



# Town of Chenango Work Session Agenda

## Wednesday – August 3, 2022 @ 5:00 PM

### 5:00pm: PLEDGE OF ALLEGIANCE

### 5:00pm: OPEN FORUM

Guests shall speak in an orderly fashion and are limited to remarks of five (5) minutes or less. The speaker shall deliver their comments or concerns regarding the Town of Chenango in a civil tone and without the use of profanity, personal attacks or other disruptive behavior which may result in the offender's removal from the meeting. The speaker shall not be interrupted except in a matter of urgency.

### 5:15pm: PUBLIC HEARINGS

### 5:15pm: PANEL PRESENTATION

### 5:15pm: OLD BUSINESS

- Engineer Referrals – Urda Engineering



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- Agenda Software Update
- Pyramid Email Update

### 5:45pm: NEW BUSINESS

- Office of Cannabis Management Survey



Directive  
Concerning Local La



RE Survey from the  
Office of Cannabis M

- First Light Internet vs Spectrum Internet



First Light Internet  
vs Spectrum Interne

- Constellation Electricity Contract Renewal



Constellation  
Electricity Contract F

### 6:15pm: REVIEW OF RESOLUTIONS

- Resolution to Approve Abstract #14



Resolution to  
Approve Abstract 14

- Intro Resolution for ZBA & Planning Board Training



Intro Reso  
(Minimum Training I



Minimum Training  
Requirements Local

**6:30pm: UNFINISHED BUSINESS**

- Town Board Projects



Town Board  
Projects.xlsx

**6:35pm: FYI FROM TOWN SUPERVISOR**

**6:35pm: OPEN FORUM**

Guests shall speak in an orderly fashion and are limited to remarks of five (5) minutes or less. The speaker shall deliver their comments or concerns regarding the Town of Chenango in a civil tone and without the use of profanity, personal attacks or other disruptive behavior which may result in the offender's removal from the meeting. The speaker shall not be interrupted except in a matter of urgency.

**MEETING and PUBLIC HEARING REMINDERS**

- August 8, 2022 – Planning Board, 7:00pm
- August 10, 2022 – Work Session, 5:00pm
- August 17, 2022 – Work Session, 5:00pm; Town Board, 7:00pm
- August 25, 2022 - Zoning Board of Appeals, 7:00pm

## 08/03/2022 WORK SESSION



106 Main Street  
Suite #4  
Windsor, NY 13865  
607.760.6545  
alex@urdaengineering.com

Department Head  
Engineering



From: Alex Urda, P.E. – Engineer for the Town

For the month of August it was requested that I be available for discussions on 8/3/22 and 8/10/22. I have traded date 8/17 out of my normal schedule for 8/3.

### **DISCUSSION ITEMS:**

1. We submitted the Northgate Biosolids Compost permit renewal application and are working with NYSDEC review on the approval and completion of supplemental documents they require.
2. We submitted a draft version of the MS4 Stormwater Management Plan (SWMP) this week to NYSDEC's reviewer for a draft review.
3. UPDATE: RFQs for Wastewater Projects ("Northgate Wastewater Treatment Plant Improvements" and "Sanitary Sewer Collection System Approvements").
  - a. PLAN REVIEW: I reached out to GHD, C&S, and CT Male for a second round of consideration with a completion date of February 2023. C&S declined (email attached). I am waiting to hear back from the other two through the end of next week. (Prior emails from GHD and CT Male declining in the first round are attached as requested).
  - b. ESTIMATING: I am waiting for formal contract documents from Trophy Point to have Keegan review and then get executed. (Email from Upstate declining is attached as requested).
4. Other discussion?

**From:** [Ron Jackson](#)  
**To:** [alex@urdaengineering.com](mailto:alex@urdaengineering.com)  
**Subject:** RE: TOC wastewater project review  
**Date:** Monday, July 25, 2022 9:55:51 AM

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Hello Alex,

Thank you very much for your consideration. I still think we will have to pass on this review. Our work load is pretty heavy through the end of the year and we just lost a mid-level engineer.

Hope we get to work with you in some fashion in the future.

Ron



**Ron Jackson, P.E.**  
Senior Principal  
C&S Companies

[rjackson@cscos.com](mailto:rjackson@cscos.com) | office: (315) 455-2000 | direct: (315) 703-4160 | cell:  
(315) 350-7279

499 Col. Eileen Collins Blvd., Syracuse, NY 13212

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**From:** alex@urdaengineering.com <alex@urdaengineering.com>  
**Sent:** Thursday, July 21, 2022 4:42 PM  
**To:** Ron Jackson <rjackson@cscos.com>  
**Subject:** TOC wastewater project review

Ron: New twist to the review RFQ. I've been asked to check again if parties are interested in the project review for us, but with a timeframe to complete of by February 2023. Before I put together a formal RFQ, would you want to consider that scenario with that much time to fit it into schedules?

**Alexander N. Urda, P.E.**  
**Urda Engineering, PLLC**  
**106 Main Street, Suite #4**  
**Windsor, NY 13865**

**607.760.6545**

**From:** John LaGorga  
**To:** alex@urdaengineering.com  
**Cc:** Jason Greene  
**Subject:** RE: TOC Wastewater info  
**Date:** Tuesday, July 12, 2022 4:29:27 PM

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Hi Alex,

I was calling you to let you know personally that GHD is declining the opportunity to bid on this work. We appreciate that the Town considered GHD for this work, and Jason Greene and I personally feel bad that we cannot offer our services. Simply, it comes down to resources and schedule. While much of the engineering that GHD provides can be directed by senior level engineers and mostly implemented by intermediate level engineers, the Town's scope of work (from our perspective) exclusively requires experienced, senior level engineers. GHD's senior level engineers are very busy, and we cannot risk spreading them too thin.

We appreciate the consideration, thank you.

Sincerely,  
John

**From:** alex@urdaengineering.com <alex@urdaengineering.com>  
**Sent:** Tuesday, July 12, 2022 3:30 PM  
**To:** John LaGorga <John.Lagorga@ghd.com>  
**Subject:** TOC Wastewater info

John: I cannot find where my email went out to you yesterday responding to you just before 4. That's probably why you called.

I had tried to send this (looks like that failed):

I had to get the proper e-files of the entire bid set for you.

We are seeking to have a 'peer review' of our wastewater project (2 parts- transmission, and WWTP). We are requesting quotes for the following:

A review of the project plans as bid out earlier this year. We are looking for a peer engineering review of the project relative to:

1. Constructability
2. Is the design in excess of any of the Permit requirements; is anything outside of the scope required (list areas of concern).

I will send you a dropbox link for the 100% project plans/documents as bid. We should be able to make the bids available also at a later date.

If there's any chance to have a quote Friday 7/15 morning that would be appreciated. You can keep it fairly simplified with acknowledging the intent, timing, etc. Email to me is perfect and relative to "TOC Wastewater". I'd like to give it to the supervisor for the upcoming work session.

Please confirm receipt of this and the dropbox files. Thank you.

**Alexander N. Urda, P.E.**  
**Urda Engineering, PLLC**  
**106 Main Street, Suite #4**  
**Windsor, NY 13865**

**607.760.6545**

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**From:** [Kortz, Chad](mailto:Kortz, Chad)  
**To:** [alex@urdaengineering.com](mailto:alex@urdaengineering.com)  
**Subject:** RE: TOC Wastewater request  
**Date:** Tuesday, July 12, 2022 4:10:52 PM

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Hi Alex.

