



Town of Chenango Work Session Agenda

Wednesday – April 6, 2022 @ 5:00 PM

PLEDGE OF ALLEGIANCE

OPEN FORUM

Guests shall speak in an orderly fashion The speaker shall deliver their comments or concerns for a period of five timed minutes or less, in a civil tone and without the use of profanity, personal attacks or other disruptive behavior which may result in the offender’s removal from the meeting. The speaker shall not be interrupted except in a matter of urgency.

PUBLIC HEARINGS

PANEL PRESENTATION

- Barton & Loguidice – Taylor Bottar, P.E.



B&L Monthly
Report 2022-04 (ID 2



FW Congressionally
Directed Spending (

WORK SESSION REPORTS

Jo Anne Klenovic – Supervisor

- Town Updates

Keegan Coughlin – Town Attorney

- Town Business

OLD BUSINESS

- Recommendation to Town Board – Court Clerk Salary



Court Salary
Memo.docx



Justice Court Salary
Request.docx



2022 Court Clerk
Salary Comparison.xls



Court Clerk Salary
Burden Study.xls



Justice Court
Funds.xlsx

- Community Room



Community Room
Memo.docx



Town of Chenango
Community Room In



Community Room
Budget.pdf



Community Room
2022 Agreement fro

- ZBA & Planning Board Educational Requirements



Small Boards
Educational Credit L

- AOT Town Finance Training



Finance Conference
May16-17 2022.docx



AOT Finance
School.pdf

- Staff Vacancies
 - Building & Code Inspector



Building & Code
Inspector Applicatio

- Public Works Laborer



DPW LABORER



DPW LABORER



DPW LABORER



DPW laborer offer
INTERVIEW Austin DINTERVIEW Larry BraINTERVIEW Corey Bcaustin denton.docx

- Public Works Seasonal Laborer
- Planning Board
- Zoning Board Alternate

NEW BUSINESS / REVIEW OF RESOLUTIONS

- Review of Resolution to Approve Abstract #6



Resolution
Approving Abstract

- Review of Resolution to Approve Local Law 74A



Resolution
(Smoking LL).docx

- Review of Resolution to Approve New Truck Purchase for Sewer Dept.



Resolution to
purchase Truck DPWSilverado



Letter 2022



2022 Sewer Truck
Bids.pdf

TO BE DISCUSSED AT A FUTURE MEETING DATE



Town Board
Projects.xlsx

OPEN FORUM

Guests shall speak in an orderly fashion. The speaker shall deliver their comments or concerns in a civil tone and without the use of profanity, personal attacks or other disruptive behavior which may result in the offender’s removal from the meeting. The speaker shall not be interrupted except in a matter of urgency.

MEETING and PUBLIC HEARING REMINDERS

- April 11, 2022 – Planning Board, 7:00pm
- April 13, 2022 – Work Session, 5:00pm
 - Public Hearing – Local Law 73-50, 5:00pm
- April 20, 2022 – Work Session, 5:00pm; Town Board, 7:00pm
 - Public Hearing – Local Law 73-44, 7:00pm
- April 26, 2022 – Zoning Board of Appeals, 7:00pm

FOR YOUR INFORMATION – FROM THE SUPERVISOR

- Annual Financial Report (AFR)
[TN OF CHENANGO 2021 AFR \(townofchenango.com\)](#) - **(Hit Control Key and Click on this link)**

- Final Rule of the American Rescue Plan



Coronavirus State
Local Fiscal Recover

- TOC Inventory/Equipment Replacement Schedule



Vehicle
Replacement Memo.



Department
Equipment Chart.xls

- New DOT Region 9 Director



NEW YORK STATE
DEPARTMENT OF TR



NYS DOT Letter.pdf

JOIN THE ZOOM MEETING

Topic: 04.06.2022 WS/TB Meeting

Time: Apr 6, 2022 05:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/84016444147?pwd=M2V5dnd4TExZU0hURzRabnk3MkRrUT09>

Meeting ID: 840 1644 4147

Passcode: 143262

One tap mobile

+16465588656,,84016444147#,,,,*143262# US (New York)



TOWN OF CHENANGO
WASTEWATER CONVEYANCE AND TREATMENT IMPROVEMENTS PROJECT
BARTON & LOGUIDICE BOARD MEETING REPORT
APRIL 6, 2022

Prepared by: Taylor C. Bottar, P.E.
Alex T. Hess, I.E.

Notice of Bid Rejection Letters

- See sample letter attached
- Sample letter has been reviewed by Town legal counsel

NYSDEC Letter

- See draft letter attached
 - o Requests one (1) year extension of the new phosphorus limits
 - o Anticipated funding plan
 - Restructure existing \$1M WQIP award to apply to Contract No. 2 - Sanitary Sewer Collection System Improvements. A revised DEC Work Plan will be submitted thru NYS Grants Gateway.
 - Submit a new WQIP application for Contract No. 1 – Northgate WWTP Improvements for the maximum award of \$10M in the anticipated 2022 funding round.

Other Funding Opportunities

- See attached list

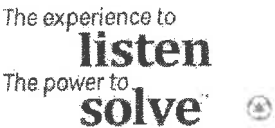
Suggested Steps to Proceed

- Authorize B&L Amendment No. 3
- B&L to amend PER to document \$40M project cost as needed to maximize WQIP request
- Revise bond resolution to \$40M
 - o Suggested to maximize WQIP request
- B&L to revise and resubmit the existing WQIP Work Plan, coordinate with DEC
- B&L to submit new WQIP application for \$10M request

B&L Amendment No. 3 (See attached)

B&L Amendment No. 3 Summary

	Proposed Fee*
Final Design – Batch MBR, Digester, Control Building	\$353,000
Final Design – Contract Document Updates	\$20,000
Bidding Phase	\$70,000
Construction Phase	\$92,000





Funding Assistance	\$15,000
Preliminary Engineering Report Amendment	\$5,000
Resident Project Representative (RPR)	\$63,000
TOTAL	\$618,000

Recommended Board Action Items

- Confirm proposed funding approach
- Confirm DEC letter and bid rejection letters are acceptable for distribution
- B&L Amendment No. 3

****To be placed on Town Letterhead****

March XX, 2022

**Robert H. Lewis, Vice President
Streeter Associates, Inc.
101 East Woodlawn Avenue
Elmira, New York 14902**

Re: Town of Chenango, Northgate WWTP, Contract No. 1A – General Construction

Subj: Notice of Bid Rejection

File: 1855.001.003

Dear **Mr. Lewis:**

Thank you for submitting a bid on the Town of Chenango Northgate WWTP Improvements Project, Contract No. 1A – General Construction. The bids for this contract were received and opened on February 17, 2022. Detailed bid tabulations can be provided upon request – contact Alex Hess at ahess@bartonandloguidice.com.

Based on the current budgetary constraints the Town of Chenango Town Board has resolved to **reject all bids** for the Town of Chenango Northgate WWTP Improvements Project, Contract No. 1A. The Town of Chenango anticipates exploring additional funding opportunities and potentially rebidding the project at a later date.

Please feel free to contact us if you have any questions.

Sincerely,

TOWN OF CHENANGO

Jo Anne Klenovic
Supervisor

Cc (email only):

G. Burden, Town of Chenango
K. Coughlin, Coughlin & Gerhart, LLP
T. Bottar, Barton & Loguidice, D.P.C.
A. Hess, Barton & Loguidice, D.P.C.
A. Urda, Urda Engineering, PLLC

March XX, 2022

Thomas Vigneault, P.E., Regional Water Engineer
New York State Department of Environmental Conservation – Region 7
615 Erie Boulevard West
Syracuse, New York 13204

Re: CWSRF Project No. C7-6203-04-00
Town of Chenango Wastewater Improvement Projects
Chenango (T), Broome County

Subj: Town of Chenango Wastewater Improvements Project Updates

File: 1855.001.003

Dear Mr. Vigneault:

As we have discussed recently, the Town of Chenango opened bids for Contract No. 1 – Northgate WWTP Improvements and Contract No. 2 – Sanitary Sewer Collection System Improvements on February 17, 2022. The construction bids were 48% over the estimates received by the Town in early 2021 and as a result, the Town Board resolved to reject all bids, seek additional funding, and rebid the project at a later date.

The revised schedule for both Contracts 1 and 2 is anticipated as follows:

Seek Additional Funding:	2022
Rebid Contract Nos. 1 & 2:	Spring 2023
Construction Notice to Proceed:	Summer 2023
Construction Substantial Completion:	Summer 2025

Based on the schedule outlined above, the Town of Chenango respectfully request a one (1) year extension of the Northgate WWTP's (SPDES #NY0213781) phosphorus limits that are currently scheduled to take effect on January 1, 2025.

Further, the Town of Chenango is requesting additional Water Quality Improvement Program (WQIP) funding given recent inflationary market conditions. The project should be a prime candidate for additional funding given it addresses nutrient pollutants of concern identified in a DEC-approved watershed implementation plan and is necessary to meet the effluent limits in the SPDES permits. Recent documentation of the impairment to the lower main stem of the Chenango River (W1/PWL 0602-0033) and the effects of the WWTPs to the Chesapeake Bay Watershed further strengthen the water quality needs of the project.

The anticipated plan to seek additional WQIP funds is outlined as follows:

- Restructure the existing \$1M WQIP award to apply to Contract No. 2 - Sanitary Sewer Collection System Improvements. A revised DEC Work Plan will be submitted thru NYS Grants Gateway.
 - Contract No. 2 includes decommission of the existing Chenango Heights WWTP (SPDES #NY0153206) and Pennview WWTP (SPDES # NY02333200), conversion to pump stations for treatment at the Northgate WWTP.
- Submit a new WQIP application for Contract No. 1 – Northgate WWTP Improvements for the maximum award of \$10M in the anticipated 2022 funding round.

We look forward to hearing from your office regarding our requests. Please feel free to contact us if you have any questions.

