPAPERS 5239764/Outstanding since Dec. 2022 (5530611)	A1670.400	24.07	5905 04/13/2023
226	GANNETT CENTRAL NY NEWSPAPERS 4752811/Outstanding since June 2022 (5301349)	A1670.400	57.41	5905 04/13/2023
227	GANNETT CENTRAL NY NEWSPAPERS 5659160/WWTP Amending the Bond Resolution	A1670.400	115.36	5905 04/13/2023
228	LINDSEY LAWN & GARDEN, INC. 964009/Filter Element, oil, oil filter, blade & Bolt- PE7	A7110.400	302.87	5906 04/13/2023
229	LOWES 23630/Oil for Park's Truck	A7110.400	52.32	5907 04/13/2023
230	LOWES 908538/Inspection station	A1620.400	18.70	5907 04/13/2023
230	LOWES 924094/Utility cords & materials to repair shop	A1620.400	108.72	5907 04/13/2023
231	MAUS ENGRAVING 5116/Two Name Plates	A1620.400	31.00	5908 04/13/2023
232	MIRABITO 97893/Fuel for Dog Control Van	A3510.400	33.64	5909 04/13/2023
232	MIRABITO 97893/Fuel for Park's vehicles	A7110.400	188.78	5909 04/13/2023
232	MIRABITO 97893/Fuel for Ordinance vehicles	A8020.400	34.58	5909 04/13/2023
233	NICOLAS KEIBEL 4/10/2023/Reimbursement - Clothing Allowance	A7110.400	180.67	5910 04/13/2023
234	NYSEG 1004-7518-971-gsl-3.2023/343 Dorman Road & 143 Castle Creek Rd.	A5182.400	61.20	5911 04/13/2023
235	STATE COMPTRROLLER 0331540-2023-02-01/Monthly dist. Court repts. - justice court	A690	16,928.00	5915 04/13/2023
236	OVERHEAD DOOR CO. OF BING. B14986/Repair of Garage overhead door	A1620.400	4,805.00	5912 04/13/2023
237	Pyramid Business Systems, Inc. 116987/Full managed services w/ DATTO	A1680.400	1,090.00	5913 04/13/2023

ABSTRACT OF AUDITED VOUCHERS

GENERAL FUND - TOWNWIDE

TOWN OF CHENANGO

Page 3 of 4

COUNTY, NEW YORK

DATE OF AUDIT: 04/12/2023

NUMBER 007

TOTAL CLAIMS: \$34,180.67

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
237	Pyramid Business Systems, Inc. 116988/APPRiver Security	A1680.400	1,032.24	5913 04/13/2023
238	STAPLES BUSINESS ADVANTAGE 3534257632/Dymo Labels	A1110.400	126.72	5914 04/13/2023
238	STAPLES BUSINESS ADVANTAGE 3534257627/HP Black Toners	A1110.400	419.67	5914 04/13/2023
238	STAPLES BUSINESS ADVANTAGE 3533949368/HP Black Toner	A1110.400	34.75	5914 04/13/2023
238	STAPLES BUSINESS ADVANTAGE 3533949367/Sterling business card file	A1660.400	22.49	5914 04/13/2023
239	STAPLES BUSINESS ADVANTAGE 353357968/Post-it Notes and 8 Tab Inserts	A1660.400	33.60	5914 04/13/2023
239	STAPLES BUSINESS ADVANTAGE 35349273902 Battery Back-Up Surge Protectors	A1660.400	217.36	5914 04/13/2023
239	STAPLES BUSINESS ADVANTAGE 35335069692 Wireless Mice	A1660.400	32.54	5914 04/13/2023
239	STAPLES BUSINESS ADVANTAGE 3534995947/11 x 17 Copy Paper	A1660.400	58.96	5914 04/13/2023
240	THE NIGHT SHIFT 79487/Floor Service for Town Hall 2/27/23	A1620.400	432.00	5916 04/13/2023
240	THE NIGHT SHIFT 79467/Scrub, Restore & Burnich Floors 2/27/23	A1620.400	296.00	5916 04/13/2023
241	THE UPS STORE #4872 4/4/2023 11 x 17 copies for the Assessor	A1670.400	2.65	5917 04/13/2023
242	THOMSON REUTERS 848150453/Ann. Subs. Printed updates for Code- transportatin	A3310.400	69.47	5918 04/13/2023
243	Tolls by Mail 17887204861/Tolls	A1620.400	6.27	5921 04/13/2023
244	TOWN OF CHENANGO WATER 3345, 27046.3.2023/Water bill for Museum & Town Hall	A1620.400	280.42	5919 04/13/2023
245	TRACTOR SUPPLY CO. 2092534106/Lawn Roller for Parks Department	A7110.200	529.97	5920 04/13/2023
246	US BANK EQUIPMENT FINANCE 497965905/Copier Contract Payment - 3/25/23 - 4/25/23	A1620.400	327.25	5922 04/13/2023
247	VERIZON WIRELESS(PW) 9930822275/Cell phone for Jo Anne Klenovic - Supervisor	A1220.400	31.22	5923 04/13/2023
247	VERIZON WIRELESS(PW) 9930822275/Cell phone for John Endress - Assessor	A1355.400	31.22	5923 04/13/2023
247	VERIZON WIRELESS(PW) 9930822275/Cell phone for Greg Burden - Pub. Works	A1490.400	31.22	5923 04/13/2023
247	VERIZON WIRELESS(PW) 9930822275/Cell phone for Tracy Croffutt - General	A1620.400	16.96	5923 04/13/2023