Thank you for thinking of us and we appreciate the opportunity. We don't feel we are well suited to perform the requested scope of work at this time due to staff changes and existing workload. We will respectfully decline the offer to submit a proposal.

Please keep us in mind for future opportunities.

- Chad

**Charles "Chad" R. Kortz, P.E.\***  
**Vice President of Engineering & Quality**

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50 Century Hill Drive, Latham, NY 12110  
Phone: 518.786.7432  
Mobile: 518.848.5457  
Email: [c.kortz@ctmale.com](mailto:c.kortz@ctmale.com)  
[www.ctmale.com](http://www.ctmale.com)  
\*CT, NC, NH, NY, RI, VT

This e-mail is business confidential & intended solely for the recipients listed above. Should you receive this e-mail in error, please notify the sender & delete this e-mail.

**From:** alex@urdaengineering.com <alex@urdaengineering.com>  
**Sent:** Tuesday, July 12, 2022 3:31 PM  
**To:** Kortz, Chad <c.kortz@ctmale.com>  
**Subject:** TOC Wastewater request

Chad:

I had to get the proper e-files of the entire bid set for you.

We are seeking to have a 'peer review' of our wastewater project (2 parts- transmission, and WWTP). We are requesting quotes for the following:

A review of the project plans as bid out earlier this year. We are looking for a peer engineering review of the project relative to:

1. Constructability
2. Is the design in excess of any of the Permit requirements; is anything outside of the scope

required (list areas of concern).

I will send you a dropbox link for the 100% project plans/documents as bid. We should be able to make the bids available also at a later date.

If there's any chance to have a quote Friday 7/15 morning that would be appreciated. You can keep it fairly simplified with acknowledging the intent, timing, etc. Email to me is perfect and relative to "TOC Wastewater". I'd like to give it to the supervisor for the upcoming work session.

Please confirm receipt of this and the dropbox files. Thank you.

**Alexander N. Urda, P.E.**  
**Urda Engineering, PLLC**  
**106 Main Street, Suite #4**  
**Windsor, NY 13865**

**607.760.6545**

**From:** Upstate Estimating Services  
**To:** alex@urdaengineering.com; Upstate Estimating Services  
**Subject:** RE: Town of Chenango Wastewater estimating request  
**Date:** Tuesday, July 12, 2022 4:06:17 PM

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Alex,

Apologies. After reviewing our estimating schedule and hearing that you need this within 45 days I'm going to need to pass. Our schedule is totally booked for the next two months.

Again, my apologies.

**Brian C. Watson**

*Partner / Chief Estimator*

**Upstate Estimating Services**

*Email: [estimates@upstateestimating.com](mailto:estimates@upstateestimating.com)*

*Direct: (607) 348-6793*





**Office of Cannabis Management**

**KATHY HOCHUL**  
Governor

**TREMAINE WRIGHT**  
Cannabis Control Board Chair

**JESSICA GARCIA**  
Board Member

**REUBEN MCDANIEL, III**  
Board Member

**JEN METZGER**  
Board Member

**ADAM W. PERRY**  
Board Member

**CHRIS ALEXANDER**  
Executive Director

**DATE:** July 20, 2022  
**TO:** Municipal Leader  
**FROM:** Office of Cannabis Management

**Directive Concerning Local Laws Relating to the Cannabis Industry**

Dear Municipal Leader,

We understand that many of you have questions about the adult-use cannabis licenses and how the roll out of the Marihuana Regulation and Taxation Act (MRTA) will impact your towns, cities, and villages. As you may know, the State’s Cannabis Law was created under the MRTA. This law established the Cannabis Control Board (Board) and the Office of Cannabis Management (Office). These two entities have primary jurisdiction over all cannabis issues, including the licensing of adult-use retail dispensaries and adult-use on-site consumption sites. In establishing the Cannabis Law, the Legislature recognized the important role that municipalities play in ensuring these business operations are successful and have a positive impact on communities across the state. To that end the Legislature allowed municipalities to regulate certain localized issues, specifically the time, place, and manner in which the sales and use of cannabis can occur within a municipality.

As some municipalities begin to contemplate what local laws or ordinances they may want to enact, there have been many questions about what constitutes “time, place, and manner.” The Board is issuing this letter with the intent of aiding municipalities in making those determinations and answering other questions that have been raised to the Board and the Office.

**Time, Place and Manner:**

The Cannabis Law extends authority to municipalities to regulate aspects of “time, place, and manner” of operation of retail dispensaries and on-site consumption sites, provided such local laws or ordinances do not make the operation of a licensed retail dispensary or on-site consumption site unreasonably impracticable, as determined by the Board. One factor that the Board may consider when making an “unreasonably impractical” determination is how the municipality treats the cannabis business in comparison to other commercial businesses.



## Office of Cannabis Management

**KATHY HOCHUL**

Governor

**TREMAINE WRIGHT**

Cannabis Control Board Chair

**JESSICA GARCIA**

Board Member

**REUBEN MCDANIEL, III**

Board Member

**JEN METZGER**

Board Member

**ADAM W. PERRY**

Board Member

**CHRIS ALEXANDER**

Executive Director

From the numerous questions we have already received, we have identified the following topics that are subject to reasonable, local regulation:

- Hours of operation
- Historical districts
- Parking
- Traffic density control
- Nuisance (i.e., odor and noise)
- Local general ordinances that are not cannabis industry specific

Likewise, we have also been able to identify certain topics that the Office and Board will address through statewide regulation. These statewide regulations would apply to, among other items, the following:

- Applications for Licensure
- Applicant Requirements
- Selection of Applicants
- Fees associated with applications or licensure
- Site Selection Criteria (such as proximity to a school or place of worship)

The Office is available to answer any questions you may have with respect to permissible “time, place, and manner” issues which your municipality may be considering.

### Survey:

The Office and the Board want to work with municipalities in the context of a “time, place and manner” analysis that is not “unreasonably impracticable,” taking into consideration the varying priorities across municipalities in the state. To help us understand the priorities your municipality has as it relates to your oversight of the cannabis industry, we ask that you please complete the following survey: [Municipality Survey](#).

The results of the survey will help guide us in creating statewide regulations with the goal of supporting municipal priorities and helping guide the cannabis industry as we implement the program. Please return this survey by August 10<sup>th</sup>, 2022, so that our regulations may appropriately address those issues which are most important to you.



**Office of Cannabis  
Management**

**KATHY  
HOCHUL**  
Governor

**TREMAINE  
WRIGHT**  
Cannabis  
Control Board  
Chair

**JESSICA  
GARCIA**  
Board Member

**REUBEN  
MCDANIEL, III**  
Board Member

**JEN  
METZGER**  
Board  
Member

**ADAM W.  
PERRY**  
Board Member

**CHRIS  
ALEXANDER**  
Executive  
Director

For further information see:

- CAN Law: [CAN Law \(CAN Law §§ 85 & 131\)](#)
- MRTA: [Marihuana Regulation & Taxation Act \(MRTA\)](#)

Questions about this mandate can be sent to:  
[municipalities@ocm.ny.gov](mailto:municipalities@ocm.ny.gov)



## MacLeod, Amy

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**From:** Nicholas S. Cortese <NCortese@cglawoffices.com>  
**Sent:** Tuesday, July 26, 2022 12:57 PM  
**To:** Klenovic, Jo Anne; Stiles, Gavin R.; Keegan J. Coughlin  
**Cc:** Aurelio, Diane M.; MacLeod, Amy  
**Subject:** RE: Survey from the Office of Cannabis Management

Hi Jo Anne,

I'm pleasantly surprised that OCM wants this much input from local municipalities. I think what they're looking for is to hear from municipalities about the most important considerations when it comes to the zoning of cannabis dispensaries. My guess is that this will help OCM develop regulations and guidance on what constitutes "reasonable" local regulation of cannabis uses, and what does not.