Sincerely,

TOWN OF CHENANGO

Jo Anne Klenovic
Supervisor

Cc (email only):

G. Burden, Town of Chenango
K. Coughlin, Coughlin & Gerhart, LLP
T. Bottar, Barton & Loguidice, D.P.C.
A. Hess, Barton & Loguidice, D.P.C.
A. Urda, Urda Engineering, PLLC
E. Ricci, NYS Environmental Facilities Corporation
M. Elprince, NYS Department of Environmental Conservation

Funding Opportunities for Chesapeake Bay Watershed Wastewater Projects
(T) Chenango Eligibility

Funding Agency	Program	Description	Qualifications	Eligible?	Max. Grant/Loan	Status	Amount Received
New York State Environmental Facilities Corporation (EFC)	Clean Water State Revolving Fund (CWSRF)	Program provides low-interest rate financing to municipalities to construct water quality protection projects	- Municipalities working on clean water infrastructure projects; funding and grant eligibility is based project score determined on a variety of factors, including MHI, project need, and water quality.	Yes	Subsidized Interest Rate - 50% of AAA Market Rate (at time of construction completion)	Received	
	Water Infrastructure Improvement Act (WIIA)	Program to provide grants to assist municipalities in funding water quality infrastructure	- Municipalities with projects to address water quality infrastructure that result in construction of the project	Yes	\$5 million max. loan or 25% of project costs	Received	\$5,000,000
	Intermunicipal Water Infrastructure Grant Program (IMG)	Program to provide grants for water quality infrastructure projects to be undertaken by two or more cooperating municipalities	- Joint project with 2 or more municipalities	No			
	Integrated Solutions Construction (ISC) Grant Program	Program to incentivize a multi-faceted approach to water quality challenges caused by stormwater	- Project to address stormwater challenges	No			
New York State Department of Environmental Conservation (DEC)	Water Quality Improvement Program (WQIP)	Program open to local governments for wastewater treatment improvements and other improvement projects that directly address documented water quality impairments or protect drinking water	- Municipalities with projects to address documented water quality impairments or protect drinking water	Yes	\$1 to \$10 million, depending on project type	One WQIP grant award received to date	\$1,000,000 award. Anticipate applying for an additional grant.
	Wastewater Infrastructure Planning Grant (EPG)	Assist municipalities with engineering and planning costs related to eligible CWSRF projects	- Median Household Income (MHI) less than or equal to \$70,000	Yes	\$30,000 based on community size	Received for PER Phase of project	\$30,000
New York Department of State (DOS)	Appalachian Regional Comision (ARC) Area Development Fund	Federal-State-local partnership used to support economic and community development	- Clearly implement of one NYS ARC Program Implementing Goals and Strategies (Town of Chenango Wastewater Projects meet this)	Yes	\$200,000	Not applied	
	Local Government Efficiency (LGE) Program	Fund to assist municipalities with projects to improve efficiency and achieve savings, related to the consolidation and sharing of management of public infrastructure	- Joint project with 2 or more municipalities	No			
New York State Office of Homes and Community Renewal	Community Development Block Grant (CDBG) Program	Funding assistance to develop viable communities by providing affordable housing and suitable living environments, as well as provide economic opportunities	- Population <50,000 people; population must have at least 51% low to moderate income, LMI (Town of Chenango LMI is 26.75%)	No			
U.S. Environmental Protection Agency (EPA)	Water Infrastructure Finance and Innovation	Federally administered loan program for eligible water and sewer projects	- Population <25,000 people	Yes	Loan Terms - rate equal to US Treasury Rate, 35-years	Subsidized Interest Rate already received from NYS EFC	
USDA Rural Development	Water and Waste Loan and Grant Program	Program to aid in developing water and waste disposal systems in rural areas with populations <10,000 people.	- Population <10,000 people	No			

USDA Rural Development	Water and Waste Disposal Predisdevelopment Planning Grants	Program to assist with planning and development of an application in support of a project to be considered for a Water and Waste Loan and Grant Program	- Population <10,000 people	No			
U.S. Department of Commerce Economic Development Administration	Public Works Program	Program empowers distressed communities to revitalize, expand, and upgrade their physical infrastructure and generate or retain long term private sector jobs or investment	- Project needs to promote job creation and private investment	No			
National Rural Water Association	NRWA Revolving Loan Fund	Program designed to meet the needs of small water and wastewater utilities, by providing low-cost loans for short-term repair costs, small capital projects, or pre-development costs	- Population <10,000 people	No			



March 24, 2022

Jo Anne Klenovic, Supervisor
Town of Chenango
1529 State Route 12
Binghamton, New York 13901

Re: (T) Chenango Wastewater Treatment and Conveyance Project

Subj: Amendment No. 3 Request – Revised

File: 1855.001.003

Dear Supervisor Klenovic:

Barton & Loguidice, D.P.C. (B&L) respectfully requests an amendment for additional Basic, Additional, and Resident Project Representative Services for the above-referenced project. This Amendment No. 3 Request has been modified in accordance with the anticipated project direction outlined by the Town Board during the March 9, 2022 Workshop Meeting.

Design Phase

As outlined in the Owner/Engineer Agreement, B&L's Final Design Phase fee was based on the concept-level Northgate WWTP Improvements described in the 2017 Preliminary Engineering Report (PER). The Northgate WWTP Improvements have evolved and grown throughout the design phase to improve energy efficiency, simplify operations and increase treatment flexibility. Additional/modified improvements are highlighted as follows:

- “Batch” MBR treatment system
 - Innovative technology that provides treatment flexibility and energy efficiency
 - \$56,000 estimated energy savings per year
- New Aerobic Digester system
 - Increased solids handling treatment and operator flexibility
- Control Building Addition
 - Provides a code/standard-compliant laboratory, operator workspace, and dedicated breakroom

In anticipation of a spring 2023 rebid, B&L proposes to update the Contract Documents and Specifications to ensure compliance with current standards, products, and funding agency requirements. Changes to the Contract Drawings are not anticipated.



Bidding Phase

The Town Board resolved to reject all bids received on February 17, 2022, pursue additional funding, and potentially rebid the project at a later date. Amendment No. 3 will include additional Bidding Phase services to rebid Contract No. 1 – Northgate WWTP Improvements and Contract No. 2 – Sanitary Sewer Collection System Improvements.

Construction Phase/Resident Project Representative

The 2019 Project Schedule anticipated construction services would begin in early 2021. It is anticipated that construction will be delayed two (2) years until 2023, resulting in unanticipated inflation costs (approximately 6% inflation per year, 12% total) to maintain 24 months of construction phase services.

Additional Services

Additional funding assistance is proposed to apply for additional NYSDEC Water Quality Improvement Program (WQIP) grant funds. In order to apply for additional WQIP funds, it is anticipated that the previously secured \$1M WQIP grant will need to be reallocated to Contract No. 2 – Sanitary Sewer Collection System Improvements to allow for a new WQIP application to be submitted for Contract No. 1 – Northgate WWTP Improvements.

Further, NYSDEC Water Quality Improvement Program (WQIP) guidance states a Preliminary Engineering Report (PER) is a prerequisite for grant application. B&L proposes to amend the previously completed and DEC/EFC approved PER to document the proposed \$40M total project cost in an effort to maximize the WQIP funding opportunity.

Proposed Fee Summary

Our proposed amendment for additional services is summarized in the table below. Refer to the attachments for supporting detail.

B&L Amendment No. 3 Summary	
	Proposed Fee*
Final Design – Batch MBR, Digester, Control Building	\$353,000
Final Design – Contract Document Updates	\$20,000
Bidding Phase	\$70,000
Construction Phase	\$92,000
Funding Assistance	\$15,000
Preliminary Engineering Report Amendment	\$5,000
Resident Project Representative (RPR)	\$63,000
TOTAL	\$618,000

**See attachments for detail.*

Jo Anne Klenovic, Supervisor
Town of Chenango
March 24, 2022
Page 3



The additional attention to detail, functionality, and efficiency ultimately leads to a project that will best serve the Town of Chenango and its district users for many years to come. As shown below, our services to date have been efficient and cost competitive, and we continue to deliver significant added value well beyond typical engineering through our operations and project funding expertise.

- Proposed total B&L fee – \$3.39M
- Total project cost – \$40M
- Proposed B&L fee percentage of total project cost – 8.5% (16% industry standard)

An updated Project Budget Summary inclusive of the recent construction bids and the proposed Amendment No. 3 is attached for reference.

Please contact Taylor Bottar or me with any questions, or if you require additional information.

Sincerely,

BARTON & LOGUIDICE, D.P.C.

A handwritten signature in black ink, appearing to read 'Eric A. Pond', with a stylized flourish at the end.

Eric A. Pond, P.E.
Senior Vice President

TCB2/tlh

Attachments

(T) Chenango WWTP and Conveyance Improvements
Amendment No. 3 - Additional Design Phase Services

	Number of Drawings**			Cost per Sheet*	Additional Fee
	Assumed	Actual	Additional		
C1 - General	3	4	1	N/A	N/A
C1 - Civil	7	17	10	\$ 4,388	\$ 44,000
C1 - Process	26	52	26	\$ 4,388	\$ 114,000
C1 - Architectural	10	23	13	\$ 4,388	\$ 57,000
C1 - Structural	10	25	15	\$ 4,388	\$ 66,000
C1 - Electrical	18	34	16	\$ 2,517	\$ 40,000
C1 - Mechanical	6	10	4	\$ 3,107	\$ 12,000
C1 - Plumbing	6	14	8	\$ 2,517	\$ 20,000
Contract 2	94	101	7	N/A	N/A
TOTAL					\$ 353,000

*Based on Effort Estimate provided to Town on 3/5/19.
** In good faith, B&L is not requesting compensation for additional specification efforts.