ABSTRACT OF AUDITED VOUCHERS

GENERAL FUND - TOWNWIDE

TOWN OF CHENANGO

Page 4 of 4

COUNTY, NEW YORK

DATE OF AUDIT: 04/12/2023

NUMBER 007

TOTAL CLAIMS: \$34,180.67

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
247	VERIZON WIRELESS(PW) 9930822275/Cell phone for Joel Troutman- DCO	A3510.400	31.22	5923 04/13/2023
247	VERIZON WIRELESS(PW) 9930822275/Cell phones for Kraack & Aukema - HWY	A5010.400	62.44	5923 04/13/2023
247	VERIZON WIRELESS(PW) 9930822275/Cell phone for Nick Keibel - parks reversal	A7110.400	-26.77	5923 04/13/2023
247	VERIZON WIRELESS(PW) 9930822275/Cell phone for Stiles & Fritz - Ordinance	A8020.400	62.72	5923 04/13/2023

ABSTRACT OF AUDITED VOUCHERS

HIGHWAY - TOWNWIDE FUND

TOWN OF CHENANGO

Page 1 of 2

COUNTY, NEW YORK

DATE OF AUDIT: 04/12/2023

NUMBER 007

TOTAL CLAIMS: \$3,633.93

To the Supervisor:

I certify that the vouchers listed on this Abstract were audited by the Town Board on the above date and allowed in the amounts shown. You are hereby authorized to pay to each of the claimants the amount opposite their name.

4/13/2023

Date


Town Clerk/Comptroller

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
92	AIRGAS USA, LLC 9500780812/Repair cutmaster 152 plasma cutter	DA5130.400	285.00	2014 04/13/2023
93	COOK BROS. TRIPLE CITIES TRUCK 1831968/Clamps & pipe to the gradall	DA5130.400	104.31	2015 04/13/2023
93	COOK BROS. TRIPLE CITIES TRUCK 1811993/Outstanding shipping & handling charge	DA5130.400	20.00	2015 04/13/2023
93	COOK BROS. TRIPLE CITIES TRUCK 1831623/Fitting to the gradall	DA5130.400	12.29	2015 04/13/2023
94	COOK BROS. TRIPLE CITIES TRUCK 1836197/Hydraulic fitting for # 19A	DA5130.400	12.47	2015 04/13/2023
95	CYNCON EQUIPMENT 91895/Repair to street sweeper	DA5130.400	560.00	2016 04/13/2023
96	FASTENAL NYVES235809/Stock Washers	DA5130.400	7.00	2017 04/13/2023
97	FIVE STAR EQUIPMENT, INC. P82131/O-Ring kit to the Sweeper	DA5130.400	84.91	2018 04/13/2023
98	LOWES 923623/Paint supplies to the trucks	DA5130.400	12.13	2019 04/13/2023
98	LOWES 923543/Paint supplies to the trucks	DA5130.400	22.75	2019 04/13/2023
98	LOWES 909364/Part to # 13 broom	DA5130.400	7.76	2019 04/13/2023
98	LOWES 923290/Splice to # 11	DA5130.400	9.77	2019 04/13/2023
98	LOWES 923909/Grinding Wheels for use on the trucks	DA5130.400	23.68	2019 04/13/2023
99	MIRABITO 97893/Diesel & gas when county pumps were down	DA5110.400	1,378.37	2020 04/13/2023
100	TALLMADGE TIRE OF BINGHAMTON 1-101005/Tires to truck # 19	DA5130.400	821.66	2021 04/13/2023
101	TALLMADGE TIRE OF BINGHAMTON 1-101243/Patch job on # 6 tire	DA5130.400	69.00	2021 04/13/2023
102	VOLOS AUTO SUPPLY, INC. (NAPA) 669645/Socket adaptor for the shop	DA5130.400	14.36	2022 04/13/2023