Based on that, how you respond to the survey should reflect the Town's priorities when it comes to siting cannabis uses in Chenango. There is no right or wrong way to answer the survey questions. As you know, Albany will do whatever it wants anyway. However, to the extent that OCM is attempting to give local muni's a voice, I see only upside in putting in the Town of Chenango's two cents.

If you're wrestling with how to respond to certain questions, I'd be happy to chat with you about what I'm hearing from various municipalities in terms of important cannabis zoning considerations.

Best,

Nick

**Nicholas S. Cortese** | Associate

**COUGHLIN & GERHART, LLP**

99 Corporate Drive | Binghamton, NY 13904

P.O. Box 2039 | Binghamton, NY 13902-2039

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[ncortese@cglawoffices.com](mailto:ncortese@cglawoffices.com) | [www.cglawoffices.com](http://www.cglawoffices.com)

**From:** Klenovic, Jo Anne <supervisor@townofchenango.com>  
**Sent:** Tuesday, July 26, 2022 11:34 AM  
**To:** Stiles, Gavin R. <Gavin.Stiles@townofchenango.com>; Keegan J. Coughlin <KCoughlin@cglawoffices.com>; Nicholas S. Cortese <NCortese@cglawoffices.com>  
**Cc:** Aurelio, Diane M. <Diane.Aurelio@townofchenango.com>; MacLeod, Amy <payroll@townofchenango.com>  
**Subject:** FW: Survey from the Office of Cannabis Management

Please see the attached email from AOT requesting input on the need for Cannabis legislation. Briefly, before I respond, would you gentlemen comment on state laws or regulations you think the Town could put to use or is a wait and see approach better at this time?

I'd appreciate your input! JWK

**From:** Chris Anderson <[canderson@nytowns.org](mailto:canderson@nytowns.org)>  
**Sent:** Monday, July 25, 2022 12:12 PM  
**To:** Chris Anderson <[canderson@nytowns.org](mailto:canderson@nytowns.org)>  
**Subject:** Survey from the Office of Cannabis Management

Dear Town Supervisor,

Attached is a survey letter from the New York State Office of Cannabis Management (OCM). The link to the survey is on page 2.

The OCM has asked the Association of Towns to help distribute the survey -- the Association is not otherwise involved. All questions or concerns should be sent to: [municipalities@ocm.ny.gov](mailto:municipalities@ocm.ny.gov)

Christopher Anderson  
Director of Research and Programming  
Association of Towns of the State of New York  
150 State Street, Albany, New York 12207-1671  
Phone (518) 465-7933  
FAX (518) 465-0724  
<https://www.nytowns.org>  
<https://twitter.com/nytowns>

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This email was Virus checked by Sophos Security Gateway. <http://www.sophos.com>

## MacLeod, Amy

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**From:** Klenovic, Jo Anne  
**Sent:** Tuesday, July 26, 2022 9:27 AM  
**To:** Nigel Ravelo; MacLeod, Amy  
**Subject:** RE: Meeting Request

Go with the 100 for the two weeks, its at least a start to a solution.

Jo Anne Klenovic

---

**From:** Nigel Ravelo <navelo@firstlight.net>  
**Sent:** Tuesday, July 26, 2022 8:54 AM  
**To:** Klenovic, Jo Anne <supervisor@townofchenango.com>; MacLeod, Amy <payroll@townofchenango.com>  
**Subject:** Re: Meeting Request

Good morning Jo Anne,

My apologies but we have an oversight in our side.

Apparently, the equipment on-site can only handle a 100M bandwidth increase. In order for us to do a 200M increase it would cost us a chunk of money.

We can up the bandwidth to 100M, same as before but now for a longer period of time. Not sure if that will solve the meeting issues but it should suffice for regular day to day bandwidth use.

Please advise.

Regards.

---

**From:** Klenovic, Jo Anne <supervisor@townofchenango.com>  
**Sent:** Tuesday, July 26, 2022 6:18:37 AM  
**To:** Nigel Ravelo <navelo@firstlight.net>; MacLeod, Amy <payroll@townofchenango.com>  
**Subject:** Re: Meeting Request

Send all to my attention and copy Amy, Thank you!

---

**From:** Nigel Ravelo <navelo@firstlight.net>  
**Sent:** Monday, July 25, 2022 9:40:08 AM  
**To:** Klenovic, Jo Anne; MacLeod, Amy  
**Subject:** RE: Meeting Request

Good morning Jo Anne,

I got the OK for the bandwidth upgrade this morning from our provisioning team.

Who should I put as the lead contact from your side?

**Nigel Ravelo**

*Account Executive / Enterprise Sales - NY East*

**FirstLight**

41 State Street | Albany, NY 12207

Office 845-630-1206

[navelo@firstlight.net](mailto:navelo@firstlight.net) | [www.firstlight.net](http://www.firstlight.net)

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**From:** Klenovic, Jo Anne <[supervisor@townofchenango.com](mailto:supervisor@townofchenango.com)>

**Sent:** Friday, July 22, 2022 10:53 AM

**To:** Nigel Ravelo <[navelo@firstlight.net](mailto:navelo@firstlight.net)>; MacLeod, Amy <[payroll@townofchenango.com](mailto:payroll@townofchenango.com)>

**Subject:** RE: Meeting Request

Hi Nigel

Can we schedule the 200/200 test for the week starting Monday July 25 through Friday August 5? I have notified our technology service provider and they will be on alert the day of the change but they do not expect any issues on our end.

The Town staff will monitor different circumstances and peak periods and provide our insight back to First Light. After we determine that this is in fact the solution, I will gladly speak with you about a plan and pricing going forward.

Please advise if this timetable is doable on your side.

Thank you,  
Jo Anne

Jo Anne W Klenovic  
Supervisor  
Town of Chenango  
607-648-4809 X6

---

**From:** Nigel Ravelo <[navelo@firstlight.net](mailto:navelo@firstlight.net)>

**Sent:** Friday, July 22, 2022 8:35 AM

**To:** MacLeod, Amy <[payroll@townofchenango.com](mailto:payroll@townofchenango.com)>

**Cc:** Klenovic, Jo Anne <[supervisor@townofchenango.com](mailto:supervisor@townofchenango.com)>

**Subject:** RE: Meeting Request

Good morning Amy,

Wondering if Supervisor Klenovic received the information I sent earlier this week?