(T) Chenango WWTP and Conveyance Improvements
Amendment No. 3 - Construction Phase Inflation

	Initial Fee	Inflation (2 years)	Additional Fee
Construction Phase	\$765,000	12%	\$92,000
Resident Project Representative (RPR)	\$524,000	12%	\$63,000



Amendment No. 3 - Project Budget Summary

Town of Chenango Wastewater Improvements Project
CWSRF Project No. C7-6203-04-00

Cost Type	Cost Description	Contractor Name	Contract Date	Contract Amount	Proposed B&L Amendment No. 3
Construction	Contract 1A - General Construction	TBD	TBD	\$19,851,000.00	-
	Contract 1B - Electrical Construction	TBD	TBD	\$3,300,000.00	-
	Contract 1C - Mechanical Construction	TBD	TBD	\$880,000.00	-
	Contract 1D - Plumbing Construction	TBD	TBD	\$500,000.00	-
	Contract 2A - General Construction	TBD	TBD	\$6,999,870.00	-
	Contract 2B - Electrical Construction	TBD	TBD	\$1,057,240.00	-
	WWTP Engineering Study	TBD	TBD	\$25,000.00	-
	District Formation	Barton & Loguidice D.P.C.	11/30/2015	\$25,000.00	-
	Preliminary Design Phase Services	Barton & Loguidice D.P.C.	7/27/2021	\$0.00	-
	Final Design Phase Services	Barton & Loguidice D.P.C.	5/22/2019	\$595,000.00	\$373,000.00
Engineering	Bidding and Negotiating Phase Construction Phase	Barton & Loguidice D.P.C.	7/27/2021	\$450,500.00	\$70,000.00
	Post-Construction Phase	Barton & Loguidice D.P.C.	5/22/2019	\$70,000.00	\$92,000.00
	Additional Services - Subcontract Administration	Barton & Loguidice D.P.C.	7/27/2021	\$767,000.00	-
	Additional Services - Verification of Existing Conditions	Barton & Loguidice D.P.C.	5/22/2019	\$10,000.00	-
	Additional Services - ROW Assistance	Barton & Loguidice D.P.C.	5/22/2019	\$5,000.00	-
	Additional Services - Permits	Barton & Loguidice D.P.C.	5/22/2019	\$20,000.00	-
	Additional Services - Funding Assistance	Barton & Loguidice D.P.C.	5/22/2019	\$7,500.00	\$15,000.00
	Additional Services - Hazardous Materials Pre-Demo Surv	Barton & Loguidice D.P.C.	5/22/2019	\$3,000.00	-
	Additional Services -Startup Assistance	Barton & Loguidice D.P.C.	5/22/2019	\$15,000.00	-
	Additional Services -Record Drawings	Barton & Loguidice D.P.C.	5/22/2019	\$20,000.00	-
	Additional Services - O&M Manuals	Barton & Loguidice D.P.C.	5/22/2019	\$30,000.00	-
	Additional Services - Operator Training	Barton & Loguidice D.P.C.	5/22/2019	\$5,000.00	-
	Additional Services - Permits (Hourly)	Barton & Loguidice D.P.C.	7/27/2021	\$23,000.00	-
	Additional Services - PER Amendment	Barton & Loguidice D.P.C.	TBD	\$530,000.00	\$5,000.00
	Resident Project Representative	Barton & Loguidice D.P.C.	7/27/2021	\$0.00	\$63,000.00
	Administrative Consulting	Urda Engineering, PLLC *	12/21/2015	\$7,002.50	-
	Bond Counsel	Hawkins, Delafield & Wood, LLP *	TBD	\$45,000.00	-
	Local Counsel	Coughlin & Gerhart, LLP *	10/15/2019	\$55,000.00	-
	Financial Services	Municipal Solutions, Inc. *	TBD	\$40,000.00	-
	Miscellaneous	TBD *	12/3/2019	\$110,909.09	-
Subtotal				\$36,262,521.59	
Contingency (~10%)				\$3,737,478.41	
Total Bond Amount				\$40,000,000.00	
Funding Summary **					
	Water Infrastructure Improvement Act (WIIA)	NYS Environmental Facilities Corporation (EFC)		\$5,000,000.00	Grant
	Water Quality Improvement Project (WQIP)	NYS Dept. of Environmental Conservation (DEC)		\$1,000,000.00	Grant
	Clean Water State Revolving Fund (CWSRF)	NYS Environmental Facilities Corporation (EFC)		\$34,000,000.00	Loan (Estimated)
* Budget Tracking By Others					

Disclaimer: Barton & Loguidice is not a "municipal advisor" as defined by 15 U.S.C. 78o-4 or the related rules of the Securities and Exchange Commission. Budget tracking should be completed and verified by Town officials or third party municipal/financial advisor.

This is **EXHIBIT K**, consisting of **2** pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated **May 22, 2019**.

AMENDMENT TO OWNER-ENGINEER AGREEMENT
Amendment No. 3

The Effective Date of this Amendment is: _____.

Background Data

Effective Date of Owner-Engineer Agreement: **May 22, 2019**

Owner: Town of Chenango

Engineer: Barton & Loguidice, D.P.C.

Project: Wastewater Conveyance and Treatment Improvements

Nature of Amendment:

- ☒ Additional Services to be performed by Engineer
- ☐ Modifications to services of Engineer
- ☒ Modifications of payment to Engineer
- ☐ Modifications to time(s) for rendering services

Description of Modifications:

PART 2 – Basic Services

b. Final Design Phase

- Original Agreement – Based on the proposed Northgate WWTP improvements outlined in the 2017 Preliminary Engineering Report, generally including a new Headworks Building, modifications to the existing CASS system to “flow-thru” MBR treatment, and UV disinfection.
 - Additional Design Services – Major additional design components not part of the original agreement include a “Batch” MBR treatment system, new Aerobic Digester system, and Control Building addition. Final design resulted in 100 additional design drawings.
- In anticipation of a spring 2023 rebid, B&L proposes to update the Contract Documents and Specifications to ensure compliance with current standards, products, and funding agency requirements. Changes to the Contract Drawings are not included in this Amendment.

- c. Bidding Phase
 - The Town Board resolved to reject all bids received on February 17, 2022, pursue additional funding, and potentially rebid the project at a later date. This amendment shall include additional Bidding Phase services to rebid Contract No. 1 – Northgate WWTP Improvements and Contract No. 2 – Sanitary Sewer Collection System Improvements.
- d. Construction Phase
 - Initial project schedule assumed construction phase services would begin in spring 2021. It is anticipated that the construction phase will be delayed two (2) years until 2023, resulting in inflationary costs to maintain 24 months of construction phase services.

PART 3 – Additional Services

- f. Funding Assistance
 - Additional funding assistance shall generally include application for additional NYSDEC Water Quality Improvement Program (WQIP) grant funds. In order to apply for additional WQIP funds, it is anticipated that the previously secured \$1M WQIP grant will need to be reallocated to Contract 2 – Sanitary Sewer Collection System Improvements to allow for a new WQIP application to be submitted for Contract No. 1 – Northgate WWTP Improvements.
- o. Preliminary Engineering Report Amendment
 - In accordance with NYSDEC Water Quality Improvement Program (WQIP) guidance, a Preliminary Engineering Report (PER) is a prerequisite for grant application. B&L proposes to amend the previously completed and DEC/EFC approved PER to document the proposed \$40M total project cost in an effort to maximize the WQIP funding opportunity.

PART 4 – Resident Project Representative

- Initial project schedule assumed construction phase services would begin in spring 2021. It is anticipated that the construction phase will be delayed two (2) years until 2023, resulting in inflationary costs to maintain 24-months of construction phase services.

This Amendment includes reissuance of the following agreement items to reflect all services and fees to be authorized by this Amendment and all previous authorizations:

Exhibit C – Payment to Engineer

Original agreement amount:	\$2,750,000.00
Net change for prior amendments:	\$ 23,500.00
<u>This amendment amount:</u>	<u>\$ 618,000.00</u>
Adjusted Agreement amount:	\$3,391,500.00

Change in time for services (days or date, as applicable): N/A

The foregoing Agreement Summary is for reference only and does not alter the terms of the Agreement, including those set forth in Exhibit C.

Owner and Engineer hereby agree to modify the above-referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect.

OWNER: Town of Chenango

ENGINEER: Barton & Loguidice, D.P.C.

By: _____
Print
name: Jo Anne Klenovic

Title: Supervisor

Date Signed: _____

By: 
Print
name: Eric A. Pond

Title: Senior Vice President

Date Signed: 3/24/2022

This is **Appendix 1 to EXHIBIT C**, consisting of 1 page, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated May 22, 2019.

Summary of Fees & Reimbursable Expenses Schedule – Amendment No. 3

<u>Description of Service</u>	<u>Amount*</u>	<u>Basis of Payment</u>	<u>Amendment No. 3</u>
a. Preliminary Engineering Report (previously authorized)	-	Lump Sum	
b. SEQR Funding Application and PDA (previously authorized)	-	Hourly	
1 District Formation			
a. MPR – Pennview Sewer District	\$0.00	Lump Sum	
b. MPR- Chenango Heights Sewer District	\$0.00	Lump Sum	
c. Public Hearing	\$0.00	Lump Sum	
d. Technical Assistance	\$0.00	Lump Sum	
2 Basic Services:			
a. Preliminary Design Phase	\$595,000	Lump Sum	
b. Final Design Phase	\$450,500	Lump Sum	\$373,000
c. Bidding Phase	\$70,000	Lump Sum	\$70,000
d. Construction Phase	\$767,000	Lump Sum	\$92,000
e. Post-Construction Phase	\$10,000	Lump Sum	
3 Additional Services:			
a. Subcontract Administration	\$5,000	Lump Sum	
b. Subcontracted Services	\$210,000	Lump Sum	
c. Verification of Existing Conditions	\$2,500	Lump Sum	
d. ROW Assistance	\$10,000	Lump Sum	
e. Permits	\$20,000	Lump Sum	
f. Funding Assistance	\$7,500	Lump Sum	\$15,000
g. Hazardous Materials Pre-Demolition Survey	\$3,000	Lump Sum	
h. Startup Assistance	\$15,000	Lump Sum	
i. Record Drawings	\$20,000	Lump Sum	
j. O&M Manuals	\$30,000	Lump Sum	
k. Operator Training	\$5,000	Lump Sum	
l. Reimbursable Expenses	\$0.00	Lump Sum	
m. Other Additional Services (A2.02 from Exhibit A)	\$0.00	Lump Sum	
n. Permits (Hourly)	\$23,000.00	Hourly	
o. Preliminary Engineering Report Amendment	\$0.00	Lump Sum	\$5,000
4 Resident Project Representative:	\$530,000	Lump Sum	\$63,000
TOTAL CONTRACT AMOUNT	\$2,773,500		\$618,000

Reimbursable Expenses are subject to review and adjustment per Exhibit C. Rates and charges for Reimbursable Expenses as of the date of the Agreement are in accordance with our standard billing rates in effect at the time services are performed.