ABSTRACT OF AUDITED VOUCHERS

HIGHWAY - TOWNWIDE FUND

TOWN OF CHENANGO

Page 2 of 2

COUNTY, NEW YORK

DATE OF AUDIT: 04/12/2023

NUMBER 007

TOTAL CLAIMS: \$3,633.93

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
102	VOLOS AUTO SUPPLY, INC. (NAPA) 669197/Hydraulic fluid for the sweeper	DA5130.400	97.02	2022 04/13/2023
102	VOLOS AUTO SUPPLY, INC. (NAPA) 669565/Transmission fluid for the gradall	DA5130.400	23.76	2022 04/13/2023
103	VOLOS AUTO SUPPLY, INC. (NAPA) 612461/Washers to # 19	DA5130.400	2.66	2022 04/13/2023
104	VOLOS AUTO SUPPLY, INC. (NAPA) 670096/Serpentine belt to # 19	DA5130.400	59.43	2022 04/13/2023
104	VOLOS AUTO SUPPLY, INC. (NAPA) 670233/Belt dressing for trucks	DA5130.400	5.60	2022 04/13/2023

ABSTRACT OF AUDITED VOUCHERS

WATER OPERATING

TOWN OF CHENANGO

Page 1 of 2

COUNTY, NEW YORK

DATE OF AUDIT: 04/12/2023

NUMBER 007

TOTAL CLAIMS: \$15,742.89

To the Supervisor:

I certify that the vouchers listed on this Abstract were audited by the Town Board on the above date and allowed in the amounts shown. You are hereby authorized to pay to each of the claimants the amount opposite their name.

4/13/2023

Date

Kathleen Kelly
Town Clerk/Comptroller

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
53	AMREX CHEMICAL CO., INC. 241368/Hypochlorite Solution	F8330.400	208.00	1947 04/13/2023
53	AMREX CHEMICAL CO., INC. 241367/Hypochlorite Solution	F8330.400	346.00	1947 04/13/2023
54	A & P Certified Testing LLC 13245/Magnet base & extention cable w/ shipping	F8340.400	180.00	1946 04/13/2023
55	CONSTELLATION NEW ENERGY, INC. 64921944801/85 Poplar Hill Road	F8320.400	375.36	1948 04/13/2023
55	CONSTELLATION NEW ENERGY, INC. 64820923401/85 Poplar Hill Road	F8320.400	355.11	1948 04/13/2023
55	CONSTELLATION NEW ENERGY, INC. 64696884101/17 Hillside Drive	F8320.400	13.28	1948 04/13/2023
55	CONSTELLATION NEW ENERGY, INC. 64758899901/Water Dist 1-3	F8320.400	97.95	1948 04/13/2023
55	CONSTELLATION NEW ENERGY, INC. 64759059301/1250 Front Street	F8320.400	2,444.79	1948 04/13/2023
55	CONSTELLATION NEW ENERGY, INC. 64759055901/Route 12A Pump	F8320.400	2,048.61	1948 04/13/2023
56	DIG SAFELY NY, INC. 23030496/Late & Manual call for Jan, Feb, & March	F8310.400	20.50	1949 04/13/2023
57	GANNETT CENTRAL NY NEWSPAPERS 5649521/Cleaning of 12A well	F8320.400	64.88	1951 04/13/2023
58	LOWES 35388/Fridge & torch for water	F8340.400	469.29	1952 04/13/2023
58	LOWES 10577/Blue lid, hammer, mesh cloth, bungee & bucket	F8340.400	74.16	1952 04/13/2023
58	LOWES 2431/Hose clamp & hardware	F8340.400	56.85	1952 04/13/2023
59	Luke Mooney 4/1/2023/Reimb. for Clothing Allowance	F8310.400	29.32	1953 04/13/2023
60	MICROBAC LABS, INC. P23010357/WATER QUALITY PARAMETERS	F8320.400	101.99	1954 04/13/2023
60	MICROBAC LABS, INC. P23010358/WATER QUALITY PARAMETERS	F8320.400	94.81	1954 04/13/2023