Regards,

**Nigel Ravelo**

Account Executive / Enterprise Sales - NY East

**FirstLight**

41 State Street | Albany, NY 12207

Office 845-630-1206

[nravelo@firstlight.net](mailto:nravelo@firstlight.net) | [www.firstlight.net](http://www.firstlight.net)

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**From:** Nigel Ravelo

**Sent:** Tuesday, July 19, 2022 9:59 AM

**To:** MacLeod, Amy <[payroll@townofchenango.com](mailto:payroll@townofchenango.com)>

**Subject:** RE: Meeting Request

Good morning Amy,

Thank you for taking my call.

I am going to continue this email thread if that is ok with you.

Below is the information I would like for you to pass onto Supervisor Klenovic:

- Temporary 200 Mb/s bandwidth upgrade has been approved for a two-week duration
- Please provide the start date
  - Preliminary bandwidth upgrade MRC I am planning to present to my higher ups for approval is \$585 MRC for 200x200 Mb/s Internet Bandwidth
- This represents a bandwidth increase from your current 30Mb/s to 20Mb/s
- MRC increase from \$291 to \$585 (a total increase of \$294)
- Please advise if this is reasonable for the Town

If you have any questions feel free to contact me at anytime.

Regards,

**Nigel Ravelo**

Account Executive / Enterprise Sales - NY East

**FirstLight**

41 State Street | Albany, NY 12207

Office 845-630-1206

[nravelo@firstlight.net](mailto:nravelo@firstlight.net) | [www.firstlight.net](http://www.firstlight.net)

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**From:** MacLeod, Amy <[payroll@townofchenango.com](mailto:payroll@townofchenango.com)>

**Sent:** Tuesday, July 12, 2022 11:15 AM

**To:** Nigel Ravelo <navelo@firstlight.net>

**Subject:** RE: Meeting Request

Absolutely! I will set the Zoom up for 11:00am on Thursday July 14<sup>th</sup>.

**From:** Nigel Ravelo <navelo@firstlight.net>

**Sent:** Tuesday, July 12, 2022 11:05 AM

**To:** MacLeod, Amy <payroll@townofchenango.com>

**Subject:** Re: Meeting Request

Good morning Amy,

Is it possible to do 11AM, if not I'll make 10:30 work.

Regards.

---

**From:** MacLeod, Amy <payroll@townofchenango.com>

**Sent:** Tuesday, July 12, 2022 11:02:17 AM

**To:** Nigel Ravelo <navelo@firstlight.net>

**Subject:** RE: Meeting Request

Hi Nigel –

How about we do Thursday morning at 10:30am? I can set the Zoom up once you confirm.

Thank you 😊

**Amy MacLeod**

**Administrative Assistant**

**Town of Chenango – Supervisor's Office**

**1529 NYS Rt 12**

**Binghamton NY 13901**

**(607) 648-4809 Option 8**

**From:** Nigel Ravelo <navelo@firstlight.net>

**Sent:** Friday, July 8, 2022 6:47 PM

**To:** MacLeod, Amy <payroll@townofchenango.com>

**Subject:** RE: Meeting Request

Amy,

Wednesday afternoon anytime works for me and Thursday morning until 2PM is fine as well.

**Nigel Ravelo**

*Account Executive / Enterprise Sales - NY East*

## FirstLight

41 State Street | Albany, NY 12207  
Office 845-630-1206  
[nravelo@firstlight.net](mailto:nravelo@firstlight.net) | [www.firstlight.net](http://www.firstlight.net)

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**From:** MacLeod, Amy <[payroll@townofchenango.com](mailto:payroll@townofchenango.com)>  
**Sent:** Friday, July 8, 2022 4:02 PM  
**To:** Nigel Ravelo <[nravelo@firstlight.net](mailto:nravelo@firstlight.net)>  
**Subject:** RE: Meeting Request

Hi Nigel,

What is your availability for Wednesday afternoon or Thursday morning/afternoon?

**Amy MacLeod**  
**Administrative Assistant**  
**Town of Chenango – Supervisor's Office**  
**1529 NYS Rt 12**  
**Binghamton NY 13901**  
**(607) 648-4809 Option 8**

**From:** Nigel Ravelo <[nravelo@firstlight.net](mailto:nravelo@firstlight.net)>  
**Sent:** Friday, July 8, 2022 1:50 PM  
**To:** MacLeod, Amy <[payroll@townofchenango.com](mailto:payroll@townofchenango.com)>  
**Subject:** RE: Meeting Request  
**Importance:** High

Hi Amy,

Sorry for the late responses.

I have a meeting already scheduled for that time slot. I can do:

10 – 10:30PM  
11 – 4PM

Please advise.

Regards,

**Nigel Ravelo**  
**Account Executive / Enterprise Sales - NY East**

## FirstLight

41 State Street | Albany, NY 12207  
Office 845-630-1206

[navelo@firstlight.net](mailto:navelo@firstlight.net) | [www.firstlight.net](http://www.firstlight.net)

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**From:** MacLeod, Amy <[payroll@townofchenango.com](mailto:payroll@townofchenango.com)>  
**Sent:** Thursday, July 7, 2022 2:04 PM  
**To:** Nigel Ravelo <[navelo@firstlight.net](mailto:navelo@firstlight.net)>  
**Subject:** RE: Meeting Request

Good afternoon Nigel –

Would you be able to reschedule our meeting to July 12<sup>th</sup> at 10:30am? Supervisor Klenovic has a scheduling conflict on July 11<sup>th</sup> so she is unable to meet that morning. Please confirm if this works and I'll update the Zoom information. Thank you.

**Amy MacLeod**  
**Administrative Assistant**  
**Town of Chenango – Supervisor's Office**  
**1529 NYS Rt 12**  
**Binghamton NY 13901**  
**(607) 648-4809 Option 8**

---

**From:** MacLeod, Amy <>  
**Sent:** Wednesday, July 6, 2022 9:02 AM  
**To:** 'Nigel Ravelo' <[navelo@firstlight.net](mailto:navelo@firstlight.net)>  
**Subject:** RE: Meeting Request

Good morning Nigel –

Supervisor Klenovic has a scheduling conflict on July 11<sup>th</sup> for your meeting. Can you reschedule to July 12<sup>th</sup> at 10:30am?

**Amy MacLeod**  
**Administrative Assistant**  
**Town of Chenango – Supervisor's Office**  
**1529 NYS Rt 12**  
**Binghamton NY 13901**  
**(607) 648-4809 Option 8**

---

**From:** Nigel Ravelo <[navelo@firstlight.net](mailto:navelo@firstlight.net)>  
**Sent:** Friday, July 1, 2022 12:18 PM  
**To:** MacLeod, Amy <[payroll@townofchenango.com](mailto:payroll@townofchenango.com)>  
**Subject:** RE: Meeting Request

Thank you! You too!

**From:** MacLeod, Amy <[payroll@townofchenango.com](mailto:payroll@townofchenango.com)>  
**Sent:** Friday, July 1, 2022 11:54 AM  
**To:** Nigel Ravelo <[nravelo@firstlight.net](mailto:nravelo@firstlight.net)>  
**Subject:** RE: Meeting Request

Good afternoon Nigel –

I set up a Zoom and forwarded you the information. Have a wonderful day 😊

**Amy MacLeod**  
**Administrative Assistant**  
**Town of Chenango – Supervisor's Office**  
**1529 NYS Rt 12**  
**Binghamton NY 13901**  
**(607) 648-4809 Option 8**

**From:** Nigel Ravelo <[nravelo@firstlight.net](mailto:nravelo@firstlight.net)>  
**Sent:** Thursday, June 30, 2022 12:43 PM  
**To:** MacLeod, Amy <[payroll@townofchenango.com](mailto:payroll@townofchenango.com)>  
**Subject:** Re: Meeting Request

Hi Amy,

July 11th works just fine.

