

## Town of Chenango Planning Board

### Mission Statement

The Town of Chenango Planning Boards primary responsibility is to foster orderly development of land uses with the Town of Chenango in order to protect the health, safety and welfare of the residents of the Town. This is accomplished through the development and maintenance of a Comprehensive Master Plan that guides members of the Board in their decisions on site plans, subdivision plans and advisory opinions to the Town of Chenango Zoning Board of Appeals.

### Meeting Guidelines

- All meetings before the Town of Chenango are conducted in public and as such, members of the public wishing to comment on a project or ask questions about an agenda item will be recognized at the discretion of the Planning Board Chairperson.
- All questions and comments concerning a site plan, subdivision application or advisory opinion will be addressed to the Planning Board and not the applicant. If the Board members are not able to answer the question, they will redirect the question to the applicant.
- All members of the public that would like to speak shall be recognized by the Planning Board Chairman. Speakers are asked to speak slowly, clearly and loudly for all to hear and ensure the accuracy of the recording. Depending on the number of individuals wishing to address the Board, a five- minute time limit may be imposed on each speaker at the discretion of the Planning Board Chairperson.
- Members of the public are asked to speak in an orderly fashion as they are recognized. Comments and questions are to be delivered in a civil tone without the use of profanity, personal attacks or other disruptive behavior which may result in the offender's removal from the meeting. The speaker will not be interrupted except in a matter of emergency.
- Members of the Planning Board will answer questions or comments from the public in a respectful professional manner.
- At the conclusion of the meeting, the Chairperson will call for a motion to adjourn, a vote will be taken, the meeting will close, and the discussion will end. All attendees (Board Members, guests, staff and residents) are expected to exit the Town Hall at the conclusion of the meeting in an orderly fashion.