ABSTRACT OF AUDITED VOUCHERS

WATER OPERATING

TOWN OF CHENANGO

Page 2 of 2

COUNTY, NEW YORK

DATE OF AUDIT: 04/12/2023

NUMBER 007

TOTAL CLAIMS: \$15,742.89

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
60	MICROBAC LABS,INC. P23009588/PFOA/PFOS, DIOXANE	F8320.400	651.25	1954 04/13/2023
60	MICROBAC LABS,INC. P23009589/PFOA/PFOS, DIOXANE	F8320.400	651.25	1954 04/13/2023
60	MICROBAC LABS,INC. P23009562/Water Quality Parameters	F8320.400	93.28	1954 04/13/2023
60	MICROBAC LABS,INC. P23009587/PFOA/PFOS, DIOXANE	F8320.400	651.25	1954 04/13/2023
61	Miles Leak Detection 22-7653/Identifying leaks on Water Tank	F8340.200	1,000.00	1956 04/13/2023
62	MIRABITO 97894/Fuel for Water Vehicles - March 2023	F8320.400	753.14	1955 04/13/2023
63	TOWN OF CHENANGO 4/11/2023/Postage for Water billing	F8310.400	842.94	1957 04/13/2023
64	USA BLUEBOOK 314328/DPD 1 Dispenser for Chem Tech Pump w/ frgt.	F8320.400	184.49	1958 04/13/2023
64	USA BLUEBOOK 314328/Replacement tubing kits	F8330.400	96.80	1958 04/13/2023
65	VERIZON WIRELESS(W&S) 9930937610/IPan & Cell phones for Luke, Nick & On-call	F8310.400	106.17	1959 04/13/2023
66	EMA- Electronic Maintenance NY033854/Yaskawa Fans w/ freight	F8320.200	1,720.00	1950 04/13/2023
66	EMA- Electronic Maintenance NY033854/Field Labor, travel, mileage, meals & freight	F8320.400	2,011.42	1950 04/13/2023

ABSTRACT OF AUDITED VOUCHERS

SEWER OPERATING

TOWN OF CHENANGO

Page 1 of 3

COUNTY, NEW YORK

DATE OF AUDIT: 04/12/2023

NUMBER 007

TOTAL CLAIMS: \$30,408.55

James W. Klenow

To the Supervisor:

I certify that the vouchers listed on this Abstract were audited by the Town Board on the above date and allowed in the amounts shown. You are hereby authorized to pay to each of the claimants the amount opposite their name.