I am based out of Westchester, so for this first meeting a Zoom or Webex would be perfect.

Would you like to send the Zoom meeting invite or I can send out a Webex?

Regards.

---

**From:** MacLeod, Amy <[payroll@townofchenango.com](mailto:payroll@townofchenango.com)>  
**Sent:** Thursday, June 30, 2022 8:53:59 AM  
**To:** Nigel Ravelo <[nravelo@firstlight.net](mailto:nravelo@firstlight.net)>  
**Subject:** RE: Meeting Request

Good morning Nigel –

After speaking with Supervisor Klenovic, she would like to meet with you on July 11<sup>th</sup> at 10:30am. Would you like to do a Zoom meeting? She would like to discuss the following topics:

- internet quality
- dependability
- pricing

**Amy MacLeod**  
**Administrative Assistant**  
**Town of Chenango – Supervisor's Office**

1529 NYS Rt 12  
Binghamton NY 13901  
(607) 648-4809 Option 8

---

**From:** Nigel Ravelo <naravelo@firstlight.net>  
**Sent:** Wednesday, June 29, 2022 2:24 PM  
**To:** MacLeod, Amy <payroll@townofchenango.com>  
**Subject:** RE: Meeting Request

Sounds great, thank you!

You have a great day as well 😊

**Nigel Ravelo**  
Account Executive / Enterprise Sales - NY East

**FirstLight**  
41 State Street | Albany, NY 12207  
Office 845-630-1206  
naravelo@firstlight.net | www.firstlight.net

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**From:** MacLeod, Amy <payroll@townofchenango.com>  
**Sent:** Wednesday, June 29, 2022 2:18 PM  
**To:** Nigel Ravelo <naravelo@firstlight.net>  
**Subject:** RE: Meeting Request

Thank you for the quick response Nigel. I will check with Supervisor Klenovic to see if July 10<sup>th</sup> works for her. I will also confirm the details of the meeting with her.  
Have a great day 😊

**Amy MacLeod**  
Administrative Assistant  
Town of Chenango – Supervisor's Office  
1529 NYS Rt 12  
Binghamton NY 13901  
(607) 648-4809 Option 8

---

**From:** Nigel Ravelo <naravelo@firstlight.net>  
**Sent:** Wednesday, June 29, 2022 1:36 PM  
**To:** MacLeod, Amy <payroll@townofchenango.com>  
**Subject:** RE: Meeting Request

Good afternoon Amy,

I will be away until the 8<sup>th</sup>, Monday July 10<sup>th</sup> will work for me.

Do you know what we will be discussing?

**Nigel Ravelo**

*Account Executive / Enterprise Sales - NY East*

**FirstLight**

41 State Street | Albany, NY 12207  
Office 845-630-1206  
[navelo@firstlight.net](mailto:navelo@firstlight.net) | [www.firstlight.net](http://www.firstlight.net)

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**From:** MacLeod, Amy <[payroll@townofchenango.com](mailto:payroll@townofchenango.com)>  
**Sent:** Wednesday, June 29, 2022 1:09 PM  
**To:** Nigel Ravelo <[navelo@firstlight.net](mailto:navelo@firstlight.net)>  
**Subject:** Meeting Request

Good afternoon Nigel –

Our Town Supervisor would like to schedule a meeting with you, in person or via Zoom, here at the Town of Chenango. She is available July 5<sup>th</sup> – July 10<sup>th</sup>. Can you please let me know what your availability is?

Thank you 😊

**Amy MacLeod**  
**Administrative Assistant**  
**Town of Chenango – Supervisor's Office**  
**1529 NYS Rt 12**  
**Binghamton NY 13901**  
**(607) 648-4809 Option 8**



POWERED BY OneConnect



Services

**Spectrum**  
BUSINESS

AUTHORIZED  
CHANNEL  
PARTNER

	Month 1 - 12	Month 13 - 24
1529 Route 12 Binghamton NY 13901		
600 x 35 High Speed Data	\$ 114.99	\$ 139.00
1 Static IP	\$ 19.99	\$ 19.99
Installation	\$ 99.00	\$ 99.00
<b>Monthly Charges:</b>	<b>\$ 134.98</b>	<b>\$ 158.99</b>

Notes:

Month-to-Month Term

Taxes and fees not included.



## MacLeod, Amy

---

**From:** Hills, Jeffrey S:(Constellation) <Jeffrey.Hills@constellation.com>  
**Sent:** Thursday, July 28, 2022 11:04 AM  
**To:** townclerk; Klenovic, Jo Anne  
**Cc:** Wyatt, Julie A.; MacLeod, Amy  
**Subject:** Constellation: Electricity pricing for Board agenda  
**Attachments:** Town of Chenango\_7\_28.xlsx; NYISO Zone C - Central 2022-07-27 14-37-57.pdf

**Importance:** High

All

Good morning. Attached are the documents for the board agenda. Prices are currently in line with what they were when we last spoke. There remains quite a bit of volatility.

Please let me know if you have any questions.

Thanks  
Jeff

Jeffrey Hills  
106 Afton Lake Road  
Afton, NY 13730  
[Jeffrey.Hills@constellation.com](mailto:Jeffrey.Hills@constellation.com)  
607-208-4107  
[www.constellation.com](http://www.constellation.com)

Ask me about

- EME overview [www.constellation.com/eme](http://www.constellation.com/eme)
- Pear.ai [www.constellation.com/pearai](http://www.constellation.com/pearai)

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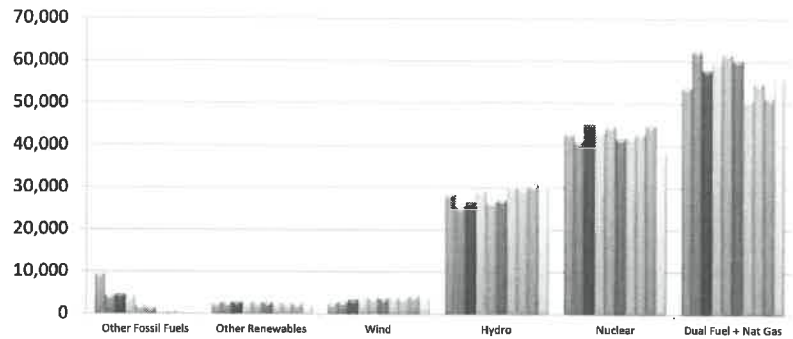