**Includes previously authorized amendments.*

To: Town Board

From: Supervisor

Re: Court Salaries

Date: 3.31.22

Based on the projected ranges of salaries in the Excel document labeled Court Clerk Salary & Burden Study, my recommendations going forward would be as follows:

FT Court Clerk #1 - \$44,000 annual salary, with an effective date of April 6, 2022. Additional out of budget burden for 9 months with a salary increase is \$6,016.50 (for salary) and \$2,524.68 (for FICA) = \$8,541.18. Hopefully this allows them to retain a trained employee and gives the advantage of a skilled person training the new, less qualified candidate.

FT Court Clerk #2 – Starting salary of \$38,000, with an effective date of May 1, 2022. Additional out of budget burden for 8 months with a salary increase is \$6,398 (for salary) and \$1,938.08 (for FICA) = \$8,336.08.

PT Court Clerk (hourly salary) – Increase to \$21.50 per hour. This individual has 23 years of experience.

Broome County comparison average of \$39,814 annual salary, (high and low salary was removed), average experience 8 years.

NOTE: Both of the current employees got the 2% increase January 1, 2022 and all 3 positions would be compensated the percentage increase per work rules on January 1, 2023.

2022 Town of Chenango Justice Court Salary Increases Request

The Justice Court is requesting the following salary increase for the two fulltime Clerk to Justice positions and the parttime Court Clerk position.

		Budgeted for 2022		Request Increase
A1110.110 Justice – Court Clerk Pers Serv		\$87,968		\$116,024
Current break down	Fulltime Clerk	\$35,978	to	\$50,000
	Fulltime Clerk	\$28,403	to	\$42,000 *
	Parttime Clerk	\$23,587	to	\$24,024 **

(*) Request is for up to \$42,000 depending upon when the position is filled, and if that person has prior Court Clerk experience.

(**) Current parttime hourly rate of \$19.77 to \$22.00 per hour.

If anyone has any questions, please contact me on my cell at 607-343-2660.

Respectfully submitted for the Chenango Town Board review.

Hon. Michael A. Fedish

Judge Scott requested her below comments added as part of any record of the Justice Courts request.

I wanted to speak at the end of the presentation at the zoom meeting 3/16/2022 but I ran into technical difficulties. I agree with everything Judge Fedish presented at the meeting and felt he did a wonderful job covering our situation in the court. Although I do feel that it takes more than one year for a clerk to work independently. I feel that time frame is more like two years due to the expansive range of functions the court manages.

Judge Fedish also mentioned that our current court clerk has applied for a position that would be considered entry level and start at considerably more than she is making currently. I wanted to expand on this information with the fact that she is currently qualified for the next level position, and that if she were to take the entry level position, she could anticipate moving up to the next level position within a short period. To put it simply, she would make over \$50,000 a year within a year or two.

One other factor to consider is if our current full time court clerk does leave, then there would not be proper guidance for the new entry level clerk at our court. So, if we do hire a new clerk for the full-time position, prior court experience would be needed. And currently there is not any experienced court clerks interested in this position, as it stands now, due to salary.

Thank you for taking the time to consider my input in this matter.

Wendy H. Scott

Town of Chenango Town Justice

TOWNS COMPARISON FOR COURT CLERK SALARY - 2022			
TOWN	YEARS WITH TOWN	SALARY	ADDITIONAL JOB DUTIES (IF ANY)
Barker	39	\$15.00/hr	Part Time / up to 28hrs each week
Binghamton, Town of	Share w/ Conklin	\$6,500	Part Time / 8 hrs each week
Chenango	9	\$35,978	Full Time / 35 hrs each week
Chenango	(looking to fill)	\$28,403	Full Time / 35 hrs each week
Chenango	23	\$19.77/hr	Part Time / 21 hrs each week
Colesville	22	\$22,206	Part Time / 24 hrs each week
Conklin	3	\$20.50/hr	Full Time / 40 hrs each week
Dickinson	Less than 1 yr	\$42,000	Full Time / 35 hrs each week
Dickinson	3	\$42,000	Full Time / 35 hrs each week
Endicott	20	\$47,257	Full Time / 40 hrs each week
Endicott	19	\$40,800	Full Time / 40 hrs each week
Fenton	2	\$19	Full Time / 36-40 hrs each week
JC Village Court	9	\$36,367	Full Time / 37.5 hrs each week
JC Village Court	7	\$30,595	Full Time / 37.5 hrs each week
JC Village Court	<1 year	\$29,250	Full Time / 37.5 hrs each week
JC Village Court	(looking to fill)	\$15/hr	(2) Part Time / 19.5 hrs each week
Kirkwood	8 yrs	\$36,892	Full Time / 35 hrs each week
Kirkwood	6 yrs	\$34,562	Full Time / 35 hrs each week
Kirkwood	<1 year	\$18,252	Part Time / 19.5 hrs each week
Lisle	12 yrs	\$7,700	Part Time / 8-10 hrs each week
Lisle	7 yrs	\$7,700	Part Time / 8-10 hrs each week
Maine		\$18,836	
Nanticoke	2 yrs	\$6,000	Part Time / 9 hrs each week
Sanford			
Triangle			Part Time / 12 hrs each week
Triangle			Part Time / 14 hrs each week
Union	18 yrs	\$45,136	Full Time / 35 hrs each week
Union	<1 year	\$38,220	Full Time / 35 hrs each week
Union	<1 year	\$15,210	Part Time / 19.5 hrs each week
Vestal	15	\$50,000	Full Time / 35 hrs each week
Vestal	<1 year	\$45,552	Full Time / 40 hrs each week
Whitney Point			
Windsor	6.5	\$18.00	Part Time / 26 hrs each week
Windsor	24	\$21.40	Part Time / 23 hrs each week

2022 COURT CLERK SALARY INCREASE STUDY

F/T COURT CLERK #1 (with 9 years experience)		
	ANNUALLY	FICA @ 7.65%
CURRENT SALARY	\$35,978.00	\$2,752.36/yr
PROPOSED SALARY RANGE OF \$42,000 - \$44,000		
LOWEST SALARY AT:	\$42,000.00	\$3,213.08/yr
HIGHEST SALARY AT:	\$44,000.00	\$3,366.22/yr
F/T COURT CLERK #2 - VACANT (minimum 2+ years experience)		
	ANNUALLY	FICA @ 7.65%
CURRENT SALARY	\$28,403.00	\$2,172.83/yr
PROPOSED SALARY RANGE OF \$35,000 - \$38,000		
LOWEST SALARY AT:	\$35,000.00	\$2,677.74/yr
HIGHEST SALARY AT:	\$38,000.00	\$2,907.06/yr
P/T COURT CLERK (23yrs experience; based on 42 hrs per pay period)		
	HOURLY	FICA @ 7.65%
CURRENT SALARY	\$19.77/hr	\$1,651.55/yr
PROPOSED SALARY	\$21.50/hr	\$1,796.07/yr

\$2,033.60

JUSTICE COURT FUND - TOWN & VILLAGE COURT REVENUE REPORT

(In order of Revenue - Data collected from NYS Comptroller Website)

(In order of Revenue - Data collected from NYS Comptroller Website)

JURISDICTION	STATE	COUNTY	LOCAL	TOTAL REVENUE	2021 TRAFFIC DIVERSION MONEY PAID TO TOWN
Town of Union					\$46,403.00
Town of Dickinson					\$95,000.00
Town of Chenango			\$ 105,047.00		\$119,707.00 **
Town of Vestal					\$45,000.00
Town of Barker					\$73,000.00
Town of Windsor					\$83,000.00

**** (Original amount of \$138,407.00 had a 2022 payment included in error)**

To: Town Board

From: Supervisor

Re: Community Room Actions to take

Date: 3.31.22

I am requesting that the Board offer a motion to approve the following:

- Approval of the Community Room re-opening schedule
- Approval of the revised Community Room Contract 2022

Broome County Small Community Grant – 2021

Community Room Improvements:

- Installation of LED Ceiling Lights and Emergency Lights.
- Installation of Raceway System provides electrical outlets, USB ports and Cat 6 connections for up to 16 locations around the Board table and additional extensions to other locations in the room.
- Hardwire capabilities allows Board to access email securely during meeting, also gives us a jump on the email transition later in the year.
- New vinyl chairs, supporting 440lbs each, stackable, easy to clean, no fabric.
- 65" Smart TV with Sound Bar, Internet, Roku compatibility with PowerPoint, Zoom, etc.
- Wireless microphones with stands for each Board member, Counsel, Department Heads and public, replaced 1998 amplifier.
- Meeting Accessories include:
 - Podium and Microphone w/stand for Guests, Phone for both Audio and Visually impaired, extension cords
 - Individual desk grommets for direct connection to power and internet.
- Community Room painted top to bottom
- Installed a dry sink with formica top for beverages, additional display space or work space.
- Custom wall decal – celebrating Chenango
- Re-purposed oak desks from Board room
 - Each Board member will be provided a set of keys to lock their station.
- Re-purposed banquet tables

Improvements to Kitchen

- Kitchen painted, countertops caulked, thoroughly cleaned
- Installed new sink, new gooseneck faucet
- Appliances cleaned, tested, repaired where necessary
- Carts (2), brooms, garbage cans (2), hand sanitizers for renter use
- Framed photos from the Chenango Museum
- Limited storage of Club or Organization supplies (Rotary, Kattelville Seniors)

Scheduling the Re-Opening of the Community Room

Pending the approval of the Town Board on April 6, 2022, I would recommend moving forward with the following timeline:

- Emails out on approximately April 7, 2022 to groups previously using the Community Room (2020) to garner their interest. We would invite a representative of each group to attend an open house held on April 19, 2022 from 4pm – 6pm with the purpose of creating a schedule, signing a new contract, and touring the room and features. The contract and scheduling can be done by email as well.
- Open the Community Room to the Board on April 20, 2022 Work Session/Board Mtg
 - All Wednesdays blocked for Board use after 3 PM
 - One Monday and one Thursday per month blocked for Planning and ZBA, Primary and Election Days
- Zoning Board meeting – Tuesday April 26, 2022
- Effective date for groups to return to the Community Room Monday May 2.