4/13/2023
Date

Tawna Rudy
Town Clerk/Comptroller

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
81	Auto Zone 4702703669/Tank Weld Putty	G8130.400	17.98	2374 04/13/2023
81	Auto Zone 4702703457/Tank Weld Puddy & J-B Water Weld	G8130.400	18.39	2374 04/13/2023
82	BERT ADAMS DISPOSAL 33A00073/Dumpster Service @ 1298 Front St.	G8130.400	896.00	2375 04/13/2023
83	BINGHAMTON PRECAST & SUPPLY CP 40143121/Hydraulic Waterplug for Chen. Hgts. WWTP	G8130.400	81.02	2376 04/13/2023
84	BODEK SEPTIC & EXCAVATING 4590/Septic Pump - Chenango Heights	G8130.400	1,100.00	2377 04/13/2023
84	BODEK SEPTIC & EXCAVATING 4594/Septic Pump - Chenango Heights	G8130.400	1,100.00	2377 04/13/2023
84	BODEK SEPTIC & EXCAVATING 4586/Septic Pump - Chenango Heights	G8130.400	1,100.00	2377 04/13/2023
84	BODEK SEPTIC & EXCAVATING 4575/Septic Pump - Chenango Heights	G8130.400	1,100.00	2377 04/13/2023
85	BROOME COUNTY LANDFILL 2094059/T-Tires/Ton	G8130.400	112.20	2378 04/13/2023
85	BROOME COUNTY LANDFILL 2094037/T-Tires/Ton	G8130.400	133.65	2378 04/13/2023
85	BROOME COUNTY LANDFILL 1024191/CSB- Contaminated Soil (x4)	G8130.400	1,692.35	2378 04/13/2023
86	CAMDEN GROUP 7482/March 2023 Monthly charges for Plant Operations	G8110.401	11,113.53	2379 04/13/2023
87	CONSTELLATION NEW ENERGY, INC. 64696885701/Rte. 12 (Valvoline)	G8120.400	42.74	2380 04/13/2023
87	CONSTELLATION NEW ENERGY, INC. 64820908801/Rte. 12A (Woodland)	G8120.400	147.23	2380 04/13/2023
87	CONSTELLATION NEW ENERGY, INC. 64715326101/Front St. (Days Inn)	G8120.400	37.94	2380 04/13/2023
87	CONSTELLATION NEW ENERGY, INC. 64685799601/10 Whitcomb Drive	G8120.400	8.86	2380 04/13/2023
87	CONSTELLATION NEW ENERGY, INC. 64921878101/Clarendon Drive	G8120.400	276.65	2380 04/13/2023

ABSTRACT OF AUDITED VOUCHERS

SEWER OPERATING

TOWN OF CHENANGO

Page 2 of 3

COUNTY, NEW YORK

DATE OF AUDIT: 04/12/2023

NUMBER 007

TOTAL CLAIMS: \$30,408.55

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
87	CONSTELLATION NEW ENERGY, INC. 64696868301/Bishop Road	G8120.400	21.33	2380 04/13/2023
87	CONSTELLATION NEW ENERGY, INC. 64820899101/1 Fox Lane	G8120.400	51.93	2380 04/13/2023
87	CONSTELLATION NEW ENERGY, INC. 64921875501/Rte. 12A (Woodland)	G8120.400	240.28	2380 04/13/2023
87	CONSTELLATION NEW ENERGY, INC. 64913533301/71 Wisconsin Drive	G8120.400	32.81	2380 04/13/2023
87	CONSTELLATION NEW ENERGY, INC. 64862692401/Rte. 12 A (Commons)	G8120.400	135.30	2380 04/13/2023
87	CONSTELLATION NEW ENERGY, INC. 64921935801/742 River Road	G8120.400	158.56	2380 04/13/2023
87	CONSTELLATION NEW ENERGY, INC. 64759064101/Chenango Plaza (Lowe's)	G8120.400	236.36	2380 04/13/2023
87	CONSTELLATION NEW ENERGY, INC. 64804692801/1146 Front Street	G8120.400	72.63	2380 04/13/2023
87	CONSTELLATION NEW ENERGY, INC. 64759077401/Theresa Blvd.	G8130.400	273.88	2380 04/13/2023
87	CONSTELLATION NEW ENERGY, INC. 64758990301/NG WWTP	G8130.400	4,165.89	2380 04/13/2023
87	CONSTELLATION NEW ENERGY, INC. 64804695601/Prescott Road	G8130.400	23.20	2380 04/13/2023
87	CONSTELLATION NEW ENERGY, INC. 64820868401/524 Castle Creek Road	G8130.400	451.39	2380 04/13/2023
88	DIEKOW ELECTRIC, INC. 4156/Installed motor switch @ Northgate WWTP	G8130.400	903.37	2381 04/13/2023
89	DIG SAFELY NY, INC. 23030496/Late & Manual Calls for Jan, Feb & March	G8120.400	20.50	2382 04/13/2023
90	F. W. WEBB CO. 80247720/PVC pipes for Chenango Heights	G8130.400	949.26	2383 04/13/2023
90	F. W. WEBB CO. 80258508/Pipe & Couplings for Chenango Heights	G8130.400	187.97	2383 04/13/2023
91	F. W. WEBB CO. 80337434/Parts & Materials for Chenango Heights WWTP	G8130.400	487.98	2383 04/13/2023
92	GRAINGER 9664234706/Compost Barn Blowers	G8130.400	221.60	2384 04/13/2023
93	LOWES 23657/Armorall, Blades, Microfiber, pliers, batteries	G8130.400	48.32	2385 04/13/2023
93	LOWES 24563/Buckets & Mop combo	G8130.400	23.98	2385 04/13/2023
93	LOWES 24025/Trash Can & Funnel	G8130.400	50.28	2385 04/13/2023