## New York Generation (GWh) by Fuel Type

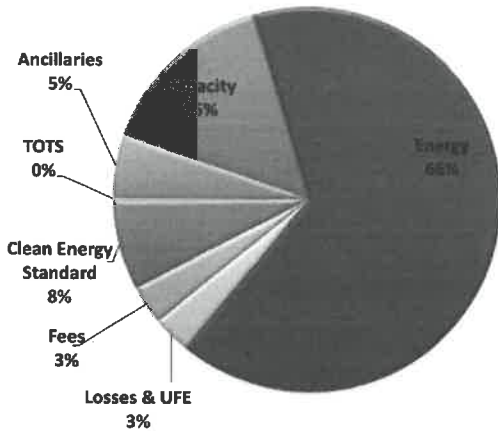
F	Zone Name
C	Central



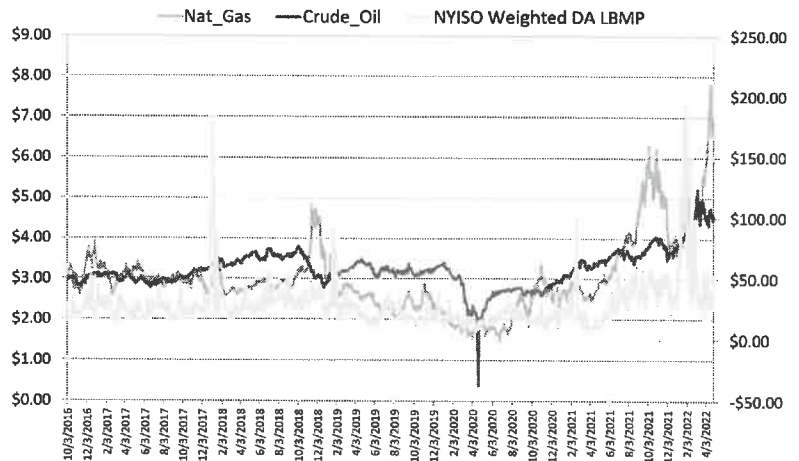
█ 2011 █ 2012 █ 2013 █ 2014 █ 2015 █ 2016 █ 2017 █ 2018 █ 2019 █ 2020



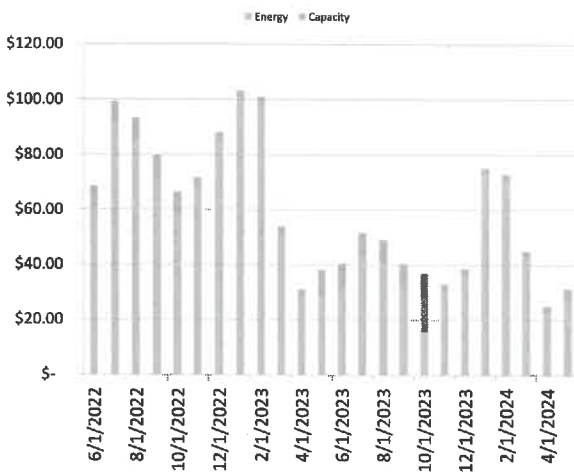
## Historical Index Costs by Component



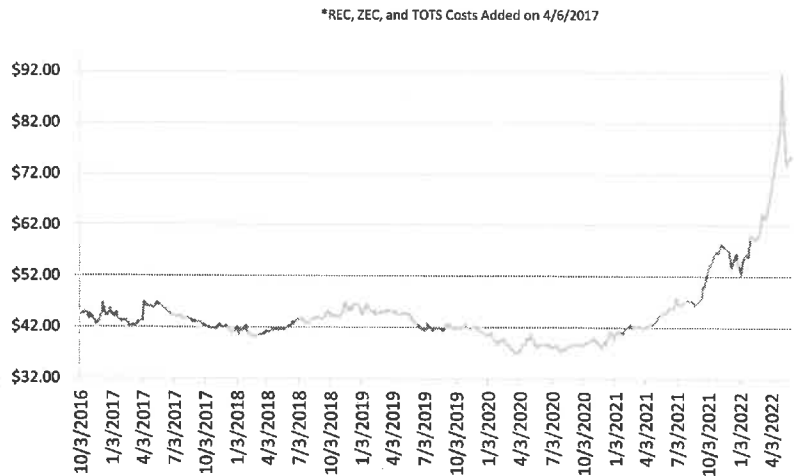
## Historical Energy Price Curves



## Forward Energy & Capacity Curves



## Historical Average 24-Month Forward Fixed Term



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Proposal For: Town of Chenango  
 Proposal Date: 06/13/2022  
 Utility: NYSEG  
 Zone: ZONE C  
 Contact: Jeffrey S Hills  
 Direct Line:  
 Email: jeffrey.hills@constellation.com  
 Call Phone:



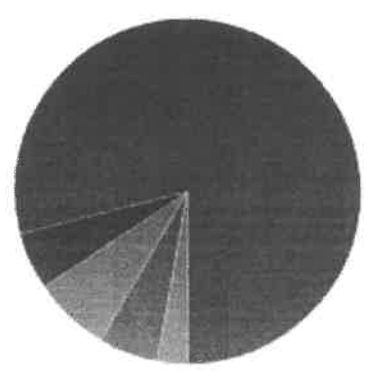
**Fixed Price Solutions**

Months	12	24	36	48
Offer Number	OF-0000395598	OF-0000395598	OF-0000395598	OF-0000395598
Scenario	1	2	3	4
Run ID	40358132	40358134	40358137	40358139
Start Date	11/01/2022	11/01/2022	11/01/2022	11/01/2022
End Date	11/29/2023	11/29/2024	11/29/2025	11/29/2026
NTOU Price	0.081110	0.072850	0.070480	0.069160
Term kWh	2,239,282	4,484,900	6,723,603	8,969,394
Average Monthly kWh	186,607	186,871	186,767	186,862
Covered Bandwidth %	100	100	100	100
Green Energy %	0	0	0	0
Number of Accounts	52	52	52	52

**Estimates of Pass Through Charges and Estimated Spend**

Fixed in Price:	Energy, Energy Losses, AEPs, Ancillary, Capacity, TOTS, ZEC, Congestion, Public Policy Transmission, New York Tier 2
Pass-Through Charges:	None
Months	12
Fixed in Price	0.081110 ✓
Pass-through Estimates	0.000000
Total Estimated Charge	0.081110
Est. Total Expense	181,628
Average Monthly Expense	15,136

**Cost Component Breakdown**



- Energy
- Energy Losses
- Capacity
- Transmission
- Ancillary Services
- RPS, AEPs

*Current Contract  
is 2 cents*

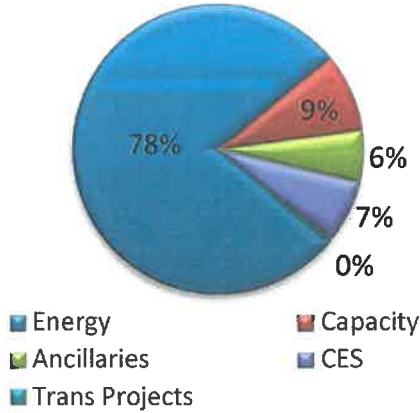
*WWTTP project  
Suspended cost of not using gas*

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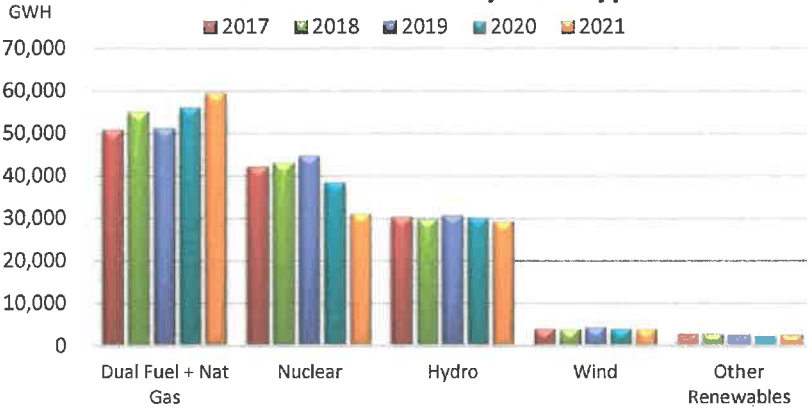




