PLANNING BOARD
REGULAR MEETING -ZOOM
MONDAY NOVEMBER 9, 2020
7:00 P.M. – TOWN HALL – 1529 NYS RTE 12
BINGHAMTON – NY – 13901

Approval of the October 13, 2020 Regular Planning Board Minutes.

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PRESENT: Cynthia Paddick - Chair
Messer: Donnelly, Blythe, Worden, and Szenher

ALSO, PRESENT: Nicholas Cortese - Planning/Zoning Atty
Alex Urda P.E. - Town Engineer
John Freer – Building/Code Inspector
Jo Anne Klenovic – Town Supervisor
Michael Boland - Alternate

Ms. Paddick – I need to read the virtual meeting information for the record and take a roll call of the board members to see who is in attendance for the virtual Planning Board meeting. We have to make sure that the transcription reflects there is a quorum.
With that being said the meeting convened at 7:00 p.m. at which time Ms. Paddick called the meeting to order and read the opening of a virtual meeting, roll call of who is in attendance.
Jamie Szenher - aye
Kevin Worden- aye
Alan Blythe - aye
Brian Donnelly -aye
Ms. Paddick - aye
Roll Call: Ayes - 5 Nays- 0 Absent – 0

All present and accounted for and has a quorum to proceed.

Ms. Paddick – This meeting is being held via Zoom virtual meeting software, as permitted by the Governor's Executive Orders 202.1 and 202.15, which were most recently extended by Executive Order 202.72. Tonight's meeting is being recorded, and will be transcribed at a later date. Diane if you can put this in the record:
Now we can proceed with the agenda, approval of the Planning Board minutes from October 13, 2020.
A motion was made by Mr. Blythe, seconded by Mr. Worden to approve the minutes from the October 13, 2020 regular meeting.
Roll Call: Ayes - 5 Nays- 0 Absent – 0

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NEW BUSINESS

- **NONE**

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ADVISORY OPINION/REFERRALS

- **2020-V13 – Matthew Johnson** – 13 Calgary Lane – TM#112.07-2-6 - Application for an area variance to build an addition with less than required side yard setback from 10' to 4' in a residential zone & Short EAF.

Ms. Paddick – Is Mr. Urda present? No. Mr. Freer would you like to go next while we contact Mr. Urda.

John Freer- The ordinance office has no concerns regarding this area variance with a building permit being required prior to any construction.

Ms. Klenovic – I texted Mr. Urda he is having technical difficulties and will be on shortly.

Ms. Paddick – Well I can read Mr. Urda's letter- The referenced application is an advisory opinion request from the ZBA for an area variance to build an addition with less than required side yard setback from 10 feet down to 4 feet in a Residential Zone.

The application package included:	Dated:	Rcvd.:
• Application to Zoning Board incl. permissions statement	10/16/20	10/16/20
• Applicant letter signed by contractor and owners	10/16/20	10/16/20
• Site Sketch w/ addition shown	10/15/20	10/16/20
• Short EAF	10/16/20	10/16/20

We have no engineering objections to the application.

Mr. Urda – Sorry I'm late I had some issues.

Ms. Paddick – So Mr. Urda you have no concerns with this variance, No. The applicant is present and we received a letter from the neighbors at 11 Calgary Lane indicating and they have no problem and are agreeable with Mr. Johnson moving forward with this addition. I feel this addition stays within the character of the neighborhood, with that said does anyone have questions of the applicant, if not can we have a motion.

There being no further discussion a motion was made by Mr. Blythe, seconded by Mr. Worden to forward a favorable advisory to the Zoning Board of Appeals.

Roll Call -Ayes – 5 Nays – 0 Absent – 0

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Ms. Paddick – I sent everyone an email regarding board training. If anyone has attended training this year you need to forward that information to Diane in the ordinance office. We understand with the COVID-19 several of the trainings were cancelled. Joanne there is a wavier for 2020 right?

Ms. Klenovic – If you had any training at all in 2020 this is waived to complete by 2021 along with your regular 2021 training requirements. The board knows the classes are far and few between. Many of the classes cancelled and now they have started to bring them back.

So the sooner the better to catch up say in the next 14 months say. Turn any certificates of training over to Diane in the ordinance office to record.

Ms. Paddick - The County just had a few training courses, one on SEQR and two other ones.

Ms. Klenovic – Don't forget Planning and Zoning Board members have Sexual Harassment training via Zoom on November 19th.

Mr. Szenher- I took that last week. Does that have to be done yearly?

Ms. Klenovic- Yes, every year in the fall or fourth quarter of the year.

Ms. Paddick – No further discussion can we have a motion to adjourn.

Mr. Blythe - motioned to adjourn, seconded by Mr. Szenher. unanimously carried to adjourn the meeting at 7:11 p.m.

Respectfully submitted,

Diane Aurelio
Ordinance Secretary

There were 11 participants including the board members that attended this Zoom meeting.