ABSTRACT OF AUDITED VOUCHERS

SEWER OPERATING

TOWN OF CHENANGO

Page 3 of 3

COUNTY, NEW YORK

DATE OF AUDIT: 04/12/2023

NUMBER 007

TOTAL CLAIMS: \$30,408.55

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
94	MIRABITO 97895/Fuel for Sewer Vehicles- March 2023	G8120.400	337.97	2386 04/13/2023
95	MIRABITO 106023/Bulk fuel w/ lust fee	G8120.400	259.99	2386 04/13/2023
95	MIRABITO 106019/Bulk fuel w/ lust fee	G8120.400	266.65	2386 04/13/2023
95	MIRABITO 106020/Bulk fuel w/ lust fee	G8120.400	189.56	2386 04/13/2023
96	TOWN OF CHENANGO 4/11/2023/Postage fow Sewer billing	G8110.400	842.94	2387 04/13/2023
97	TOWN OF CHENANGO WATER 4/5/2023/WWTPs Water bills	G8130.400	190.13	2388 04/13/2023
98	USA BLUEBOOK 318221/Safe Grip Powder free gloves w/ freight	G8130.400	548.81	2389 04/13/2023
99	VERIZON WIRELESS(W&S) 9930937610/Ipad & cell phone for Seth	G8110.400	37.14	2390 04/13/2023

ABSTRACT OF AUDITED VOUCHERS

LIGHT DISTRICT

TOWN OF CHENANGO

Page 1 of 1

COUNTY, NEW YORK

DATE OF AUDIT: 04/12/2023

NUMBER 007


TOTAL CLAIMS: \$647.06

To the Supervisor:

I certify that the vouchers listed on this Abstract were audited by the Town Board on the above date and allowed in the amounts shown. You are hereby authorized to pay to each of the claimants the amount opposite their name.

4/13/2023

Date


Town Clerk/Comptroller

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
8	CONSTELLATION NEW ENERGY, INC. 64696953101/Nimmonsburg 4 SC3	SL5182.400	605.06	1205 04/13/2023
8	CONSTELLATION NEW ENERGY, INC. 64696912401/Rt. 81 Gen-St	SL5182.400	42.00	1205 04/13/2023

ABSTRACT OF AUDITED VOUCHERS

SEWER CONSOLIDATED

TOWN OF CHENANGO

Page 1 of 1

COUNTY, NEW YORK

DATE OF AUDIT: 04/12/2023

NUMBER 007

TOTAL CLAIMS: \$5.00

Johnnie Klineau

To the Supervisor:

I certify that the vouchers listed on this Abstract were audited by the Town Board on the above date and allowed in the amounts shown. You are hereby authorized to pay to each of the claimants the amount opposite their name.