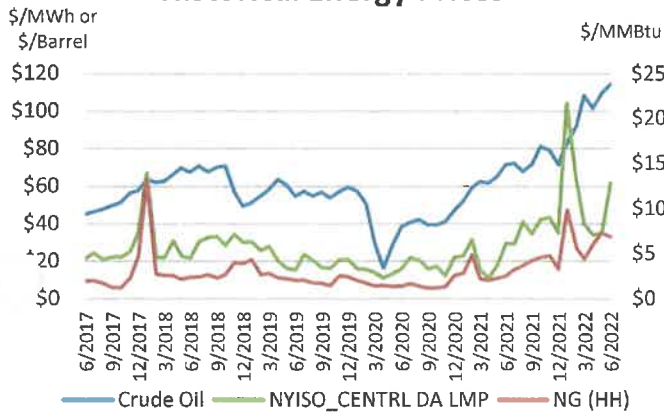
### Estimated 24 Month Price by Component



### New York Generation by Fuel Type



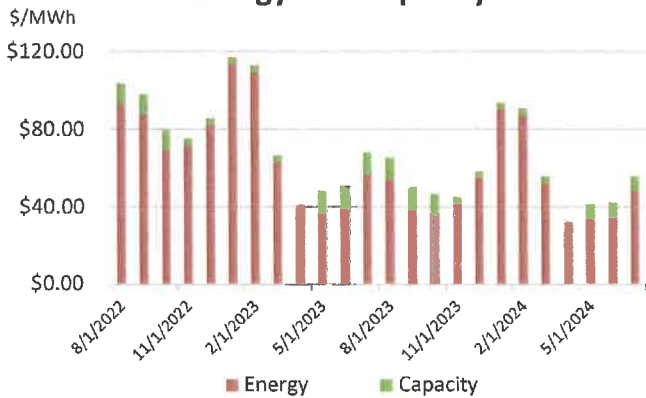
### Historical Energy Prices



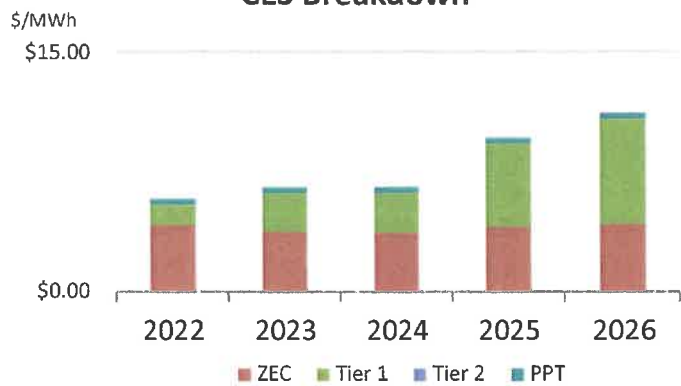
### 24 Month Fixed Price



### Energy and Capacity



### CES Breakdown



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<b>PRICING DUE:</b>	
<b>Please complete section below in BLUE</b>	<b>Please initial:</b>
<b>LEGAL ENTITY:</b>	Town of Chenango
<b>ADDRESS:</b>	
<b>CITY STATE ZIP:</b>	
<b>START DATE:</b>	Nov-22
<b>PRICING TYPE:</b>	
<b>PRICING TERMS:</b>	12, 24, 36, 48,61
<b>ANNUAL USAGE: MWhs</b>	2,222
<b>ACCOUNTS:</b>	See attached

<b>Term(Months)</b>	<b>Fixed(\$/MWh)</b>
12	\$80.08
24	\$72.82
36	\$70.54
48	\$69.15
61	\$68.65

sweet spot

OF-0000395598 Town of Chenango

Lizanne Tiesi-Korine Townclerk@townofchenango.com  
 Jo Anne Klenovic supervisor@townofchenango.com  
 607-648-4809



**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION APPROVING ABSTRACT NO. 14**

At a regular meeting of the Town Board of the Town of Chenango, held on the 3<sup>rd</sup> day of August, 2022, the following resolution was offered and seconded:

**RESOLVE** to pay the attached and incorporated herein Abstract of Bills. Abstract 14, dated July 27, 2022.

General Fund - Voucher Nos. 493-526; Check Nos. 5333-5364 totaling the sum of \$63,134.17.

Highway Fund - Voucher Nos. 199-209; Check Nos. 1833-1838, totaling the sum of \$28,472.26.

Water Fund - Voucher Nos. 137-146; Check Nos. 1786-1795 totaling the sum of \$10,247.29.

Sewer Fund/Sewer 12 - Voucher Nos. 196-209; Check Nos. 2145-2157 totaling the sum of \$10,268.92.

Special Districts/Street Lights – Voucher Nos. 16; Check Nos. 1185 totaling the sum of \$3,830.83.

Capital Projects/Sewer Consolidated – Voucher Nos. 22-23; Check Nos. 1090-1091 totaling the sum of \$83,074.00.

**WHEREAS**, this resolution shall take effect immediately.

Offered by:

Seconded by:

**CERTIFICATION**

I, Lizanne Tiesi-Korinek, do hereby certify that I am the Town Clerk of the Town of Chenango and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Chenango at a meeting thereof held at Town Hall, 1529 NY RT 12, Binghamton, NY on this 6<sup>th</sup> day of July, 2022. Said resolution was adopted by the following roll call vote:

Jo Anne Klenovic, Supervisor	_____
Dave Johnson, Councilperson	_____
Frank Carl, Councilperson	_____
Gene Hulbert, Councilperson	_____
Jim DiMascio, Councilperson	_____

Town of Chenango Seal

Dated: August 3, 2022

\_\_\_\_\_  
Lizanne Tiesi-Korinek  
Town Clerk, Town of Chenango



RESOLUTION NO. \_\_\_\_\_

**RESOLUTION INTRODUCING A PROPOSED LOCAL LAW**

At a regular meeting of the Town Board of the Town of Chenango, held on the 3<sup>rd</sup> day of August, 2022, the following resolution was offered and seconded:

**WHEREAS**, a Local Law entitled “A LOCAL LAW AMENDING CHAPTER 2A OF THE TOWN CODE ENTITLED ‘BOARDS AND COMMISSIONS’ AMENDING THE MINIMUM TRAINING REQUIREMENTS”, was introduced at this meeting, a copy of which is attached hereto, and

**WHEREAS**, the Town Board desires to hold a public hearing with respect to the adoption of said Local Law.

**NOW, THEREFORE, BE IT RESOLVED** that a public hearing will be held by the Town Board of the Town of Chenango with respect to the adoption of the aforesaid Local Law on \_\_\_\_\_, 2022 at \_\_\_\_\_ p.m., or as soon thereafter as the matter may be heard, at Town Hall, 1529 NY RT 12, Binghamton, New York; and it is further

**RESOLVED**, that the Town Clerk is hereby authorized and directed to cause public notice of said hearing to be given as provided by law.