This schedule will give us some leeway to solve any logistical problems in the room before the May Board meetings and the community groups start up!

Contract – See attachment

I requested a template from NYMIR that we customized to cover some of the rules already in place, made slight changes and added suggested features making it a broader coverage for the Town. Approved by KC.

Total Budget	\$35,412.59
Funded by Broome County SCG	\$27,249.69
Town of Chenango – Cash	\$ 4,559.08
In-Kind Services	\$ 3,603.82

See Excel attachment for full budget information.

Thank you to an ALL-STAR TOC Team!

Greg Burden and Public Works Dept Staff – Nick, Austin, Stephanie, Luke

Derin Kraack and Sonny Stinson - Highway Department

Julie Wyatt - Budget, Proofreading

Kathy Rudy - Receipts and Invoices

Amy MacLeod - Communication

Keegan Coughlin - Contract Review

Gavin Stiles - Code, Occupancy

Tracy Croffutt – Audio Consulting

Diane Aurelio, Kari Strabo, Kathy Rudy, John Endress, Lizanne Korinek, Kathy Rudy, Joy Kasmarcik, Amy MacLeod, Julie Wyatt - Technology Test/Troubleshooting

TOWN OF CHENANGO SMALL COMMUNITY GRANT - FINAL			04/01/2022
Uses of Funds:		AMOUNT	
(A) Personnel Services			
a. Salaries & Wages		\$2,622.18	
b. Fringe Benefits		\$981.64	
Subtotal:		\$3,603.82	
(B) Non-Personnel Services			
a. Supplies & Materials		\$742.16	
b. Equipment		\$11,472.61	
c. Travel		\$0.00	
d. Consulting		\$0.00	
e. Advertising		\$0.00	
f. Printing		\$0.00	
g. Other (electrical contracting, floor cleaning)		\$19,594.00	
Subtotal:		\$31,808.77	
TOTAL:		\$35,412.59	
Sources of Funds:		AMOUNT	%
a. Broome County Small Community		\$27,249.69	76.95%
b. Grant Funds			
c. Local Government Cash		\$4,559.08	12.87%
d. Private Cash		\$0.00	
e. In-Kind Contribution (Town)		\$3,603.82	10.18%
TOTAL:		\$35,412.59	100.00%
Detail of Hotel/Motel for the Small Community Grant Funds requested:			
a. Chairs (120)		\$6,730.79	
b. LED Lights - 24 Fixtures		\$9,000.00	
c. Electrical Wiring Upgrade		\$9,750.00	
d. Wall Graphic		\$504.50	
e. Meeting Accessories		\$344.41	
(Podium, Food service carts, TV Sound Bar			
f. Smart TV		\$699.99	
g. Two ceiling speakers		\$220.00	
TOTAL:		\$27,249.69	\$4.31 under budget

Detail of Town of Chenango Contribution to the Community Room Project:		
(A) Cash Contribution		
a. Paint & Supplies		\$742.16
b. 16 port Switch-Computer wiring		\$149.00
c. Cat 6 cable installed		\$987.50
d. Phone for Vis/Hearing Impaired		\$88.36
e. Commerical Sink/Faucet w/Sprayer		\$647.84
f. Sink cabinet/Formica top		\$381.73
g. Floor Cleaning/Waxing		\$624.00
h. Remove/Install Baseboard		\$677.60
i. Kick Plate for Door		\$100.00
j. Desk Outlets		\$160.89
TOTAL:		\$4,559.08
In-Kind Contribution:	HOURS	
a. Painting	45	\$832.90
b. Painting and Kitchen repairs	36.5	\$956.67
c. Chair Unpacking	10	\$182.85
d. Old Chair Removal	4	\$73.14
e. Old Sink Removal/Prep	12	\$314.52
f. New Sink/Faucet Install	10	\$262.10
g. Repair of Ceiling Tiles		
TOTAL:	117.5	\$2,622.18
Fringe Benefits/Man Hour:		
a. Social Security	6.00%	\$194.39
b. Medicare	1.50%	\$48.59
c. NYS Retirement	1.50%	\$48.59
d. Health Insurance		\$690.07
TOTAL/MAN HOUR:		\$981.64

TOWN OF CHENANGO COMMUNITY ROOM
1529 NY RT 12, BINGHAMTON NY 13901
(607) 648-4809

2022 CONTRACT FOR USE OF COMMUNITY ROOM

Today's Date: _____ Date(s) Requested: _____

Facility Requested: COMMUNITY ROOM

INFORMATION ABOUT YOUR GROUP

Name of Organization or Individual: _____

Time: _____ to _____. Your supervisor in charge: _____

Mailing Address: _____

Telephone: (Day) _____ (Night) _____

INFORMATION ABOUT YOUR INTENDED USE OF MUNICIPAL FACILITIES

Purpose of Use: _____

Total Participants Expected: _____ Adults: _____ Children: _____

Is material or equipment required from municipality? Yes _____ No _____

If needed, state what types and for what purpose: _____

Residents (Number): _____ Non-Residents (Number): _____

Is an admission fee charged? Yes _____ No _____

If so, what will proceeds be used for? _____

AGREEMENT

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Town of Chenango for the use and care of the facilities. He/she, on behalf of _____ does hereby covenant and agree to defend, indemnify and hold harmless the Town of Chenango from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Town of Chenango property, facilities and/or services by _____

_____ Address: _____

Signature of Organization's
Representative

Telephone Number: _____

PLEASE READ ATTACHED REQUIREMENTS AND RETURN APPLICATION TO:

TOWN OF CHENANGO – 1529 NY RT 12, BINGHAMTON NY 13901
ATTENTION: SUPERVISOR'S OFFICE

**TOWN OF CHENANGO
COMMUNITY ROOM REQUIREMENTS**

1. Organizations wishing to use the Community Room shall first apply to the Town Supervisor on the prescribed form. The Supervisor or his/her designee has final authority on approval.
2. In the event of inclement weather, the Supervisor or his/her designee has the final authority on whether facilities are usable.
3. **Intoxicants shall not be brought onto municipal facilities at any time. Alcohol use is prohibited.**
4. All posted rules must be adhered to.
5. Profanity, objectionable language, disorderly acts or illegal activities of any kind are absolutely prohibited, and those violating this prohibition will be ejected from the premises.
6. Any damage to municipal facilities shall be promptly repaired at the user's expense. **No exceptions.** If maintenance personnel are not available, make sure all doors are locked and lights are turned out when leaving.
7. Organizations using the facilities must clean-up afterwards.
8. Any organization with youth under 18 years old requires the presence of adequate adult supervision at all times.
9. The fee for use is **\$0.00**
10. A public telephone is located in the Community Room. The emergency telephone number for **police is: 911; for fire is: 911.** The appropriate authority must be contacted in the event of an emergency.
11. When required, users must provide the following insurance prior to using facilities:

Municipal/County/State/Federal Users:

- A. The user hereby agrees to effectuate the naming of the municipality as an unrestricted additional insured on the user's policy.
- B. The policy naming the municipality as an additional insured shall:
 - be an insurance policy from an A.M. Best rated "secured" New York State licensed insurer;
 - contain a 30-day notice of cancellation;
 - state that the organization's coverage shall be primary coverage for the Municipality, its Board, employees and volunteers; and
 - additional insured status shall be provided with ISO endorsement CG 2026 or its equivalent.
- C. The user agrees to indemnify the municipality for any applicable deductibles.
- D. Enclose a copy of the endorsement providing additional insured status.
- E. Required Insurance:
 - **Commercial General Liability Insurance**
\$1,000,000 per occurrence/ \$2,000,000 aggregate.
- F. User acknowledges that failure to obtain such insurance on behalf of the municipality constitutes a material breach of contract and subjects it to liability for damages, indemnification and all other legal remedies available to the municipality. The user is to provide the municipality with a Certificate of Insurance, evidencing the above requirements have been met. The failure of the municipality to object to the contents of the certificate or the absence of it shall not be deemed a waiver of any and all rights held by the municipality.

Individuals:

Required Insurance:

- **Homeowners Insurance (or similar coverage)**
Section Two – Liability: \$100,000 limit of liability. Policy shall not exclude the off-premises activities of the insured.



TOWN OF CHENANGO

Jo Anne Klenovic
Supervisor

1529 NYS Rt. 12
Binghamton, NY 13901
Telephone: (607) 648-4809
Fax: (607) 648-6533
supervisor@townofchenango.com

(DRAFT VERSION)

April 1, 2022

To: All Planning Board and Zoning Board of Appeals Members

Re: Continuing Education Credits

It was brought to the Town Board's attention that there was a discrepancy with the local number of required continuing education credits and the New York State mandated number of credits. The Town of Chenango requires all sitting members to achieve 6 credits each calendar year. New York State requires 4 credits per year.

The Town Board made the decision to increase the education credit requirements quite some time ago in an effort to build a stronger skill set within our busy Boards. Also keep in mind, that the State allowed an extension for achieving your credits during COVID but did not waive them. Be sure to stay current with your responsibilities as it is a necessary component to remain a member in good standing.

Our apologies for the confusion. We hope that this information brings clarity to the subject. Thank you for your service to the Town of Chenango and keep up the good work!