4/13/2023
Date

Kate Rudy
Town Clerk/Comptroller

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
6	TOWN OF CHENANGO TOWN CLERK 4/11/2023/Br. Co. Filing Fee Resolution WWTP	H2-8110.200	5.00	1110 04/13/2023

RESOLUTION NO. _____

RESOLUTION AUTHORIZING HIRING LABORER IN THE PUBLIC WORKS DEPARTMENT

At a regular meeting of the Town Board of the Town of Chenango, held on the 19th day of April 2023, the following resolution was offered and seconded:

WHEREAS, there is a vacancy for the position of Laborer available which the Superintendent of Public Works has requested authority to fill, and after careful consideration has recommended Eric A. Schuldt be hired to the position of Laborer at the rate of \$16.00 per hour pursuant to the Collective Bargaining Agreement, and

WHEREAS, this Board has reviewed this request, now; therefore, it is hereby

RESOLVED, that the Superintendent of Public Works is authorized to hire Eric A. Schuldt as Laborer at the rate of \$16.00 per hour pursuant to the Collective Bargaining Agreement effective April 3rd, 2023 pending the successful results of drug and alcohol testing.

Offered by:

Seconded by:

CERTIFICATION

I, Lizanne Tiesi-Korinek, do hereby certify that I am the Town Clerk of the Town of Chenango and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Chenango at a meeting thereof held at Chenango Town Hall, 1529 NY Rte. 12, Binghamton, New York on this 19th day of April 2023. Said resolution was adopted by the following roll call vote:

Supervisor Jo Anne Klenovic	_____
Councilperson Gene Hulbert, Jr.	_____
Councilperson Kevin Worden	_____
Councilperson Jim DiMascio	_____
Councilperson Dave Johnson	_____

Town of Chenango Seal

DATED: April 19th, 2023

Lizanne Tiesi-Korinek, Town Clerk
Town of Chenango

RESOLUTION NO. _____

RESOLUTION AUTHORIZING HIRING FULL TIME SENIOR CLERK IN THE PUBLIC WORKS DEPARTMENT

The Town Board of the Town of Chenango, duly convened in regular session, April 19, 2023 does hereby resolve as follows:

WHEREAS, Stephanie Shuba, Senior Clerk in the Public Works Department, has been promoted to Account Clerk; and

WHEREAS, the position of Senior Clerk is necessary for the Town Public Works department to run successfully; and

NOW, THEREFORE, BE IT RESOLVED that the Superintendent of Public Works is authorized to hire Rachell Smith as Senior Clerk in the Department of Public Works at the rate of \$33,500.00 annually; and

RESOLVED, that this resolution shall take effect April 3rd, 2023 pending successful testing as required by Town Work Rules, and on a conditional basis pending Civil Service testing requirements.

Offered by:

Seconded by:

CERTIFICATION

I, Lizanne Tiesi-Korinek, do hereby certify that I am the Town Clerk of the Town of Chenango and that the foregoing constitutes a true, correct, and complete copy of a resolution duly adopted by the Town Board of the Town of Chenango at a meeting thereof held at Town Hall, 1529 NY RT 12, Binghamton, NY on this 19th day of April, 2023. Said resolution was adopted by the following roll call vote:

Supervisor Jo Anne Klenovic	_____
Councilperson Kevin Worden	_____
Councilperson Gene Hulbert Jr.	_____
Councilperson Dave Johnson	_____
Councilperson Jim DiMascio	_____

Town of Chenango Seal

Dated: April 19, 2023

Lizanne Tiesi-Korinek
Town Clerk of the Town of Chenango

RESOLUTION NO. _____

RESOLUTION DESIGNATING MS4 DULY AUTHORIZED REPRESENTATIVE

The Town Board of the Town of Chenango, duly convened in regular session, April 19, 2023 does hereby resolve as follows:

WHEREAS, the Town of Chenango’s Town Engineer is an independent contractor and provides assistance to the Town in relation to the Town’s MS4 SPDES Permit; and

WHEREAS, the Town of Chenango employs Gavin Stiles as Code Officer and has designated Mr. Stiles as department head for the Ordinance Office; and

WHEREAS, the Town is required to have a duly authorized representative for Town matters related to the Town’s MS4 SPDES Permit; and

WHEREAS, the Town Board of the Town of Chenango wishes to formally identify Gavin Stiles as the Town Duly Authorized Representative for the MS4 permit.

NOW, THEREFORE BE IT RESOLVED that the Town Board hereby appoints Gavin Stiles as the Duly Authorized Representative; and

BE IT FURTHER RESOLVED that this resolution will take effect immediately.