Offered by:

Seconded by:

**CERTIFICATION**

I, Lizanne Tiesi-Korinek, do hereby certify that I am the Town Clerk of the Town of Chenango and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Chenango at a meeting thereof held on 3<sup>rd</sup> day of August, 2022. Said resolution was adopted by the following roll call vote:

Supervisor Jo Anne Klenovic	_____
Councilperson Gene Hulbert Jr.	_____
Councilperson Frank Carl	_____
Councilperson Jim DiMascio	_____
Councilperson David Johnson	_____

Town of Chenango Seal

Dated: August 3, 2022

\_\_\_\_\_  
Lizanne Tiesi-Korinek  
Town Clerk of the Town of Chenango



**Town of Chenango**

**Local Law No. 5 of the year 2022**

**A LOCAL LAW AMENDING CHAPTER 2A OF THE  
TOWN CODE ENTITLED "BOARDS AND COMMISSIONS"  
AMENDING THE MINIMUM TRAINING REQUIREMENTS**

Be it enacted by the Town Board of the Town of Chenango as follows:

Section 1. Section 2A-5 entitled "Minimum training requirements; costs" shall be deleted and replaced with the following:

~~§ 2A-5 Minimum training requirements; costs:~~

- ~~A. All members and alternate members shall be required to attend a minimum of six hours in relevant training courses within the first two years from the date of their initial appointment to such Board and, thereafter, attend training sessions of not less than three hours every three years during the remainder of their first and subsequent terms of appointment.~~
- ~~B. Noncompliance with these minimum requirements relating to training may be deemed a proper cause for removal from office.~~
- ~~C. The reasonable costs of such training courses, seminars, workshops or continuing education courses so designated shall be a Town charge. Members shall also be reimbursed for reasonable travel and meal expenses according to Town policies. Such training sessions shall be approved in advance by the Town of Chenango.~~

§ 2A-5 Minimum training requirements.

- A. All members, alternate members and ad hoc members (hereinafter individually or collectively referred to as "member") of the ZBA and Planning Board shall be required to attend a minimum of six hours in relevant training courses within the first calendar year after the date of their initial appointment to such Board; and thereafter, attend training sessions of not less than four hours every calendar year thereafter.
- B. Training received by a member in excess of four hours in any one year after first year may be carried over into succeeding years in order meet these requirements.
- C. Such training requirements can be waived or modified by resolution of the Town Board when, in the judgment of the Town Board, it is in the best interests of the Town to do so.
- D. Noncompliance with these minimum requirements relating to training shall result in ineligibility for reappointment and shall also be deemed a proper cause for removal

from office.

- E. The reasonable costs of such training courses, seminars, workshops or continuing education courses so designated shall be a Town charge. Members shall also be reimbursed for reasonable travel and meal expenses according to Town policies. Such training sessions shall be approved in advance by the Town Board.

## Section 2. Separability

The provisions of this local law are separable and if any provision, clause, sentence, subsection, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstance, such illegality, invalidity or unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, subsections, words, or parts of this local law or their application to other persons or circumstances. It is hereby declared to be the legislative intent that this local law would have been adopted if such illegal, invalid, or unconstitutional provision, clause, sentence, subsection, word or part had not been included therein, and as if such person or circumstance, to which the local law or part thereof is held inapplicable, had been specifically exempt therefrom.

## Section 3. Repealer

All Ordinances, Local Laws and parts thereof inconsistent with this Local Law are hereby repealed.

## Section 4. Effective Date

This local law shall take effect immediately upon filing with the New York State Secretary of State in accordance with Section 27 of the Municipal Home Rule Law.

**UPDATED AS OF JULY 28, 2022**

**TOWN BOARD PROJECTS / DISCUSSIONS FOR FUTURE AGENDAS**

<u>PROJECT / DISCUSSION</u>	<u>POTENTIAL AGENDA DATE</u>
-----------------------------	------------------------------

**Agenda Software - (Updates Only) 8/3/2022**

- a.) Agenda Demonstration
- b.) Computer Training w/ Agenda Software 8/17/2022

**Broome County Projects**

- \*North Otsinengo Dog Park
- \*Northgate Plaza

**Budget 2023 8/10/2022 & 9/21/2022**

- \* Payroll 8/10/2022 (info to Board 7/29)
- \* Chango Ambulance Request 8/10/2022 (info to Board 7/29)
- \* ARPA Funds Allocation 8/10/2022 (info to Board 7/29)

**Building & Fire Safety**

- \* Records Retention
- \* Evacuation Plan
- \* ADA Accessibility

**Castle Creek U.S.P.O.**

- a.) Resolution for Ground Lease
- b.) Public Hearing

**Charter Franchise Agreement**

- a.) Public Hearing 8/3/2022
- b.) Resolution to Approve Agreement 8/3/2022

**Correspondence to Town Officials**

- a.) N. Savory Letter - dated 6/3/22 8/10/2022
- b.) M. Lumsden Letter - dated 6/4/22 8/10/2022

**Dept. Head Evaluations**

**DPW - Greg Burden**

- \*Drinking Water Study - Applewood / Maplewood
- \*Wolfe Park Project - \$75,000 Grant Awarded to TOCI
- \*Parking Lot Lights

**Email Host**

- \*Pyramid (Updates Only) 8/3/2022
- a.) Resolution to approve Pyramid as email host 8/17/2022

**Flood Mitigation**

- \*ARPA Funds/Uses
- \*HMPG Grant - Submitted 5/31/22
- \*Smith Hill Drainage Project 2023
  - a.) NYS DOT
  - b.) Broome County
  - c.) Urda Engineering - Alex Urda
- \*Easements for Smith Hill Rd. Project

**Ordinance Dept.**

- \*Zoning - CB Properties - Local Law 5 of 2022 9/7/2022 & 9/14/2022
- b.) Nadine Bell 9/7/2022
- c.) Public Hearing
- \*Zoning - Luke Tokarz Brooks Rd. Property
- \*Zoning - Temporary Structures, Section 3103
- \*Local Law 32001 Training for ZBA & Planning Board 8/3/2022
- \*Rural Address Identification Numbers

**Ordinance Dept. (continued)**

\*Zoning - Local Law 73-44 Amendment

a.) Resolution to Approve 73-44 Amendment

\*Solar Farms - Review Legislation

\*Ordinance Software

\*Electric Vehicles

**Town Board Functionality**

\*Town Clerk Reporting Procedures

a.) Resolutions vs. Motions

\*AOT Rules of Order

\*Zoom/Hybrid Meeting Policy

\*Policy for Recusal

**Town of Chenango Safety Manual**

\*New Committee Members

**Town of Chenango Policy Updates**

\*Office of Cannabis Management (and survey)

(survey due 8/10/22)

**Town of Chenango Vehicles**

\*GPS in vehicles

8/17/2022

**WWTP Project**

\*WQIP Grant Application

\*Community Project Funding Grant - C. Schumer

\*Benefit Assessment

\*EDU's

\*Projected Timeline

\*Project Modifications - B & L Amendment #3

a.) Resolution for B&L Final Amendment

TBD - Deadline 8/31/2022  
TBD - Deadline 8/31/2022

\*Engineer Referrals (Alex Urda)

8/3/2022