Sincerely,

Jo Anne Klenovic
Town Supervisor

To; Town board

From: Supervisor

Re: AOT/Comptroller Finance School

Date: 3.31.22

I am modifying my original request for two registrations for this finance conference. Due to a schedule conflict, I am unable to attend. I am requesting a motion for Julie Wyatt to attend this conference on the Town’s behalf May 16-May 17, 2022. Estimated expenses not to exceed \$550.

Town Finance School

Cosponsored with the Office of the State Comptroller



Registration Form

Name _____ Title _____
Town _____ County _____
Address _____
(Street No., PO Box, City, State & Zip)
Primary Phone () _____ E-mail: _____

- **May 16-17, 2022 – Albany Marriott Hotel, Albany, NY (Pre-registration cut-off is 5/1.)**

Registration Rates	Member	Non-Member
Pre-registration (before May 1)	\$200	\$250
On-Site registration	\$225	\$275

What do you get for your registration?

All-conference access, including admittance to all presentations, as well as our exhibitor hallway, and breakfast, lunch, refreshment breaks and materials.

Payment Information

Checks can be made payable to Association of Towns and returned along with this form to:
Association of Towns, 150 State Street, Albany, NY 12207 or fax copies to (518)465-0724.

Cancellation Policy

Cancellations received 10 days prior to event will be refunded, less a \$10 processing fee. NO REFUNDS WILL BE GRANTED AFTER THAT DEADLINE.

Accommodation Information

Please make your own hotel reservation by May 1, 2022.

Albany Marriott Hotel
189 Wolf Road, Albany, NY 12205
\$114/night – single/double.
1-800-228-9290 / (518)458-8444, mention
Association of Towns' room block. Cut-off is May
1, 2022.

Register in One Step Online!

You may also register online at
www.nytowns.org beginning March
14. Both Visa and Mastercard
accepted. For additional information,
stay tuned to our website
www.nytowns.org. For specific
questions, call Executive Meeting
Coordinator Patsy Kabeala at
(518)465-7963 or e-mail
pkabea@nytowns.org.



Tentative Agenda

22th Annual Town Finance School



May 16 & 17, 2022 – Marriott Albany
(189 Wolf Rd, Albany, NY 12205)

Co-sponsored by the Association of Towns of the State of New York (AOT) and the
Office of the State Comptroller (OSC), Division of Local Government and School Accountability.

Monday, May 16

- 8:00 A.M. **Breakfast and Registration**
- 8:50 A.M. **Welcoming Remarks from the Office of the State Comptroller and Association of Towns**
- 9:00 A.M. **Day 1, Session 1: Title TBD**
(60 minutes) *C.T. Male*
Course descriptions pending.
- 10:00 A.M. **Break**
- 10:15 A.M. **Financial Condition and Financial Report Analysis**
(75 minutes) *Ingrid Otto, Examiner 2, Division of Local Government and School Accountability, Office of the State Comptroller*
Performing a regular, timely financial condition analysis can provide you with valuable information on the current and future state of your Towns' finances. Regular analysis can highlight potential fiscal problems and provide information necessary for timely corrective action. This presentation will help you analyze the financial condition of your Town such as: Defining & Assessing Financial Condition; Using Analytical Tools; Corrective Actions. This session will examine the use of internal and external town financial reports, results of operations, and financial trend analysis to determine and monitor your own financial condition.
- 11:30 A.M. **Lunch**
- 12:30 P.M. **Establishing and Accounting for Reserves**
(75 minutes) *Leslie Richard, Examiner 2, Division of Local Government and School Accountability, Office of the State Comptroller*
Properly established reserves can provide many benefits to municipalities. This session will assist local officials in understanding the purpose, benefits and proper use of reserves. We will discuss several commonly used reserves, the distinction between accounting and legal reserves, and the accounting treatment for reserves.
- 1:45 P.M. **Break**

2:00 P.M. (75 minutes)	Record of Activities for Elected & Appointed Officials <i>TBD, New York State Local Retirement System, Office of the State Comptroller</i> Regulation 315.4 establishes the requirements for reporting elected and appointed officials (officials) to the New York State and Local Retirement System (NYSLRS). In this training, we will discuss how employers arrive at days worked to report to NYSLRS for officials not in a time keeping system. We will go through the process, beginning with an official’s Record of Activities, passing and posting a Resolution, and submitting adjustments to days reported, when necessary.
3:15 P.M.	Break
3:30 P.M. (60 minutes)	Ask the Auditor, Ask the Attorney <i>Dan Acquilano and Leslie Richard, Division of Local Government and School Accountability, Office of the State Comptroller and Sarah Brancatella, Counsel and Legislative Director, Katie Hodgdon, Counsel, and Lori Mithen-Demasi, Counsel, Association of Towns of the State of New York</i> Representatives from the Comptroller’s Office and attorneys from the Association of Towns will answer questions in an open forum.
4:30 P.M.	Reception Sponsored by NYMIR Enjoy some hors d'oeuvres and network with other town officials and the staff from OSC and AOT. The reception is sponsored by NYMIR, which is a licensed, regulated, non-profit municipal insurer owned by its policyholders - over 900 municipalities across New York State.

Tuesday, May 17

8:00 A.M.	Breakfast
9:00 A.M. (75 minutes)	State and Federal Procurement Rules to Follow Using ARPA Funds (CLE) <i>Sarah Brancatella, Counsel and Legislative Director, Katie Hodgdon, Counsel, Association of Towns of the State of New York</i> American Rescue Plan Act (ARPA) funds provided much needed financial relief to towns as they continue to navigate the response to COVID-19. Even with the flexibility in how funds can be used, towns still have to follow specific rules when it comes to procuring goods and services. This course will provide a comprehensive overview of the three different layers of procurement rules towns must follow and when they apply to purchases and contracts for public work. This session will provide one Continuing Legal Education credit.
10:15 A.M.	Break
10:30 A.M. (75 minutes)	Tales from the Field: Town Audit Findings <i>Dan Acquilano, Manager of Local Official Training, Division of Local Government and School Accountability, Office of the State Comptroller</i> While OSC auditors may review financial activities, our audits often focus on whether a local government is performing activities in line with established criteria. In this session we will discuss several examples of OSC audits to illustrate the various scope areas auditors may review, some specific audit findings, and our recommendations.
11:45 A.M.	End



TOWN OF CHENANGO

WATER, SEWER AND PARKS DEPARTMENT
Greg Burden, Director of Public Works

1529 NYS Rt. 12
Binghamton, NY 13901
Telephone (607) 648-4809 Ext 7
Fax: (607) 648-8519
water@townofchenango.com

March 28, 2022

To: Town of Chenango Supervisor and Town Board Members

RE: Recommendation to Hire

With the recent vacancy in the DPW department, we posted to the Town website and out front on the sign board looking for qualified applicants. We received a total of 3 Broome County applications over the 4-week period. An interview committee was created, applicants were vetted through Broome County and the committee interviewed all 3 applicants. Interviews were performed by the committee and after careful review of the applicants, the interview committee has chosen 2 well qualified candidates. The interview committee would like the blessing from the Town Board to offer Applicant 1 the DPW laborer position at a starting rate of \$16.42 per hr, with a start date of 4/25/22 or sooner pending the passing of a drug screening and current employer notice. If the offer is declined by Applicant 1, we would like to offer Applicant 3 the position without delay.

Thank you for your kind consideration in this matter.

Greg Burden
Superintendent of Public Works

RESOLUTION NO. _____

RESOLUTION APPROVING ABSTRACT NO. 6

The Town Board of the Town of Chenango, duly convened in the Town Board Regular Session on, Wednesday, April 6, 2022, does hereby RESOLVE to pay the attached and incorporated herein Abstract of Bills.

Abstract 6, dated March 30, 2022

General Fund - Voucher Nos. 147-203; Check Nos. 5041-5082 totaling the sum of \$38,627.81.

Highway Fund - Voucher Nos. 76-96; Check Nos. 1725-1742, totaling the sum of \$35,300.03.

Water Fund - Voucher Nos. 40-53; Check Nos. 1703-1713 totaling the sum of \$15,247.06.

Sewer Fund/Sewer 12 - Voucher Nos. 79-99; Check Nos. 2044-2059 totaling the sum of \$28,569.58.

Special Districts/Street Lights – Voucher Nos. 7; Check Nos. 1176 totaling the sum of \$3,875.43.

Capital Projects/Sewer Consolidated – Voucher Nos. 10-11; Check Nos. 1078-1079 totaling the sum of \$17,520.00.

WHEREAS, this resolution shall take effect immediately.

Offered by:

Seconded by:

CERTIFICATION

I, Lizanne Tiesi-Korinek, do hereby certify that I am the Town Clerk of the Town of Chenango and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Chenango at a meeting thereof held at Town Hall, 1529 NY RT 12, Binghamton, NY on this 6th day of April, 2022. Said resolution was adopted by the following roll call vote:

Supervisor Jo Anne Klenovic _____
Councilperson Gene Hulbert Jr. _____
Councilperson Frank Carl _____
Councilperson Jim DiMascio _____
Councilperson Dave Johnson _____

Town of Chenango Seal

Dated: April 6, 2022

Lizanne Tiesi-Korinek, Town Clerk
Town of Chenango

Resolution No. _____

**Resolution Adopting Local Law #1-2022 entitled
“A LOCAL LAW AMENDING CHAPTER 74A ENTITLED ‘SMOKING’”**

At a meeting of the Town Board of the Town of Chenango held via Zoom Video Conference on the 6th day of April, 2022, the following resolution was offered and seconded:

WHEREAS, the Town of Chenango scheduled a public hearing for April 6, 2022 at 7:00 p.m. for Local Law No. 1 of 2022 entitled “A LOCAL LAW AMENDING CHAPTER 74A ENTITLED ‘SMOKING’”; and

WHEREAS, notice of said public hearing was duly advertised in the official newspaper of the Town and posted on the Town Clerk’s signboard; and

WHEREAS, said public hearing was duly held via Zoom Video Conference on the 6th day of April, 2022 at 7:00 p.m. and all parties attending the video conference were permitted an opportunity to speak on behalf of or in opposition to said proposed Local Law, or any part thereof; and

WHEREAS, pursuant to the State Environmental Quality Review Act, it has been determined by the Town Board that adoption of the proposed Local Law constitutes a Type II Action as defined under 6 NYCRR 617.5(26) and (33); and

WHEREAS, the Town Board, after due deliberation, finds it in the best interest of the Town to adopt said Local Law.