Offered by:

Seconded by:

CERTIFICATION

I, Lizanne Tiesi-Korinek, do hereby certify that I am the Town Clerk of the Town of Chenango and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Chenango at a meeting thereof held at Town Hall, 1529 NY RT 12, Binghamton, NY on this 19th day of April, 2023. Said resolution was adopted by the following roll call vote:

- Supervisor Jo Anne Klenovic _____
- Councilperson David Johnson _____
- Councilperson Gene Hulbert Jr. _____
- Councilperson Kevin Worden _____
- Councilperson Jim DiMascio _____

Town of Chenango Seal

Dated: April 19, 2023

Lizanne Tiesi-Korinek
Town Clerk of the Town of Chenango

UPDATED AS OF APRIL 13, 2023	4.19.23	5.17.23
	5.3.23	5.31.23
<u>PROJECT / DISCUSSION</u>	<u>POTENTIAL AGENDA DATE</u>	<u>ACTION / RESOLUTION</u>
2024 Budget & Finance		
a.) Review of Stipends for Safety Administrator	September 2023	
b.) Fund Balance Usage	5/3/2023	
c.) ARPA Funding	5/3/2023	
d.) Procurement Policy Review	5/3/2023	
e.) Grant Research	5/17/2023	
Dept. Head Evaluation		
a.) Evaluation	6/14/2023	
DPW		
Engineering - Urda		
a.) Drinking Water Study - Applewood / Maplewood	Urda Engineering	
b.) I-81N Exit 6 Front St. Water Main Replacement	Urda Engineering	
c.) Frederick Rd Study	Urda Engineering	
Ethics Code Policy		
a.) Recruitment for Ethics Board	TBD	
b.) Policy Review	5/3/2023	
Flood Mitigation		
*HMPG Grant	Submitted 5/31/22	
*Wallace Road Project	Ongoing	
*Frederick Road Project	Ongoing	
Highway Dept.		

Ordinance Dept.		
*Zoning Chenango Properties - Intro to Law Resolution	June	Public Hearing TBD
*Town Zoning Distric Map	5/17/2023	
*Chenango Parks / Open District	September	Keegan / Alex
*Solar Farms - Draft Local Law	TBD	Public Hearing 3/8/23
*Zoning for Storage Containers		Planning Board
Safety Committee		
*Building Security - Safety Report	June	
*ADA Accessibility - Community Room	5/31/2023	
*Town of Chenango Safety Manual	June	
*Workforce Violence Plan	June	
*Safety Committee Board Liason	5/31/2023	
Staff		
*Comp Time Policy	8/1/2023	
*Work Rules	8/1/2023	
*Staffing Review	6/14/2023	
Meeting Efficiency / Technology		
*Consultant for audio/visual/streaming/live feed interactions	TBD	
*Computer Training w/ Agenda Software	TBD	
*Improved Audio Technology in Community Room	7/12/2023	
*Hybrid Zoom	7/12/2023	
*Town Board Procedure Manual	7/12/2023	
Town Clerk Reporting Procedures		
*Resolutions, Motions, Policies & Procedures	TBD	
Town of Chenango Vehicles		
*GPS in vehicles	6/14/2023	J. DiMascio
WWTP Project		

*Benefit Assessment Model Discussion	7/26/2023	Wyatt, Endress, Burden
*EDU's Model Discussion	7/26/2023	
*B&L Replacement Amendment	TBD	
*Resolution to Authorize Bids	TBD	
*Wendel Contract	TBD	
*Construction Procurement Limits	TBD	
Supervisor Watch List		
a.) North Otsinengo Dog Park		
b.) Broome County Grant Application (Fall 2023)		Safety Committee Requests
c.) Chenango Senior Center		
d.) Castle Creek USPO	5/3/2023	
e.) Upper Susquehanna Coalition		
f.) Town Museum Updates / Activities		
g.) Music In The Parks		
h.) DMV Office at Chenango Town Hall		
i.) FY24 Grant - Schumer/Gillibrand		
j.) NYS Senate Lea Webb 2023 Budget Appropriation		\$200,000
k.) Marc Molinaro Congressional Appropriation		\$5,000,000
l.) Jason Garner - State of the County Address	4/19/2023	