NOW, THEREFORE BE IT RESOLVED that the Town Board hereby adopts said local law as Local Law No. 1 of 2022 entitled “A LOCAL LAW AMENDING CHAPTER 74A ENTITLED ‘SMOKING’”; and be it further

RESOLVED that the Town Clerk be and hereby is directed to enter said Local Law in the minutes of this meeting and to give due notice of the adoption of said Local Law to the Secretary of State; and be it further

RESOLVED that this resolution will take effect immediately upon filing with the Department of State.

Offered by:

Seconded by:

CERTIFICATION

I, Lizanne Tiesi-Korinek, do hereby certify that I am the Town Clerk of the Town of Chenango and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Chenango at a meeting thereof held via Zoom Video Conference on 6th day of April, 2022. Said resolution was adopted by the following roll call vote:

Supervisor Jo Anne Klenovic	_____
Councilperson Gene Hulbert Jr.	_____
Councilperson Frank Carl	_____
Councilperson Jim DiMascio	_____
Councilperson David Johnson	_____

Town of Chenango Seal

Dated: April 6, 2022

Lizanne Tiesi-Korinek
Town Clerk of the Town of Chenango

RESOLUTION NO. _____

RESOLUTION AUTHORIZING PURCHASE OF NEW VEHICLE

The Town Board of the Town of Chenango, duly convened in Regular Session, April 6, 2022, does hereby RESOLVE as follows:

WHEREAS, the Superintendent of Public Works of the Town of Chenango, Gregory Burden, has recommended the purchase of a 2022 Chevrolet Silverado 2500HD Regular Cab WT, for use by the Public Works Department to replace the existing 2008 Ford F250, and

WHEREAS, Gregory Burden procured bids for such vehicle using the NYS OGS Vehicle Marketplace via Mini-Bid; and

WHEREAS, the Town Budget Officer has recommended that the funds for the purchase be taken from G8130.200 (Sewage Treatment & Disposal); and

WHEREAS, the Town Board of the Town of Chenango authorizes the purchasing of the 2022 Chevrolet Silverado 2500HD Regular Cab WT from Chevrolet of Smithtown, the low bidder under Mini-Bid Number 8941 at the price of \$38,731.95; and

WHEREAS, the Town Board upon review of said contract has determined the same to have been let in accordance with the General Municipal Law; and

WHEREAS, the Town Board has determined such purchase to be in the best interest of the Town of Chenango;

NOW, THEREFORE, IT IS HEREBY RESOLVED, by the Town Board of the Town of Chenango authorizes the purchase of the 2022 Chevrolet Silverado 2500HD Regular Cab WT from Chevrolet of Smithtown, utilizing Mini-Bid Number 8941 of the NYS OGS Vehicle Marketplace as let by the Town of Chenango; and be it further

RESOLVED, that the funds for such purchase be taken from G8130.200 (Sewage Treatment & Disposal); and be it further

RESOLVED, that this Resolution shall take effect immediately.

Offered by:

Seconded by:

CERTIFICATION

I, Lizanne Tiesi-Korinek, do hereby certify that I am the Town Clerk of the Town of Chenango and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Chenango at a meeting thereof held at Town Hall, 1529 NY RT 12, Binghamton, NY on this 6th day of April, 2022. Said resolution was adopted by the following roll call vote:

Supervisor Jo Anne Klenovic _____
Councilperson Gene Hulbert Jr. _____
Councilperson Frank Carl _____
Councilperson Jim DiMascio _____
Councilperson Dave Johnson _____

Town of Chenango Seal

Dated: April 6, 2022

Lizanne Tiesi-Korinek, Town Clerk
Town of Chenango



TOWN OF CHENANGO

WATER, SEWER AND PARKS DEPARTMENT
Greg Burden, Superintendent of Public Works

1529 NYS Rt. 12 Binghamton,
NY 13901 Telephone: (607)
648-4809 ext 7 Fax: (607) 648-
8519
water@townofchenango.com

March 10, 2022

Attn: Town Board

RE: New Truck Purchase from Mini-Bid # 8941

The Town of Chenango Sewer Department has gone out to do a mini-bid on the NYS vehicle market place. There were four bids received and I am asking the Town board to pass a resolution to allow the purchase of a:

- 2022 Chevrolet Silverado 2500HD WT 4x4 Reg Cab

From **Chevrolet of Smithtown** under the NYS Vehicle market place mini bid #8941 at the purchase price of \$38,731.95. This will be available mid to end of March for delivery.

This purchase was budgeted under G8130.200 (Sewage Treatment & Disposal). This will be replacing 2008 Ford F250.

Gregory Burden
Superintendent of Public Works

Specific call for offers from: 1379 OGS Solicitation 23166: Vehicles, Class 1-8
8941 (1) 3/4 TON 4X4 Regular Cab Pickup - Town of Chenango Award phase

Settings	Participants	Schedule	Pricing sheets	Questionnaires	Question & Answer	Offers/Applications	1
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Evaluation (4) Awarding (1)
Combined Vehicles Built to Specifications Pricing Sheet Pre-Existing Vehicles Pricing Sheet

Offer ▾ Model Year ▾ Make ▾ Model & Trim Level ▾ Total Number of Vehicles ▾ Edit Sort on supplier
2022

Rank	Name	Pricing sheet	Model Year	Make	Model & Trim Level	NYS Price for Vehicle	Total Number of Vehicles	Total Price for Min-Bid	Phase	
1	<u>Chevrolet of Smithtown</u>	Pre-Existing Vehicles Pricing Sheet	2022	Chevrolet	Silverado 2500 Reg Cab WT			\$38,731.95	Awarding	☐
1	<u>Chevrolet of Smithtown</u>	Pre-Existing Vehicles Pricing Sheet	2022	Chevrolet	Silverado 2500 Reg Cab WT			\$38,731.95	Evaluation	☐
3	<u>Danowyer Chevrolet, Inc</u>	Pre-Existing Vehicles Pricing Sheet	2022	chevrolet	2500 silverado reg cab			\$39,759	Evaluation	☐
4	<u>Sawyer Motors</u>	Vehicles Built to Specifications Pricing Sheet	2022	RAM	2500 Tradesman	\$41,732	1	\$41,732	Evaluation	☐

Internal award justification
No comments

Purchase order

This information is required to be entered by all Authorized Users of the NYS Vehicle Marketplace. Departments and agencies MUST provide a screenshot of this "Awarding" page information when requesting a State ID from OGS Fleet Management or NYS DOT. Please enter the purchase order or other ordering document information or if no purchase order was made by clicking on "Edit purchase order" below.

[Edit award justification](#)

[Edit Purchase Order](#)

Negometrix 3

Gregory Burden
logoff
Published Solicitations

Solicitations (Supplier)
Contracts
Documents
My Profile
Company
Contact groups
Templates

Company administrator:
Gregory Burden
60-6464809
greg.burden@negometrix.com
Need help using Negometrix3?
Visit our support page

TOWN BOARD PROJECTS & DISCUSSIONS FOR UPCOMING AGENDAS

TOPIC OF	POTENTIAL AGENDA DATE	BOARD MEMBER	
WWTP Project			
*WQIP Grant Application	4/6/2022		
*Projected Timeline			
*Project Modifications			
*Public Hearings			
COMMUNITY ROOM			
*2022 Contract	4/6/2022		
*Open House & Re-Opening Date			
Flood Mitigation			
*ARPA Funds/Uses & Application Process			
*NYS Homeland Security Grant	4/13/2022		
*Broome County Drainage Project - Smith Hill 2023			
*DOT / Smith Hill Rd. Project - Alex Urda			
*Easements			
DPW - Greg Burden			
*Drinking Water Study - Applewood / Maplewood	4/13/2022		
*Wolfe Park			
*Parking Lot Lights			
Ordinance Dept.			
*Public Hearing - Cannabis	4/6/2022		
*Public Hearing - Church	4/13/2022		
*Public Hearing - Accessories	4/20/2022		
*Zoning - Chenango Bridge Properties	4/20/2022		
*Zoning - Luke Tokarz Brooks Rd. Property	4/20/2022		
*Mixed Use Zoning			
*Review of Local Laws - Gavin Stiles			

*Solar Farms - Review Legislation						
*Ordinance Software - TBD						
Email Discontinuance w/ B.C.						
*Pyramid Presentation			May?			
Building & Fire Safety			4/13/2022			
*Upgrades to Smoke Detectors						
*Upgrades to Control Panel - SENTRY Presentation						
*Records Retention						
*ADA Accessibility						
Agenda Software						
ZBA / Planning Board						
*Filling vacancies / Establish pool of candidates			4/13/2022?			
*Education/Training Requirements			4/13/2022?			
Town of Chenango Safety Manual						
*New Committee Members						
Broome County Projects						
*North Otsiengo Dog Park / County MOU						
*Northgate Plaza						
*DOT Route 12 Milling & Paving						
*DOT Smith Hill						
Employee Random Drug Testing						
*Dept. Head Evaluations						
Castle Creek U.S.P.O.						

MacLeod, Amy

From: slfrp@treasury.gov
Sent: Tuesday, March 22, 2022 3:23 PM
To: Klenovic, Jo Anne
Subject: Coronavirus State & Local Fiscal Recovery Funds NEU Reporting Overview Webinar Recording

Dear State and Local Fiscal Recovery Funds Non-Entitlement Unit of Local Government Recipient:

This email contains information about the recording of a webinar for non-entitlement units of local government (NEU), how to submit required documents, and additional information about reporting.

[If you are a NEU that has already declined SLFRF funds please ignore this e-mail.]

Recorded Webinar

Treasury hosted a webinar on March 21, 2022 to share more information about the SLFRF program and related NEU reporting requirements.

- The recorded webinar is located at this link: <https://www.youtube.com/watch?v=0NE1ZQXzOW>
- The presentation shared during the webinar is located at this link:
<https://home.treasury.gov/system/files/136/SLFRP-Reporting-Guidance-Webinar-NEU-03-21-22.pdf>

Available Now: Online System Access and Submission of NEU Agreements/Documentation

As an NEU, you are currently required to submit the following:

- NEU Agreements and Supporting Documents – signed awards terms, signed civil rights compliance form, and budget documents.

Treasury encourages all NEU recipients to access the Treasury Portal as soon as possible in order to confirm their accounts, designate SLFRF reporting roles, and submit the required agreements and supporting documentation to Treasury prior to the submission of the first Project and Expenditure Report.

To assist recipients with logging into Treasury's Portal, confirm accounts and submit the required agreements/documents, the following resources as available:

- NEU User Guide
- NEU Intro to Reporting- <https://www.youtube.com/watch?v=3qd8tYYl0pg>

Coming Soon: April Project and Expenditure Report

Please note that NEUs will be required to submit a Project and Expenditure Report in April. The first reporting deadline for NEUs to submit the Project and Expenditure Report is April 30, 2022, and will cover the period between March 3, 2021 and March 31, 2022. The Project and Expenditure Report will become available to complete approximately 30 days before the deadline.

Before the Project and Expenditure Report is due, Treasury will also provide a detailed User Guide and post a recorded webinar to help recipients enter their information into Treasury's Portal.

Further information on reporting requirements for NEUs can be found in the [Compliance and Reporting Guidance](#).

Treasury looks forward to working with you to ensure the continued success of the program. If you have questions or need additional information, please send an email via SLFRP@treasury.gov.

To: Town Board

From: Supervisor

Re: Vehicle Replacement

Date: 3.30.22

I asked the Highway Department, DPW and Ordinance/Administration to prepare a reference for reflecting the Town inventory of vehicles and heavy equipment with pertinent information related to age, use and cost of these items. They also included some notes on the average rotation for some of these purchases.

I hope you find this to be a useful tool when going forward to budget season and for reviewing resolutions regarding the purchases of equipment. If you require other information and would like it to be included on the charts, please let me know.

Thank you to Joy and Greg, great job!

WATER DEPARTMENT PURCHASING PROGRAM

Vehicles	Purchase Yr	Replacement Yr	Budgeted Y/N	Bond Payoff Yr	Primary Use
Chevrolet 2500 W/Plow	2022	2028	Y	N/A	Admin,Plow
Ford F250 W/Plow	2020	2025	Y	N/A	Rounds,Plow
Ford F150	2020	2026	Y	N/A	Ufpo,Rounds
Dodge 3500	2018	2023	Y	N/A	Towing,Fueling
1999 Volvo Dmp 6 whlr	2010	2025-26	Y	N/A	Hauling
Equiptment	Purchase Yr	Replacement Yr	Budgeted Y/N	Bond Payoff Yr	Primary Use
Hyundai Excavator	2017	2027	Y	N/A	Excavation
New Holland Backhoe	2008	2025	Y	N/A	Loading,Digging
Shore Box	2001	2025	Y	N/A	Safety
Trailers	Purchase Yr	Replacement Yr	Budgeted Y/N	Bond Payoff Yr	Primary Use
Carmate enclosed trailer	2008	2023	Y	N/A	Hauling,tools,
PJ trailer (shore box)	2003		Y	N/A	Hauling Shore Box
Misc Equiptment	Purchase Yr	Replacement Yr	Budgeted Y/N	Bond Payoff Yr	Primary Use
Allied hammer (Excavator)	2021		Y	N/A	Breaking
Hoe PAC (Excavator)	2017		Y	N/A	Compaction

SEWER DEPARTMENT PURCHASE PROGRAM

Vehicles	Purchase Yr	Replacement Yr	Budget Y/N	Bond Payoff Yr	Primary Use
Chevrolet 2500 W/Plow	2022	2028	Y	N/A	Sampling,Plowing
Ford F550 (Crane Truck)	2022	2032	N	2026	Pump Pulling
John Deere loader	2021	2026	Y	N/A	Mixing,Unloading
Ford F250 W/ Plow	2016	2024	Y	N/A	Rounds,Plowing
Misc Equiptment	Purchase Yr	Replacement Yr	Budget Y/N	Bond Payoff Yr	Primary Use
Sewer Jet	2019		Y	N/A	Cleaning Sewer's
Portable Pump Station	2016		Y	N/A	Pumping Sewer
Portable Generator	2005		Y	N/A	Backup Power

PARKS DEPARTMENT PURCHASE PROGRAM

Trucks	Purchase Yr	Replacement Yr	Budgeted Y/N	Bond Payoff Yr	Primary Use
Ram 4500 Dmp	2022	2032	Y	N/A	Burials,Hauling
Ram 2500 W/Plow	2021	2029	Y	N/A	Towing,Daily use
Ram 2500	2018	2026	Y	N/A	Towing,Daily use
Trailers	Purchase Yr	Replacement Yr	Budgeted Y/N	Bond Payoff Yr	Primary Use
Sur-Trac Trailer	2020	2030	Y	N/A	Haul,Mowing
Sur-Trac Trailer	2017	2030	Y	N/A	Mowing
Sur-Trac Trailer	2017	2023	Y	N/A	Excavator,Tractor

Mowers	Purchase Yr	Replacement Yr	Budgeted Y/N	Bond Payoff Yr	Primary Use
John Deere Z920M	2022	2027	Y	N/A	Mowing
Kubota ZD1200	2021	2026	Y	N/A	Mowing
Ventrac	2021	2023/25	Y	N/A	Mowing,snow removal
John Deere 994	2019	2024	Y	N/A	Mowing
Cub Cadet SxS	2006	2023	Y	N/A	Cemetary,sidewalks
John Deere 1070	1990	2025	Y	N/A	Landfill,mow,digging
Misc Equiptment	Purchase Yr	Replacement Yr	Budgeted Y/N	Bond Payoff Yr	Primary Use
Ventrac Snow Plow	2021		Y	N/A	Snow removal
Ventrac Snow Blower	2020		Y	N/A	Snow removal
Ventrac Mower	2020		Y	N/A	Mowing
Ventrac Drop Spreader	2020		Y	N/A	Salting
Ventrac Broom	2020		Y	N/A	Sweeping

ORDINANCE DEPARTMENT PURCHASE PROGRAM

Vehicles	Purchase Yr	Replacement Yr	Budgeted Y/N	Bond Payoff Yr	Primary Use
2018 Ford F150					Ordinance Truck
2015 Ford Transit Connect Van					Dog Catcher Van
2016 Nissan Rogue					?
2012 Chevrolet Impala					Town Car

HIGHWAY DEPARTMENT PURCHASE PROGRAM

Trucks	Purchase Yr	Replacement Yr	Budgeted Y/N	Bond Payoff Yr	Primary Use	
2021 Ford F350	6/15/2021	2026		N/A	Transportation/Plowing	
2021 Ford F350	5/21/2021	2026		N/A	Transportation/Plowing	
2018 Ford F250	2/21/2018	2023		N/A	Signs/Drainage/Plowing	
2015 Ford F350	5/13/2015	2023		N/A	Snow/Patch/Drainage	
2019 Western Star 4700SF	4/18/2019	2029		4/5/2029	Snow/Haul Material	
2011 Western Star 4900FA	11/14/2011	2023		N/A	Snow/Drainage/Ditching	**Replacement Equipment has been ordered**
2007 International 7600	5/10/2014	TBD		N/A	Snow	
2018 Western Star 4700SF	8/30/2017	2028		9/28/2027	Snow/Drainage/Ditching	
2020 International CV515	4/24/2020	2030		4/30/2027	Snow/Trees/Lawn Damage	
2007 International 7400	7/9/2006	2028		N/A	Snow	**Engine is brand new**
2016 Western Star 4700	9/29/2015	2026		9/30/2025	Snow/Hauling/Drainage	
2006 International 7600	8/16/2005	2025		N/A	Snow/Sweeping/Hauling	
1994 GMC TC6H042	Early 2000s	TBD		N/A	Used w/ chipper ONLY	**Engine is brand new**
2008 International 7600	10/31/2007	2022		N/A	Snow/Brush/Hauling	**Replacement Equipment has been ordered**
1988 Ford F800	3/26/2007	TBD		N/A	Yardwaste ONLY	
2001 GMC T-8500	4/29/2009	TBD		N/A	Yardwaste ONLY	
Mowers	Purchase Yr	Replacement Yr	Budgeted Y/N	Bond Payoff Yr	Primary Use	

MacLeod, Amy

From: dot.sm.r09.regionaldirector <dot.sm.r09.regionaldirector@dot.ny.gov>
Sent: Wednesday, March 23, 2022 2:28 PM
To: Klenovic, Jo Anne
Subject: NEW YORK STATE DEPARTMENT OF TRANSPORTATION - REGION 9 - REGIONAL DIRECTOR

Dear Supervisor Klenovic:

I am writing to let you know that I have been appointed the Acting Regional Director in Region 9 of the New York State Department of Transportation (NYSDOT). Brian Kelly has returned to Hornell to continue his duties as Regional Director in Region 6. Please let me know if you have any unresolved matters you were working on with Brian or the Regional Director’s Staff.

I look forward to working with you and your staff to address any questions or concerns you may have regarding the transportation system in the seven counties served by Region 9: Broome, Chenango, Delaware, Otsego, Schoharie, Sullivan, and Tioga. If you need anything, please contact me or my staff at (607) 721-8116 or email us at dot.sm.r09.regionaldirector@dot.ny.gov.

Thomas D. Wiser, P.E.
Acting Regional Director
NYSDOT Region 9